



Moreno Valley College

CIRT AGENDA

Date: 07/16/2015

Location: H 234

Time: 11:00am-12noon

Call to Order:

- I. Roll Call: Eugenia Vincent, Michael Paul Wong, Sgt. Tom Shenton, Dan Casella, Ann Yoshinaga, Julio Gonzalez, Angela Boland, Nicole Smith, Sue Tarcon
- II. Approval of Agenda
- III. Approval of Minutes: March and April minutes pending Leslie's completion.
- IV. Old Business:
  - 1) CIRT selfie update
- VI. New Business:
  - 1) Student of Concern review
  - 2) Consider revision of current website availability and reporting system
    - a. Incident Report form revision
    - b. Revisit intranet options as depository for communications
    - c. Maxient discussion
  - 3) CIRT website update
    - a. Contact Info updated
    - b. FAQs added
    - c. Resources added
- VII. Other: Sue to provide resources, procedures, guidelines, rubric and reference booklet to newer members. Revised/updated booklet ordered/receipt pending.
- VIII. Adjournment:

Next Meeting: CIRT meetings are held on the 3<sup>rd</sup> Thursday of each month in H-234 at from 11:00am-12noon.