III. Approval of Agenda. Fontaine moved, Honore seconded. Unanimous approval.

IV. Approval of Minutes 9/19/11 Soto moved, Parker seconded. Minutes amended and approved. 5/16/11 and 10/3/11 tabled.

V. College expenses (Norco and MVC): David Bobbitt was tasked with looking into the specifics of the budget. He reported on the general fund budget and presented various categories and numbers. The findings varied by college. Moreno Valley’s total budget is $28,432,894, while Norco is at $22,521,617. The biggest difference between the two is that Mo Val allocates more to the Academics category. Will receive a copy of the most up to date numbers. Presentation was given to deepen our campus wide conversation about future budget cuts.

VI. Reconstructing the minutes for 4/04/11 from the agenda of 4/04/11. Senators visited April 4th agenda to reconstruct the minutes. The senators reviewed the agenda to see if any actionable items were voted on. It appears no item was voted on. Customary reports were made.

VII. Old Business
a. AP 4000: Academic Rank: Voting by each College Senate. Was approved by Norco and Moreno Valley with the two alterations. Riverside did not approve. Will go to Board of Trustees at next meeting.
b. Associate Faculty Representative: Update. Fontaine offered Mike Schulz from EMS has put in his name for AF representative. Election will take place.
c. MVC Faculty Association Bank Account: Soto brought to meeting the list of potential banks for the association account. In the process of acquiring tax id. Discussed different banking options. Have a little over $1,000 to place in the account. Decided to look into Wells Fargo because they do not charge. Bank requires a copy of senate agenda and minutes. Soto will report back.
d. Moving the second drop date forward. The possibility of moving the second drop date was discussed. The pros and cons of the issue were considered. If a student were to drop after 60% they do not have to return financial aid. This will become a major issue if withdrawal date is made earlier. A survey will be given to the students regarding the matter. Issue will remain on the table for further evaluation.

VIII. New Business
a. Institutional efficiency: Cost vs. benefits. Harris talked about potentially hiring a consultant for financial matters and to conduct an efficiency study. Senators were asked, “Is there anything we can do?” in this matter. This issue will be brought to the table once again.
b. Streamlining the Institution: Smaller yet more powerful? Gibbs mentioned the notion of being able to have a smaller yet more powerful institution. Streamlining was the word used because it doesn’t mean that the institution will be less powerful but streamlined. Cutting FTES has been done in the past. Wondered if we can save money in other places.
c. Institutional decision-making: Compartments vs. inclusion. There’s going to be a college-wide organized discussion on the budget. Need more inclusion and data to look at emerging patterns.

IX. Officer and Student Liaison Reports
a. President: Travis Gibbs. No report
b. Vice President: Sal Soto. Soto provided a copy of MVC’s A&R Timeline in order to discuss Priority Registration. He pointed out the difference between Priority Groups (Priority I includes DRC and Veterans; II includes Athletes, EOP&S, ASNC, and Student Trustee; and III includes CalWORKS, International Students, Puente, SSS, Step Ahead Program and T3p). Foster U will be added to Priority Group I. See Timeline for further explanation and specific dates.
c. Secretary Treasurer: Valarie Zapata. No report.
e. Interim College President: Tom Harris. Harris said that FTES funding is not really a part of what we want to look at right now in terms of streamlining our budget. College wants to maintain our funded FTES. Want to look at our simple priorities. Want to consider what value these priorities give to our students. We need to look at our mandates to see how we can save money and to look at what we can do without.
f. Associate Faculty (Part-time Faculty): Vacant
g. Student Liaison. Reported on the Breast Cancer Awareness and Diabetes walks that recently took place. They are still accepting donations for Diabetes walk. An informational meeting took place at BCTC. There will be a blood drive on October 18th.

