

What Are Online, Hybrid and Web-enhanced Classes?

- **Online** classes are taken exclusively over the Internet; there are no on-campus meetings required. However, some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com.
- **Hybrid** classes meet both on campus and online; think of them as traditional face-to-face classes where some of the on-campus class meetings are replaced with online assignments. In a hybrid class, you will attend meetings on campus during the dates and times listed in this schedule of classes. Since the on-campus portion of hybrid classes could take place at any of our three colleges (Riverside City, Norco or Moreno Valley), hybrid classes are listed according to the campus where the on-campus meetings take place. So, for example, if you'd like to take a hybrid class at Norco, you'd look under the Norco college section of this schedule.
- **Web-Enhanced** classes are traditional face-to-face classes that are augmented with course websites. Unlike hybrid classes, all web-enhanced class meetings take place on campus. The course website is an extra value!

Are You Ready for Online Learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

- You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At www.opencampus.com, click on "Help" then click "Requirements Help" (near the top left, under "Help Links").
- You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.
- You should be self-disciplined and have strong study skills. It's easier to fall behind in an online class.
- Lastly, you shouldn't believe the myth that online or hybrid classes are "easier" than face-to-face classes. In fact, online classes cover the same material as face-to-face classes, and many students say that their online classes actually require more of their time than their face-to-face classes. *Set aside a few minutes and take the Open Campus Distance Learning quiz to help you decide.*

Please note: To enable online-based students to communicate more effectively with their instructors, students need to activate and use their RCCD e-mail account. Please go to www.rccd.edu/students/email.cfm and follow the link to e-mail tutorial at www.rccd.edu/students/emailtutorial.cfm. Personal e-mail addresses will not be used so the RCCD account is the only approved method of formal communication from RCCD to the student.

What's An Online Class Like?

Sample an online class--go to www.opencampus.com and click on "Online Course". Under "Quick Links" in the left column, click on "Sample Class". Use the information provided to log in.

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Some online classes require proctored exams, either on an RCCD campus or an off-site proctor approved by the instructor.

See <http://www.opencampus.com/online/schedule.html>.

Questions?

Visit www.opencampus.com.

This website provides:

- Computer settings and requirements
- Information about registration
- Log in information
- Student and faculty help files
- Course syllabi and textbook information
- A sample online class

If you've visited our website and still have questions, please call the Open Campus Help Line at (866) 259-7271.

Are Open Campus Distance Learning Classes for Me?

1. Holding weekly class meetings face-to-face is:

- Not particularly necessary for me;
- Somewhat important to me;
- Very important to me;

2. I would classify myself as someone who:

- Often gets things done ahead of time;
- Needs reminding to get things done on time;
- Puts things off until the last minute or doesn't complete them;

3. When an instructor hands out directions for assignments, I prefer:

- Figuring out the instructions myself;
- Trying to follow the directions on my own, then asking for help as needed;
- Having the instructions explained to me;

4. Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning class is:

- More than enough time for an on-campus class;
- The same as for a class on campus;
- Less than for a class on campus;

5. As a reader, I would classify myself as:

- Good - I have no problem understanding textbook material;
- Average - I sometimes need help to understand the text;
- Slower than average;

6. Commuting to campus on a regular weekly schedule is:

- Extremely difficult for me - I have commitments;
- A little difficult, but I can rearrange my priorities for regular attendance on campus;
- Easy for me;

7. When I need help understanding the subject:

- I am comfortable approaching the instructor;
- I am uncomfortable approaching the instructor, but I do it anyway;
- I never approach an instructor to admit I don't understand something;

SCORING: Are Distance Learning classes for you? Score your responses: 3 points for each "a", 2 points for each "b", and 1 point for each "c". **14 or over**--a Distance Learning class is a **real possibility** for you. Between **8 and 13**--Distance Learning classes **may work** for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less**--Distance Learning classes **may not** currently be the best alternative; talk with your counselor.

