

Faculty Development Committee
Minutes
16 September 2011

Members in attendance: Dan Clark (chair), Jose Duran, Jeff Rhyne, Nick Sinigaglia, Carlos Tovares

I) Discussion of Faculty Survey

We discussed a faculty survey Dan used to find out about faculty interest in workshops for professional development.

Dan will clarify that the chair of the faculty development committee should get FLEX credit for leading an event; the stipend should be for covering his organization of events.

II) Survey Monkey

Dan likes using Survey Monkey for getting feedback on FLEX events: it is easy to share data and he feels like he gets higher quality of feedback. In addition, it reduces paper. The only problem is that fewer people respond when they are not required to do so immediately at the end of FLEX.

III) P-T and Student Reps for committee

Nick will seek part-time faculty and student reps for the committee through the Senate. He will tell potential reps that the committee is advisory and will likely meet once per semester (with occasional email queries for "advice") (Note from Dan, 9/23: Thanks to Nick's efforts, we now have student representative. Wyndora Robinson. Thanks, Nick and Wyndora!)

IV) Workshop leaders FLEX credit

Action item: Workshop presenters shall be awarded 3 (three) FLEX hours for presenting/leading approved FLEX-earning professional development workshops. (Rhyne/Sinigaglia/ Unanimous)

V) Discussion of credit/compensation for Part-time instructors attending faculty/professional development:

Ideas:

P-T be allowed to opt-in to 3 or 5 hours of FLEX (for which they are compensated after they have completed the hours)

Question: are FLEX hours already figured as part of part-time salary for hours worked (like they are for full-time)?

Should we present a proposal to academic Senate to pay part-time faculty for one FLEX hour each year (following idea of paying part-time faculty for assessment workshops)?

We agreed it would be nice to open FLEXtrack system for part-timers.

Is Faculty Internship Program still running and an option for ongoing part-timers to participate in order to be compensated for professional development?

Carlos will ask HR about gray area in how we mentor part-time faculty (if we offer job application, job letter, job CV workshops).

Carlos will send Disability statement to be included on FLEX flyers

VI) Open classroom program

Dan would like to advocate for program encouraging faculty to observe each other outside of the formal, contractual improvement of instruction process.

Discussion about pros/cons ensued.

VII) Discussion of over-scheduled College Hour

We discussed problem of when to schedule FLEX events since so many faculty are already over-committed at most college hours.

Ideas:

*Can all department meetings be scheduled for the same college hour each month? Could something similar be done for subcommittees of Strategic Planning? This would free up other college hours

*Could one Friday morning each month be reserved for meetings of various kinds? Morning: Department meetings; followed by Strategic Planning and other large committees; followed by pre-arranged meetings of other committees?

Minutes recorded by Jeff Rhyne.