Winter 2009 schedule of classes

Classes start on January 5th
Day, Evening and Online Classes
$20 per unit

Find Your Groove @ college

Riverside Community College District

www.rcc.edu

Schedule of Classes available in alternate formats

¡Aplique en Español por Internet ahora! Informacion en español, páginas 82-83
Job Placement Services at Norco assists all RCCD students in finding employment on a part-time, full-time, seasonal, and internship basis. Plus:

- Job Searching
- Resume Writing
- Interview Skills

Information: (951) 372-7147
Welcome to the Winter 2009 session at Riverside Community College District.

Winter session often is one of the most productive times of the academic year for students. The short six-week class schedule allows students to complete a general education requirement, a pre-requisite, a transferable class or to brush up on skills they need for classes in the spring semester.

Many students prefer the fast-paced experience and enjoy the concentrated time devoted to single subjects. Taking a winter class also allows them to shorten the overall time it takes to earn a career certificate, degree or prepare for transfer to a four-year college or university.

One of the other things that students appreciate is that RCCD winter classes meet the same high quality as regular semester classes. Academic rigor is never compromised, and the same standards are in place at every campus and learning center in the District.

For the Winter 2009 session, RCCD campuses are offering more than 1200 day, evening, and online classes. I invite you to page through this schedule of classes and discover the opportunity that is right for you--whether your interest lies in English or math, biology or geology, business or computers, history or philosophy, engineering or music.

On behalf of the Board of Trustees and the entire college community, I wish you the best in your academic pursuits this winter.

Irving G. Hendrick
Chancellor

Mission Statement

The Riverside Community College District is accessible and comprehensive, committed to providing an affordable post-secondary education, including student services and community services, to a diverse student body. The District provides transfer programs paralleling the first two years of university offerings, pre-professional, career preparation, occupational and technical programs leading to the associate of arts degree, the associate of science degree, and a variety of certificates. In the tradition of general education, the liberal arts and sciences and the occupational and technical programs and courses prepare students for intellectual and cultural awareness, critical and independent thought, and self-reliance. Consistent with its responsibility to assist those who can benefit from post-secondary education, the District provides pre-college, tutorial and supplemental instruction for under-prepared students. Through its three constituent colleges, Moreno Valley, Norco and Riverside City, the District works in a partnership with other educational institutions, business, industry, and community groups to enhance the quality of life and the internal harmony of the communities it serves. The District serves Western Riverside County from three interrelated colleges in the cities of Riverside, Norco and Corona, and Moreno Valley.

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect courses that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College website at: www.rcc.edu for a current and comprehensive listing of available classes.

Board of Trustees
Mary Figueroa - President
Virginia Blumenthal - Vice President
Janet Green - Secretary
Jose Medina - Member
Mark Takano - Member
Carlos R. Naranjo, Jr. - Student Trustee, 2007-08
Irving Hendrick, RCCD Interim Chancellor
### Calendar for Winter 2009

**January 3 - February 12**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 5</td>
<td><strong>Winter Registration Appointments</strong> – can be found on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> or on Phone Reg at (951) 779-3100.</td>
</tr>
<tr>
<td>Dec. 3</td>
<td><strong>Registration begins for Continuing Students who attended Fall 08</strong> – Registration dates are based on number of completed RCC Units. New and Returning students must reapply and register after continuing students.</td>
</tr>
<tr>
<td>Nov. 30</td>
<td><strong>High School Students</strong> – Last day application packets are accepted for Winter 09 classes – information and required forms are online at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>Jan. 3</td>
<td><strong>Winter Term Begins</strong></td>
</tr>
<tr>
<td>Jan. 5</td>
<td><strong>Graduation Applications</strong> – First day to apply for an Associate degree or Certificate for Winter 09 or Spring 09. Applications are available online at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>Jan. 19</td>
<td><strong>Legal holiday</strong> – Martin Luther King birthday – classes not in session</td>
</tr>
<tr>
<td>Feb. 1</td>
<td><strong>Graduation Applications</strong> – Last day to apply for an Associate degree or Certificate during the Winter Term. Applications will be accepted again beginning the first day of the Spring 09 term.</td>
</tr>
<tr>
<td>Feb. 12</td>
<td><strong>Winter Term Ends</strong></td>
</tr>
<tr>
<td>Feb 25</td>
<td>Grades are available on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> and Phone Reg at (951) 779-3100. If grades are not posted by this date, contact the instructor or the academic department. Grades may be available earlier, but please do not call prior to Feb. 25.</td>
</tr>
</tbody>
</table>

### *Add, Drop, & Refund Deadlines*

Refer to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) for add, drop and refund deadlines. Click on Class Name and Title) Check this Schedule of Classes for add deadlines.

It is the student's responsibility to be aware of deadlines and to add or drop on time.
Online Services at RCC

(Use this sheet to keep track of your username and passwords for all services offered at RCC.)

Online Application

Access the online application from RCC homepage at www.rcc.edu.

If it is your first time completing an application, create an account by clicking on New User. Remember to write down your username and password for future reference.

If you have already created an account click on: Returning User

For help retrieving your username or password, click on Log In Help or call 1-800-468-6927

Remember to submit an application every time you miss a major term (Fall or Spring)

User ID: ____________________  Password: __________________

WebAdvisor

Access WebAdvisor from the RCC homepage: www.rcc.edu.

Use WebAdvisor to check registration date, search, register, manage your wait list and drop classes, view financial aid information, order parking permits and transcripts, pay fees and more.

Log In: Click on Log In Help and What's My User ID. Also see: What's My Password. For additional assistance, view the Log In Video.

Your initial password is your 6-digit date of birth (mm/dd/yy).

Once you have logged in, be sure to view the Registration Video.

If you forget your password you can reset it anytime through Log In Help.

WebAdvisor ID: ________________   Password: ________________

RCC Email

Activate your RCC email account immediately and read it often so that you don’t miss important notices! See Step 5 in this Schedule of Classes for more information.

If you know your RCC email address you can type in mail.live.com from your browser. Follow the Microsoft prompts to set up and activate your account. Your initial password is your six digit birthdate.

If you need help in activating your RCC email account go to www.rcc.edu, click on Students and then click on Student Email. There is a tutorial there to help you.

If you just need to know your RCC email address go to www.rcc.edu, click on WebAdvisor, and click on What’s My RCC Email Address?

You may forward your RCC email to your own personal email account. The tutorial referred to above will help you.

Windows Live ID: ________________  Password: ________________

Blackboard CE 6

(Open Campus online-based classes)


• Click the log-in link or
• Click on Credit Course Login (green button).
• Your username: first and last initial w/Student ID (example: md1234567)
• Your Password first time logging in: student. Password is reset to student every term.

For additional assistance contact the Open Campus Help Desk toll free at 1-866-259-7271 for 24 hour support.

If you forget your password contact the Help Desk to have it reset.

Username: ___________________  Password: __________________
Steps to Becoming a Student at RCC~

Step 1 - Apply to RCC - Page 6
• Online at www.rcc.edu. Help is available at our Admission offices.

Step 2 - Apply for Financial Aid - Page 7
• Online at www.fafsa.ed.gov. Help is available on campus.

Step 3 - Mail Your Transcripts - Page 7
• Check on WebAdvisor at www.rcc.edu to see if received.
• Fill out a Prerequisite Validation Form if you want credit for classes taken at another institution.

Step 4 – Complete Assessment, Orientation and Counseling - Page 8
• Assessment hours are online. Most Assessment Testing is done on a walk-in basis with no appointment required.
• Some special test sessions and all ESL tests require appointments: Riverside and Moreno Valley students may make appointments at either the Assessment Center or Counseling. Norco students make appointments through Counseling.

Step 5 - Set up your RCC Email account AND get your free RCCD College Card - Page 9

Step 6 –Register for Classes - Pages 10-13
• Log into WebAdvisor at www.rcc.edu to check your Registration Date/Holds.
• You can also check your date on Phone Reg (951) 779-3100.
• Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor.

Step 7 - Pay Enrollment Fees – Page 14
• Observe deadlines for payment and refunds.

Step 8 - Buy Your Textbooks - Page 15
• Take a copy of your schedule to the bookstore to find out what book you need to purchase for your classes.

Step 9 – Attend Class the First Day – Page 15
• If enrolled in an online class, go to www.opencampus.com.
1 – Apply for Admission~

You may apply for admission to RCC if you:
- Have graduated from high school or
- Have passed the CA High School Proficiency Exam or
- Have passed the GED examination or
- Did not graduate from high school but are 18 years of age or older or
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements or
- Are an international student who has satisfied specific international student admissions requirements.

Who must submit an application?
New or Returning students must submit an application. Continuing students do not need to reapply.
We begin accepting applications for summer and fall on March 1 and applications for winter and spring on October 1. Online applications may be available earlier.

International Students
You must apply for admission through the International Student Program located in the Bradshaw Building at the Riverside Campus. More information is available at (951) 222-8160 or online at www.rccd.cc.ca.us/collegeinfo/international/.

High School Students
Policies, procedures and forms are available only on the web at www.rcc.edu. Click on Going to College and then on High School Students.

Deadlines to Submit Documents
- Fall Semester: Mar 1–Aug 15
- Winter Intersession: Oct 1–Nov 30
- Spring Semester: Oct 1–Jan 31
- Summer Term: Mar 1–May 31

Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun.

Students who plan to continue attending RCC after exiting high school must submit a new RCC application as a First-Time Student.

Students with Limitations
Students with learning, physical, psychological, or other health limitations are encouraged to contact Disabled Student Services at (951) 222-8060.

Apply Online~
Go to www.rcc.edu and click on Going to College*
Processed in 24 hours
(weekends and holidays excluded)
Print confirmation page and keep for your records. Do not mail to RCC.

A welcome letter will be mailed immediately to all applicants with their Student ID number, WebAdvisor user name, and RCC email address.

*There are computers and staff in our Admissions lobbies to assist you.
Step 2 – Apply for Financial Aid

How to Apply For Financial Assistance in Four Easy Steps!

1. You must have a current Admissions Application on file with the RCC Admissions and Records Department. You can submit an Admissions application online at www.rcc.edu. Make sure your correct social security number is listed on the application. All students are communicated with via RCC e-mail.

2. Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Be sure to list the RCC Title IV school code #001270 in the school section of the FAFSA application.

3. After RCC receives your information from the U.S. Department of Education, we will notify you via RCC e-mail requesting additional document(s) necessary to complete your file. Required documents may also be found on WebAdvisor under financial aid “required documents”. Submit your document(s) in a timely manner to whichever campus you plan to attend.

4. Your financial aid file will be reviewed for eligibility and you will be notified of the results via RCC e-mail. Once you receive the e-mail notifying you of your award, you will then be able to go to WebAdvisor to view your awards online.

Important Facts...

• Need help with your financial aid application? Stop by the Student Financial Services (SFS) Counseling/Outreach office located on the Riverside City Campus behind the Cafeteria or visit the Moreno Valley or Norco SFS office for assistance.

• For information on grants, the BOG waiver, student employment, scholarships, loans and workshops, look under “Need Money for College?” in the Table of Contents or go online to www.rcc.edu/studentfinancialservices for more information.

• Any student who withdraws from all of his classes, is dropped by all of his instructors, or receives a 0.00 GPA for the fall, spring and/or summer semester may be subject to repayment of federal financial assistance funds including the Federal Pell Grant, FSEOG grant, ACG grant and FFELP Stafford loans. If you have a reduction in units after receiving a disbursement, you may enter into an overaward status which will result in financial assistance funds having to be repaid.

Step 3 – Mail Your Transcripts

Please provide official transcripts from any college or high school you have attended if you:

• Plan to earn a certificate
• Plan to earn an Associate degree
• Plan to transfer to another college or university
• Need to satisfy prerequisite requirements taken at another college or university
• Are not sure what you plan to do

All transcripts should be official, sealed, and printed no more than 90 days/3 months ago. Students who have completed a course at another institution for which they would like credit must fill out a Prerequisite Validation form in order to have coursework on official transcripts validated for math, English or other prerequisites. Form is available in the Counseling office and online at www.rcc.edu. Click on Going to College.

Mail transcripts to one of the campuses:

<table>
<thead>
<tr>
<th>RCC Incoming Transcripts</th>
<th>RCC Incoming Transcripts</th>
<th>RCC Incoming Transcripts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Riverside Campus</td>
<td>Moreno Valley Campus</td>
<td>Norco Campus</td>
</tr>
<tr>
<td>4800 Magnolia Avenue</td>
<td>16130 Lasselle Street</td>
<td>2001 Third Street</td>
</tr>
<tr>
<td>Riverside, CA 92506</td>
<td>Moreno Valley, CA 92551</td>
<td>Norco, CA 92860</td>
</tr>
</tbody>
</table>

You can check the status of incoming transcripts on WebAdvisor at www.rcc.edu
If you are a first time student you need to participate in the Assessment process if you:

- Plan to enroll in 6 or more units per semester
- Plan to earn an Associate degree
- Plan to earn a certificate
- Plan to transfer
- Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the Assessment process.

Preparing for Assessment

To take an assessment a student must:

1. Complete an Application for Admission. If you apply online at www.rcc.edu, you will be cleared to take RCC’s placement test 24 hours after your application is submitted (not including weekends or holidays.)
2. Take RCC’s Placement Test.
   - Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID.
   - The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
   - To ensure a distraction free environment, children are not permitted in the Assessment Center.
   - Food or drink is not permitted in the Assessment Center.

Orientation and Counseling

Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to College Success.

New student orientations conducted by college counselors in a group setting are offered to all incoming students, and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students should go to the earliest orientation session available to get necessary information and to gain an edge on class enrollments.

Once you complete your placement test, an appointment for your orientation/counseling session may be scheduled by calling the Counseling Center.

Call today to begin your educational journey at RCC…

Riverside City: (951) 222-8440
Moreno Valley: (951) 571-6104
Norco: (951) 372-7101

Have Questions about RCC?

Visit our website at www.rcc.edu. It contains valuable information on:

- Admission Eligibility
- Athletics
- Counseling
- Disabled Student Services Program
- Financial Aid
- Schedule of Classes
- And much, much more!

Information and Assessment hours are posted at:

www.rcc.edu/services/assessment/dates.cfm
or by calling one of our assessment labs:

Moreno Valley: (951) 571-6492
Norco: (951) 372-7156
Riverside: (951) 222-8451

An appointment may be necessary to take the placement test. Seating is limited to available computers and room capacity. It is also advisable to confirm lab hours before driving to the campus.

What should I do if I am a student with special needs?

If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your campus BEFORE you take the assessment test.
5 – Set Up Your RCC Email Account~

RCC Mail - Free Email for All Students

As a student of Riverside Community College you are provided with free student email via Windows Live by Microsoft. You can find RCC Mail on the homepage at www.rcc.edu. There’s a tutorial online to assist you, if needed. If you do not know your RCC email address, go to the WebAdvisor menu at www.rcc.edu. Click on What’s My Email Address? When you log in for the first time with your RCC Mail ID your temporary password will be your 6 digit birthdate. You will be prompted to change your password and set up your account.

RCC Mail will provide notices, education record changes, class cancellations or changes, new offerings, faculty correspondence, waitlist options and other features. While it’s important for you to open RCC Mail often to read important messages, you must do so at least once every 180 days or all messages will be deleted. You can also access RCC Mail directly by going to www.mail.live.com. You may now forward your RCC email to your own personal email account. See tutorial on WebAdvisor at www.rcc.edu for help.

If you are having difficulty and can not resolve your problem using the tutorial, visit our Admission offices or call Riverside (951)222-8574 or (951)222-8601, Moreno Valley (951)571-6101 or Norco (951)372-7003 campuses. Help is generally available all day Mon-Thurs and Friday until noon. The Norco office is also open Saturday and Sunday from 9am-1pm.

And

Get Your Student ID Card~

(RCCD College Card)

Get Your Free RCCD College Card

Use it on campus for:
• Access to campus library and labs
• Entry to campus student activities, including athletic and performing arts events

Link it to a FREE Wells Fargo College Checking® account* for:
• FREE Wells Fargo® ATM access—Now on all 3 campuses!
• PIN-based purchases

Get it: Admissions and Records Office—All three campuses
Link it: Wells Fargo RCC Campus Office—Riverside campus
(in the Outreach Office by Admissions)
Or visit wellsfargo.com/locator for a location near you.

*Eligibility subject to approval. Students must provide proof of enrollment at an accredited institution when the account is opened. The account is available for a maximum of 5 years, after which it will convert to a standard checking account subject to applicable checking fees. Students in school more than 5 years must show proof of enrollment to remain in a Wells Fargo College Checking account. $100 minimum opening deposit required to open a new checking account.

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Step 6 – Check Your Registration Date/Holds~

On November 5, students may go to WebAdvisor at www.rcc.edu to view their registration date and see if they have any holds that may restrict their registration. Students may also hear their registration date on Phone Reg at (951) 779-3100. Registration dates are available approximately 6-8 weeks before the start of the term. After that time you may find out your registration appointment approximately 24 hours after your application is processed (weekends and holidays excluded.)

And
Register for Classes~

Students can register on WebAdvisor at www.rcc.edu or on Phone Reg at (951) 779-3100. Registration begins December 3 for Continuing students who attended in fall 2008. Registration date is based on number of completed RCC units; New and Returning students register after Continuing students. Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor.

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

How to Read the Schedule of Classes

<table>
<thead>
<tr>
<th>Code</th>
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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<td>MW</td>
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<td>G Edward</td>
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<tr>
<td></td>
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<td>02/08</td>
<td>LFSC 204</td>
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</tr>
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<td>11028</td>
<td></td>
<td>01/02</td>
<td>04.00</td>
<td></td>
<td></td>
</tr>
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(The above class is an 8-week class. Please note the above dates.)

11016 06:00PM 08:20PM TTH PS 108 L Gayle

Last day to add: 01/08/07

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

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Last day to add: 01/08/07

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.
6 – Register for Classes~ (Continued)

Registration Worksheet

Things to do before you register
- Check WebAdvisor or Phone Reg for your registration appointment date and to view any holds.
- Complete steps 1-5 in Getting Started @ RCC (available in this Schedule of Classes.)
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Ensure that all past-due fees and holds are cleared.
- Be sure your Financial Aid is processed.

Things to check for as you make your class selections...
- Is the class still open? Check WebAdvisor for open classes (new sections may be added and classes may re-open if students drop) If the class is closed, refer to Adding Classes in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and add in person.

Things to know when using WebAdvisor to register...
- To access WebAdvisor go to www.rcc.edu and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You will need your RCC ID or Social Security number to access your registration. Click on Log-In help on the WebAdvisor menu for assistance.
- WebAdvisor is always available except during maintenance.
- Confirm that you are registered for classes.
- Print My Class Schedule from WebAdvisor.
- See Waitlist information on the next page.

Things to know when using Telephone Registration
- To access telephone registration, call (951) 779-3100.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You need the following information in order to access your registration:
  - RCC ID: _______ _______ _______ _______ _______ _______ OR Social Security Number: _______ _______ _______ _______ _______ _______ _______ _______ _______ _______ _______ _______
  - Your 6-digit Pin Code is your date of birth (month, date, year): _______ _______ _______
- Confirm that you are registered on Phone Reg. Print out your schedule on WebAdvisor at www.rcc.edu.

<table>
<thead>
<tr>
<th>SECTION NUMBER</th>
<th>CLASS NAME</th>
<th>UNITS</th>
<th>DAYS</th>
<th>TIME</th>
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<tbody>
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</tbody>
</table>

Alternates Class Selections (in case any of your first choice classes are closed)

| __ __ __ __ __ | ___________ | ___   | ______ | ______ |
| __ __ __ __ __ | ___________ | ___   | ______ | ______ |

Remember:
- Pay fees (check Fee Payment deadlines)
  Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You may be dropped from the classes if payment is not received by the payment deadlines.
- Be sure to check WebAdvisor or Phone Reg or your RCC Mail (email) to see if there have been changes to scheduled classes prior to the first class meeting.
Lo que se debe saber cuando se inscriba...
- Inscríbese a través de WebAdvisor en www.rcc.edu, o en Phone Reg (951-779-3100) a menos que esté cursando preparatoria o que tengas un impedimento en su matrícula para inscribirte.
- Debe esperar la fecha asignada para su inscripción. Se puede verificar la fecha asignada a través de WebAdvisor en www.rcc.edu.
- Puede tener acceso a su inscripción usando su identificación de RCC o su número de Seguro Social (si fue incluido en su solicitud de ingreso).

Identificación de RCC: ____________ o Número de Seguro Social: ____________ - ____________

Su código de 6 dígitos (Pin Code): ____________ - ____________

Lo que se debe hacer antes de inscribirse...
- ¡COMPLETE ESTE FORMULARIO!
- Complete los pasos del 1 al 5 en la sección Getting started @ RCC (disponible en el libro de Horario de Clases y en www.rcc.edu).
- Asegúrese que no deba cuotas de inscripción o que no haya ningún impedimento para su inscripción.
- En casos especiales, debido a problemas académicos, o si está participando en programas especiales, hay que verificar los procedimientos específicos para su inscripción en el libro de Horario de Clases (disponible en www.rcc.edu) o con el departamento correspondiente antes de intentar inscribirse. Muchos de estos estudiantes tendrán que inscribirse en persona.