Online course Limitation on Enrollment

Enrollment in online classes offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment. Before you can register for an online class, you must demonstrate that you have the computer and Internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. Successful completion of an online class (grade of "C" or better):

If you successfully completed an online class at Riverside Community College District prior to **FALL 2012**, your record has already been cleared and you may register immediately. If you successfully completed an online class at another accredited college or university, please call the prerequisite hotline (951) 222-8808 for directions on how to provide documentation to clear this limitation on enrollment (since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below).

or

2. Log into WebAdvisor and complete the Online Skills Workshop:

The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an e-mail, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

ACCOUNTING

ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-20.*

47005	08/27/12	12/14/12	F Stearns
47007	08/27/12	12/14/12	F Stearns
47009	08/27/12	12/14/12	F Stearns
47010	08/27/12	12/14/12	F Stearns
38673	08/27/12	10/19/12	P Worsham
38674	10/22/12	12/14/12	P Worsham

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS

A study of managerial accounting principles and information systems.

- *PREREQUISITE: ACC-1A.*

47012	08/27/12	12/14/12	F Stearns
38677	08/27/12	10/19/12	P Worsham
38678	10/22/12	12/14/12	P Worsham

ACC-38 MANAGERIAL ACCOUNTING 3.00 UNITS

Conceptual and technical analysis of accounting information used by managers. Course for non-accounting majors.

- *PREREQUISITE: ACC-1A.*

38680	10/22/12	12/14/12	M Scott
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ACC-63 INCOME TAX ACCTNG 3.00 UNITS

Theory and method of preparation of federal income tax returns for individuals.

- *PREREQUISITE: None.*

38681	08/27/12	10/19/12	J Liu
38682	10/22/12	12/14/12	J Liu

ADMINISTRATION OF JUSTICE

ADJ-1 INTRO ADMIN OF JUSTICE 3.00 UNITS

The history and philosophy of administration of justice in America.

- *PREREQUISITE: None.*

47017	08/27/12	12/14/12	O Thompson
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ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS

The role and responsibilities of each segment in the administration of justice system.

- *PREREQUISITE: None.*

47024	08/27/12	12/14/12	O Thompson
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AMERICAN SIGN LANGUAGE

AML-22 AMERICAN DEAF CULTURE 3.00 UNITS

Introduction to the cultural and linguistic aspects, development of awareness and appreciation of the special diversity of deaf people. (Same as SOC-22)

- *PREREQUISITE: None.*

47065	10/22/12	12/14/12	R Stone
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ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- *PREREQUISITE: None.*

47084	08/27/12	12/14/12	L Greathouse
47086	08/27/12	12/14/12	L Greathouse

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ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- *PREREQUISITE: None.*

47090	08/27/12 12/14/12	T Tombs
47091	08/27/12 12/14/12	T Tombs

BUS-20 BUSINESS MATH 3.00 UNITS

Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- *PREREQUISITE: None.*

38741	08/27/12 10/19/12	R Beck
38743	10/22/12 12/14/12	R Beck
47221	08/27/12 12/14/12	R Pardee

ARCHITECTURE

ARE-36 HIST ARCH RENAISSANCE-MODERN 3.00 UNITS

Purposes and types of buildings from Renaissance to present day. Emphasis on processes and sources of design.

- *PREREQUISITE: None.*

38705	08/27/12 12/14/12	J Jorgensen
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BUS-22 MGMT COMMUNICATIONS 3.00 UNITS

Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- *PREREQUISITE: None.*
- *ADVISORY: CAT-30.*

47223	08/27/12 12/14/12	C Ishihara
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ART

ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

38720	08/27/12 12/14/12	K Skiba
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BUS-30 ENTREPRENEURSHIP 3.00 UNITS

An exploration of the nature and extent of business ownership and small business management.

- *PREREQUISITE: None.*

47225	08/27/12 12/14/12	D Wilcoxson
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BUS-46 INT'L. BUS. - IMPORT/EXPORTING 3.00 UNITS

Examines methods of importing/exporting, international market research, global business practices, licenses, documentation and shipping.

- *PREREQUISITE: None.*

47228	08/27/12 12/14/12	C Ishihara
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BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- *PREREQUISITE: None.*

38735	08/27/12 12/14/12	R Carrigan
28998	08/27/12 12/14/12	J Duran
29000	08/27/12 12/14/12	J Duran
47209	08/27/12 12/14/12	R Pardee
47211	08/27/12 12/14/12	R Pardee
47215	08/27/12 10/19/12	C Wyckoff
38733	08/27/12 10/19/12	G Zwart
38736	08/27/12 12/14/12	G Zwart
38734	10/22/12 12/14/12	G Zwart

BUS-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS

An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as MAG-47)

- *PREREQUISITE: None.*

38746	10/22/12 12/14/12	G Zwart
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BUS-51 PRINCIPLES OF E-COMMERCE 3.00 UNITS

Provides theory and practice of conducting business transactions over the Internet and the World Wide Web.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-10 and CIS-1A.*

29004	08/27/12 12/14/12	J Wilson
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BUS-18A BUSINESS LAW I 3.00 UNITS

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- *PREREQUISITE: None.*

47217	08/27/12 10/19/12	L Judon
38738	08/27/12 12/14/12	T Wagner

BUS-87 INTRO TO PURCHASING 3.00 UNITS

Study of basic purchasing functions.

