

Nonresident Classification

You have been classified as a NON-RESIDENT of California for educational purposes and as such are subject to non-resident tuition. Please read the information below.

As a non-resident student you will need to apply for re-classification of your residency status. This must be done well in advance of the term you wish to be considered for resident tuition purposes. Complete the **Supplemental Residency Questionnaire Form** and submit it along with supporting documentation to the Admissions & Records office

Establishing Residency

If you intend to become a resident of California, you must fulfill the requirements listed below.

For a person 19 years of age and older: (a) Continued physical presence in the state of CA, (b) being under an immigration status that allows you to establish residency and (c) having at least two proofs of intent in your own name. All three of these requirements must be dated one year and one day prior to the residency determination date.

For a person younger than 19 years of age (by the residency determination date): A minor takes the residency of the parent (natural or adopted) with whom the minor last lived. Both the minor and the parent must be under a status that allows establishment. The minor's residency is derived from the parent. Physical presence and the 2 proofs of intent will come from the parent.

Status types under which a person may establish residency:

U.S. citizen, Refugee, Asylum, Permanent Resident, Temporary Protected Status, certain non-immigrant visas: A, E, G, H1, H4, I, K1-4, L1-2, N8-9, NATO-1, O1, O3, R1-2, T1-5, TPS U, V

Types of documents required to show proof of intent:

You must provide three proofs of residency demonstrating physical presence and intent. Two of the three must be dated as least one year and one day prior to the start of the term for which you are applying. These items must not be older than two years prior to the start of the term. Examples of appropriate documentation include:

- California voter's registration card
- California (540) tax returns giving California as the home address (with acceptable dates)
- Paycheck stub OR letter of employment verification on company letterhead (signed by a manager of the personnel department)
- California Driver's License OR California ID card OR DMV printout
- California Bank account – checking or savings statements
- Marriage license or divorce decree issued in California
- License or certificate issued by the State (with issue & expiration dates)
- California utility bill (DWP, gas, telephone, cable - all utility bills count as one proof)
- California State Aid or Social Welfare
- California vehicle registration and/or car insurance (California company)
- California health insurance OR Medi-Cal ID
- Military discharge papers (DD214) OR Leave and Earnings statement (indicating California as Home of Record)
- California property taxes (student's name only)
- Union membership in a California local
- California apartment/home lease or rental agreement (1 year current)
- California public library membership (verified by letter or printout with letterhead or branch stamp).



Admissions and Records
Supplemental Residency Questionnaire
Request for Change in Residence Status

 Last Name First Middle Student ID #/SSN Birth Date

 Address City State Phone

Requesting change effective: Summer _____ Fall _____ Winter _____ Spring _____ Currently enrolled in classes? Yes _____ No _____

This form is to be completed if you are requesting a residency reclassification or wish to clarify your residency. The burden of proof to clearly demonstrate both physical presence in California and intent to establish California Residence lies with you in accordance with **Education Code Section 68040**.

Please read the information provided on the backside of this form and then answer the following questions that apply to you:

_____ I am 19 or older and I am claimed as dependent on my parent's last income tax return filed in the state of _____

_____ I am 19 or older and I am not claimed as dependent on my parent's most recent income tax returns.

_____ I am under 19 AND unmarried and I will answer the following questions for my parent or guardian.

_____ I will answer for my: Mother _____ Father _____ Legal Guardian _____ Indicate Name & Relationship _____

Complete the following for yourself or for your parent/guardian if under 19 and unmarried:

- Indicate date of continuous presence in the state of California except for absences, which can be explained without conflicting your residency Month _____ Day _____ Year _____
- Do you or your parent/guardian intend to maintain California as your state of legal residence? Yes _____ No _____
- Have you attended a CA High School for 3yrs or more? Yes _____ No _____
- Received a California HS Diploma, GED, or Certificate of Completion? Yes _____ No _____ Type _____
- Are you or your parent/guardian a U.S. Citizen? Yes _____ No _____

If no, please check your or parent/guardian citizenship status:

Permanent Resident _____ Temporary Resident _____ Amnesty Refugee/Asylee _____ Other Visa _____

Alien ID number or Visa Type: _____ Issue Date: _____ Exp Date: _____

Please note you will need to attach documentation for at least 3 of the following activities to request a change of residency. If you are under 19, answer for your parent/guardian. Two of the three activities must have been completed a year and a day prior to the start of the term for which you are seeking residency. *These items must not be older than two years prior to the start of the term.* Submit to your office Admissions & Records home college along with supporting documentation.

Three of the supporting documents listed must be attached to this form.

Acceptable Documentation	Month/Day/Year	Provided Y/N
California voter's registration card		
CA (540) tax returns giving California as the home address (w/acceptable dates)		
Paycheck stub OR letter of employment verification on company letterhead (signed by manager of the personnel dept)		
California Driver's License OR California ID card OR DMV printout		
California Bank account –checking or savings account		
Marriage license or divorce decree issued in California		
California utility bill (gas, telephone, cable- all utility bills count as 1 proof)		
California vehicle registration and/or insurance (California company)		
California Property Taxes /California apartment/home rental and/or lease agreement.		
Military discharge papers(DD214) OR Leave & Earnings statement (indicating California as Home of Record)		
Other:		

WARNING: Providing false information about your citizenship, military status, and/or California residency could result in criminal charges for perjury and/or fraud, with the possibility of imprisonment if you are convicted.

Student's Signature _____ Date: _____

*****FOR OFFICE USE ONLY*****

Approved : _____ Yes _____ No Changed By: _____ Date: _____

Effective: Summer _____ Fall _____ Winter _____ Spring _____ Student Notified: _____ Yes _____ No