Lo que hay que verificar cuando elija sus clases...
- ¿Está la clase aún disponible? Busca en WebAdvisor en www.rcc.edu una lista de clases disponibles (Clases nuevas podrían ser agregadas y otras podrían estar disponibles de nuevo si algunos estudiantes cancelaran sus inscripciones). Si la clase está cerrada, se debe repasar a la sección Adding Classes o escoger otras opciones.
- ¿Ha cumplido con todos los prerrequisitos necesarios para cada clase? Estos están enumerados en el libro de Horario de Clases.
- ¿Ha observado si alguna de sus clases tienen un horario que se sobrepone con otras clases? Debe conseguir una forma llamada Approval for Overlapping Classes autorizada por el profesor, y agregar dichas clases en persona.

Número de Sección  Nombre de la Clase  Unidades  Días  Horario
__________  ___________________________  ________  ____________  ____________

__________  ___________________________  ________  ____________  ____________  

Clases Alternas (en caso de que algunas de las clases que haya elegido estén cerradas).

__________  ___________________________  ________  ____________  ____________

__________  ___________________________  ________  ____________  ____________

WebAdvisor siempre está disponible con la excepción cuando está bajo mantenimiento. En WebAdvisor imprima My Class Schedule y guárdelo en un lugar seguro.

Recuerde:
- Hay que pagar la cuota de inscripción durante la fecha límite. Si usted piensa solicitar ayuda financiera pero aun no ha sido aprobado al momento de matricularse, Usted será responsable por el costo de inscripción hasta que su solicitud sea aprobada. Es probable que sea dado de baja si su pago no se recibe durante la fecha límite.
- Se recomienda verificar en WebAdvisor o Phone Reg que no hay cambio en su horario de clases antes del inicio del semestre.
6 – Register for Classes

It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid.

**Deadline Dates**
Specific add deadlines are included with the class information in this schedule and on WebAdvisor at www.rcc.edu. Refund and drop deadlines can be viewed/printed from WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

**Dropping Classes**
Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student’s responsibility to drop classes on WebAdvisor, Phone Reg or in person by the deadlines. Failure to drop a class may result in a permanent “F” grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

**Adding Closed Classes**
Make sure to check the deadline to add classes in this class schedule or on WebAdvisor (click on Class Name and Title.)

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor or Phone Reg, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor. Authorization codes are not valid on WebAdvisor or Phone Reg until the first day of the class.

When registering in person, you must have an authorization code from the instructor. Fees are due at time of registration.

**Waitlists**
Before the beginning of the semester, if a class is closed, you may place your name on a waitlist (if available). If a seat becomes available, you will automatically be added and your student account will be charged with the enrollment fees. Please check your schedule regularly online with WebAdvisor and/or your RCC email account to confirm your status *.

Waitlisting ends late in the day on the day prior to the first class meeting. You must drop yourself from the class by the drop and refund deadlines if you do not intend to remain in the class. Students registered from the Waitlist must attend the first day of class. Students not registered from the Waitlist are encouraged to attend class the first day to see if space is available and the instructor is willing to add them.

You can manage your waitlist on WebAdvisor by doing the following:
- Log in to WebAdvisor at www.rcc.edu (http://www.rcc.edu/)
- Click on “Register and Drop Classes”
- Then click on “Manage My Waitlist”

On Phone Reg you have the following options:
When enrolling in a class that is full, you will be given the option to Waitlist by pressing “2”
- You may review your waitlisted classes by pressing “4” from the main menu.

*To activate your RCC email account,
- Go to www.rcc.edu (http://www.rcc.edu/) and click on Students,
- Click the STUDENT EMAIL link on right side of the page.

**Maximum Unit Load**
The maximum number of units a college student may enroll in is 18 for fall/spring and 9 for summer/winter. Students will not be permitted to enroll in more units without authorization from a counselor. The maximum units for high school concurrent students is 8 units for fall/spring and 5 units for summer/winter. High School students will not be permitted to enroll in more units without authorization from the Dean of Admissions and Records or the Dean of Student Services.
7 – Pay Enrollment Fees~

What fees will I need to pay?

Any fee may change without notice subject to changes issued by the State of California and/or changes in RCC Board policies.

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$20 per unit</td>
</tr>
<tr>
<td>Nonresident Tuition and enrollment fee</td>
<td>$181 + $20 per unit</td>
</tr>
<tr>
<td>Out-of-Country Nonresident Surcharge**</td>
<td>$19 per unit</td>
</tr>
<tr>
<td>Health Services*</td>
<td>$14</td>
</tr>
<tr>
<td>Student Services – ID Card (optional-see Student Services)</td>
<td>$2</td>
</tr>
<tr>
<td>Parking Permit – Auto (optional)</td>
<td>N/A</td>
</tr>
<tr>
<td>Parking Permit – Motorcycle (optional)</td>
<td>N/A</td>
</tr>
<tr>
<td>(*See Parking at RCC in the Table of Contents.)</td>
<td></td>
</tr>
<tr>
<td>Audit Fee</td>
<td>$15 per unit</td>
</tr>
<tr>
<td>PHP-30 First Aid &amp; CPR Fees</td>
<td>$15.50</td>
</tr>
<tr>
<td>PHP-42 Life Guard &amp; Water Safety Certification</td>
<td>$24</td>
</tr>
<tr>
<td>Diploma Fee (see Graduation for application deadlines)</td>
<td>$5</td>
</tr>
<tr>
<td>Non-sufficient Funds/Stop payment Fee</td>
<td>$20</td>
</tr>
</tbody>
</table>

Additional Fees

Some classes require an additional fee for materials, tools, technical and miscellaneous supplies for certain programs (70902(s) of the Educational Code). The charge is noted under the appropriate class. Additional fees must be paid at registration, and not covered by the BOGW (Board of Governors Waiver).

* Required fee – (Title V state regulations) supports general and emergency services provided by RCC’s Health Services. Not Covered by BOGW waiver. Students attending under an approved apprenticeship program are exempt from this fee. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization are exempt from this fee. Students must apply for this waiver by submitting a Health Services Fee Waiver Request and supporting documentation to the Health Services office. The Health Services Fee Waiver form can be obtained from Admissions and Records.

Winter 2009 Payment Due Dates

Fees are based on when you register in each class

<table>
<thead>
<tr>
<th>If you register</th>
<th>Fees* are due no later than:</th>
</tr>
</thead>
<tbody>
<tr>
<td>On or before December 17</td>
<td>December 17 or you may be dropped for non-payment</td>
</tr>
<tr>
<td>December 18 to the end of the term</td>
<td>Enrollment and other fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.</td>
</tr>
</tbody>
</table>

* Fees must be paid by the end of the business day noted.

- All students will be charged for registered classes and may receive a failing grade unless they drop themselves within deadlines. It is the student’s responsibility to verify that all classes have been added or dropped accordingly.
- Be sure that financial aid is processed prior to registration.
- All campuses are open weekdays and the Norco campus is generally open on weekends.
- See the Table of Contents for Residency for Tuition Purposes and AB 540 Non-resident Fee Waiver information.

How do I pay?

1. WebAdvisor or Phone Reg (Visa, Master Card, American Express, Discover Card)
2. Mail or Drop Boxes (Check or Money Order)
   • Norco campus – inside and outside Student Services Building
   • Riverside campus – outside Admissions and Bradshaw buildings
3. RCC Campuses (Cash, Visa, Master Card, American Express, Discover, Check, or Money Order)

Make check or money order payable to ‘RCC’ and be sure to include your RCC ID.

Refunds~

When do I need to drop to receive a refund?

Refund deadlines can be viewed/printed from the WebAdvisor menu at www.rcc.edu. Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card. Students who pay with credit card on PhoneReg will receive their refund by check.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building.

For questions regarding your account and refunds call (951) 222-8604.

To be sure of a refund, students must drop themselves within refund deadlines.
General Education Student Learning Outcomes

Every student who graduates from RCCD with an A.A. or A.S. degree is unique—almost no two take exactly the same courses. But to be educated is to possess some values in common, some shared competencies and modes of thought. Thus all graduates meet a 23-unit general education requirement that gives them broad exposure to ideas and skills outside their own areas of special interest. After successfully completing the GE requirement, all RCCD students should be able to:

Critical Thinking
- Analyze and solve complex problems across a range of academic and everyday contexts
- Construct sound arguments and evaluate arguments of others
- Consider and evaluate rival hypotheses
- Recognize and assess evidence from a variety of sources
- Generalize appropriately from specific cases
- Integrate knowledge across a range of contexts
- Identify one’s own and others’ assumptions, biases, and their consequences

Information Skills
- Demonstrate computer literacy
- Locate, evaluate, and use information effectively

Communication Skills
- Write with precision and clarity to express complex thought
- Read college-level materials with understanding and insight
- Listen thoughtfully and respectfully to the ideas of others
- Speak with precision and clarity to express complex thought

Breadth of Knowledge
- Understand the basic content and modes of inquiry of the major knowledge fields
- Analyze experimental results and draw reasonable conclusions from them
- Use the symbols and vocabulary of mathematics to solve problems and communicate results
- Respond to and evaluate artistic expression

Application of Knowledge
- Maintain and transfer academic and technical skills to workplace
- Be life-long learners, with ability to acquire and employ new knowledge
- Set goals and devise strategies for personal and professional development and well being

Global Awareness
- Demonstrate appreciation for civic responsibility and ethical behavior
- Participate in constructive social interaction
- Demonstrate teamwork skills
- Demonstrate understanding of ethnic, religious, and socioeconomic diversity
- Demonstrate understanding of alternative political, historical, and cultural viewpoints

Methods of payment at the Bookstore:
- Cash
- Master Card *
- American Express *
- VISA *
- Discover *

Credit Card Policy
The RCC Bookstore will gladly accept credit cards provided that if the credit card is not in our name, you MUST have an authorization letter from the card holder with a signature on both the letter and the card as well as your own I.D.

* Student ID number required

Save Time!
Reserve your books online. www.rcc.bncollege.com
Reservations accepted until one week before the start of the session.
You may also request to have your books delivered to your home.

Save Money!
Shop early and look for used texts!

Earn Money!
Return your textbooks during finals week for up to 50% of the original purchase price.

If enrolled in an online class go to www.opencampus.com
Continuing @ RCC~

Continue Taking Classes
All continuing students will be assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new Admissions Application in order to register again. See Apply for Admission to determine if you are a continuing student.

Re-apply for Financial Aid
The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the Winter Session. The priority filing date is March 2nd of each year.
If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the Summer term.

Continue to see a Counselor
Students should meet with a counselor during their first semester to develop a 2-year SEP (student educational plan).
It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.
If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

Moving on from RCC~

Apply for Certificates and Diplomas
In order to receive an associate degree or certificate, all RCC fees must be paid in full. You must file an application for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available from the counseling department. There is a $5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 11, 2009 must file their degree or certificate applications by April 1, 2009. See the college catalog for further details and requirements.
Students may apply for degrees and certificates for any term in the 2008-09 year during the following four applications periods:

New Deadlines
- Summer – First day of Summer Term through July 15 to apply for Summer 2008, Fall 2008, Winter 2009, Spring 2009
- Fall – First day of Fall Semester through October 15 to apply for Fall 2008, Winter 2009, Spring 2009
- Winter – First day of Winter Term through February 1 to apply for Winter 2009, Spring 2009
- Spring – First day of Spring Semester to April 1 to apply for Spring 2009

Order Transcripts
Unofficial transcripts are available on WebAdvisor at www.rcc.edu for no fee.
Official transcripts can be ordered on WebAdvisor at www.rcc.edu, by mail (printable forms available on our website), in Admissions (Riverside campus), or in the Student Service office (Moreno Valley and Norco campuses). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee (available only at the Riverside and Norco campuses) for each transcript. All transcripts are mailed first class.
In order to receive a transcript, all RCC fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. Ordering transcripts on WebAdvisor will always be faster! For more information visit www.rcc.edu or call the Transcripts office on the Riverside campus at (951) 222-8603.

Transfer to other Institutions
Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college catalog, Student Handbook, at www.rcc.edu, in this Schedule of Classes, and in the Transfer/Career Center in the Admissions and Counseling building. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

Transcripts only include RCC coursework.
<table>
<thead>
<tr>
<th>Code</th>
<th>Instructor</th>
<th>Room</th>
<th>Days</th>
<th>Hours</th>
<th>Code</th>
<th>Instructor</th>
<th>Room</th>
<th>Days</th>
<th>Hours</th>
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<tbody>
<tr>
<td>40626</td>
<td>M Chaks</td>
<td>BE 210</td>
<td>MW</td>
<td>07:45AM-10:00AM</td>
<td>40627</td>
<td>M Chaks</td>
<td>BE 210</td>
<td>M</td>
<td>05:30PM-10:00PM</td>
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<tr>
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<td>M Chaks</td>
<td>BE 210</td>
<td>MW</td>
<td>10:00AM-12:15PM</td>
<td>40631</td>
<td>F Stearns</td>
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</tbody>
</table>

**ACCOUNTING - ALSO SEE BUSINESS ADMINISTRATION**

**ACC-1A PRINCIPLES OF ACCOUNTING I**

3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors. (CAN BUS 2)

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-20 and concurrent enrollment in ACC-96.

**ACC-1B PRINCIPLES OF ACCOUNTING II**

3.00 UNITS

A study of managerial accounting principles and information systems. (CAN BUS 4)

- **PREREQUISITE:** ACC-1A.
- **ADVISORY:** Concurrent enrollment in ACC-96.

**ACC-96 PRACTICUM IN COMPUTERS**

0.50 UNITS

Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

**ACC-97 PRACTICUM COMPUTERS**

1.00 UNITS

Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

**ADMINISTRATION OF JUSTICE**

**ADJ-1 INTRO ADMIN OF JUSTICE**

3.00 UNITS

The history and philosophy of administration of justice in America. (CAN AJ 2)

- **PREREQUISITE:** None.

**MISSION STATEMENT**

Riverside City College empowers a diverse community of learners toward individual achievement, success and lifelong learning by providing comprehensive services and innovative educational opportunities.
ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS
The role and responsibilities of each segment in the administration of justice system.
• PREREQUISITE: None.
ONLINE
41275 O Thompson Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

ADJ-3 CONCEPTS OF CRIMINAL LAW 3.00 UNITS
Philosophy of law and constitutional provisions; definitions, classification of crimes. (CAN AJ 4)
• PREREQUISITE: None.
EVENING
40636 06:00PM 08:15PM MW QD 240 O Thompson 01/05/09 02/11/09 Last day to add: 01/09/09
This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

AIR CONDITIONING
AIR-50A AIR CONDITIONING/REFRIG 5.00 UNITS
Fundamentals of basic refrigeration systems as used in any cooling cycle.
• PREREQUISITE: None.
EVENING
40637 06:00PM 09:45PM MTWTH TCHA 103B R Burris Last day to add: 01/09/09
AIR-60 ELEC MECH DIAG LAB 1.00 UNITS
The principles of electrical circuit design, troubleshooting and repair of air conditioning equipment.
• PREREQUISITE: AIR-50A.
EVENING
40638 06:00PM 10:30PM TW TCHA 110 L Aandahl 01/06/09 02/11/09 Last day to add: 01/10/09

AMERICAN SIGN LANGUAGE
All sections of AML-1 have an 18 hour laboratory requirement to be arranged.

AML-1 AMERICAN SIGN LANGUAGE 1 4.00 UNITS
Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of Deaf people.
• PREREQUISITE: None.
40639 09:00AM 12:00PM MTWTH QD 121 J Mowrey Last day to add: 01/09/09
EVENING
40640 06:00PM 09:00PM MTWTH QD 120 M Kurs Last day to add: 01/09/09

ANATOMY & PHYSIOLOGY
AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS
An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear. (CAN BIOL SEQ B)
• PREREQUISITE: None.
40643 08:00AM 09:30AM MTWTH LFSC 103 M Cryder 01/06/09 02/12/09 Last day to add: 01/09/09
40644 12:00PM 01:30PM MTWTH LFSC 105 P Galusky 01/06/09 02/12/09 Last day to add: 01/09/09
AMY-10 SURVEY HUMAN ANAT/PHYSIO 3.00 UNITS
A survey of the structure and function of human cells, tissues and systems - for Allied Health majors.
• PREREQUISITE: None.
40642 03:00PM 05:15PM MTWTH LFSC 108 C Baird Last day to add: 01/09/09

ANTHROPOLOGY
ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world. (CAN ANTH 2)
• PREREQUISITE: None.
40645 10:00AM 12:15PM MTWTH QD 201 A Afifi Last day to add: 01/09/09
ONLINE
40646 L Greathouse Last day to add: 01/09/09
This is an online class. Computer with Internet access required. See www.opencampus.com.
40647 L Greathouse Last day to add: 01/09/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

ARBIC
DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISIT? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)
ARA-11 CULTURE AND CIVILIZATION 3.00 UNITS
Introductory survey of Arabic culture and civilization. Class conducted in English.
• PREREQUISITE: None.
ONLINE
40648 12:15PM 02:30PM MTWTH QD 201 L Rodriguez Last day to add: 01/09/09
40649 L Greathouse Last day to add: 01/10/09
This is an online course. Computer with Internet access required. See www.opencampus.com.
40650 L Greathouse Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

ARCHITECTURE -See Norco Campus

ART
ART-2 HIST ART: RENAISS/CONTEM 3.00 UNITS
Survey of the history of Western art: Renaissance through Contemporary. (CAN ART 4)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
40657 09:00AM 12:00PM TWTH QD 216 J Leung Last day to add: 01/09/09
ART-6 ART APPRECIATION 3.00 UNITS
An introductory course for the non-art major. An overview of the creative process and various art forms.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
EVENING
40663 06:00PM 09:00PM TWTH QD 216 B Bosworth 01/06/09 02/12/09 Last day to add: 01/10/09
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-15</td>
<td>BEGINNING CERAMICS 3.00 UNITS</td>
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<tr>
<td>ART-17</td>
<td>BEGINNING DRAWING 3.00 UNITS</td>
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<tr>
<td>ART-22</td>
<td>BASIC DESIGN 3.00 UNITS</td>
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<td>ART-30</td>
<td>PRINTMAKING 3.00 UNITS</td>
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<td>BIO-1</td>
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<td>MARINE BIOLOGY 4.00 UNITS</td>
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<td>INTRO TO BUSINESS 3.00 UNITS</td>
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<td>TTH</td>
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<td>01/09-02/12</td>
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<td>L Judon</td>
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**BUSINES LAW I**
- Legal and ethical environment of business (CAN BUS 8)
- **PREREQUISITE:** None.

**BUSINESS LAW II**
- Commercial law, business organizations, government regulations, protection of property rights and international law.
- **PREREQUISITE:** None.

**BUSINESS MATH**
- Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
- **PREREQUISITE:** None.

**ENTREPRENEURSHIP**
- Surveys the nature and extent of business. Includes organizations and opportunities in business.
- **PREREQUISITE:** None.

**INTRO ORGANIZATION DEVELOPMENT**
- Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as MAG-70)
- **PREREQUISITE:** None.
- **ADVISORY:** MAG-44.

**PRACTICUM IN COMPUTERS**
- Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
- **PREREQUISITE:** None.

**PRACTICUM COMPUTERS**
- Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
- **PREREQUISITE:** None.

**CHEMISTRY**
- DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

**CHEMISTRY I**
- Simple chemical systems—gases, weight relations, thermodynamics, atomic structure and bonding. (CAN CHEM 2)
- **PREREQUISITE:** CHE-2A or CHE-3 and MAT-35.

**CHEMISTRY II**
- Introductory chemical concepts with health and environmental applications—fulfills the needs of non-science majors. (CAN CHEM 6)
- **PREREQUISITE:** MAT-52.