- *PREREQUISITE: None.*

38750	08/27/12 10/19/12	R Beck
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BUS-18B BUSINESS LAW II 3.00 UNITS

Commercial paper, business organizations, government regulations, protection of property rights and international law.

- *PREREQUISITE: None.*

47218	10/22/12 12/14/12	L Judon
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BUS-90 INTERNATIONAL LOGISTICS 3.00 UNITS

Introduction to the role of logistics in global business.

- *PREREQUISITE: None.*

38751	10/22/12 12/14/12	R Beck
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COMMUNICATION STUDIES

COM-12 INTERCULTURAL COMMUNICATION 3.00 UNITS

Explores the diverse communication components across cultures.

- *PREREQUISITE: None.*
- *ADVISORY: COM-51 and/or qualification for ENG-1A.*

37009 08/27/12 10/14/12 A Olaerts

COMPUTER APPLICATIONS/OFFICE

CAT-30 BUSINESS ENGLISH 3.00 UNITS

Reviews grammar, punctuation, spelling and vocabulary; includes business communication.

- *PREREQUISITE: None.*
- *ADVISORY: Keyboarding skills or CAT-53 and familiarity with Microsoft Word or CAT-34A.*

47231 08/27/12 12/14/12 S Torre

CAT-36A LEGAL OFFICE PROCED I 3.00 UNITS

Presents a basic understanding of California legal procedure for legal secretaries and their responsibilities in the legal environment.

- *PREREQUISITE: None.*
- *ADVISORY: Typing skills and familiarity with MS Word or Corel WordPerfect.*

47236 08/27/12 10/19/12 S Cortez

CAT-37 LEGAL TERMINOLOGY 3.00 UNITS

A comprehensive study of legal terminology and developing digital legal document skills.

- *PREREQUISITE: None.*
- *ADVISORY: Basic document creation and formatting skills using Microsoft Word or Corel WordPerfect, and keyboarding speed of 40 wpm.*

47237 10/22/12 12/14/12 S Cortez

CAT-61 PROFESSIONAL OFC PROCEDURES 3.00 UNITS

Students will master office procedures and exercise critical thinking skills as well as develop proficiency in business communication, word processing, database management and spreadsheets.

- *PREREQUISITE: None.*
- *ADVISORY: CAT-3, 31 and 51.*

47243 08/27/12 12/14/12 K Feller

CAT-65 INTRO TO MS POWERPOINT 1.50 UNITS

Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65)

- *PREREQUISITE: None.*

47244 08/27/12 10/19/12 C Morris

CAT-84 WORDPERFECT FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-84)

- *PREREQUISITE: None.*
- *ADVISORY: Typing knowledge/skills of at least 40 wpm.*

47247 08/27/12 12/14/12 C Morris

CAT-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- *PREREQUISITE: None.*

47252 08/27/12 10/19/12 S Torre

CAT-98B ADVANCED EXCEL 1.50 UNITS

Advanced spreadsheet concepts including working with large spreadsheets, database manipulation, templates and macro preparation and use. (Same as CIS-98B)

- *PREREQUISITE: CAT-98A.*

47254 10/22/12 12/14/12 S Torre

Most Computer Applications and Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

COMPUTER INFORMATION SYSTEMS

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications.

Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- *PREREQUISITE: None.*

38783	08/27/12 12/14/12	C Brotherton
38784	08/27/12 12/14/12	C Brotherton
38779	08/27/12 12/14/12	J Coverdale
38781	08/27/12 12/14/12	J Coverdale
47296	08/27/12 12/14/12	J Cregg
47286	08/27/12 12/14/12	L Hall
47287	08/27/12 12/14/12	L Hall

CIS-1B ADV CONCEPTS IN CIS 3.00 UNITS

Advanced word processing, spreadsheets, presentation and database concepts are covered through lecture and hands-on computer assignments.

