



## Interested in Student Employment?

The Student Employment Program helps students earn money to pay for their educational expenses by working part time (up to 20 hours per week) while learning transferable job skills. Benefits to the student include:

- Flexible work schedule that work around classes
- Build up resume experience and enhance marketability
- Earn money while gaining work experience

Students can apply to work at a variety of jobs on campus pending their eligibility for the Student Employment Program. Students may be eligible for one or all of the programs which include:

**1. Federal Work Study (FWS).** The U.S. Department of Education awards the school a certain amount of funding each year to allow students to supplement their education costs. Students eligible for Federal Work Study may be awarded up to \$4,000.00 per fiscal year. To be eligible for FWS students are required to:

- Complete the Free Application for Federal Student Aid (FAFSA) which can be completed online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), **School code for Financial Aid: 041735**
- Complete their financial aid file and determined eligible
- Mark “Moreno Valley” as their home campus
- Maintain at least 6 units (Fall and Spring) and 3 units (Winter or Summer)
- Maintain a minimum cumulative 2.0 CGPA
- Meet the Student Financial Services Satisfactory Academic Progress standard
- Have a valid Social Security card and picture ID

***\*Students are limited to 16 semesters or 4 years of employment***

**2. Department-Funded/Special Grants (non-Federal work study) Employment.** Earnings for Department-Funded positions are paid from a department’s budget and do not require the completion of the FAFSA. To be eligible to work for Department-Funded positions, students are required to:

- Enroll in at least 6 units (fall and spring) and 3 units (winter or summer)
- Maintain a minimum 2.0 CGPA
- Mark “Moreno Valley” as their home campus
- Have a valid Social Security card and picture ID

**3. CalWORK’s Work Study.** The CalWORK’s Work Study program connects eligible students to part-time jobs on and off-campus. To be eligible to work for CalWork’s Study, students are required to:

- Be enrolled in at least one unit
- Provide a valid WTW contract to the MVC Workforce before or at the START date of every semester (Summer, Fall, Winter and Spring)
- Maintain a minimum cumulative 2.0 CGPA
- Mark “Moreno Valley” as their home campus
- Have a valid Social Security card and picture ID
- Get clearance from the CalWORKs/Workforce Preparation department to help determine eligibility.

For more information on CalWORKs, please visit <http://mvc.edu/services/cw/> or call (951) 571-6154.

**To apply for a work study program, students can view open “job postings” year round at**

[www.mvc.edu/se](http://www.mvc.edu/se)

**For questions regarding this the program, contact MVC Student Employment at (951) 571-6252.**