**INTRO MODERN SCIENCE**
- Development of Western modern science from the 16th century to the 1970’s. (Same as PHS-17)
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

**BUSINESS ETIQUETTE**
- Provides students with both knowledge and the skills required to apply business standards of acceptable behavior and etiquette to project a professional image.
- **PREREQUISITE:** None.
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<th>Instructor</th>
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<td>BUSINES ENGLISH</td>
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<td>Reviews grammar, punctuation, spelling and vocabulary; includes business communication.</td>
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<td>CAT-54A</td>
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<td>Prepares student to learn Flash, an animation and interactivity tool for the web and training mediums. (Same as CIS-54A)</td>
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<td>CAT-72A</td>
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<td>INTRO WEB PAGE CREATION</td>
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<td></td>
<td>Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)</td>
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<td>This is a web-enhanced class. Internet access may be required.</td>
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<td>CAT-78A</td>
<td>3.00</td>
<td>INTRO ADOBE PHOTOSHOP</td>
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<td></td>
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<td>Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)</td>
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<td>CAT-80</td>
<td>3.00</td>
<td>WORD FOR WINDOWS</td>
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<td>Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)</td>
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<td>CAT-95A</td>
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<td>INTRO TO THE INTERNET</td>
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<td>An introduction to the Internet for personal computers. (Same as CIS-95A)</td>
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<td>PRACTICUM IN COMPUTERS</td>
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<td>Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)</td>
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<td>CAT-96A</td>
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<td>COMPUTER PRACT</td>
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<tr>
<td>CAT-98A</td>
<td>1.50</td>
<td>INTRO TO EXCEL</td>
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<td>An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)</td>
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<td>CAT-99A</td>
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<td>KEYBOARDING FOR BEGINNERS</td>
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<td>Introduction to keyboarding with skill-building exercises to enhance speed and accuracy.</td>
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<td>CAT-99C</td>
<td>0.25</td>
<td>WORD FOR BEGINNERS</td>
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<td>An introduction to Microsoft Word for Windows word processing program for business-related applications.</td>
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<td>This is a web-enhanced class. Internet access may be required.</td>
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<td>CAT-99D</td>
<td>0.25</td>
<td>EXCEL FOR BEGINNERS</td>
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<td>An introduction to Microsoft Excel spreadsheet program for business-related applications.</td>
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<td>POWERPOINT FOR BEGINNERS</td>
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<td>An introduction to Microsoft PowerPoint presentation graphic program for business-related applications.</td>
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<td>Cis-5</td>
<td>3.00</td>
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<td>J Watrous</td>
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<td>Cis-72A</td>
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<td>Cis-74</td>
<td>1.00</td>
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<td>Cis-81</td>
<td>1.00</td>
<td>TH BE 100</td>
<td>J Watrous</td>
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**COMPUTER INFORMATION SYSTEMS**

**CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS**
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

**CIS-2  FNDMNTLS SYSTEM ANALYSIS  3.00 UNITS**
Structured analysis of user requirements related to information systems, for eventual design/development of the system.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

**CIS-5  PROGRAM LOGIC USING C++  3.00 UNITS**
Introduction to computer programming using C++ (CAN CSCI 6)

- **PREREQUISITE:** None.
- **ADVISORY:** CIS-1A and concurrent enrollment in CIS-96 or 97.

**CIS-7A  INTRO ADOBE PHOTOSHO  3.00 UNITS**
Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

**CIS-9A  INTRO TO THE INTERNET  1.50 UNITS**
An introduction to the Internet for personal computers. (Same as CAT-96A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

**CIS-96  PRACTICUM IN COMPUTERS  0.50 UNITS**
Additional practice for students with operational skills on the computer.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

**CIS-96A  COMPUTER PRACTICUM  0.25 UNITS**
Additional practice for student with operational skills on the computer.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 13.5 hours. Students may be charged for paper usage.)
CULINARY ARTS

Classes are held at the Culinary Academy,
1155 Spruce St., Riverside.

CUL-23  ADVANCED CAKE DECORATING  2.00 UNITS
Study of advanced professional baking and decorative work used by professional pastry chefs. To cover the cost of baking materials and supplies, a non-refundable lab fee of $65.00 will be collected at registration.
• PREREQUISITE: CUL-22.
EVENING
40751  05:00PM 09:30PM  MW  CULN ACAD  M Williams
01/05/09 02/10/09  Last day to add: 01/09/09

The Culinary Program (CUL-36, 37, 38) is an intensive, specialized one-year program. For information regarding entry into the program go to www.rcc.edu/culinaryarts or call (951) 328-3663. Class lectures and labs are taught Monday-Friday at the Culinary Academy, 1155 Spruce St., Riverside.

CUL-36  INTRO TO CULINARY ARTS  8.00 UNITS
Introduction to the hospitality industry and culinary arts. Hands on food preparation, breakfast cookery, food handling, sanitation, and operation of restaurant service area. Students required to purchase knife set and uniforms. Sanitation techniques and production standards are applied.
• PREREQUISITE: None
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.
40752  08:30AM 12:00PM  M  CULN ACAD  E Hartop
08:15AM 02:00PM  TWTHF  CULN ACAD  E Hartop
01/05/09 04/17/09  Last day to add: 01/20/09

CUL-37  INTERMED CULINARY ARTS  8.00 UNITS
Intermediate level of food preparation utilizing all dry and moist methods of cooking; planning, preparation and service of catered events, baking production, garde manger, and garnishes. Sanitation techniques and production standards are applied.
• PREREQUISITE: CUL-36.
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.
40753  08:30AM 12:00PM  M  CULN ACAD  D Avalos
08:15AM 02:00PM  TWTHF  CULN ACAD  D Avalos
01/05/09 04/17/09  Last day to add: 01/20/09

CUL-38  ADVANCED CULINARY ARTS  8.00 UNITS
Advanced principles of classical, modern and international food preparation and cooking. Focus is on delivering a consistent quality standard-based restaurant experience to the public by preparing complete menu items for service in dining room.
• PREREQUISITE: CUL-37.
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.
40754  08:30AM 12:00PM  M  CULN ACAD  R Baradaran
08:15AM 02:00PM  TWTHF  CULN ACAD  R Baradaran
01/05/09 04/17/09  Last day to add: 01/20/09

DANCE

DAN-6  DANCE APPRECIATION  3.00 UNITS
A non-technical course leading to the appreciation and understanding of dance as communication, entertainment and art.
• PREREQUISITE: None.
40755  09:00AM 12:00PM  TWTH  PLTS 101  Staff
Last day to add: 01/10/09

DAN-8  CHOREOGRAPHY II  2.00 UNITS
The study of elements of choreographic style on an intermediate level.
• PREREQUISITE: DAN-7.
40756  12:30PM 05:15PM  MW  HG 102  Staff
Last day to add: 01/09/09

DAN-9  CHOREOGRAPHY III  2.00 UNITS
The advanced study of dance composition and improvisation.
• PREREQUISITE: DAN-8.
40757  12:30PM 05:15PM  MW  HG 102  Staff
Last day to add: 01/09/09

DAN-D11  REHEARSAL AND PERFORMANCE  2.00 UNITS
Develop and rehearse material for lecture-demonstrations, master classes and mini concerts.
• PREREQUISITE: None.
• ADVISORY: DAN-D22, D33 or D38 or equivalent dance experience.
• LIMITATION ON ENROLLMENT: Audition on or before the first class meeting.
40758  12:30PM 05:15PM  TTH  PLTS 102  Staff
Last day to add: 01/10/09

DAN-D12  DANCE TOURING ENSEMBLE  2.00 UNITS
School performances of a repertory of various dance genres and choreographic styles for the RCC Dance Touring Ensemble season.
• PREREQUISITE: DAN-D11.
40759  08:00AM 02:00PM  F  HG 102  Staff
Last day to add: 01/06/09

DAN-D21  BALLET, BEGINNING  1.00 UNITS
Introduces the fundamentals of ballet skills and vocabulary through basic technique and styles.
• PREREQUISITE: None.
EVENING
40760  05:30PM 10:00PM  MW  HG 102  Staff
Last day to add: 01/09/09

DAN-D32  JAZZ, BEGINNING  1.00 UNITS
Introduces the fundamentals of jazz dance skills and vocabulary through basic technique and styles.
• PREREQUISITE: None.
EVENING
40762  05:30PM 10:00PM  TTH  HG 102  Staff
Last day to add: 01/10/09
DENTAL TECHNOLOGY - See Moreno Valley Campus

DRAFTING - See Architecture and Engineering (Norco Campus)

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14)
PREREQUISITE: None.
40771 10:00AM 12:15PM MTWTH ECER 9 S Yates
EVENING
40772 06:00PM 10:30PM MW ECER 9 F Brughurst
01/05/09 02/11/09
This class meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

EAR-24 CREATIVE ACTIVITIES 3.00 UNITS
Integration of creative activity into various aspects of the curriculum.
PREREQUISITE: None.
40773 06:00PM 10:30PM TTH J Johnston
01/06/09 02/12/09
This class meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

EAR-26 CHILD HEALTH 3.00 UNITS
A study of health, safety and nutrition factors of importance to the teacher, child and family of the young child.
PREREQUISITE: EAR-20.
40774 06:00PM 10:30PM TTH ECER 9 E Holts
01/06/09 02/12/09
Last day to add: 01/10/09

EAR-28 PRINCIPLES/PRACTICES 3.00 UNITS
The effects of the different principles and practices used to educate young children.
PREREQUISITE: None.

ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 4)
PREREQUISITE: None.
ADVISORY: Qualification for ENG-1A and MAT-52.
40782 07:35AM 09:50AM MTWTH QD 208 J Young
01/06/09 02/12/09
Last day to add: 01/09/09
ONLINE
40783 A Casolari
01/05/09 02/11/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

ECO-8 MICROECONOMICS 3.00 UNITS
Economic theory and analysis applied to consumer and producer behavior in markets. (CAN ECON 4)
PREREQUISITE: None.
ADVISORY: Qualification for ENG-1A and MAT-52.
40787 10:00AM 12:15PM MTWTH QD 208 J Young
01/06/09 02/12/09
Last day to add: 01/09/09
EVENING
40788 05:30PM 10:00PM MW QD 208 J Young
01/05/09 02/11/09
Last day to add: 01/09/09

ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)
PREREQUISITE: ENG-50 or qualifying preparation score.

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This class meets at Rubidoux Annex, 4250 Opal Street, Riverside.

This is an online class. Computer with Internet access required. See www.opencampus.com.

This class meets at Rubidoux Annex, 4250 Opal Street, Riverside.

This is an online class. Computer with Internet access required. See www.opencampus.com.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Through a study of argument and literature, this course develops students critical thinking, reading, and writing skills beyond the level achieved in 1A.

(CAN ENGL 4)

- **PREREQUISITE: ENG-1A or 1AH.**

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This is an online class. Computer with Internet access required. See www.opencampus.com.

This is an online class. Computer with Internet access required. See www.opencampus.com.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE: None.**

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Space permitting, students may add ENG 60A-4 in person on any Monday or Wednesday through the last day to add. To add, get the instructor’s authorization by attending class during any of the following times:

10:00-12:00PM or 1:00-5:00PM. For more information call 222-8648.

ENG-60A1 ENGL FUND: SENTENCE STRUCTURE 1.00 UNITS

This class instills basic sentence structure skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE: None.**

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ENG-60A2 ENGL FUND: GRAMMAR AND USAGE 1.00 UNITS

This class instills basic grammar and usage skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE: None.**

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ENG-60A3 ENGL FUND: MECHANICS AND SPELL 1.00 UNITS

This class instills basic mechanics and spelling skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE: None.**

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ENG-60A4 ENGL FUND: PARAGRAPH CONSTRUCT 1.00 UNITS

This class instills basic paragraph writing skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE: None.**

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ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- **PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.**

- **ADVISORY: REA-82, or qualifying preparation score.**

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.
### ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

**NEW ESL STUDENTS MUST TAKE PTESL TEST**

Riverside campus: (Call 951-222-8451 for an appointment)

ESL testing is available almost every Tuesday at 5:30PM and Wednesday at 8:30AM. Other test times are available during each week. Complete testing schedules are available online at [www.rcc.edu/services/assessment/dates/cfm](http://www.rcc.edu/services/assessment/dates/cfm). Making an appointment will guarantee a seat for the test. If you walk in without an appointment, you might not be able to test. For an appointment, call (951) 222-8451.

#### ESOL (51–55) and English Composition (60A, 60B, 50, 1A, 1B)
Courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

| Code  | Hours  | Days | Room | Instructor       | Code  | Hours  | Days | Room | Instructor       |
|-------|--------|------|------|------------------|-------|--------|------|------|------------------|-------|--------|------|------|------------------|
| 40841 | 10:00AM| MTWTH| QD 212| J Herman         | 40842 | 10:00AM| MTWTH| QD 115| M Tjandra        |
| 40843 | 01:10PM| MTWTH| QD 122| M McDonald Sarep |       |        |      |      |                  | 40844 | 01:10PM| MTWTH| QD 101| M Reid           |

### Moving through English

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**ESL**

- ESL-51 Reading
- ESL-52 Reading
- ESL-53 Reading
- ESL-54 Reading
- ESL-55 Reading

**ESL Fundamentals**

- ESL-71 Beginning Oral Communication
- ESL-72 Intermediate Oral Communication
- ESL-73 Advanced Oral Communication

**Writing and Reading Center Practicum**

- ESL-80 Writing and Reading Center Practicum

**Writing and Reading Center Support**

- ESL-90 Improving Note Taking Skills
- ESL-91 Improving Note Taking Skills

**ESL as a Second Language**

- ESL-92 Composition
- ESL-93 Composition

**English Composition**

- ENG-60A
- ENG-60B
- ENG-50**
- ENG-57

**Advanced Placement**

- ENG-1A
- ENG-1B

**Shaded areas indicate possible course placements**

- *Indicates UC/CSU transferable course
- **Associate Degree applicable only

### ENGLISH AS A SECOND LANGUAGE

#### ENG-60B ENGL: PARAGRAPH TO ESSAY 4.00 UNITS

This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged.

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<td>MTWTH</td>
<td>QD 26</td>
<td>K Turner</td>
</tr>
<tr>
<td>40833</td>
<td>10:00AM</td>
<td>MTWTH</td>
<td>QD 101</td>
<td>L Kreitner</td>
</tr>
<tr>
<td>40837</td>
<td>10:00AM</td>
<td>MTWTH</td>
<td>QD 122</td>
<td>K Douglass</td>
</tr>
<tr>
<td>40835</td>
<td>01:10PM</td>
<td>MTWTH</td>
<td>QD 110</td>
<td>R Anderson</td>
</tr>
</tbody>
</table>

#### EVENING

- Last day to add: 01/09/09

- 40839 06:00PM MTWTH QD 103 E Allen

- Last day to add: 01/09/09

- 40841 10:00AM MTWTH QD 212 J Herman

- Last day to add: 01/09/09

- 40843 10:00AM MTWTH QD 115 M Tjandra

- Last day to add: 01/09/09

- 40844 01:10PM MTWTH QD 101 M Reid

- Last day to add: 01/09/09

#### ENGLISH AS A SECOND LANGUAGE

- Last day to add: 01/10/09

- 41274 09:00AM TWTH QD 119 R Rader

- Last day to add: 01/10/09

- 40852 10:00AM TWTH QD 109 M Reid

- Last day to add: 01/09/09

**ESL-52 LOW-INTERMED WRITING/GRAMMAR 4.00 UNITS**

A low-intermediate ESL course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-51.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40841</td>
<td>10:00AM</td>
<td>MTWTH</td>
<td>QD 212</td>
<td>J Herman</td>
</tr>
</tbody>
</table>

#### ESL-53 INTERMED WRITING/GRAMMAR 4.00 UNITS

An intermediate English as a Second Language course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-52.

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>40842</td>
<td>10:00AM</td>
<td>MTWTH</td>
<td>QD 115</td>
<td>M Tjandra</td>
</tr>
</tbody>
</table>

#### ESL-54 HIGH-INTERMED WRITING/GRAMMAR 5.00 UNITS

A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development. (Degree-credit course. Letter grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-53.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40843</td>
<td>01:10PM</td>
<td>MTWTH</td>
<td>QD 122</td>
<td>M McDonald Sarep</td>
</tr>
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</table>

**ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS**

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40844</td>
<td>01:10PM</td>
<td>MTWTH</td>
<td>QD 101</td>
<td>M Reid</td>
</tr>
</tbody>
</table>

**ESL-90A IMPROVING NOTE TAKING SKILLS 1.00 UNITS**

Provides practice in academic note taking. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for enrollment in ESL-53 or higher.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>41274</td>
<td>09:00AM</td>
<td>TWTH</td>
<td>QD 119</td>
<td>R Rader</td>
</tr>
</tbody>
</table>

**ESL-95 PRONUNCIATION, ACCENT REDUCT 3.00 UNITS**

Provides instruction and intensive practice in pronunciation and accent reduction. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ESL-52 or higher.

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40852</td>
<td>10:00AM</td>
<td>MTWTH</td>
<td>QD 109</td>
<td>M Reid</td>
</tr>
</tbody>
</table>

Last day to add: 01/09/09
FILM, TELEVISION AND VIDEO

FTV-41  INTRO TO TELECOM  3.00 UNITS
A survey of electronic media including the history and development of mass media from its beginning in early radio and television to the current period of dynamic change in the telecommunications industry.
• PREREQUISITE: None.
ONLINE
41172  S Gillins
Last day to add: 01/10/09
This is an online FAST TRACK class. Computer with Internet access required. See www.opencampus.com.

FTV-68  STORY DEVELOPMENT PROCESS  3.00 UNITS
An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.
• PREREQUISITE: None.
ONLINE
41173  M Skerbelis
Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

GEOGRAPHY

GEG-1  PHYSICAL GEOGRAPHY  3.00 UNITS
The interacting processes of air, water, land, and life which impact Earths surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)
• PREREQUISITE: None.
40856  07:35AM 09:50AM  MTWTH  BE 106  L Dean
Last day to add: 01/09/09

GEG-1L  PHYSICAL GEOGRAPHY LAB  1.00 UNITS
Practical application of physical geography principles through geographically based in-class exercises. (CAN GEG-1L=GEOP-6)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in or prior completion of GEG 1.
40857  10:00AM 12:15PM  MTWTH  BE 106  L Dean
Last day to add: 01/09/09

GEOLOGY

GEO-1  PHYSICAL GEOLOGY  3.00 UNITS
Examines the composition and structure of the earth and processes that shape its surface such as earthquakes, volcanoes, running water, glaciers and plate tectonics. (GEO-1 and 1L, same as CAN GEOL 2)
• PREREQUISITE: None.
40858  07:35AM 09:50AM  MTWTH  PS 106  W Phelps
Last day to add: 01/09/09
HEALTH SCIENCE

HEALTH SCIENCE 3.00 UNITS
• PREREQUISITE: None.

HEALTHCARE TECHNICIAN - See Moreno Valley Campus

HISTORY

WORLD CIVILIZATIONS 2 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.

HUMANITIES

WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.