- *PREREQUISITE: CIS-1A.*

47297 08/27/12 12/14/12 L Hall

CIS-28A MS ACCESS PROGRAMMING 3.00 UNITS

Learn advanced skills of Microsoft Access with Visual Basic for applications. (Same as CSC-28A)

- *PREREQUISITE: None.*
- *ADVISORY: CIS/CSC-5.*

47304 08/27/12 12/14/12 Staff

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CIS-61 INTRO TO DATABASE THEORY 3.00 UNITS

Covers database design and development using modern "Entity-Relationship" techniques, including data structures, performance, data validation, security and failure recovery techniques.
(Same as CSC-61)

- *PREREQUISITE: None.*

47306 08/27/12 12/14/12 S Bhatia

CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS

Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
(Same as CSC-62)

- *PREREQUISITE: None.*

47307 08/27/12 12/14/12 S Bhatia

CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS

Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.

- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer and familiarity with the Internet; CIS-95A.*

47308 08/27/12 10/19/12 J Cregg

CIS-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel.
(Same as CAT-98A)

- *PREREQUISITE: None.*

38801 08/27/12 10/19/12 J Coverdale

CIS-98B ADVANCED EXCEL 1.50 UNITS

Advanced spreadsheet concepts including working with large spreadsheets, database manipulation, templates and macro preparation and use. (Same as CAT-98B)

- *PREREQUISITE: CIS-98A.*

38802 10/22/12 12/14/12 J Coverdale

COMPUTER SCIENCE

Most Computer Science courses have an 18 hour laboratory requirement to be arranged.
Your instructor will have details on the first day of class.

CSC-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS

Structured analysis of user requirements related to information systems, for eventual design/development of the system.
(Same as CIS-2)

- *PREREQUISITE: None.*

47377 08/27/12 12/14/12 S Bhatia

CSC-5 PROGRAM LOGIC USING C++ 3.00 UNITS

Introduction to computer programming for gaming, business, scientific and mathematical applications using C++. (Same as CIS-5)

- *PREREQUISITE: None.*
- *ADVISORY: CIS-1A.*

47378 08/27/12 12/14/12 L Hall

EARLY CHILDHOOD EDUCATION

EAR-53 PARENTING-GUIDING YNG CHILDREN 2.00 UNITS

Theoretical and practical guidance and discipline techniques that influence and shape behavior.

- *PREREQUISITE: None.*

47441 08/27/12 10/19/12 D Cazares

EAR-54 CONTEMPORARY PARENT 1.00 UNITS

This course examines factors affecting child-rearing in the changing social environment.

- *PREREQUISITE: None.*

47442 08/27/12 10/19/12 S Yates

ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A and MAT-52.*

47448 08/27/12 12/14/12 A Casolari

47449 08/27/12 12/14/12 A Casolari

ECO-8 MICROECONOMICS 3.00 UNITS

Economic theory and analysis applied to consumer and producer behavior in markets.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A and MAT-52.*

47455 08/27/12 12/14/12 A Casolari

47456 08/27/12 12/14/12 A Casolari

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

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ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- *PREREQUISITE: ENG-50 or ENG-80 or qualifying placement level.*

29134	08/27/12	12/14/12	A Amezquita
38884	08/27/12	10/19/12	M Bader
47488	08/27/12	12/14/12	C Bendshadler
47487	08/27/12	12/14/12	J Spangler

All sections of ENG-1A and ENG-1B have an 18 hour laboratory requirement to be arranged.
Your instructor will have details on the first day of class.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Emphasizing argument, analysis and the study of literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- *PREREQUISITE: ENG-1A or 1AH.*

47514	08/27/12	12/14/12	B Osgood-Treston
29141	08/27/12	12/14/12	M Schwartz

ENGLISH AS A SECOND LANGUAGE

ESL-90D VERB TENSE REVIEW 2.00 UNITS

An intensive review and integration of verb tense structures. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for or enrollment in ESL-54 or higher.*

27011	08/27/12	10/19/12	O Dumer
48406	10/22/12	12/14/12	J Waggoner

ESL-90H PHRASES AND CLAUSES 1.00 UNITS

Provides practice in using phrases and clauses to write well-structured sentences. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for or enrollment in ESL-53 or higher.*

27012	10/22/12	12/14/12	O Dumer
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GEOGRAPHY

GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS

The interacting physical processes of air, water, land, and life which impact Earth's surface.