X. Committee and Liaison Reports: Due at the Oct 17th meeting
a. Academic Planning Council (APC): Sal Soto/Carlos Tovares. Soto reported on the winter roll over. While 78 courses were offered in Winter 2011, 46 will be offered Winter 2012.

b. Basic Skills Committee: Sheila Pisa. An action planned has been submitted. There is funding available for conferences. Two proposals were made to committee: one involves hiring a counselor for students in accelerated math.

c. MVC Faculty Assessment Committee: Sheila Pisa. Assessment with full-time and part-time faculty is ongoing. The CT was successful. There will be an assessment project which will grant six hours of FLEX credit. Conyers reminded the Senate that we are in the home stretch. It is essential to work on assessment.

d. Curriculum Committee: Natalie Hannum. Hannum forwarded the Curriculum Committee report, it read “Two flex credit trainings were held this month to assist faculty. We are planning to hold at least one per month, since many faculty are struggling with formatting, inputting and seeing their courses through in the timely matter. Once I finalize the training schedule with Dan Clark, I’ll forward to you.” (New paragraph) “Richard Davin from Riverside College proposed the name change for Admin of Justice to become “Justice Studies.” This was opposed by MV & BCTC, whereby Justice Studies is not as recognizable as Criminal Justice or ADJ. Richard’s proposal will go forward as name change for Riverside and cross listing with ADJ at Norco and MV.” (New paragraph) “Math 37 and LIB-1 (Distance Ed) have cleared Tech Review and scheduled for MV approval next week at MV’s Curriculum Committee.” (New paragraph) “Coding for all career and tech programs needs to align with job market. CIP-Classification of Instructional Programs, SOC-Standard Occupational Codes, TOP’s- Taxonomy of Professions, are codes needed for program approval for CTW programs of 18+ units. Proper coding is tied to financial aid. Cur. Committee will work with those writing new programs to ensure this is coded correctly.” (New paragraph) “Please remind folk…new courses and modifications for the 2012-2013 catalog need to go in now to be approved by December. Have disciplines please work on completing sample assignments. This is required by ACCJC and affects apportionment.” (New paragraph) “No additional discussion on repeatability or repetition on courses – keep you posted.” End of forwarded typed report.

e. District Academic Standards (DAS): Jeanne Howard. Nick Sinigaglia is the new contact person. He asked for suggestions for what the committee could look into.

f. District Program Review (DPR): Bob Fontaine. Fontaine suggested that only three people are looking at the DPR reports. Each department should have one person on this. They need more members and support from each department.

g. District Profession Growth & Sabbatical Leave Committee (PG&SLC): Kathy Saxon. No report. Gibbs reminded senators that the deadline to file for rank of professor is October 31st.

h. Faculty Development Committee: Dan Clark. There are continual FLEX activities occurring. Check mv-all for messages from Dan Clark regarding upcoming FLEX opportunities.

i. RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA. No report.

j. Safety Committee: Cheryl Honore. No report.

k. Strategic Planning Committee (SPC): Don Foster/Lisa Conyers. Foster forwarded the strategic planning report, it read: “The last Strategic Planning Committee Plenary was held on Thursday, September 29th. At
that meeting much discussion was spent on Bylaws. It was moved and approved to accept the portion of the Bylaws that had been re-written that pertained to the voting contingency and the method to calculate a quorum. (New paragraph) Sub-committee (Programs) and Sub-Committee III (Resources) will now have 1 staff vote and 1 faculty vote to mirror the other two Sub-Committees.” (New paragraph) “Additionally, a Part-Time Representative was elected, Ms. Kelli Dower, Adjunct Professor of Music.” (Foster included a list of SPC’s current leadership) (New Paragraph) “Additionally, the four Subcommittees continue to work on the charge from President Tom Harris on “How Moreno Valley College Can Become More Efficient.”” (New paragraph) “It is expected that more discussion on both the Bylaws and the President’s charge will continue at the next SPC Plenary, scheduled for Thursday, October 20th in PSC 11, from 12:50-1:50. The entire college is invited to attend.” End of forwarded typed report.

1. Classified Staff Liaison: Angela Thomas. Classified is still short staffed. They are currently dealing with much more with less. Thomas address concerns over the survey. The parking structure is not going forward because all the perks were stripped from it. The issue of campus library computers was brought forward. Computers will become obsolete in 12 months.

XI. Open Hearing. None.
XII. Adjournment at 5:48 p.m. Honore motioned to adjourn, Ovard seconded. Unanimous approval.