INTERPRETING – See Community Interpretation in Spanish (Moreno Valley campus)
RIVERSIDE

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

ITALIAN

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

ITA-1 ITALIAN 1  5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in Italian.
PREREQUISITE: None.
41264  01:30PM 05:15PM  MW  QD 129  S Pessah
Last day to add: 01/09/09

Plus 18 hours laboratory by arrangement. This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

JAPANESE

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

JPN-11 CULTURE AND CIVILIZATION  3.00 UNITS
Introductory survey of Japanese culture and civilization. Class conducted in English.
•  PREREQUISITE: None.
EVENING
41265  06:00PM 08:15PM  MTWTH  QD 107  C Dealba-Yount
Last day to add: 01/09/09

REGISTRATION REQUIREMENTS: MATHEMATICS COURSES
•  All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
OR
•  All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

www.rcc.edu
### Course Listing

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-11</td>
<td>COLLEGE ALGEBRA</td>
<td>4.00 UNITS</td>
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<tr>
<td></td>
<td>College level algebra. (CAN MATH 10)</td>
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<td></td>
<td>PREREQUISITE: MAT-35 or qualifying placement level.</td>
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<tr>
<td>40918</td>
<td>06:50AM-09:50AM MTWTH</td>
<td>LFSC 204</td>
<td>J Dougherty</td>
<td></td>
</tr>
<tr>
<td>40916</td>
<td>01:15PM-04:15PM TTH</td>
<td>TCHB 203</td>
<td>G Morales</td>
<td>Last day to add: 01/09/09</td>
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<td>01/06/09 02/12/09</td>
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<tr>
<td></td>
<td>This is a hybrid class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<td>EVENING</td>
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<tr>
<td>40917</td>
<td>06:00PM-10:00PM TTH</td>
<td>PS 102</td>
<td>E Reyes</td>
<td>Last day to add: 01/10/09</td>
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<td>01/06/09 02/12/09</td>
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<td>ONLINE</td>
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<tr>
<td>40919</td>
<td>09:00PM-10:00PM TTH</td>
<td>LFSC 205</td>
<td>E Buhr</td>
<td>Last day to add: 01/10/09</td>
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<td>01/06/09 02/12/09</td>
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<td>This is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
<td>MAT-12</td>
<td>STATISTICS</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)</td>
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<td>PREREQUISITE: MAT-35 or qualifying placement level.</td>
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<tr>
<td>40922</td>
<td>07:35AM-09:50AM MTWTH</td>
<td>PS 107</td>
<td>R Ruiz</td>
<td>Last day to add: 01/09/09</td>
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<tr>
<td>40921</td>
<td>10:00AM-12:15PM MTWTH</td>
<td>LFSC 204</td>
<td>R Ruiz</td>
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<td>EVENING</td>
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<td>40920</td>
<td>05:30PM-10:00PM TTH</td>
<td>LFSC 205</td>
<td>E Buhr</td>
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<td>01/06/09 02/12/09</td>
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<td>This is a hybrid class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
<td>MAT-35</td>
<td>INTERMEDIATE ALGEBRA</td>
<td>5.00 UNITS</td>
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<tr>
<td></td>
<td>The algebra preparation for college level mathematics.</td>
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<td></td>
<td>PREREQUISITE: MAT-52 or qualifying placement level.</td>
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<tr>
<td>40928</td>
<td>07:35AM-11:20AM MTWTH</td>
<td>PS 103</td>
<td>A Brown</td>
<td>Last day to add: 01/09/09</td>
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<tr>
<td>40929</td>
<td>07:35AM-11:20AM MTWTH</td>
<td>PS 103</td>
<td>M Sanchez</td>
<td>Last day to add: 01/09/09</td>
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<tr>
<td>40924</td>
<td>10:00AM-10:45PM MTWTH</td>
<td>PS 108</td>
<td>A Curtis</td>
<td>Last day to add: 01/09/09</td>
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<tr>
<td>40925</td>
<td>10:00AM-10:45PM MTWTH</td>
<td>PS 108</td>
<td>E Reyes</td>
<td>Last day to add: 01/09/09</td>
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<tr>
<td>40926</td>
<td>10:00AM-10:45PM MTWTH</td>
<td>PS 108</td>
<td>G Mendoza</td>
<td>Last day to add: 01/09/09</td>
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<td>EVENING</td>
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<tr>
<td>40930</td>
<td>06:00PM-09:45PM MTWTH</td>
<td>TCHB 203</td>
<td>V Racatian</td>
<td>Last day to add: 01/09/09</td>
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<tr>
<td>40932</td>
<td>06:00PM-09:45PM MTWTH</td>
<td>PS 104</td>
<td>J Grenfell</td>
<td>Last day to add: 01/09/09</td>
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<td></td>
<td>ONLINE</td>
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<tr>
<td>40927</td>
<td>06:00PM-09:45PM MTWTH</td>
<td>PS 104</td>
<td>J Grenfell</td>
<td>Last day to add: 01/09/09</td>
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<td></td>
<td>01/06/09 02/12/09</td>
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<td></td>
<td>This is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
<td>MAT-36</td>
<td>TRIGONOMETRY</td>
<td>4.00 UNITS</td>
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<tr>
<td></td>
<td>An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)</td>
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<td>PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.</td>
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<tr>
<td>40933</td>
<td>06:50AM-09:50AM MTWTH</td>
<td>TCHB 203</td>
<td>R Parker</td>
<td>Last day to add: 01/09/09</td>
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<td></td>
<td>01/06/09 02/12/09</td>
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<tr>
<td></td>
<td>This class meets at Rubidoux Annex, 4250 Opal Street, Riverside.</td>
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<tr>
<td></td>
<td>MAT-52</td>
<td>ELEMENTARY ALGEBRA</td>
<td>4.00 UNITS</td>
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<tr>
<td></td>
<td>An introduction to the concepts of algebra.</td>
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<td></td>
<td>PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.</td>
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<tr>
<td>40934</td>
<td>06:50AM-09:50AM MTWTH</td>
<td>PS 108</td>
<td>A Curtis</td>
<td>Last day to add: 01/09/09</td>
</tr>
<tr>
<td>40935</td>
<td>09:00AM-09:45PM MTWTH</td>
<td>PS 108</td>
<td>J Qumsiya</td>
<td>Last day to add: 01/09/09</td>
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<td>01/06/09 02/12/09</td>
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<td></td>
<td>This class meets at Rubidoux Annex, 4250 Opal Street, Riverside.</td>
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<tr>
<td>40938</td>
<td>10:00AM-10:45PM MTWTH</td>
<td>PS 102</td>
<td>J Qumsiya</td>
<td>Last day to add: 01/09/09</td>
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<td>01/06/09 02/12/09</td>
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</tbody>
</table>

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
MAT-90A  WHOLE NUMBERS, INTRO FRACTIONS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: None.
40951     LVKN F3     M Legner
Last day to add: 02/03/09

MAT-90B  FRACTIONS, INTRO DECIMALS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: MAT-90A.
40952     LVKN F3     M Legner
Last day to add: 02/03/09

MAT-90C  DECIMALS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: MAT-90B.
40953     MLK 308     K Nabours
Last day to add: 02/03/09

MAT-90D  INTEGERS, INTRO VARIABLES  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving integers. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: MAT-63, MAT-90C, or qualifying placement level.
40954     MLK 308     K Nabours
Last day to add: 02/03/09

MAT-90E  REAL NUMBERS, INTRO ALGEBRA  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving real numbers, proportions and percents. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: MAT-90D.
40955     MLK 308     K Nabours
Last day to add: 02/03/09

MAT-90F  ALGEBRAIC EXPRESSIONS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving algebraic expressions. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: MAT-90E.
40956     MLK 308     K Nabours
Last day to add: 02/03/09

MAT-96  MATH CENTER PRACTICUM  0.50 UNITS
Math center access for students enrolled in mathematics courses. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: None.
  • COREQUISITE: Concurrent enrollment in any Math course.
40957     MLK 305     P Whelchel
Last day to add: 02/12/09

MAT-97  MATH CENTER PRACTICUM  1.00 UNITS
Math center access for students enrolled in mathematics courses. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: None.
  • COREQUISITE: Concurrent enrollment in any Math course.
40958     MLK 305     P Whelchel
Last day to add: 02/12/09
### MUS-38 BEGIN APPLIED MUSIC TRAINING 2.00 UNITS
Vocal or instrumental individualized music instruction.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Audition on or before the first class meeting.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-38</td>
<td>2.00</td>
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<tr>
<td>41245</td>
<td></td>
<td></td>
<td></td>
<td>K Mayse</td>
</tr>
</tbody>
</table>

To insure enrollment, you must email kevin.mayse@rcc.edu before Jan 9, 2009. Students who do not email before the deadline will be dropped from the class. This is a web-enhanced class. Internet access may be required.

### MUS-99 WINTER MARCHING BAND CLINIC 1.00 UNITS
Group performance on band instruments as part of a winter session Marching Band program.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Basic instrumental skills on a band instrument.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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Class designed specifically for Winter Drum Line and Fantasia.

### MUS-65 BASIC MUSICIANSHIP 2.00 UNITS
A basic course in learning to read music.
- **PREREQUISITE:** None.

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All hours to be arranged. For information, contact kevin.mayse@rcc.edu.

### MUS-76 ADV INSTRUMENTAL CHAMBER ENSEMBLE 1.50 UNITS
Performance of music literature at an advanced level for small instrumental ensembles.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Audition on or before the first class meeting.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

### MUS-58 BEGIN APPLIED MUSIC TRAINING II 2.00 UNITS
Vocal or instrumental individualized music instruction.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Audition on or before the first class meeting.

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</table>

To insure enrollment, you must email kevin.mayse@rcc.edu before Jan 9, 2009. Students who do not email before the deadline will be dropped from the class. This is a web-enhanced class. Internet access may be required.

### NURSING

This is a specialized program. For information regarding entry into the program go to [www.rcc.edu/nursing](http://www.rcc.edu/nursing) or call 222-8405.

#### NRN-6 NURS LEARNING LAB 0.50 UNITS
With nursing faculty guidance, provides self-paced opportunities to master clinical nursing skills.
- **PREREQUISITE:** Enrollment in the Associate Degree Nursing Program or the Vocational Nursing Program.

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The Nursing Skills Lab will be open on Mondays and Tuesdays only from 8am to 6pm.

### NRN-16 DIMENSIONS OF AD RN 1.50 UNITS
Assists in transition from student to Registered Nurse and employee status. Explores role of the Registered Nurse in the workplace and various healthcare issues impacting nursing practice.
- **PREREQUISITE:** NRN-3
- **COREQUISITE:** Prior completion of or concurrent enrollment in NRN-4.

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This is a hybrid class. Computer with Internet access is required.

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This is a hybrid class. Computer with Internet access is required.

#### NRN-17 TRANSITION COURSE FOR NURSING 2.00 UNITS
Introduction to basic concepts and assistance for the LVN or transfer student in transition to RCC Associate Degree Nursing Program and the various roles of the registered nurse in today’s nursing practice.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** LVN, immediate graduate of the RCC VN Program or nursing student eligible for transfer into the RCC ADN program. Departmental approval required.

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This is a hybrid class. Computer with Internet access is required.

#### NRN-20 NCLEX-RN REVIEW 0.50 UNITS
Associate Degree Nursing Curriculum Guided Self-Study Review for NCLEX-RN Candidates.
- **PREREQUISITE:** Eligible for the NCLEX-RN.

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This class will meet on Wed., 1/7/09, from 4:00pm to 5:00pm in LS201, plus 25 hours TBA. Attendance at first and last class meetings is mandatory.

#### NRN-93 CALCULATIONS FOR HEALTH PROV 1.00 UNITS
Systems of measurement and principles of dosage calculation for the administration of medications and fluids.
- **PREREQUISITE:** None.

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#### NRN-94 NURSING CLIN DEV PRACTICUM 2.00 UNITS
Provides nursing students the opportunity to strengthen and develop clinical skills and critical thinking.
- **PREREQUISITE:** Enrollment in the Associate Degree or Vocational Nursing Program.

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Arrive in uniform at the RCRMC cafeteria at 1:30pm on the first day of class.

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Arrive in uniform in the lobby of Riverside Community Hospital at 1:30pm on the first day of class.

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Arrive in uniform at the RCRMC cafeteria at 1:30pm on the first day of class.

### NURSING LVN

#### NVN-50 INTRO VOC NURSING FOUN 2.00 UNITS
Examines history of nursing and functions, responsibilities, and ethical/legal aspects of the licenses vocational nurse.
- **PREREQUISITE:** None.

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NVN-61 | INTERMED VOCATIONAL NURSING | 6.00 UNITS | | 
40998 | 08:00AM 12:00PM | M | LFSC 208 | D Indermuehle
40999 | 05:30PM 10:00PM | MW | BE 206 | D Van Winkle
**PARAMEDIC - See Emergency Medical Services (Moreno Valley Campus)**

PHILOSOPHY

**PHI-10** | INTRO TO PHILOSOPHY | 3.00 UNITS | 
Introduction to the major questions of Western philosophy and their answers. (CAN PHIL 2)
- **PREREQUISITE:** None.

41008 | 07:35AM | TTH | QD 202 | S Austin
41009 | 10:00AM | MTWTH | QD 202 | T Townsend

**PHI-11** | CRITICAL THINKING | 3.00 UNITS | 
Introduction to critical thinking as it relates to everyday experience and general knowledge.
- **PREREQUISITE:** None.

41005 | 07:35AM 09:50AM | MTWTH | QD 202 | S Austin
41006 | 10:00AM 12:15PM | MTWTH | QD 202 | T Townsend

**PHOTOGRAPHY**

**PHO-8** | INTRO TO PHOTOGRAPHY | 3.00 UNITS | 
Theory and practice in the basic techniques of producing black and white photographs with technical proficiency and artistic merit. Students required to provide 35-mm camera with f-stop and shutter controls. Lab materials fee applies. (CAN ART 18)
- **PREREQUISITE:** None.

41010 | 07:35AM 10:00AM | MW | BE 206 | D Van Winkle
41011 | 10:00AM 02:30PM | MTWTH | QD 202 | T Townsend

40992 | 07:00AM 09:15AM | MTWTH | QD 202 | T Townsend
40993 | 07:00AM 09:15AM | MTWTH | QD 202 | T Townsend
40994 | 07:00AM 09:15AM | TTH | QD 202 | T Townsend
40995 | 07:00AM 09:15AM | TTH | QD 202 | T Townsend

**Estate planning for paralegals focusing on preparation of wills, trusts, life insurance, annuities, tax issues and probate procedures.**
- **PREREQUISITE:** None.

40997 | 12:30PM 02:45PM | MTWTH | PS 106 | W Phelps

40998 | 08:00AM 12:30PM | MTWTH | PS 106 | W Phelps

40999 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41000 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41001 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41002 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41003 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41004 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie

**OCEANOGRAPHY**

**OCE-1** | INTRO OCEANOGRAPHY | 3.00 UNITS | 
The composition, structure and movements of the world ocean including change through time and various life habitats. This course may be offered in a Distance Education format. See Open Campus section for details.
- **PREREQUISITE:** None. A course in geology is recommended.

40997 | 12:30PM 02:45PM | MTWTH | PS 106 | W Phelps

40998 | 08:00AM 12:30PM | TH | LFSC 208 | C Gobatie

40999 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
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41001 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41002 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41003 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41004 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie

**PARALEGAL STUDIES**

**PAL-10** | INTRO PARALEGAL STUDIES | 3.00 UNITS | 
An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.
- **PREREQUISITE:** None.

40998 | 07:00AM 09:15AM | TTH | QD 202 | T Townsend
40999 | 07:00AM 09:15AM | TTH | QD 202 | T Townsend
40994 | 07:00AM 09:15AM | TTH | QD 202 | T Townsend
40995 | 07:00AM 09:15AM | TTH | QD 202 | T Townsend
40996 | 07:00AM 09:15AM | TTH | QD 202 | T Townsend

40997 | 12:30PM 02:45PM | MTWTH | PS 106 | W Phelps

40998 | 08:00AM 12:30PM | MTWTH | PS 106 | W Phelps

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41003 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie
41004 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie

**PHOTOGRAPHY**

**PHO-8** | INTRO TO PHOTOGRAPHY | 3.00 UNITS | 
Theory and practice in the basic techniques of producing black and white photographs with technical proficiency and artistic merit. Students required to provide 35-mm camera with f-stop and shutter controls. Lab materials fee applies. (CAN ART 18)
- **PREREQUISITE:** None.

41010 | 07:35AM 10:00AM | MTWTH | QD 202 | T Townsend
41011 | 10:00AM 02:30PM | MTWTH | QD 202 | T Townsend

40997 | 12:30PM 02:45PM | MTWTH | PS 106 | W Phelps

40998 | 08:00AM 12:30PM | MTWTH | PS 106 | W Phelps

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41004 | 07:00AM 10:00AM | TH | LFSC 208 | C Gobatie

**Paralegal professionals focusing on real-life situations.**
- **PREREQUISITE:** None.

This is an online class. Computer with Internet access required. See www.opencampus.com.
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<td>PHP-4</td>
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<tr>
<td>Principles of basic nutrition and their application to health and diseases.</td>
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<td>Last day to add: 01/09/09</td>
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<tr>
<td>This is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
<td><strong>PHP-30 FIRST AID AND CPR 3.00 UNITS</strong></td>
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<tr>
<td>Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply. PREREQUISITE: None.</td>
<td></td>
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<tr>
<td>41017</td>
<td>07:35AM 09:50AM MTWTH</td>
<td>HG 108</td>
<td>W Elton</td>
<td>Last day to add: 01/09/09</td>
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<tr>
<td>EVENING</td>
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<tr>
<td>41013</td>
<td>10:00AM 12:15PM MTWTH</td>
<td>HG 108</td>
<td>K Farris</td>
<td>Last day to add: 01/09/09</td>
</tr>
<tr>
<td>41014</td>
<td>01:00PM 03:15PM MTWTH</td>
<td>HG 108</td>
<td>K Farris</td>
<td>Last day to add: 01/07/09</td>
</tr>
<tr>
<td>This class meets at Rubidoux Annex, 4250 Opal Street, Riverside.</td>
<td></td>
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<tr>
<td><strong>PHP-35 FITNESS AND WELLNESS 3.00 UNITS</strong></td>
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<tr>
<td>Prepares students to take control of their personal health, physical fitness and overall wellness.</td>
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<td>• PREREQUISITE: None.</td>
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</tr>
<tr>
<td>41019</td>
<td>07:35AM 09:50AM MTWTH</td>
<td>WG 102</td>
<td>R Arguelles</td>
<td>Last day to add: 01/09/09</td>
</tr>
<tr>
<td>This class has an additional 27 hours of lab hours to be arranged.</td>
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<tr>
<td><strong>PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS</strong></td>
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<tr>
<td>Studies the various dimensions of health as they relate to living a positive, healthy life.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td><strong>ONLINE</strong></td>
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<tr>
<td>41020</td>
<td></td>
<td></td>
<td></td>
<td>C Lowden</td>
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<tr>
<td>Last day to add: 01/09/09</td>
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<tr>
<td>This is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
<td>41021</td>
<td></td>
<td></td>
<td></td>
<td>S Sigloch</td>
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<td>Last day to add: 01/09/09</td>
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<tr>
<td>This is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
<td>41022</td>
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<td>S Sigloch</td>
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<td>Last day to add: 01/09/09</td>
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<tr>
<td>This is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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</tbody>
</table>

**Code** | **Hours** | **Days** | **Room** | **Instructor** |
**PHP-A11 TENNIS, BEGINNING 1.00 UNITS**  
Develops basic skills of hand, backhand, serve, volley strokes and strategies for doubles and singles in tennis.  
• PREREQUISITE: None.  
41030    | 10:00AM 12:15PM MTWTH | WG TENN | A Brown | Last day to add: 01/09/09 |
**EVENING**                                           |
| 41266    | 06:00PM 10:30PM TTH | WG TENN | A Brown | Last day to add: 01/10/09 |
**PHP-A12 TENNIS, INTERMEDIATE 1.00 UNITS**  
Reviews basic tennis strokes, introduces more advanced strokes and develops intermediate skills.  
• PREREQUISITE: None.  
| 41031    | 10:00AM 12:15PM MTWTH | WG TENN | A Brown | Last day to add: 01/09/09 |
**EVENING**                                           |
| 41032    | 06:00PM 10:30PM TTH | WG TENN | A Brown | Last day to add: 01/10/09 |
**PHP-A13 TENNIS, ADVANCED 1.00 UNITS**  
Emphasizes advanced tennis skills, strategy and competition.  
• PREREQUISITE: None.  
**ADVISORY:** Course is designed for students with proficient skills in the basic strokes of hand, backhand, and serve or for those who have completed PHP-A12.  
| 41034    | 10:00AM 12:15PM MTWTH | WG TENN | A Brown | Last day to add: 01/09/09 |
**EVENING**                                           |
| 41035    | 06:00PM 10:30PM TTH | WG TENN | A Brown | Last day to add: 01/10/09 |
**Golf classes meet at Van Buren Golf Center, 6720 Van Buren Blvd., Riverside. A use fee will be charged by Van Buren Golf Center.**