- *PREREQUISITE: None.*

29192	08/27/12	12/14/12	C Tovares
27114	08/27/12	12/14/12	C Tovares

GUIDANCE

GUI-45 INTRODUCTION TO COLLEGE 1.00 UNITS

Introduction to programs, resources and personal factors that contribute to college success.

- *PREREQUISITE: None.*

47661	08/27/12	10/19/12	R Ramos
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GUI-46 INTRO TRANSFER PROCESS 1.00 UNITS

Survey of transfer requirements with hands-on activities through the application process for students transferring to four-year institutions.

- *PREREQUISITE: None.*

47662	08/27/12	10/19/12	R Ramos
47663	08/27/12	10/19/12	R Ramos

GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS

Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.

- *PREREQUISITE: None.*

47665	08/27/12	12/14/12	E Brown
29198	08/27/12	12/14/12	J Howard
29201	08/27/12	12/14/12	M Pacheco
47666	08/27/12	12/14/12	R Ramos

HISTORY

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

47686	08/27/12	12/14/12	K Woods
47689	08/27/12	12/14/12	K Woods

HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

47697	08/27/12	12/14/12	A Parker
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HIS-7 POL SOC HISTORY OF US 3.00 UNITS

A history of the United States from 1877 to the present.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

47711	08/27/12	12/14/12	D Lomayesva
47704	08/27/12	12/14/12	A Parker

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HUMANITIES

HUM-4 ARTS & IDEAS: ANCIENT-MEDIEVAL 3.00 UNITS

An interdisciplinary study of the origins of movements in art, literature, music, philosophy and religion in Western civilization from ancient times to the medieval period.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

39011 08/27/12 12/14/12 B Pavlis

HUM-9 AMERICAN VOICES 3.00 UNITS

An interdisciplinary study of the American voices in art and literature across class, racial, ethnic, religious and other boundaries.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

48433 08/27/12 12/14/12 R Masterson

HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

39007 08/27/12 10/19/12 B Pavlis
 29243 08/27/12 12/14/12 C Rocco
 29245 08/27/12 12/14/12 C Rocco

HUM-16 ARTS & IDEAS: AMERICAN CULTURE 3.00 UNITS

An interdisciplinary survey of the cultural movements in art, literature, philosophy and music of American culture.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

47723 08/27/12 12/14/12 R Mahon

KINESIOLOGY

KIN-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- *PREREQUISITE: None.*

47761 08/27/12 12/14/12 D Almquist
 47763 08/27/12 12/14/12 N Bonzoumet
 39027 08/27/12 12/14/12 A Doty
 47764 08/27/12 12/14/12 W Elton
 47760 08/27/12 12/14/12 C Lowden

KIN-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- *PREREQUISITE: None.*

47756 08/27/12 12/14/12 C Lowden
 47757 08/27/12 12/14/12 S Sigloch
 47758 08/27/12 12/14/12 S Sigloch
 47759 08/27/12 12/14/12 S Sigloch

LIBRARY

LIB-1 INFORMATION COMPETENCY 1.00 UNITS

Presents the fundamentals of the effective use of libraries, electronic databases and information.

- *PREREQUISITE: None.*

47839 10/22/12 12/14/12 S Brewster

MANAGEMENT

MAG-44 PRINCIPLES OF MANAGEMENT 3.00 UNITS

An overview of the concepts, processes and techniques of organizational management.

- *PREREQUISITE: None.*

48370 08/27/12 12/14/12 R Pardee
 47840 10/22/12 12/14/12 C Wyckoff
 39038 08/27/12 10/19/12 G Zwart

MAG-46 CONTEMP QUALITY SYST MGMT 3.00 UNITS

Introduction to quality management and its application in business, industry and public service organizations including ISO-9000 and Six Sigma efforts.

- *PREREQUISITE: None.*

48522 08/27/12 12/14/12 R Pardee

MAG-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS

An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as BUS-47)

- *PREREQUISITE: None.*

39039 10/22/12 12/14/12 G Zwart

MAG-51 ELEMENTS OF SUPERVISION 3.00 UNITS

Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.

- *PREREQUISITE: None.*

29283 08/27/12 12/14/12 D Webster

MAG-53 HUMAN RELATIONS 3.00 UNITS

Practical application of basic psychology in building better employer-employee relationships.

