

Associate Degree and Certificate Application

It is strongly recommended that you meet with a counselor to determine if you are eligible for an Associate Degree and/or Certificate and if you will meet graduation requirements. To schedule an appointment with a counselor, visit the Counseling Office in Student Services 301, call 951-571-6104 or schedule an appointment online at <http://www.mvc.edu/services/counseling/esars.cfm>

Academic Review is also available on [WebAdvisor](#) as a tool for you to review your course requirements.

Associate Degree Minimum Requirements to Apply

Students can apply when the following minimum requirements have been satisfied:

- 45 units have been completed or are in progress
- All transcripts from other colleges have been received by RCCD. (Applicants may log into [WebAdvisor](#) to see if transcripts they've ordered have been received.)
- In progress or successful completion of the general education requirements of MVC's ENG-1A or 1AH course with a "C" grade or higher, or the equivalent. (Unless the student has catalog rights prior to Fall 2009.)
- In progress or successful completion of a MVC's mathematics course with a "C" or higher, selected from Math 1-36 or MAT 53 (excluding MAT 32), or the equivalent. (Unless the student has catalog rights prior to Fall 2009.)

Certificate Minimum Requirements to Apply

- All transcripts from other colleges have been received by RCCD. (Applicants may log into [WebAdvisor](#) to see if transcripts they've ordered have been received.)

If you do not meet these requirements your application will be cancelled and you will need to apply again at a later time. Students who are missing no more than 9 units to graduate and have met all other requirements can still apply and may participate in the [Commencement Ceremony](#).

Application Directions

There is no application fee for the degree or certificate application

1. Log into [WebAdvisor](#) and under Academic Profile click on the ***Degree Application*** or ***Certificate Application link***
2. Select Moreno Valley College
3. If your desired program of study is not listed, choose one from the drop down menu
4. Select one eligible program (i.e.: MAA###, MAS###, MCE###)
 - a. Then choose "Plan B" if you are planning to transfer and are ONLY applying to CSU's OR
 - b. Choose "Plan C" if you are planning to transfer and applying to both CSU's AND UC's OR
 - c. Choose no plan if you are ONLY planning to apply for an Associate's Degree and are not planning to transfer

- d. Choose only one plan per program of study, otherwise your application will be cancelled
5. If eligible, you can apply for multiple programs of study. You will need to apply separately for each one.
6. Verify contact information

Approximately 6 to 8 weeks after the beginning of the term for which you have applied, an email will be sent to the student's RCCD email address. This email will detail the progress and any courses that may still be needed to complete degree or certificate requirements.

- Students receiving a state approved Certificate of Achievement totaling 18 or more units may participate in the commencement ceremony.
- If you have any outstanding fees owed to Riverside Community College District your diploma will not be mailed until all outstanding fees have been paid in full.

The Riverside Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. This holds true for all students who are interested in participating in education programs and/or extracurricular school activities. Limited English speaking skills will not be a barrier to admission or participation in any programs. Harassment of any employee or student with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited. Inquiries regarding compliance, and/or grievance procedures may be directed to the District's Title IX Officer/Section 504/ADA Coordinator, Georgina Villasenor, 3801 Market Street., Riverside, CA 92501. (951) 222-8039. Alternate formats for this material are available to individuals requiring disability accommodation. Please contact the Art Department or the office of Diversity, Equity and Compliance at (951) 222-8039.