**PHP-A20 GOLF, BEGINNING 1.00 UNITS**  
Introduces and develops basic fundamental skills of golf.  
• PREREQUISITE: None.  
| 41271    | 10:00AM 12:15PM MTWTH | VBGC VBGC | D Kahn | Last day to add: 01/09/09 |
**PHP-A21 GOLF, INTERMEDIATE 1.00 UNITS**  
Develops intermediate level techniques and skills in the game of golf.  
• PREREQUISITE: None.  
**ADVISORY:** Course is designed for students with proficient skills in grip, stance and swing or for those who have completed PHP-A20.  
| 41272    | 10:00AM 12:15PM MTWTH | VBGC VBGC | D Kahn | Last day to add: 01/09/09 |
**PHP-A30 SWIMMING, ADVANCED 1.00 UNITS**  
Develops strength, endurance and skill in all swimming strokes with emphasis on using them for physical conditioning.  
• PREREQUISITE: None.  
**ADVISORY:** It is recommended that the student demonstrate a proficiency in swimming 100 yards and performing two or more swimming strokes or have successfully completed PHP-A29.  
| 41037    | 03:15PM 05:30PM MTWTH | POOL | T Borden | Last day to add: 01/09/09 |
**PHP-A33 TRACK/FIELD-RUNNING EVENTS 1.00 UNITS**  
Uses beginning and advanced techniques of training for sprints, middle distance, distance and hurdle events.  
• PREREQUISITE: None.  
| 41038    | TBA | WS TRAC | M Barbee | Last day to add: 01/14/09 |
First Meeting: Monday, January 5th @ 3:00pm on the Wheelock Track.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHP-A34</td>
<td>T/F-FIELD EVENT TECHNIO</td>
<td>1.00 UNITS</td>
<td>Uses beginning and advanced techniques of training for all field events.</td>
<td></td>
</tr>
<tr>
<td>41039</td>
<td>TBA</td>
<td>WS TRAC</td>
<td>J McCarron</td>
<td>Last day to add: 01/14/09</td>
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<td>First meeting: Monday, January 5th @ 3:30 pm on the Wheelock Track.</td>
</tr>
<tr>
<td>PHP-A40</td>
<td>KARATE, BEGINNING</td>
<td>1.00 UNITS</td>
<td>Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.</td>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>EVENING</td>
<td>41040</td>
<td>06:00PM-10:30PM</td>
<td>MW</td>
<td>PORT 3</td>
</tr>
<tr>
<td>PHP-A41</td>
<td>KARATE, INTERMEDIATE</td>
<td>1.00 UNITS</td>
<td>Reviews basic skills and develop medium level skills in karate and self-defense.</td>
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<td>PREREQUISITE: None.</td>
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<tr>
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<td>ADVISORY: Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.</td>
</tr>
<tr>
<td>EVENING</td>
<td>41041</td>
<td>06:00PM-10:30PM</td>
<td>MW</td>
<td>PORT 3</td>
</tr>
<tr>
<td>PHP-A46</td>
<td>HATHA YOGA, BEGINNING</td>
<td>1.00 UNITS</td>
<td>Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation.</td>
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<td>PREREQUISITE: None.</td>
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<td>ADVISORY: PHP-A46.</td>
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<tr>
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<td></td>
<td>Introduces basic fitness concepts through jogging.</td>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41046</td>
<td>10:00AM-12:15PM</td>
<td>MTWTH</td>
<td>PORT 3</td>
<td>C Hall</td>
</tr>
<tr>
<td>PHP-A50</td>
<td>BASEBALL, DEFENSIVE</td>
<td>1.00 UNITS</td>
<td>Develops defensive baseball skills which may enable students to play varsity baseball.</td>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41047</td>
<td>TBA</td>
<td>EVNS A</td>
<td>D Rogers</td>
<td>Last day to add: 01/14/09</td>
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<td></td>
<td>First meeting: Monday, January 5th @ 1:00 pm at Evans Sports Complex Field A.</td>
</tr>
<tr>
<td>PHP-A51</td>
<td>BASEBALL, OFFENSIVE</td>
<td>1.00 UNITS</td>
<td>Develops offensive baseball skills which may enable students to play varsity baseball.</td>
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</tr>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41048</td>
<td>TBA</td>
<td>EVNS A</td>
<td>D Rogers</td>
<td>M Rubinoff</td>
</tr>
<tr>
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<td></td>
<td>First Meeting: Monday, January 5th @ 1:00 pm at Evans Sports Complex Field A.</td>
</tr>
<tr>
<td>PHP-A54</td>
<td>FAST PITCH SOFTBALL</td>
<td>1.00 UNITS</td>
<td>Provides advanced skills and strategy to prepare students for intercollegiate competition in fastpitch.</td>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41049</td>
<td>TBA</td>
<td>EVNS B</td>
<td>M Daddona-Moya</td>
<td>Last day to add: 01/09/09</td>
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<td></td>
<td>First Meeting: Monday, January 5th @ 1:00 pm at Evans Sports Complex Field C.</td>
</tr>
<tr>
<td>PHP-A57</td>
<td>BASKETBALL</td>
<td>1.00 UNITS</td>
<td>Introduces basic skills, techniques and strategy of basketball for leisure time activity.</td>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41050</td>
<td>TBA</td>
<td>WG 200</td>
<td>A Berber</td>
<td>Last day to add: 01/09/09</td>
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<tr>
<td></td>
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<td></td>
<td>First meeting: Monday, January 5th @ 2:00 pm at the Wheelock Gym.</td>
</tr>
<tr>
<td>PHP-A64</td>
<td>SOCCER</td>
<td>1.00 UNITS</td>
<td>Introduces rules, basic skills, offensive and defensive strategies and competition in soccer.</td>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41052</td>
<td>10:00AM-12:15PM</td>
<td>MTWTH</td>
<td>EVNS C</td>
<td>F Melgarro</td>
</tr>
<tr>
<td>PHP-A66</td>
<td>VOLLEYBALL, INTERMEDIATE</td>
<td>1.00 UNITS</td>
<td>Introduces basic volleyball skills and begins work on more advanced skills and playing strategies.</td>
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<tr>
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<td></td>
<td>PREREQUISITE: None. Course is designed for students with proficient skills in passing, setting, hitting, serving and the knowledge of basic volleyball rules or for those who have completed PHP-A67.</td>
</tr>
<tr>
<td>EVENING</td>
<td>41053</td>
<td>03:30PM-05:45PM</td>
<td>MTWTH</td>
<td>HG 100</td>
</tr>
<tr>
<td>PHP-A67</td>
<td>VOLLEYBALL, ADVANCED</td>
<td>1.00 UNITS</td>
<td>Introduces advanced techniques and improvement of serve, pass, set, attack and block in volleyball.</td>
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<td></td>
<td>PREREQUISITE: None. Course is designed for students with proficient skills in 6-2 rotations, setter positioning, quick attacks, middle back defense, passing, setting and serving, or for those who have completed PHP-A66.</td>
</tr>
<tr>
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<td>ADVISORY: PHP-A68.</td>
</tr>
<tr>
<td>41054</td>
<td>03:30PM-05:45PM</td>
<td>MTWTH</td>
<td>HG 100</td>
<td>M Hayes-Trainer</td>
</tr>
<tr>
<td>PHP-A75</td>
<td>WALKING FOR FITNESS</td>
<td>1.00 UNITS</td>
<td>Provides instruction in walking technique and fitness, nutrition, and weight loss as it relates to a walking program.</td>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41055</td>
<td>07:35AM-09:50AM</td>
<td>MTWTH</td>
<td>WG 102</td>
<td>J Ortega</td>
</tr>
<tr>
<td>41056</td>
<td>10:00AM-12:15PM</td>
<td>MTWTH</td>
<td>WG FRON</td>
<td>A Berber</td>
</tr>
<tr>
<td>PHP-A77</td>
<td>JOGGING FOR FITNESS</td>
<td>1.00 UNITS</td>
<td>Provides instruction in jogging.</td>
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<td></td>
<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41057</td>
<td>07:35AM-09:50AM</td>
<td>MTWTH</td>
<td>WS TRAC</td>
<td>M Barbee</td>
</tr>
<tr>
<td>PHP-A81</td>
<td>PHYSICAL FITNESS</td>
<td>1.00 UNITS</td>
<td>Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.</td>
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<td>PREREQUISITE: None.</td>
</tr>
<tr>
<td>41058</td>
<td>07:35AM-09:50AM</td>
<td>MTWTH</td>
<td>WG 202</td>
<td>B Meier</td>
</tr>
<tr>
<td>41059</td>
<td>10:00AM-12:15PM</td>
<td>MTWTH</td>
<td>WG 202</td>
<td>R Arguelles</td>
</tr>
<tr>
<td>41061</td>
<td>01:00PM-03:15PM</td>
<td>MTWTH</td>
<td>WG 202</td>
<td>J McCarron</td>
</tr>
<tr>
<td>41060</td>
<td>03:15PM-05:30PM</td>
<td>MTWTH</td>
<td>WG 202</td>
<td>M Paredes</td>
</tr>
<tr>
<td>EVENING</td>
<td>41062</td>
<td>05:30PM-07:45PM</td>
<td>MTWTH</td>
<td>WG 202</td>
</tr>
</tbody>
</table>

Students are required to attend registered course for orientation and baseline assessment during the first two weeks. Remaining lab hours can be completed anytime during fitness room hours of operation.
RIVERSIDE

**Program during varsity competition.**

**PhP-A94** out-of-season sport cond 1.00 units

Applies advanced conditioning and weight training principles for an out-of-season training program preparing for varsity sport competition.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>PHP-A95</td>
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</table>

First meeting: Monday, January 5th @ 1:00 pm in Wheelock Stadium 120.

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHP-A95</td>
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</table>

First meeting: Monday, January 5th @ 1:00 pm at Evans Sports Complex Field B.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHP-A95</td>
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</table>

First meeting: Monday, January 5th @ 2:00 pm at the Wheelock Tennis Courts.

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<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHP-A95</td>
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First meeting: Monday, January 5th @ 7:00 am on the Wheelock Track.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHP-A95</td>
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</tbody>
</table>

First meeting: Monday, January 5th @ 8:00 pm in Huntley Gym 100.

**THE WORLD IS YOURS**

Seeking a unique, challenging and rewarding educational experience? Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4,000 students from around the world. Minimal costs.

Attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.

**POLITICAL SCIENCE**

**POL-1** American politics 3.00 units

The principles, institutions, policies and critical issues in American politics.

(CAN GOVT 2)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>POL-1</td>
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</table>

First meeting: Monday, January 5th @ 8:00 am at Wheelock Stadium 120.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>POL-1</td>
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</table>

First meeting: Monday, January 5th @ 7:00 am in Wheelock Gym 200.

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<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
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<td>POL-1</td>
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First meeting: Monday, January 5th @ 7:00 am at Wheelock Tennis Courts.

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First meeting: Monday, January 5th @ 8:00 pm in Huntley Gym 100.

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First meeting: Monday, January 5th @ 8:00 pm in Huntley Gym 100.

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First meeting: Monday, January 5th @ 8:00 pm in Huntley Gym 100.
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**RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES**

**READING**

- **READING 81—LEVEL 1**: Basic skill level comprehension and vocabulary.
- **READING 82—LEVEL 2**: Intermediate level. Skills include critical thinking and vocabulary building.
- **READING 83—LEVEL 3**: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

See “Moving Through English” for more details.

**READING**

- **REA-81**, Reading, Level 1 3.50 UNITS
  - Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)
  - **PREREQUISITE**: None.
  - 41109 10:00AM 01:45PM MTWTH QD 119 V Sandoval
  - Last day to add: 01/09/09

- **REA-83**, Reading, Level III 3.00 UNITS
  - Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)
  - **PREREQUISITE**: REA-82 or ESL-73 or qualifying preparation score.
  - 41112 ONLINE T Brown
  - Last day to add: 01/10/09

**PSYCHOLOGY**

- **PSY-1**, General Psych 3.00 UNITS
  - Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)
  - **PREREQUISITE**: None.
  - 41093 07:35AM 09:50AM MTWTH QD 229 C Romero
  - Last day to add: 01/09/09
  - 41253 02:30PM 04:45PM MTWTH QD 229 V Simmons
  - Last day to add: 01/09/09

- **PSY-2**, Physiological Psych 3.00 UNITS
  - A scientific study of the physiological determinants of behavior.
  - **PREREQUISITE**: None.
  - EVENING
  - 41096 05:30PM 10:00PM MW QD 127 W Micham
  - 01/05/09 02/11/09 Last day to add: 01/09/09
  - 41094 05:30PM 10:00PM TTH QD 240 W Swanson
  - 01/06/09 02/12/09 Last day to add: 01/10/09
  - 41278 06:00PM 10:00PM M STOK E102 Staff
  - Last day to add: 01/05/09

- **PSY-9**, Developmental Psych 3.00 UNITS
  - A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.
  - **PREREQUISITE**: None.
  - EVENING
  - 41103 10:00AM 12:15PM MTWTH QD 229 C Romero
  - Last day to add: 01/09/09
  - 41108 12:15PM 02:30PM MTWTH QD 127 J Mettrick
  - Last day to add: 01/09/09

**ADVISORY**: Qualification for ENG-1A.

**REA-87** Reading Tutorial 0.50 UNITS

- Individually prescribed learning plans for improvement in reading skills.
- **PREREQUISITE**: None.
- 41114 ONLINE LVKN F3 M Matanane
- Last day to add: 02/03/09

Space permitting, students may add REA-87 in person on any day the class meets through the last day to add listed below. To add, get instructor’s authorization by attending class M-W 5-7:15PM. For more information call 222-8648.

**Moving through Reading**

- REA-81
- REA-82
- REA-83

* Indicates UC/CSU transferable course
### Code Hours Days Room Instructor

**REA-95** SPECIAL TOPICS IN READING 0.50 UNITS
- Designed to provide strategies and practice in reading comprehension skills.
- **PREREQUISITE:** None.
- 41116 LVKN F3 M Matanane
- Last day to add: 02/03/09
- Space permitting, students may add REA-95 in person the day the class meets through the last day to add listed below. To add, get instructor’s authorization by attending class T 5:30-6:30PM. For more information call 222-8648.

**REA-96** READ/WRITE CTR PRACTICUM 0.50 UNITS
- Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses.
- (Non-degree credit course. Pass-No Pass only.)
  - **PREREQUISITE:** None.
  - **COREQUISITE:** Concurrent enrollment in any English, ESL, reading or speech communication course.
- 41118 MLK 119 S Cervin-Bates
- Last day to add: 02/12/09

**REA-97** READ/WRITE CTR PRACTICUM 1.00 UNITS
- Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses.
- (Non-degree credit course. Pass-No Pass only.)
  - **PREREQUISITE:** None.
  - **COREQUISITE:** Concurrent enrollment in any English, ESL, reading or speech communication course.
- 41119 MLK 119 S Cervin-Bates
- Last day to add: 02/12/09

### REAL ESTATE - Also see Business Administration

#### RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS
- Fundamental course covering the basic laws, principles and terminology of California real estate practice.
- **PREREQUISITE:** None.
- **EVENING**
- 41120 05:30PM 10:00PM MW BE 124 A Carmello
- 01/05/09 02/11/09 Last day to add: 01/09/09

### SENIOR CITIZEN EDUCATION/YOUNG@ HEART - These classes listed in the current Community Education schedule. Call 328-3811 for current copy.

### SOCIOLOGY

#### SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS
- An introduction to the basic concepts of societal organization. (CAN SOC 2)
- **PREREQUISITE:** None.
- 41279 07:35AM 09:50AM MTWTH STOK E119 Staff
- Last day to add: 01/09/09
- This call meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.
- 41123 10:00AM 12:15PM MTWTH QD 127 S Lio
- Last day to add: 01/09/09
- 41124 12:15PM 02:30PM MTWTH QD 240 A Cubbage-Vega
- Last day to add: 01/09/09
- **EVENING**
- 41122 05:30PM 10:00PM TTH QD 229 F Vu
- 01/06/09 02/12/09 Last day to add: 01/10/09

**WARNING!**
**REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**

### ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

2. Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

3. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.
SPA-1 SPANISH 1 5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 2)
• PREREQUISITE: None.
  41262 07:35AM 11:20AM MW QD 129 E Kobzeva-Herzog
  01/05/09 02/11/09 Last day to add: 01/09/09
  This is a hybrid class. Computer with Internet access required. See www.opencampus.com.
  41140 10:00AM 01:45PM TTH QD 107 G Yount
  01/06/09 02/12/09 Last day to add: 01/10/09
  This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

SPA-2 SPANISH 2 5.00 UNITS
Further development of basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 4)
• PREREQUISITE: SPA-1 or SPA-1B.
  41260 09:00AM 12:45PM TTH QD 129 E Kobzeva-Herzog
  01/06/09 02/12/09 Last day to add: 01/10/09
  This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS
Introductory survey of Spanish culture and civilization. Class conducted in English.
• PREREQUISITE: None.
  ONLINE
  41261 D Gaylor
  Last day to add: 01/09/09
  This is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS
Introductory survey of Latin American culture and civilization. Class conducted in English.
• PREREQUISITE: None.
  ONLINE
  41141 D Gaylor
  Last day to add: 01/09/09
  This is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-51 INTRO LISTENING COMP I 2.00 UNITS
Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.
• PREREQUISITE: None.
  ONLINE
  41143 K Kelly
  Last day to add: 01/09/09
  This is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-96 PRACTICUM SPANISH 0.50 UNITS
A self-paced computer guided practice in Spanish for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
• PREREQUISITE: None.
  41145 QD 129 D Gaylor
  Last day to add: 02/12/09

SPEECH COMMUNICATION
SPE-1 PUBLIC SPEAKING 3.00 UNITS
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)
• PREREQUISITE: None.
  • ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.
  41147 07:35AM 09:50AM MTWTH QD 111 M Wiggs
  Last day to add: 01/09/09
  41153 07:35AM 09:50AM MTWTH QD 101 D Mann
  Last day to add: 01/09/09
  41149 10:00AM 12:15PM MTWTH QD 111 M Wiggs
  Last day to add: 01/09/09
  41151 10:00AM 12:15PM MTWTH QD 211 C Ruth
  Last day to add: 01/09/09
  41152 10:00AM 12:15PM MTWTH QD 116 E Romero
  Last day to add: 01/09/09
  41150 01:10PM 03:25PM MTWTH QD 111 E Romero
  Last day to add: 01/09/09

SPE-4 INTERPERSONAL COMMUNICATION 3.00 UNITS
Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)
• PREREQUISITE: None.
  • ADVISORY: SPE-52 or qualification for ENG-1A.
  41158 07:35AM 09:50AM MTWTH QD 227 J Gibbons-Anderson
  Last day to add: 01/09/09
  41282 07:35AM 09:50AM MTWTH STOK D118 Staff
  Last day to add: 01/09/09
  This class meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

SPE-9 FORENSICS A 1.00 UNITS
Serves as a basis for participation in intercollegiate speech tournaments and public community programs focusing on platform, interpretive, and debate events. Emphasizes personal growth and intercollegiate competitiveness.
• PREREQUISITE: None.
  • ADVISORY: SPE-51 or 52, or qualification for ENG-1A.
  41288 S Kasle
  Last day to add: 01/17/09
  41290 M Dorrough
  Last day to add: 01/17/09

SPE-1A and 1B require 27 hours performance laboratory by arrangement. You MUST contact the Forensics Office at 222-8834 once you have enrolled.
Serves as a basis for participation in intercollegiate speech tournaments and public community programs focusing on platform, interpretive, and debate events. Emphasizes personal growth and intercollegiate competitiveness.

- **PREREQUISITE:** None.
- **ADVISORY:** SPE-51 or 52, or qualification for ENG-1A.

### Online Courses

This is an online class. Computer with Internet access required. See www.opencampus.com.

### WARNING!

**REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
MISSION STATEMENT

Today’s Students, Tomorrow’s Leaders

Norco College, located in western Riverside County, provides a range of high quality educational programs, services, and learning environments that meet the needs of a diverse community. We equip our students with the academic and technological skills to attain their goals in higher, occupational, and continuing education, workforce development, and personal enrichment while they achieve established learning outcomes. Norco College fosters the development of technological programs to meet the needs of the growing business community. As a continuing process, we listen to our community and respond to its needs while engaging in self-examination and ongoing dialogue, planning, and improvement.

ACC-63 INCOME TAX ACCTNG 3.00 UNITS
Theory and method of preparation of federal income tax returns for individuals.
• PREREQUISITE: None.
ONLINE
30247 A Smith
Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

ACC-96 PRACTICUM IN COMPUTERS 0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)
30248 ST 101 P Worsham
Last day to add: 02/12/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

ADMINISTRATION OF JUSTICE

ADJ-1 INTRO ADMIN OF JUSTICE 3.00 UNITS
The history and philosophy of administration of justice in America.
(CAN AJ 2)
• PREREQUISITE: None.
EVENING
30249 06:00PM 10:30PM MW ATEC 205 V Pradia
01/05/09 02/11/09 Last day to add: 01/09/09
This is an online class. Computer with Internet access required. See www.opencampus.com.
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**ANATOMY & PHYSIOLOGY**

- **AMY-2A** ANATOMY & PHYSIOLOGY I 4.00 UNITS
  An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear. (CAN BIO 14)
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-2A.
  - **ONLINE**

- **AMY-30** HUMAN REPRODUCTION 3.00 UNITS
  Reproduction and sexuality - biologically oriented to provide current information in all facets of subject area.
  - **PREREQUISITE:** None.
  - **ONLINE**

**ART**

- **ART-6** ART APPRECIATION 3.00 UNITS
  An introductory course for the non-art major. An overview of the creative process and various art forms.
  - **PREREQUISITE:** None.
  - **ONLINE**

**Biology**

- **BIO-1** GENERAL BIOLOGY 4.00 UNITS
  A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included. (CAN BIO 14)
  - **PREREQUISITE:** None.
  - **ONLINE**

**BUSINESS ADMINISTRATION - Also see Accounting, Management, Marketing, Paralegal, and Real Estate.**

- **BUS-10** INTRO TO BUSINESS 3.00 UNITS
  Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.
  - **PREREQUISITE:** None.
  - **ONLINE**

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This is an online class. Computer with Internet access required. See www.opencampus.com.
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**CHEMISTRY**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

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**COMMUNITY INTERPRETATION - See Moreno Valley Campus**

**COMPUTER APPLICATIONS/OFFICE**

Most Computer Applications/OFFICE courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

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### COMPUTER INFORMATION SYSTEMS

**CIS-1A** INTRO TO COMP INFO SYS 3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

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This is a web-enhanced class. Internet access may be required.

**CIS-1B** ADV CONCEPTS IN CIS 3.00 UNITS
Advanced computer concepts, theory and applications. Advanced word processing, spreadsheets, presentation graphics. The Internet and database skills are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** CIS-1A.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

**CIS-39** CURRENT TECHNIQUES IN GAME ART 4.00 UNITS
Introduction to the fundamental techniques, concepts, and vocabulary of advanced sculpting for Game Art, Animation, Concept Art, and Digital Illustration.