- *PREREQUISITE: None.*

48513 08/27/12 12/14/12 C Ishihara
 39040 08/27/12 10/19/12 G Zwart

MAG-54 EMPLOYEE LABOR RELATIONS 3.00 UNITS

An introduction to employee labor relations within the field of human resources management.

- *PREREQUISITE: None.*

37037 08/27/12 12/14/12 C Pentis
 47844 08/27/12 12/14/12 D Wilcoxson

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MARKETING

MKT-20 PRINC OF MARKETING 3.00 UNITS

Examines the role of marketing along with an analysis of both profit and non-profit organizations' product, price, distribution and promotion.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-10.*

29355 08/27/12 12/14/12 J Duran

MATHEMATICS

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

39082 08/27/12 12/14/12 E Chung
 29299 08/27/12 12/14/12 S Drake
 39080 08/27/12 12/14/12 B Johnson

47879 08/27/12 12/14/12 K Cramm

The above section requires mandatory class meetings in MLK 305 from 6:00PM-8:30PM on the following dates: 8/27, 9/17, 10/15, 11/5, 11/19, 12/10.

47878 08/27/12 12/14/12 M Legner

The above section requires mandatory class meetings in MLK 305 from 6:00PM-8:30PM on the following dates: 8/28, 9/18, 10/16, 11/6, 11/27, 12/11.

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- *PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.*

39089 08/27/12 12/14/12 J Driver

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

39103 08/27/12 12/14/12 E Chung
 39106 08/27/12 12/14/12 J Frewing
 29323 08/27/12 12/14/12 S Pisa
 39097 08/27/12 12/14/12 R Prior
 39100 08/27/12 12/14/12 R Prior
 39101 08/27/12 12/14/12 D Smith

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-63 or 90C.*

39121 08/27/12 12/14/12 J Frewing
 39120 08/27/12 12/14/12 J Rey

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- *PREREQUISITE: None.*

29357 08/27/12 10/19/12 D Foster
 29360 10/22/12 12/14/12 D Foster
 39134 08/27/12 12/14/12 D Humble
 29361 08/27/12 12/14/12 C Quin
 47985 08/27/12 10/19/12 I Tsai
 47986 08/27/12 10/19/12 I Tsai

MUS-25 JAZZ APPRECIATION 3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- *PREREQUISITE: None.*

47989 08/27/12 10/19/12 C Richard

MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS

A study of film music in the United States from 1927 to the present day.

- *PREREQUISITE: None.*

47991 08/27/12 10/19/12 K Mayse

MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS

A comparative and integrative study of the multicultural musical styles of the United States.

- *PREREQUISITE: None.*

48049 08/27/12 10/19/12 P Curtis

PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- *PREREQUISITE: None.*

39143 08/27/12 10/19/12 S Crasnow
 39144 10/22/12 12/14/12 S Crasnow
 48126 08/27/12 12/14/12 C Gobatie
 48127 08/27/12 12/14/12 C Gobatie

PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- *PREREQUISITE: None.*

48130 08/27/12 12/14/12 C Gobatie
 48133 08/27/12 10/19/12 C Gobatie
 48134 10/22/12 12/14/12 C Gobatie

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POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

27169	08/27/12	12/14/12	F Biancardi
29401	08/27/12	12/14/12	F Biancardi
39164	08/27/12	12/14/12	R Greene
48173	08/27/12	12/14/12	D Haghightat
48174	08/27/12	12/14/12	D Haghightat
48178	08/27/12	12/14/12	D Haghightat
39163	08/27/12	12/14/12	D Makin
39168	08/27/12	12/14/12	D Makin
39170	08/27/12	12/14/12	D Makin
48179	08/27/12	12/14/12	W Schinke
48355	08/27/12	12/14/12	M Sellick

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- *PREREQUISITE: None.*

48191	08/27/12	10/19/12	R Ruiz
48192	08/27/12	10/19/12	R Ruiz
48195	10/22/12	12/14/12	R Ruiz
48198	10/22/12	12/14/12	R Ruiz

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- *PREREQUISITE: None.*

48206	08/27/12	12/14/12	P Matsos
48210	08/27/12	10/19/12	P Matsos
48212	08/27/12	10/19/12	P Matsos
48213	08/27/12	10/19/12	P Matsos
48214	08/27/12	12/14/12	P Matsos

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

READING

REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- *PREREQUISITE: REA-82 or ESL-73 or qualifying placement level.*

48235	08/27/12	10/19/12	T Brown
48236	08/27/12	10/19/12	T Brown
48238	10/22/12	12/14/12	T Brown
48240	10/22/12	12/14/12	T Brown

REAL ESTATE

RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- *PREREQUISITE: None.*

39199	08/27/12	10/19/12	T Wagner
39200	10/22/12	12/14/12	T Wagner

RLE-81 REAL ESTATE PRACTICE 3.00 UNITS

Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.

