

**Riverside Community College District
Workforce Preparation**

Class, Study, and Lab Time

Student Name _____ Case # _____

Term _____ Total # Units _____

Class time, hours per week: On Campus _____ Online _____ Hybrid _____ Total _____

Short-term Courses, hours 1st 8 weeks _____, 2nd 8 weeks _____

Study time, hours per week: _____. Short-term Courses, 1st 8 weeks _____ 2nd 8 weeks _____

Courses with lab requirement: _____ Lab hours required per week _____

Full semester or first 8 weeks class time _____ Study time _____ Lab _____ Total per week _____

Second 8 weeks: Class time _____ Study time _____ Lab _____ Total per week _____

RCCD Representative Signature _____ Date _____

Open Campus (Online) courses deliver lectures on-line and are equivalent to the traditional on-campus courses requiring the same number of hours in attendance per week.

Class time for on-campus, on-line, and hybrid 3 unit courses:

Fall & Spring Semester-----3 hours per week

Short-term courses (8 weeks) -----6 hours per week

Summer term (6 weeks)-----9 hours per week

Summer term (8 weeks)-----7 hours per week

Winter term (6 weeks) -----9 hours per week

Course units will vary. To determine the on-line and hybrid class time for courses that are not 3 units, use the hours provided in the Schedule of Classes for an on-campus class with the same number of units.

Study Time:

The number of hours given for unsupervised study time (one hour per week for each hour of class time) is the same for on-campus, on-line, and hybrid courses. See above for number of hours in class. For supervised study time, Riverside Community College District recommends students have 2 to 3 hours per week of study time for every unit of class time.