- **PREREQUISITE:** None.
- **ADVISORY:** Ability to manipulate graphics including layers and textures with Photoshop or concurrent enrollment in CIS-78A or ADM-71 as well as CIS-96 or 97.

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This is a web-enhanced class. Internet access may be required.

**CIS-54A** INTRO TO FLASH 3.00 UNITS
Prepares student to learn Flash, an animation and interactivity tool for the web and training mediums. (Same as CAT-54A)

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer and familiarity with the Internet; CIS-95A and concurrent enrollment in CIS-96 or 97.

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This is a web-enhanced class. Internet access may be required.

**CIS-65** INTRO TO MS POWERPOINT 1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65)

- **PREREQUISITE:** None.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

**CIS-78A** INTRO ADOBE PHOTOSHOP 3.00 UNITS
Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

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This is a web-enhanced class. Internet access may be required.

**CIS-93** COMPUTERS FOR BEGINNERS 3.00 UNITS
An introduction to personal computers for the beginning student. (Same as CAT-93)

- **PREREQUISITE:** None.

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This is a web-enhanced class. Internet access may be required.

**CIS-96** PRACTICUM IN COMPUTERS 0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

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**CIS-96A** COMPUTER PRACTICUM 0.25 UNITS
Additional practice for student with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 13.5 hours. Students may be charged for paper usage.)

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**CIS-97** PRACTICUM COMPUTERS 1.00 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

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**CONSTRUCTION TECHNOLOGY - Also see Riverside Campus**

CON-62 BLUePRINt ReADING  3.00 UNIts
Overview of the basic concepts of reading construction blueprints.
• PREREQUISITE: None.

EVENING
30310  06:30PM 09:30PM  TWTH  WEQ  W4  R Skaggs
01/06/09 02/12/09  Last day to add: 01/10/09

**DENTISTRY/DENTAL TECHNOLOGY - See Moreno Valley Campus**

**DRAFTING - See Architecture & Engineering**

**EARLY CHILDHOOD EDUCATION**

EAR-20  CHILD DEVELOPMENT  3.00 UNIts
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14)
• PREREQUISITE: None.
30311  10:00AM 12:15PM  MTWTH  ECEN 115  J Johnston
01/05/09 02/11/09  Last day to add: 01/09/09

EAR-30  INTRNSHIP/EARLY CHILD  4.00 UNIts
Supervised student teaching at the RCC Early Childhood Lab School.
• PREREQUISITE: EAR-19 and 20.
30493  07:35AM 09:05AM  MTWTH  ECEN 115  S Burnett
01/05/09 02/11/09  Last day to add: 01/09/09

In addition to the lecture time, there are 108 hours of student teaching required in the ECEC at the Norco campus. These hours will be completed from 9:05am-1:35pm MTWTH with a mentor teacher. A TB test is needed by the first day of class. For more information e-mail instructor, S. Burnett at sarah.burnett@rcc.edu.

**ECONOMICS**

ECO-7  MACROECONOMICS  3.00 UNIts
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A and MAT-52.
30317  10:00AM 12:15PM  MTWTH  WEQ  W5  P Boelman
01/05/09 02/11/09  Last day to add: 01/09/09

**ENGINEERING**

ENE-10  INTRO TO ENGINEERING  1.00 UNIts
An introduction to various engineering fields, kinds of work done by engineers and experimental methods used in engineering.
• PREREQUISITE: None.

EVENING
30318  06:30PM 08:00PM  MW  CACT 2  P Van Hulle
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This is a web-enhanced class. Internet access may be required.

ENE-51  BLUePRINt ReADING  2.00 UNIts
Beginning course in blueprint reading. This course is designed for the machine trades.
• PREREQUISITE: None.

EVENING
30319  06:00PM 09:00PM  MTW  ATEC 109  G Cordier
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ENGLISH

PLACEMENT GUIDELINES:
ENGLISH COMPOSITION COURSES

ENG-1A ENGLISH COMPOSITION 4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)
- PREREQUISITE: ENG-1A or qualifying preparation score.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS
Through a study of argument and literature, this course develops students critical thinking, reading, and writing skills beyond the level achieved in 1A.
- PREREQUISITE: ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS
Prepares students for college-level reading and academic writing.
- PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.
- ADVISORY: REA-82, or qualifying preparation score.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS
This class instills basic writing, reading, and grammar skills via sentence production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: None.

All sections of ENG-60A have an 18 hour laboratory requirement to be arranged.

ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS
This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged.

ENG-96 WRITE/READ CTR PRACTICUM 0.50 UNITS
Writing and Reading Center support for self-paced development in writing for any student enrolled in an English, speech communication, or journalism course. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: None.
- COREQUISITE: Must be enrolled in another non-practicum English, Speech Communication, or Journalism course.

ENG-11 CREATIVE WRITING 3.00 UNITS
Studies in the principles of writing fiction and poetry. (CAN ENGL 6)
- PREREQUISITE: ENG-1A.

This is a hybrid class. Computer with internet access required.

See www.opencampus.com

This is a web-enhanced class. Internet access may be required.

See “Moving through English” for more details.
Moving through English

ESL

- ESL-51 Reading
- ESL-71 Beginning Oral Communication
- ESL-72 Reading
- ESL-73 Reading
- ESL-91 Intermediate Oral Communication
- ESL-92 Advanced Oral Communication
- ESL-93 Reading
- ESL-94*
- ESL-95* Shaded areas indicate possible course placements
- ESL-96 Reading
- ESL-97 Reading
- ESL-98 Reading

English Composition

- ENG-57
- ENG-60A
- ENG-60B
- ENG-50**
- ENG-1A*
- ENG-1B*

* Indicates UC/CSU transferable course
** Associate Degree applicable only

ENGLISH AS A SECOND LANGUAGE

ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE (NEW ESL STUDENTS MUST TAKE PTESL TEST)
Norco campus: (Call 951-372-7101 for an appointment)

- October 21
- November 11
- November 24
- December 4
- December 16
- January 6
- January 8

8:30AM 8:30AM 2:00PM 2:00PM 2:00PM 2:00PM 8:30AM

SSV 218 SSV 218 SSV 218 SSV 218 SSV 218 SSV 218 SSV 218

ESL (51–55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

ESL-54 HIGH-INTERMED WRITING/GRAMMAR 5.00 UNITS
A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development. (Degree-credit course. Letter grade, or Pass-No Pass option.)
  • PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-53.

30347 09:00AM 12:45PM MTWTH ST 203 M Shirinian

Last day to add: 01/09/09

ESL-92 INTERMED ORAL COMMUNICATION 3.00 UNITS
An intermediate conversation and idioms class for English as a Second Language students. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: None.
  • ADVISORY: Concurrent enrollment in ESL-53 or 54.

EVENING
30349 06:00PM 09:00PM MTWTH LIBR 121 L Tougas

Last day to add: 01/09/09

GEOGRAPHY

GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS
The interacting physical processes of air, water, land, and life which impact Earth's surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)
  • PREREQUISITE: None.

30350 12:30PM 02:45PM MTWTH ATEC 114 E Ogbuchiekwe

Last day to add: 01/09/09

GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS
Practical application of physical geography principles through geographically based in-class exercises. (CAN GEG-1L=GEOG-6)
  • PREREQUISITE: None.

30351 03:00PM 05:15PM MTWTH ATEC 205 E Ogbuchiekwe

Last day to add: 01/09/09

GUIDANCE

GUI-45 INTRODUCTION TO COLLEGE 1.00 UNITS
Introduction to programs, resources and personal factors that contribute to college success.
  • PREREQUISITE: None.

30352 03:00PM 06:00PM T CENT CLAS S Hernandez

01/06/09 02/10/09

This class meets at Centennial High School.

GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS
Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.
  • PREREQUISITE: None.

30354 12:15PM 02:30PM MTWTH HUM 102 S Galvez

01/09/09 02/10/09

30355 12:30PM 02:45PM MTWTH HUM 102 S Galvez

01/09/09 02/10/09

GUI-95 ADAPT COMP TECH SEMINAR 0.50 UNITS
This course, designed for students with a disability, provides training in the use of adaptive computer technologies. The following sections have a total laboratory requirement of 18 hours. (Non-degree applicable.) Intended for DSPS students.
  • PREREQUISITE: None.

30356 12:15PM 02:30PM MTWTH HUM 102 S Galvez

01/09/09 02/10/09

GUI-96 ADAPT COMPUTER PRACTICUM 0.50 UNITS
Provides additional practice for students using adaptive computer technologies to complete academic course assignments. The following sections have a total laboratory requirement of 27 hours. (Non-degree credit course. Pass-No Pass only.) Intended for DSPS students.
  • PREREQUISITE: None.

30357 12:30PM 02:45PM MTWTH HUM 102 S Galvez

01/09/09 02/10/09

GUI-97 PRACTICUM ADAPT COMP TECH 1.00 UNITS
Provides additional practice for students using adaptive computer technologies to complete academic course assignments. The following sections have a total laboratory requirement of 54 hours. (Non-degree credit course. Pass-No Pass only.) Intended for DSPS students.
  • PREREQUISITE: None.

30358 12:30PM 02:45PM MTWTH HUM 102 S Galvez

01/09/09 02/10/09

30359 12:30PM 02:45PM MTWTH HUM 102 S Galvez

01/09/09 02/10/09
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<thead>
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<td>MTWTH</td>
<td>WEO  W6</td>
<td>J Morrison</td>
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<td>MTWTH</td>
<td>HUM 111</td>
<td>J Morrison</td>
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<td>M Donovan</td>
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<td>ST 201</td>
<td>G Marshall</td>
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<td>ATEC 118</td>
<td>M Jasso</td>
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MANUFACTURING TECHNOLOGY

MAN-55
OSHA STANDARDS FOR INDUSTRY 2.00 UNITS
This course covers OSHA policies, procedures and standards, as well as safety for general industry and health principles. Topics include scope and application of the OSHA standards for general industry. (Same as MAC-55)
• PREREQUISITE: None.

ONLINE
30511
P Van Hulle
Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

MARKETING

MKT-41
TECHNIQUES OF SELLING 3.00 UNITS
Studies sales communication, behavioral, ethical and philosophical factors as applied to the selling function.
• PREREQUISITE: None.

ONLINE
30410
D Cescolini
Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

• All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.

OR
• All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.

MATH-1A
CALCULUS I 4.00 UNITS
Plane analytic geometry, functions, differentiation with applications and basic integration. (CAN MATH 18)
PREREQUISITE: MAT-10 or qualifying placement level.
30383
2:30PM 04:15PM MTWTH ATEC 210 R Ries
Last day to add: 01/09/09

MATH-10
PRECALCULUS 4.00 UNITS
The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)
PREREQUISITE: MAT-36 or qualifying placement level.
30378
09:55AM 12:55PM MTWTH ATEC 211 Staff
Last day to add: 01/09/09

MATH-11
COLLEGE ALGEBRA 4.00 UNITS
College level algebra. (CAN MATH 10)
PREREQUISITE: MAT-35 or qualifying placement level.
30379
06:50AM 09:50AM MTWTH WEQ W4 B Nguyen
Last day to add: 01/09/09

EVENING
30380
06:00PM 09:00PM MTWTH THTR 204 J DeGuzman
Last day to add: 01/09/09

MATH-12
STATISTICS 3.00 UNITS
A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)
PREREQUISITE: MAT-35 or qualifying placement level.
30381
12:50PM 03:00PM MTWTH ECEN 115 B Edwards
Last day to add: 01/09/09

WEEKEND
30382
08:30AM 10:00PM SSU ATEC 211 K Sadatmand
01/03/09 02/08/09
Last day to add: 01/07/09

MATH-35
INTERMEDIATE ALGEBRA 5.00 UNITS
The algebra preparation for college level mathematics.
PREREQUISITE: MAT-52 or qualifying placement level.
30385
08:30AM 12:15PM MW ATEC 210 B Johnson
01/05/09 02/11/09
This is a hybrid class. Computer with Internet access required. See www.opencampus.com.
30386
01:00PM 04:45PM MTWTH WEQ 204 J DeGuzman
Last day to add: 01/09/09

EVENING
30387
05:30PM 09:15PM MTWTH ATEC 210 S Hashemi
Last day to add: 01/09/09

MATH-36
TRIGONOMETRY 4.00 UNITS
An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)
PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.
30388
06:00PM 09:00PM MTWTH ST 203 R Ries
Last day to add: 01/09/09

ONLINE
30389
J Driver
Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.
**Code** | **Hours** | **Days** | **Room** | **Instructor**  
--- | --- | --- | --- | ---  
MAT-52 | ELEMENTARY ALGEBRA | 4.00 UNITS |  
An introduction to the concepts of algebra.  
• **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.  
30390 | 10:00AM 01:00PM | MTWTH | WEQ W4 | J Rey  
Last day to add: 01/09/09  
30393 | 12:25PM 03:25PM | MTWTH | THTR 204 | S Lee  
Last day to add: 01/09/09  
**EVENING**  
30391 | 06:30PM 09:30PM | MTWTH | WEQ W5 | D Wood  
Last day to add: 01/09/09  
**WEEKEND**  
30394 | 08:30AM 02:30PM | SSU | ATEC 204 | F Gelenchi  
Last day to add: 01/07/09  
**ONLINE**  
30392 | 06:30PM 09:30PM | MTWTH | WEQ W5 | D Wood  
Last day to add: 01/10/09  
This is an online class. Computer with Internet access required. See www.opencampus.com.  
30395 | 06:30PM 09:30PM | MTWTH | WEQ W5 | D Wood  
Last day to add: 01/10/09  
This is an online class. Computer with Internet access required. See www.opencampus.com.  
**MAT-53** | COLLEGE GEOMETRY | 3.00 UNITS |  
A course in the study of Euclidian Geometry.  
• **PREREQUISITE:** MAT-52 or qualifying placement level.  
30396 | 12:25PM 02:40PM | MTWTH | ATEC 205 | Staff  
Last day to add: 01/09/09  
**EVENING**  
30398 | 06:30PM 08:45PM | MTWTH | ATEC 211 | Staff  
Last day to add: 01/09/09  
**MAT-63** | ARITHMETIC | 3.00 UNITS |  
Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems.  
(Non-degree credit course.)  
• **PREREQUISITE:** None.  
30401 | 07:35AM 09:50AM | MTWTH | WEQ W5 | N Alvarado  
Last day to add: 01/09/09  
30402 | 12:30PM 02:45PM | MTWTH | ATEC 204 | B Nguyen  
Last day to add: 01/09/09  
**EVENING**  
30500 | 06:00PM 08:15PM | MTWTH | HUM 103 | T Le  
Last day to add: 01/09/09  
**MAT-64** | PRE-ALGEBRA | 3.00 UNITS |  
Designed as a transition from arithmetic to elementary algebra.  
(Non-degree credit course.)  
• **PREREQUISITE:** MAT-63 or 90C.  
30403 | 07:35AM 09:50AM | MTWTH | ST 108 | M Zeller  
Last day to add: 01/09/09  
**EVENING**  
30404 | 06:30PM 08:45PM | MTWTH | JFK 202 | Staff  
Last day to add: 01/09/09  
**WEEKEND**  
30406 | 08:30AM 01:00PM | SSU | ATEC 210 | J Redona  
Last day to add: 01/07/09  
**ONLINE**  
30405 | 03:15PM 07:45PM | MW | THTR 101 | L Silva  
Last day to add: 01/09/09  
This is an online class. Computer with Internet access required. See www.opencampus.com.  
30412 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 01/27/09  
30503 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 01/27/09  
**ONLINE**  
30491 | 03:00PM 05:02PM | MTWTH | WEQ W7 | R Scarano  
Last day to add: 01/09/09  
This is an online class. Computer with Internet access required. See www.opencampus.com.  
30492 | 03:00PM 05:02PM | MTWTH | ATEC 211 | Staff  
Last day to add: 01/09/09  
**MAT-96** | MATH CENTER PRACTICUM | 0.50 UNITS |  
Math center access for students enrolled in mathematics courses. (Non-degree credit course. Pass-No Pass only.)  
• **PREREQUISITE:** None.  
• **COREQUISITE:** Concurrent enrollment in any Math course.  
30408 | 07:35AM 09:50AM | MTWTH | ST 101 | R Prior  
Last day to add: 02/12/09  
**MAT-98** | ACADEMIC EXCELLENCE SEMINAR | 0.50 UNITS |  
Interactive seminar to augment students’ learning skills and experience in mathematics.  
• **PREREQUISITE:** None.  
• **COREQUISITE:** Concurrent enrollment in First-Year Experience Program.  
30409 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 01/09/09  
30410 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 02/12/09  
**MEDICAL ASSISTING** - See Moreno Valley Campus  
**MEDICAL TECHNICIAN** - See Moreno Valley Campus  
**MUSIC**  
MUS-19 | MUSIC APPRECIATION | 3.00 UNITS |  
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.  
• **PREREQUISITE:** None.  
30411 | 10:35AM 03:05PM | MW | THTR 101 | L Silva  
Last day to add: 01/09/09  
**ONLINE**  
30412 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 01/27/09  
30413 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 01/27/09  
**MUS-37** | CLASS GUITAR | 1.00 UNITS |  
Fundamentals of guitar performance and basic musicianship.  
• **PREREQUISITE:** None.  
30491 | 03:00PM 05:02PM | MTWTH | WEQ W7 | R Scarano  
Last day to add: 01/09/09  
This is an online class. Computer with Internet access required. See www.opencampus.com.  
30492 | 03:00PM 05:02PM | MTWTH | ATEC 211 | Staff  
Last day to add: 01/09/09  
**PHILOSOPHY**  
PHI-10 | INTRO TO PHILOSOPHY | 3.00 UNITS |  
Introduction to the major questions of Western philosophy and their answers. (CAN PHIL 2)  
• **PREREQUISITE:** None.  
30416 | 03:15PM 07:45PM | MW | THTR 101 | C Gordon  
Last day to add: 01/09/09  
**ONLINE**  
30417 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 01/27/09  
30417 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 01/27/09  
This is an online class. Computer with Internet access required. See www.opencampus.com.  
30418 | 07:35AM 09:50AM | MTWTH | ATEC 204 | A Robles  
Last day to add: 01/27/09  
This is an online class. Computer with Internet access required. See www.opencampus.com.
Code  Hours  Days  Room  Instructor
PHI-11  CRITICAL THINKING  3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and
general knowledge.
• PREREQUISITE: None.
EVENING
30419  06:00PM 10:30PM  TTH  JFK 114  N Westbrook
Last day to add: 01/10/09

PHYSICAL EDUCATION

PHI-4  NUTRITION  3.00 UNITS
Principles of basic nutrition and their application to health and diseases.
• PREREQUISITE: None.
30424  10:00AM 12:15PM  MTWTH  WEQ  W3  T Wallstrom
Last day to add: 01/09/09

ONLINE
30423  A Doty
Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

PHI-30  FIRST AID AND CPR  3.00 UNITS
Earn American Red Cross Responding to Emergencies and American
Heart Association Healthcare Professional certificates. First Aid and CPR
fees totaling $15.50 are also required and are not covered by BOGW. Drop
deadlines for non-payment apply.
• PREREQUISITE: None.
EVENING
30421  05:00PM 09:30PM  MW  WEQ  W3  Staff
01/05/09 02/11/09
Last day to add: 01/09/09

PHI-36  WELLNESS: LIFESTYLE CHOICES  3.00 UNITS
Studies the various dimensions of health as they relate to living a positive,
healthy life.
• PREREQUISITE: None.
EVENING
30422  05:00PM 09:30PM  TTH  WEQ  W3  H Erdle
01/06/09 02/12/09
Bowling classes meet at Brunswick Classic Lanes, 1800 Hamner Avenue, Norco. A use
fee of $4.00 per class session will be charged by Brunswick Classic Lanes.