- *PREREQUISITE: None.*

39202	10/22/12	12/14/12	C MacKenzie
39201	08/27/12	10/19/12	T Wagner

RLE-82 LEGL ASPECT RL ESTAT 3.00 UNITS

California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.

- *PREREQUISITE: None.*

39203	08/27/12	10/19/12	T Wagner
39204	10/22/12	12/14/12	T Wagner

RLE-83 REAL ESTATE FINANCE 3.00 UNITS

Analysis of real estate finance in residential, apartment, commercial and special purpose properties.

- *PREREQUISITE: None.*

39205	08/27/12	10/19/12	C MacKenzie
39206	10/22/12	12/14/12	C MacKenzie

RUSSIAN

RUS-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Russian culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

48245	08/27/12	12/14/12	E Kobzeva-Herzog
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SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- *PREREQUISITE: None.*

48253	08/27/12	12/14/12	D Baker
48255	08/27/12	12/14/12	M Carpenter
48250	08/27/12	12/14/12	R Davin
48251	08/27/12	12/14/12	R Davin
48252	08/27/12	12/14/12	R Davin
48254	08/27/12	12/14/12	E Perez
48259	08/27/12	12/14/12	E Perez
29446	08/27/12	10/19/12	E Thompson

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SOC-2 AMER SOCIAL PROB 3.00 UNITS

Identification and analysis of major contemporary social problems.

- *PREREQUISITE: None.*

48271 08/27/12 12/14/12 D Baker

SOC-3 SOCIAL INEQUALITY 3.00 UNITS

An introduction to the theory, extent and consequences of social inequality in American society.

- *PREREQUISITE: None.*

48276 08/27/12 12/14/12 D Baker

SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- *PREREQUISITE: None.*

48263 08/27/12 12/14/12 D Baker

SOC-12 MARRIAGE FAMILY REL 3.00 UNITS

Contemporary patterns in marriage and family relations.

- *PREREQUISITE: None.*

48265 08/27/12 12/14/12 J Brown
 48266 08/27/12 12/14/12 J Brown
 48267 08/27/12 12/14/12 J Brown
 48268 08/27/12 12/14/12 J Brown
 48269 08/27/12 12/14/12 J Brown

SOC-20 CRIMINOLOGY 3.00 UNITS

A sociological analysis of crime, criminal law and criminality.

- *PREREQUISITE: None.*

48273 08/27/12 12/14/12 D Baker

SPANISH

SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Spanish culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

48287 08/27/12 12/14/12 D Gaylor

SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS

Introductory survey of Latin American culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

48526 08/27/12 12/14/12 D Gaylor

SPA-51 INTRO LISTENING COMP I 2.00 UNITS

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- *PREREQUISITE: None.*

48294 08/27/12 12/14/12 K Kelly
 48295 08/27/12 12/14/12 K Kelly

THEATER ARTS

THE-3 INTRO TO THE THEATER 3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- *PREREQUISITE: None.*

48304 08/27/12 10/19/12 H Bauer
 48309 10/22/12 12/14/12 H Bauer
 48303 08/27/12 10/19/12 M Gourley
 48308 10/22/12 12/14/12 M Gourley
 48302 08/27/12 10/19/12 J Julian
 48307 10/22/12 12/14/12 J Julian
 48301 08/27/12 10/19/12 D Nelson
 48305 08/27/12 10/19/12 D Nelson
 48306 10/22/12 12/14/12 D Nelson
 39229 08/27/12 12/14/12 W Stevens
 39231 08/27/12 10/19/12 W Stevens

WORK EXPERIENCE

WKX-200 GENERAL WORK EXPERIENCE 1.00 UNITS

Coordinates the student's occupational experience with related instruction in skills for career planning and occupational success.

- *PREREQUISITE: None.*

- *ADVISORY: Students should have paid or voluntary employment.*

48331 08/27/12 12/14/12 S Gillins
 48333 08/27/12 12/14/12 S Thomas

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