The scholarships you are applying for now are for the 2014-2015 academic year. If you are selected to be the recipient of Riverside Community College District scholarship(s) you will be offered the scholarship opportunity on the Scholarship website. You will then need to accept the scholarship opportunity and disbursement information will be provided.

**Scholarship Disbursement for Continuing Students**

For students awarded a continuing scholarship, the fall 2014 semester portion of the scholarship will be disbursed upon verification of enrollment at any College in the Riverside Community College District for the fall 2014 semester. Scholarships of $250 or less will be disbursed all in the fall semester. Scholarships over $250 will be disbursed half in the fall semester and half in the spring semester upon verification of eligibility.

RCCD Scholarships are disbursed to your financial aid disbursement card (the same way other financial aid is disbursed). If you have not yet signed up for the financial aid disbursement card, please go to your college website on the Financial Aid page and follow the instructions to sign up.

The scholarship funds are disbursed according to the financial aid disbursement schedule. The scholarship funds are generally disbursed during the first week of the semester after enrollment in the required number of units is verified. If you are not yet enrolled in the required number of units approximately one week before the semester begins, the funds will be disbursed on the next financial aid disbursement date after you enroll in the required number of units and the class(es) has started. If you add classes during the first week of the semester, most likely your funds will be disbursed later. The Financial Aid Disbursement Schedule is located on the Financial Aid page on your college website.

The spring 2015 semester portion of the scholarship will be disbursed in mid-February 2015 upon verification of completion of required enrollment during the fall 2014 semester with the GPA required by the scholarship and enrollment at any College in the Riverside Community College District for the spring 2015 semester.

If a scholarship recipient does not complete the required enrollment during the fall 2014 semester with the GPA required by the scholarship and/or does not enroll for the spring 2015 semester, their scholarship will be awarded to an alternate. If a scholarship recipient will only attend RCCD for the fall 2014 semester and the scholarship awarded is designated for continuing students, the recipient will only receive the fall portion (half) of the scholarship funds.

Scholarship disbursement dates may be dependent upon receipt of funds from the scholarship donor. If the funds are not received in time for the first disbursement, they will be disbursed on a future disbursement date according to the Financial Aid Disbursement Schedule.
We understand circumstances and plans can change after you have been awarded a scholarship. If you were unable to enroll in the required number of units for your scholarship during the current semester or if you were awarded a scholarship as a student continuing at RCCD (based on the information provided on your scholarship application) and you instead transfer to a four-year university for the 2014-2015 academic year, please notify Paula Farish in the Student Financial Services office, Riverside City College at paula.farish@rcc.edu or (951) 222-8741. You may or may not be eligible for the scholarship depending on the donor’s criteria regarding the required units and/or enrollment status. Some scholarships have strict enrollment requirements or are designated only for continuing or transfer students. We will do our best to be sure all scholarships are disbursed while adhering to the donors’ criteria and wishes.

**Scholarship Disbursement for Transfer Students**

For students awarded a transferring scholarship, the funds will be sent directly to the recipient’s four-year institution in late August, 2014. So that we have record of where to send the scholarship funds, you will be required to email your transfer information to Paula Farish at paula.farish@rcc.edu. We will need the following information:

- Your name and MVC, NC or RCC student ID#
- Name of the university you will be transferring to
- Name and address of the office at the transfer university that accepts outside scholarship funds

Please note, if you do not enroll in at least 6 units at the transfer university, the scholarship funds will be returned to Riverside Community College District and awarded to an alternate recipient.

If you were awarded a scholarship as a student transferring from RCCD based on the information provided on your scholarship application and you had planned to transfer but now will be continuing at RCCD, please notify Paula Farish in the Student Financial Services office, Riverside City College at paula.farish@rcc.edu or (951) 222-8741. You may or may not be eligible for the scholarship depending on the donor’s criteria. Some scholarships are designated only for continuing or transfer students.

Scholarship disbursement dates may be dependent upon receipt of funds from the scholarship donor. If the funds are not received in time for the first disbursement, they will be disbursed on a future disbursement date according to the Financial Aid Disbursement Schedule.

**Alternate Selection and the Appeal Process**

All scholarship applications will remain active during the 2014-2015 academic year. Should a new scholarship become available or a recipient becomes ineligible, a current applicant in good standing may be considered for the scholarship. If additional scholarships are made available through the Riverside Community College District Foundation or other donating organizations after the application deadline of January 10, 2014, your application will be screened for eligibility; therefore, you may be the recipient of a scholarship for which you did not previously apply.
After the fall semester, the units completed and the current cumulative GPA is reviewed for all recipients of continuing scholarships. If a recipient of a scholarship does not meet the donor’s requirements for each scholarship, they will be found ineligible to receive the spring portion of their scholarship. If the recipient has documentable extenuating circumstances, they may submit a Scholarship Appeal.

The Scholarship Appeal form will be sent to the ineligible recipients at the beginning of the spring semester with a letter explaining why they did not meet the scholarship criteria to receive the spring disbursement. Recipients may submit a Scholarship Appeal for the following reasons:

- They are not able to enroll in the required number of units for the fall and/or spring semesters.
- They did not complete the required number of units during the fall semester with the GPA required by the donor.

The Scholarship Appeal form must be submitted to the Student Financial Services office at the recipient’s home college. It must also include a current Student Educational Plan (SEP), official documentation of the extenuating circumstances, and a statement explaining the situation.