PHI-A15  BOWLING, BEGINNING  1.00 UNITS
Develops the basic skills of approach, delivery, accuracy and spare
conversion.
• PREREQUISITE: None.
30425  10:00AM 12:15PM  MTWTH  BCL  LANE  L Jalayer
Last day to add: 01/09/09

PHI-A16  BOWLING, INTERMEDIATE  1.00 UNITS
Develops individual skills of timing, approach and delivery of ball with
emphasis on improving spare conversions and making lane adjustments.
• PREREQUISITE: None.
30426  10:00AM 12:15PM  MTWTH  BCL  LANE  L Jalayer
Last day to add: 01/09/09

PHI-A40  KARATE, BEGINNING  1.00 UNITS
Develops basic skills needed for unarmed self-defense by using shifting,
blocking, punching and kicking.
• PREREQUISITE: None.
30427  02:50PM 05:05PM  MTWTH  WEQ  W2  D Namekata
Last day to add: 01/09/09

PHI-A41  KARATE, INTERMEDIATE  1.00 UNITS
Reviews basic skills and develops intermediate level skills in karate and
self-defense.
• PREREQUISITE: None.
• ADVISORY: Course is designed for students with proficient skills in
blocking, shifting, punching, striking and kicking and the knowledge of
basic katas or for those who have completed PHP-A40.
30428  02:50PM 05:05PM  MTWTH  WEQ  W2  D Namekata
Last day to add: 01/09/09

Code  Hours  Days  Room  Instructor

PHI-A46  HATHA YOGA, BEGINNING  1.00 UNITS
Develops physical and mental wellness by exercises for breathing,
concentration, flexibility, strength and relaxation.
• PREREQUISITE: None.
30429  07:35AM 09:50AM  MTWTH  WEQ  W2  F Stewart
Last day to add: 01/09/09
30430  10:00AM 12:15PM  MTWTH  WEQ  W2  M Burns
Last day to add: 01/09/09

PHI-A47  HATHA YOGA, INTERMEDIATE  1.00 UNITS
Develops physical and mental wellness by intermediate level exercises for
breathing, concentration, flexibility, strength and relaxation.
• PREREQUISITE: None.
• ADVISORY: PHP-A46.
30502  07:35AM 09:50AM  MTWTH  WEQ  W2  F Stewart
Last day to add: 01/09/09
30341  10:00AM 12:15PM  MTWTH  WEQ  W2  M Burns
Last day to add: 01/09/09

PHI-A64  SOCCER  1.00 UNITS
Introduces rules, basic skills, offensive and defensive strategies and
competition in soccer.
• PREREQUISITE: None.
30432  03:15PM 05:30PM  MTWTH  SOCR 1  F Melgarejo
Last day to add: 01/09/09

PHI-A81  PHYSICAL FITNESS  1.00 UNITS
Provides concepts for total fitness and develops personalized exercise
programs for cardiovascular endurance, strength and flexibility.
• PREREQUISITE: None.
30433  10:00AM 12:15PM  MTWTH  WEQ  W8  M Kassouf
Last day to add: 01/09/09
30434  12:25PM 02:40PM  MTWTH  WEQ  W8  T Wallstrom
Last day to add: 01/09/09

PHI-A83  KICKBOXING AEROBICS  1.00 UNITS
Develops muscular strength, flexibility and endurance with kickboxing
aerobic activity and body conditioning exercises.
• PREREQUISITE: None.
30435  12:25PM 02:40PM  MTWTH  WEQ  W2  M Kassouf
Last day to add: 01/09/09

PHYSICAL SCIENCE

PHS-1  INTRO PHYSICAL SCI  3.00 UNITS
Descriptive survey of the physical sciences: astronomy, geology, physics,
chemistry as they relate to daily living.
• PREREQUISITE: None.
30436  07:35AM 09:50AM  MTWTH  HUM  201  P Tran
Last day to add: 01/09/09

PHYSICIAN ASSISTANT - See Moreno Valley

Campus
THE WORLD IS YOURS
Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel?
RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4000 students from around the world. Minimal costs.
Get a head start and attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.

POLITICAL SCIENCE
POL-1 AMERICAN POLITICS 3.00 UNITS
The principles, institutions, policies and critical issues in American politics. (CAN GOVT 2)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
30437 10:00AM 12:15PM MTWTH ST 202 E Lopez Last day to add: 01/09/09
EVENING
30439 06:00PM 10:30PM M ST 202 J Danley-Scott 01/05/09 02/09/09 Last day to add: 01/05/09

This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

PSYCHOLOGY
PSY-1 GENERAL PSYCH 3.00 UNITS
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)
• PREREQUISITE: None.
30443 07:35AM 09:50AM MTWTH ATEC 205 K Norton 01/05/09 02/11/09 Last day to add: 01/09/09
30444 12:25PM 02:40PM MTWTH ST 202 J Zeeb Last day to add: 01/09/09

EVENING
30445 06:00PM 10:30PM TTH WEQ W7 A Avila 01/06/09 02/12/09 Last day to add: 01/10/09

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.
• PREREQUISITE: None.
30449 10:00AM 12:15PM MTWTH THTR 204 J Wilcoxson 01/05/09 02/11/09 Last day to add: 01/09/09

EVENING
30450 06:00PM 10:30PM MW WEQ W6 W Micham 01/05/09 02/11/09 Last day to add: 01/09/09

PSY-35 ABNORMAL PSYCHOLOGY 3.00 UNITS
A survey of the nature, causes and treatment of psychological disorder.
• PREREQUISITE: None.
30448 06:00PM 10:30PM MW JFK 220 L Krajewski 01/05/09 02/11/09 Last day to add: 01/09/09

Moving through Reading

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<td>REA-3*</td>
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* Indicates UC/CSU transferable course

RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES
Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:
READING 81—LEVEL 1: Basic skill level comprehension and vocabulary.
READING 82—LEVEL 2: Intermediate level. Skills include critical thinking and vocabulary building.
READING 83—LEVEL 3: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.
See “Moving Through English” for more details.

READING

READING, LEVEL I 3.50 UNITS
Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)
• PREREQUISITE: None.
30452 07:35AM 11:20AM MTWTH HUM 102 P Van Osterhoudt Last day to add: 01/09/09

READING, LEVEL II 3.50 UNITS
Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)
• PREREQUISITE: REA-81 or qualifying preparation score.
30454 01:10PM 04:53PM MTWTH HUM 103 M Shefchik Last day to add: 01/09/09

REAL ESTATE - Also see Business Administration

REAL ESTATE PRINCIPLES 3.00 UNITS
Fundamental course covering the basic laws, principles and terminology of California real estate practice.
• PREREQUISITE: None.

ONLINE
30455 J Wire Last day to add: 01/09/09

REAL ESTATE PRACTICE 3.00 UNITS
Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.
• PREREQUISITE: None.

ONLINE
30456 T Wagner Last day to add: 01/09/09
**SOCIETY**

SOC-1  INTRO TO SOCIETAL ORGANIZATION  3.00 UNITS

An introduction to the basic concepts of societal organization.

(CAN SOC 2)

PREREQUISITE: None.

<table>
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<th>Code</th>
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</tbody>
</table>

**ENROLLMENT GUIDELINES: SPANISH COURSES**

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

**THEATRE ARTS**

THE-3  INTRO TO THE THEATER  3.00 UNITS

A survey of theatrical styles and forms intended for the general college student. (CAN DRAM 18)

PREREQUISITE: None.

ONLINE

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<th>Hours</th>
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<tr>
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</table>

This is an online class. Computer with Internet access required. See www.opencampus.com.

**SPEECH COMMUNICATION**

SPE-1  PUBLIC SPEAKING  3.00 UNITS

Learn how to prepare, present and evaluate a variety of speeches.

Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)

PREREQUISITE: None.

ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.

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</table>

Electronic workbook exercises require computer with Internet access.

**SPANISH**

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

SPA-1  SPANISH 1  5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 2)

PREREQUISITE: None.

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</table>

This is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-2  SPANISH 2  5.00 UNITS

Further development of basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 4)

PREREQUISITE: SPA-1 or SPA-1B.

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</table>

This is an online class. Computer with Internet access required. See www.opencampus.com.

**CONTRIBUTIONS EDUCATION/YOUNG @ HEART**

- These classes listed in current Community Education schedule. Call 328-3811 for current copy.

**SOCIOLOGY**

SOC-1  INTRO TO SOCIOLOGY  3.00 UNITS

An introduction to the basic concepts of societal organization.

(CAN SOC 2)

PREREQUISITE: None.

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<th>Code</th>
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This is an online class. Computer with Internet access required. See www.opencampus.com.

**REAL ESTATE FINANCE**

RLE-83  REAL ESTATE FINANCE  3.00 UNITS

Analysis of real estate finance in residential, apartment, commercial and special purpose properties.

PREREQUISITE: None.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

**REAL ESTATE ECONOMICS**

RLE-85  REAL ESTATE ECONOMICS  3.00 UNITS

Examples of trends and factors affecting real estate values, fluctuations, cycles and market trends.

PREREQUISITE: None.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

**ESCROW PROCEDURES I**

RLE-86  ESCROW PROCEDURES I  3.00 UNITS

Methods and techniques of escrow procedure including legal/ethical issues.

PREREQUISITE: None.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

**CONTRIBUTIONS EDUCATION/YOUNG @ HEART**

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**SOCIOLOGY**

SOC-1  INTRO TO SOCIOLOGY  3.00 UNITS

An introduction to the basic concepts of societal organization.

(CAN SOC 2)

PREREQUISITE: None.

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**ENROLLMENT GUIDELINES: SPANISH COURSES**

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www.rcc.edu
Weekend College at Norco

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<tr>
<td>ENG-1A</td>
<td>ENGLISH COMPOSITION 4.00 UNITS</td>
<td>Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)</td>
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<tr>
<td>HIS-2</td>
<td>WORLD CIVILIZATIONS 2 3.00 UNITS</td>
<td>The development and interaction of world civilizations from the 16th century to the present.</td>
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<tr>
<td>HIS-7</td>
<td>POL SOC HISTORY OF US 3.00 UNITS</td>
<td>A history of the United States from 1877 to the present. (CAN HIST 10)</td>
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<td>MATHEMATICS</td>
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<tr>
<td>MAT-12</td>
<td>STATISTICS 3.00 UNITS</td>
<td>A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)</td>
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<tr>
<td>MAT-52</td>
<td>ELEMENTARY ALGEBRA 4.00 UNITS</td>
<td>An introduction to the concepts of algebra.</td>
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<tr>
<td>• PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.</td>
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<tr>
<td>MAT-64</td>
<td>PRE-ALGEBRA 3.00 UNITS</td>
<td>Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)</td>
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<td>SPEECH COMMUNICATION</td>
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<tr>
<td>SPE-9</td>
<td>INTERPERSONAL COMMUNICATION 3.00 UNITS</td>
<td>Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)</td>
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### WARNING!
Registration will be blocked if you have not met the prerequisite!
## MISSION STATEMENT

Responsive to the educational needs of its region, Moreno Valley College offers academic programs and student support services which include baccalaureate transfer, professional, pre-professional, and pre-collegiate curricula for all who can benefit from them. Life-long learning opportunities are provided, especially, in health and public service preparation.

### ANATOMY & PHYSIOLOGY

<table>
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<td>AMY-2A</td>
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<td>M T W T H</td>
<td>SCI 250</td>
<td>S Wagner</td>
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<tr>
<td>AMY-10</td>
<td>3.00</td>
<td>M T W T H</td>
<td>SCI 157</td>
<td>S Covert</td>
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**ANATOMY & PHYSIOLOGY I**

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear. (CAN BIOL SEQ B)

**PREREQUISITE:** None.

**EVENING**

20687  05:30PM 10:00PM M  HM 129 J Lopez Garcia

This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### ANTHROPOLOGY

<table>
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<th>Hours</th>
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<td>3.00</td>
<td>M T W T H</td>
<td>LIB 131</td>
<td>K Ranch</td>
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**PHYSICAL ANTHROPOLOGY**

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world. (CAN ANTH 2)

**PREREQUISITE:** None.

**EVENING**

20384  10:00AM 12:15PM M T W T H | LIB 131 | K Ranch | Last day to add: 01/09/09

### ART

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<tr>
<th>Code</th>
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<tr>
<td>ART-6</td>
<td>3.00</td>
<td>M T W T H</td>
<td>HM 129</td>
<td>J Lopez Garcia</td>
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</table>

**ART APPRECIATION**

An introductory course for the non-art major. An overview of the creative process and various art forms.

**PREREQUISITE:** None.

**ADVISORY:** Qualification for ENG-1A.

**EVENING**

20687  05:30PM 10:00PM M  HM 129 J Lopez Garcia

This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### BIOLOGY

<table>
<thead>
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<td>M T W T H</td>
<td>SCI 255</td>
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**GENERAL BIOLOGY**

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included. (CAN BIOL 14)

**PREREQUISITE:** None.

**ONLINE**

20390  08:00AM - 10:00AM M T W T H | SCI 255 | F Galicia | Last day to add: 01/09/09

### BUSINESS ADMINISTRATION - Also see Accounting, Management, Marketing, Paralegal and Real Estate

<table>
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<tr>
<th>Code</th>
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<td>3.00</td>
<td>M T W T H</td>
<td>SCI 255</td>
<td>F Galicia</td>
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</table>

**INTRO TO BUSINESS**

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

**PREREQUISITE:** None.

**ONLINE**

20390  08:00AM - 10:00AM M T W T H | SCI 255 | F Galicia | Last day to add: 01/09/09

This is an online class. Computer with Internet access required. See www.opencampus.com.
CHEMISTRY
DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

CHE-2A INTRO CHEMISTRY I  4.00 UNITS
Introduction to chemical concepts with health and environmental applications-fulfills the needs of non-science majors. (CAN CHEM 6)
- PREREQUISITE: MAT-52.
  20402  10:00AM  12:15PM  MTWH  HM  129  R Allahyari
     01:00PM  03:15PM  MTWH  SCI  261  R Allahyari
     Last day to add: 01/09/09

20403  10:00AM  12:15PM  MTWH  HM  129  R Allahyari
     03:15PM  05:30PM  MTWH  SCI  261  R Allahyari
     Last day to add: 01/09/09

COMPUTER INFORMATION SYSTEMS
Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

CIS-1A INTRO TO COMP INFO SYS  3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
- PREREQUISITE: None.
  - ADVISORY: Concurrent enrollment in CIS-96 or 97.
  20406  07:45AM  12:15PM  MW  HM  333  J Duran
     01/05/09  02/11/09  Last day to add: 01/09/09

EVENING
20407  05:30PM  10:00PM  TTH  HM  333  M McQued
     01/06/09  02/12/09  Last day to add: 01/10/09

CIS-5A INTRO TO FLASH  3.00 UNITS
Prepares student to learn Flash, an animation and interactivity tool for the web and training mediums. (Same as CAT-54A)
- PREREQUISITE: None.
  - ADVISORY: Competency in the use of a computer and familiarity with the Internet; CIS-95A and concurrent enrollment in CIS-96 or 97.
  20408  10:00AM  02:30PM  MW  HM  324  M Barboza
     01/05/09  02/11/09  Last day to add: 01/09/09

CIS-72A INTRO WEB PAGE CREATION  1.50 UNITS
Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)
- PREREQUISITE: None.
  - ADVISORY: Competency in the use of a computer, familiarity with the Internet; CIS-95A and concurrent enrollment in CIS-96 or 97.
  20397  10:00AM  12:15PM  TTH  HM  324  M Barboza
     01/06/09  02/12/09  Last day to add: 01/10/09

CIS-96 PRACTICUM IN COMPUTERS  0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: None.
  - LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)
  20400  SCI  151  M Barboza
     Last day to add: 02/12/09

CIS-97 PRACTICUM COMPUTERS  1.00 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: None.
  - LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)
  20401  SCI  151  M Barboza
     Last day to add: 02/12/09

CIS-97 PRACTICUM COMPUTERS  1.00 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: None.
  - LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)
  20413  SCI  151  M Barboza
     Last day to add: 02/12/09

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
DENTAL ASSISTANT

DEA-30  INT. CHAIRSIDE DENT ASSISTING  2.00 UNITS
This course includes clinical chairside skills necessary for temporary crowns, bleaching splints, sports mouthguard, and sealants.
• PREREQUISITE: DEA-20, 23 and 24.
• LIMITATION ON ENROLLMENT: Enrollment in the Dental Assistant Program.
20414  02:30PM 05:30PM  W  MDEC 1  D Lesser
09:00AM 01:29PM  TW  MDEC 1
01/07/09 02/11/09  Last day to add: 01/10/09
This is a web-enhanced class. Internet access may be required.

DEA-31  RADIOLGY-DENTAL ASSISTANTS  1.50 UNITS
This course involves advanced radiography techniques including panoramic films and digital radiography.
• PREREQUISITE: DEA-20 and 21.
• LIMITATION ON ENROLLMENT: Enrollment in the Dental Assistant Program.
20416  08:00AM 11:00AM  TH  MDEC 2  D Lesser
02:30PM 05:30PM  T  MDEC 2
06:00PM 09:00PM  T  MDEC 2
01/06/09 02/12/09  Last day to add: 01/10/09
This is a web-enhanced class. Internet access may be required.

DEA-32  INT. SUPERVISED EXTERNSHIPS  1.00 UNITS
This course provides the student the ability to practice clinical dental assisting in general dentistry practices.
• PREREQUISITE: DEH-20, 22 and 24.
• LIMITATION ON ENROLLMENT: Enrollment in the Dental Assistant Program.

EVENING
20417  01:30PM 04:30PM  T  MDEC 2  D Lesser
05:15PM 08:15PM  T  MDEC 2
12:30PM 03:30PM  TH  MDEC 2
04:30PM 07:30PM  TH  MDEC 2
01/06/09 02/10/09  Last day to add: 01/10/09
This is a web-enhanced class. Internet access may be required.

20418  01:30PM 04:30PM  T  MDEC 3  D Lesser
05:15PM 08:15PM  T  MDEC 3
12:30PM 03:30PM  TH  MDEC 3
04:30PM 07:30PM  TH  MDEC 3
01/06/09 02/10/09  Last day to add: 01/10/09
This is a web-enhanced class. Internet access may be required.

20415  04:30PM 07:30PM  TH  MDEC 2  D Lesser
Lab TBA
01/08/09 02/12/09  Last day to add: 01/12/09
This is a web-enhanced class. Internet access may be required.

DENTAL HYGIENE

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/dentalhygiene or call 571-6431.

DEH-10B  PRE-CLINICAL DENTAL HYGIENE #2  1.00 UNITS
Continues to introduce the student to the basic clinical skills and techniques needed to perform clinical dental hygiene services.
• PREREQUISITE: None.
• COREQUISITE: DEH-19.
• LIMITATIONS ON ENROLLMENT: Course is limited to students who have been admitted to RCC's Dental Hygiene program.
20420  01:00PM 04:00PM  TTH  MDEC OP1  D Lesser
09:00AM 12:00PM  TH  MDEC OP1
01/06/09 02/12/09  Last day to add: 01/10/09
This is a web-enhanced class. Internet access may be required.
### DENTAL TECHNOLOGY

**DEN-72B DENTAL MATERIALS II**

- **Hours:** 1.00
- **Instructor:** D Lesser

Study of metals and alloys, dental porcelains and hazardous materials in dentistry.

- **PREREQUISITE:** None.

**DEN-85 ORTHO/PEDO DONTIC TECHNIQUES**

- **Hours:** 3.00
- **Instructor:** D Lesser

Laboratory fabrication of orthodontic and pedodontic appliances.

- **PREREQUISITE:** DEN-70.

### DRAFTING - See Engineering, Norco Campus

### EARLY CHILDHOOD EDUCATION

**EAR-20 CHILD DEVELOPMENT**

- **Hours:** 3.00
- **Instructor:** K Metcalfe

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14)

- **PREREQUISITE:** None.

**EAR-22 PROGRAMS, CAREER OPPORTUNITIES**

- **Hours:** 3.00
- **Instructor:** Staff

Theories, analyses, and observations of early childhood programs and career options in early childhood education.

- **PREREQUISITE:** None.

**EAR-33 INFANT AND TODDLERS**

- **Hours:** 3.00
- **Instructor:** C Nollette

Provides caregivers the components of quality care and education for children ages 0-3.

- **PREREQUISITE:** None.
- **ADVISORY:** EAR-20.

### EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/academicprograms/ems or call 951-571-6100 x4600.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. **Prompt attendance is required at the orientation and NO late admissions will be allowed.** If you have a disability requiring accommodation, please call 951-222-8060 at least one week prior to the date of the event in order to assure accommodation.

**Winter Orientation Dates for EMS-50 and 51**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>12/03/08</td>
<td>02:00PM – 04:00PM</td>
<td>BLDG 3407</td>
<td>Ben Clark Training Center</td>
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<tr>
<td>12/10/08</td>
<td>02:00PM – 04:00PM</td>
<td>BLDG 3407</td>
<td>Ben Clark Training Center</td>
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</table>

**EMS-50 EMS-BASIC**

Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-51.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

**EMS-51 EMS-BASIC CLINICAL/FIELD**

- **Hours:** 1.00
- **Instructor:** C Nollette

Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-50.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

**ECONOMICS**

**ECO-7 MACROECONOMICS**

- **Hours:** 3.00
- **Instructor:** Bandyopadhyay

Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

**ECO-8 MICROECONOMICS**

- **Hours:** 3.00
- **Instructor:** Bandyopadhyay

Economic theory and analysis applied to consumer and producer behavior in markets. (CAN ECON 4)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.
ENGLISH COMPOSITION COURSES

ENGLISH 1A. One of the following:
1. Qualifying preparation score based on the DTLSS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

ENGLISH 1B:
A grade of C or better in ENG-1A.

ENGLISH 50. One of the following:
1. Qualifying preparation score based on the DTLSS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

ENGLISH 60A:
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment. See “Moving through English” for more details.

ENGLISH 1A ENGLISH COMPOSITION 4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)
• PREREQUISITE: ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS
Through a study of argument and literature, this course develops students critical thinking, reading, and writing skills beyond the level achieved in 1A.
(CAN ENGL 4)
• PREREQUISITE: ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS
Prepares students for college-level reading and academic writing.
• PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.
• ADVISORY: REA-82, or qualifying preparation score.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.

ENG-60A ENGLISH FUND: SENT TO PARAGRAPH 4.00 UNITS
This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)
• PREREQUISITE: None.

All sections of ENG-60A have an 18 hour laboratory requirement to be arranged.
### ENGLISH AS A SECOND LANGUAGE

**ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE (NEW ESL STUDENTS MUST TAKE PTESL TEST)**

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<th>Date</th>
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<td>October 23</td>
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<td>January 9</td>
<td>8:30 AM</td>
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**ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS**

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

**ESL-96 WRIT/READ CTR PRACTICUM 0.50 UNITS**

Writing and Reading Center access and support for students enrolled in ESL courses. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum ESL course.

**ESL-97 WRIT/READ CENTER PRACTICUM 1.00 UNITS**

Writing and Reading Center access and support for students enrolled in ESL courses. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum ESL course.

### GEOGRAPHY

**GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS**

The interacting physical processes of air, water, land, and life which impact Earth's surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)

- **PREREQUISITE:** None.

**GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS**

Practical application of physical geography principles through geographically based in-class exercises. (CAN GEG-1L+GEOG-6)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in or prior completion of GEG 1.

### Moving through English

**ESL**

- ESL-51 Reading
- ESL-52 Reading
- ESL-53 Reading
- ESL-54*
- ESL-55*

**Shaded areas indicate possible course placements**

* Indicates UC/CSU transferable course

** Indicates Associate Degree applicable only

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**ENGLISH FUND: PARAGRAPH TO ESSAY 4.00 UNITS**

This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged.
GUIDANCE

GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS
Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOG.
• PREREQUISITE: None.
20505 07:45AM 10:00AM MTWTH LIB 130 L Parker Last day to add: 01/09/09
This is a Middle College High School class. Please see counselor for more information.
20506 10:30AM 12:45PM MTWTH LIB 130 Staff Last day to add: 01/09/09
This is a Middle College High School class. Please see counselor for more information.

GUI-95 ADAPT COMP TECH SEMINAR 0.50 UNITS
This course, designed for students with a disability, provides training in the use of adaptive computer technologies. The following sections have a total laboratory requirement of 18 hours. (Non-degree applicable.) Intended for DSPS students.
• PREREQUISITE: None.
20507 SCI 151 P McCroskey Last day to add: 02/12/09

GUI-96 ADAPT COMPUTER PRACTICUM 0.50 UNITS
Provides additional practice for students using adaptive computer technologies to complete academic course assignments. The following sections have a total laboratory requirement of 27 hours. (Non-degree credit course. Pass-No Pass only.) Intended for DSPS students.
• PREREQUISITE: None.
20508 SCI 151 P McCroskey Last day to add: 02/12/09

HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS
• PREREQUISITE: None.
20510 07:35AM 09:50AM MTWTH STU 101 R Flores Last day to add: 01/09/09
20511 10:00AM 12:15PM MTWTH STU 101 J Werner-Fraczek Last day to add: 01/09/09
EVENING
20512 06:00PM 09:00PM TWTH HM 221 M Torres Last day to add: 01/10/09

HISTORY

HIS-6 POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
20516 10:00AM 12:15PM MTWTH HM 105 C Leigh Last day to add: 01/09/09
EVENING
20517 06:00PM 09:00PM TWTH HM 105 Staff Last day to add: 01/10/09
ONLINE
20631 L Riggin Walden Last day to add: 01/12/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

HIS-7 POL SOC HISTORY OF US 3.00 UNITS
A history of the United States from 1877 to the present. (CAN HIST 10)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
20518 01:10PM 03:25PM MTWTH HM 106 M Nunez Last day to add: 01/09/09
EVENING
20519 06:00PM 09:00PM MTW HM 106 R Hanks Last day to add: 01/09/09
ONLINE
20632 L Riggin Walden Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

HUMAN SERVICES

HMS-16 PUBLIC ASSISTANCE/BENEFITS 1.00 UNITS
Overview of federal, state and local public benefits for persons in need, including availability, eligibility requirements and entitlements. (Same as SOC-16)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
20520 06:00PM 09:00PM T HM 209 D McCrary Last day to add: 01/10/09

HUMANITIES

HUM-10 WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
20522 10:00AM 12:15PM MTWTH LIB 120 S Roman Last day to add: 01/09/09
ONLINE
20523 C Rocco Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.
20524 C Rocco Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

INTERPRETING - See Community Interpretation in Spanish

LOGISTICS - See Business Administration

MACHINE SHOP TECHNOLOGY - See Norco Campus

MANUFACTURING TECHNOLOGY - See Norco Campus
**REGISTRATION REQUIREMENTS: MATHEMATICS COURSES**

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.

- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.

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**MATHEMATICS**

**MAT-10  PRECALCULUS  4.00 UNITS**

The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)

- **PREREQUISITE: MAT-36 or qualifying placement level.**

20527  10:00AM 01:00PM  MTWTH  HM  221  F Johnson

Last day to add: 01/09/09

**MAT-11  COLLEGE ALGEBRA  4.00 UNITS**

College level algebra. (CAN MATH 10)

- **PREREQUISITE: MAT-35 or qualifying placement level.**

20528  01:10PM 04:10PM  MTWTH  HM  336  F Johnson

Last day to add: 01/09/09

**MAT-12  STATISTICS  3.00 UNITS**

A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)

- **PREREQUISITE: MAT-35 or qualifying placement level.**

EVENING

20529  06:00PM 09:00PM  MTTH  HM  104  D Guthrey

Last day to add: 01/09/09

**MAT-35  INTERMEDIATE ALGEBRA  5.00 UNITS**

The algebra preparation for college level mathematics.

- **PREREQUISITE: MAT-32 or qualifying placement level.**

20530  10:00AM 04:15PM  MTWTH  HM  104  N Baciuna

Last day to add: 01/09/09

**MAT-36  TRIGONOMETRY  4.00 UNITS**

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)

- **PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.**

20531  01:10PM 04:10PM  MTWTH  HM  105  S Drake

Last day to add: 01/09/09

**MAT-52  ELEMENTARY ALGEBRA  4.00 UNITS**

An introduction to the concepts of algebra.

- **PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.**

20532  10:00AM 01:00PM  MTWTH  HM  106  C Yao

Last day to add: 01/09/09

**MAT-63  ARITHMETIC  3.00 UNITS**

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course.)

- **PREREQUISITE: None.**

20533  10:00AM 12:15PM  MTWTH  HM  336  J Namekata

Last day to add: 01/09/09

**MAT-64  PRE-ALGEBRA  3.00 UNITS**

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- **PREREQUISITE: MAT-63 or 90C.**

20534  07:35AM 09:50AM  MTWTH  HM  336  J Namekata

Last day to add: 01/09/09

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**Moving through Math**

Shaded areas indicate possible course placements.

**Ready, Set, Math!**

Complete MAT-63 at your own pace, one unit at a time. Enroll in MAT-90A, B, and C. Courses specialize in use of technology and individualized instruction. These are open entry/exit courses that students may add at any time up until the last day to add.
A course designed for students who wish an introduction to, or
reinforcement in, basic mathematical concepts and applications involving
decimals. (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: MAT-90B.
20537  07:35AM 09:50AM  MTWTH  PSC  10  N Baciuna
  Last day to add: 02/04/09

MAT-96  MATH CENTER PRACTICUM    0.50 UNITS
  Math center access for students enrolled in mathematics courses.
  (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: None.
  • COREQUISITE: Concurrent enrollment in any Math course.
20540  07:35AM 09:50AM  MTWTH  PSC  10  N Baciuna
  Last day to add: 02/04/09

MAT-97  MATH CENTER PRAC     1.00 UNITS
  Math center access for students enrolled in mathematics courses.
  (Non-degree credit course. Pass-No Pass only.)
  • PREREQUISITE: None.
  • COREQUISITE: Concurrent enrollment in any Math course.
20541  10:00AM 12:15PM  MTWTH  HM  220  F Johnson
  Last day to add: 02/12/09

MEDICAL ASSISTING
MDA-1A  MEDICAL TERMINOLOGY 1A    3.00 UNITS
  Introduction to medical terminology.
  • PREREQUISITE: None.
20542  10:00AM 12:15PM  MTWTH  HM  334  L Hausladen
  Last day to add: 01/09/09

MUSIC
MUS-19  MUSIC APPRECIATION     3.00 UNITS
  Study of musical style, form and materials, organized to acquaint
  the student with representative musical literature through listening, reading and
  writing.
  • PREREQUISITE: None.
  ONLINE
20545  07:35AM 09:50AM  MTWTH  HM  220  F Johnson
  Last day to add: 01/09/09
20546  07:35AM 09:50AM  MTWTH  HM  220  D Foster
  Last day to add: 01/09/09
  This is an online class. Computer with Internet access required. See www.opencampus.com.

PHILOSOPHY
PHI-10  INTRO TO PHILOSOPHY    3.00 UNITS
  Introduction to the major questions of Western philosophy and their
  answers. (CAN PHIL 2)
  • PREREQUISITE: None.
20547  01:00PM 03:15PM  MTWTH  HM  205  W Knight
  Last day to add: 01/09/09

PHI-11  CRITICAL THINKING    3.00 UNITS
  Introduction to critical thinking as it relates to everyday experience and
general knowledge.
  • PREREQUISITE: None.
20548  10:00AM 12:15PM  MTWTH  HM  205  W Knight
  Last day to add: 01/09/09

PHYSICAL EDUCATION
PHP-30  FIRST AID AND CPR    3.00 UNITS
  Earn American Red Cross Responding to Emergencies and American
  Heart Association Healthcare Professional certificates. First Aid and CPR fees
totaling $15.50 are also required and are not covered by BOGW. Drop
deadlines for non-payment apply.
  • PREREQUISITE: None.
20549  07:35AM 09:50AM  MTWTH  LIB  136  C Hansen
  Last day to add: 01/09/09
### Physician Assistant

**PHT-4**  **APPLIED CLINIC SKILLS II**  **4.00 UNITS**
- Principles and practice of electrocardiography and 12-lead EKG interpretation. Principles and practice of diagnostic imaging and advanced imaging modalities.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<td>MTWTH</td>
<td>HM 227</td>
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<td>09:00AM 10:30AM</td>
<td>TTH</td>
<td>HM 227</td>
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Last day to add: 01/09/09

**PHT-12**  **INTERNAL MEDICINE II**  **6.00 UNITS**
- Under supervision, students participate in a wide variety of patient care activities in internal medicine and the Intensive and Coronary Care Units. Students are assigned to medical history review, physical examination, diagnostic testing, technical procedures and patient management.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

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<td>PHT-12</td>
<td>09:00AM</td>
<td>TTH</td>
<td>HM 227</td>
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Last day to add: 01/17/09

**PHT-13**  **GENERAL SURGERY**  **4.00 UNITS**
- Under supervision, assigned to patients to elicit medical history, perform physical examination diagnostic testing, surgical and technical procedures and management of the surgical patient.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

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Last day to add: 01/17/09

**PHT-14**  **SURGERY II**  **6.00 UNITS**
- Continuation of Surgery Internship and the surgical subspecialties in orthopedics.
- **PREREQUISITE:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

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Last day to add: 01/17/09

**PHT-15**  **PEDIATRICS**  **6.00 UNITS**
- Under supervision, students participate in a wide variety of patient care activities in the outpatient and inpatient clinical settings. Students are assigned to patients for medical history review, physical examination, diagnostic testing, and patient management.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

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Last day to add: 01/17/09

**PHT-16**  **OBSTETRICS/GYNECOLOGY**  **6.00 UNITS**
- Under supervision, participate in a variety of patient care activities emphasizing patients with reproductive tract abnormalities and normal or complicated pregnancies. Assigned to patients for medical history review, physical examination and diagnostic testing in preparation for supportive role during labor and delivery or gynecologic surgery.
- **PREREQUISITE:** Advanced standing in the Physician Assistant program including completion of all first-year courses.

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Last day to add: 01/17/09
PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)
• PREREQUISITE: None.
20589 07:35AM 09:50AM MTWTH HM 338 K Hacker Last day to add: 01/09/09
20591 01:00PM 03:15PM MTWTH HM 338 M Warden Last day to add: 01/09/09

EVENING
20590 05:30PM 10:00PM MW HM 338 K Schultz 01/05/09 02/11/09 Last day to add: 01/09/09

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.
• PREREQUISITE: None.
20594 07:35AM 09:50AM MTWTH ECEM 115 K Metcalfe Last day to add: 01/09/09
20592 10:00AM 12:15PM MTWTH HM 338 K Hacker Last day to add: 01/09/09

EVENING
20593 05:30PM 10:00PM TTH HM 338 M Warden 01/06/09 02/12/09 Last day to add: 01/10/09

REA-83 READING, LEVEL III 3.00 UNITS
Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)
• PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score.
20596 10:00AM 12:15PM TTH PSC 8 S Nyrop 01/06/09 02/12/09 Last day to add: 01/10/09
This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

REA-96 READ/WRIT CTR PRACTICUM 0.50 UNITS
Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. Pass-No Pass only.)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.
20597 HM 232 S Nyrop Last day to add: 02/12/09

REA-97 READ/WRIT CTR PRAC 1.00 UNITS
Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. Pass-No Pass only.)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.
20598 HM 232 S Nyrop Last day to add: 02/12/09

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS
An introduction to the basic concepts of sociological organization. (CAN SOC 2)
• PREREQUISITE: None.
20599 07:35AM 09:50AM MTWTH HM 337 J Hill Last day to add: 01/09/09
20601 10:00AM 12:15PM MTWTH HM 337 J Hill Last day to add: 01/09/09

EVENING
20600 06:00PM 08:00PM TWTH LIB 131 E Kazsuk Last day to add: 01/10/09

ONLINE
20642 E Thompson Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.
20643 E Thompson Last day to add: 01/10/09
This is an online class. Computer with Internet access required. See www.opencampus.com.

Moving through READING

REA-81

REA-2* Rapid Reading

REA-82

REA-3* College Level

* Indicates UC/CSU transferable course

RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES
Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

READING 81—LEVEL 1: Basic skill level comprehension and vocabulary.

READING 82—LEVEL 2: Intermediate level. Skills include critical thinking and vocabulary building.

READING 83—LEVEL 3: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

See “Moving Through English” for more details.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

www.rcc.edu

65
ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

SPANISH PLACEMENT TESTING SCHEDULE
Moreno Valley campus: Call (951) 571-6492 for an appointment.

- October 7 Tuesday 8:30 AM STU 301
- October 29 Wednesday 5:00 PM STU 301
- November 4 Tuesday 8:30 AM STU 301
- November 26 Wednesday 5:00 PM STU 301
- December 9 Tuesday 8:00 AM STU 301
- January 6 Tuesday 4:00 PM STU 301

SPANISH

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

SPA-1 SPANISH 1 5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 2)
- PREREQUISITE: None.
- 20602 08:00AM 12:30PM M T W TH HM 233 G Decker
- Last day to add: 01/09/09
18 hour laboratory requirement included in class time.

SPA-2 SPANISH 2 5.00 UNITS
Further development of basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 4)
- PREREQUISITE: SPA-1 or SPA-1B.
- EVENING 20685 05:00PM 09:30PM M T W TH HM 233 M Vega Sanchez
- Last day to add: 01/09/09
18 hour laboratory requirement included in class time.

SPEECH COMMUNICATION

SPE-1 PUBLIC SPEAKING 3.00 UNITS
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)
- PREREQUISITE: None.
- ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.
- EVENING 20605 07:35AM 09:50AM M T W TH LIB 124 D White
- Last day to add: 01/09/09
20607 10:00AM 12:15PM M T W TH LIB 124 D White
- Last day to add: 01/09/09
20609 01:00PM 03:15PM M T W TH LIB 124 D White
- Last day to add: 01/09/09
- EVENING 20606 05:30PM 10:00PM M W LIB 120 M Carroll
- 01/05/09 02/12/09 Last day to add: 01/09/09

Why did we choose RCC?

- College costs less
  Just $20 a unit

- Parking is easy
  Plenty of spaces close to classroom buildings

- Classes fit our busy schedules
  Day, evening, weekend, online, and Fast Track classes

- Teachers know our names
  Smaller classes taught by professors, not teaching assistants

- 100+ academic programs
  Earn associate degrees and career certificates, transfer to a 4-year university or learn new job skills
RCC classes will be held at Rubidoux Annex, 4250 Opal Street, Riverside, in the morning, afternoon and evening. These classes are open to everyone! A health fee will be charged, but an RCC parking permit is not required for classes held at RXHS. Visit the RCC Office, located at RXHS, Room T11. Staff are available five days a week to provide information, answer questions and most importantly, get you started as an RCC student! For more information, call (951) 328-3881.

### BUSINESS ADMINISTRATION

<table>
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<tr>
<th>Code</th>
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<tr>
<td>BUS-10</td>
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**BUSINESS ADMINISTRATION**

**INTRO TO BUSINESS**

- **Description:** Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.
- **Prerequisite:** None.

**EVENING**

- **40680**
  - **05:30PM-10:00PM**
  - **MW**
  - **RXHS T7**
  - **Staff**
  - **01/09/09-02/11/09**
  - Last day to add: **01/09/09**

This is a web-enhanced class. Internet access may be required.

### EARLY CHILDHOOD EDUCATION

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<td>EAR-28</td>
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**EARLY CHILDHOOD EDUCATION**

**PRINCIPLES/PRACTICES**

- **Description:** The effects of the different principles and practices used to educate young children.
- **Prerequisite:** None.

**EVENING**

- **40775**
  - **06:00PM-10:30PM**
  - **MW**
  - **RXHS T8**
  - **J Johnston**
  - **01/05/09-02/11/09**
  - Last day to add: **01/09/09**

### ENGLISH

**ENGLISH COMPOSITION**

- **Description:** Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)
- **Prerequisite:** ENG-50 or qualifying preparation score.

- **40800**
  - **06:50AM-09:50AM**
  - **MTWTH**
  - **RXHS P3**
  - **N Freim**
  - **Last day to add: 01/09/09**

- **BASIC ENGLISH COMP**

- **Description:** Prepares students for college-level reading and academic writing.
- **Prerequisite:** ENG-60B, ESL-55 or qualifying preparation score.
- **Advisory:** REA-82, or qualifying preparation score.

- **40818**
  - **06:50AM-09:50AM**
  - **MTWTH**
  - **RXHS P4**
  - **I Fealy**
  - **Last day to add: 01/09/09**

### MATHEMATICS

**ELEMENTARY ALGEBRA**

- **Description:** An introduction to the concepts of algebra. **Prerequisite:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

- **40935**
  - **10:00AM-01:00PM**
  - **MTWTH**
  - **RXHS P1**
  - **J Qumsiya**
  - **Last day to add: 01/09/09**

### PHYSICAL EDUCATION

**NUTRITION**

- **Description:** Principles of basic nutrition and their application to health and diseases.
- **Prerequisite:** None.

- **41268**
  - **06:00PM-10:30PM**
  - **TTH**
  - **RXHS T7**
  - **J Bernard Smith**
  - **Last day to add: 01/10/09**

**FIRST AID AND CPR**

- **Description:** Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.
- **Prerequisite:** None.

- **41018**
  - **06:30PM-10:30PM**
  - **MW**
  - **RXHS T7**
  - **J McMains**
  - **Last day to add: 01/09/09**

### SPEECH COMMUNICATION

**INTERPERSONAL COMMUNICATION**

- **Description:** Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)
- **Prerequisite:** None.
- **Advisory:** SPE-52 or qualification for ENG-1A.

- **41160**
  - **12:15PM-03:15PM**
  - **TWTH**
  - **RXHS P4**
  - **A Eidadu**
  - **Last day to add: 01/10/09**

**WARNING!**

Registration will be blocked if you have not met the prerequisite!
RCC classes are now being offered at the Innovative Learning Center located on the Stokoe Elementary School campus at 4501 Ambs Drive, Riverside, CA 92505.

Day classes will require fingerprinting and background clearance. Day AND Evening students both require an RCC parking permit. Please call Patsy Martinez at (951) 222-8729, Monday-Friday for information on how to get started.

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**EARLY CHILDHOOD EDUCATION**

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<td>STOK E102</td>
<td>J Johnston</td>
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**GUIDANCE**

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**HUMANITIES**

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<td>STOK D101</td>
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**PSYCHOLOGY**

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**SOCIOLOGY**

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<td>STOK D118</td>
<td>M Parsley</td>
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**STOKOE ANNEX**

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
Welcome to Riverside Community College District’s unique and vital Public Safety training located at the Ben Clark Training Center (BCTC). In association with local, state and federal agencies, Riverside Community College (RCC) offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers.

Most of the training occurs at the BCTC, located adjacent to March Air Force Reserve Base. RCC at the BCTC is recognized nationally for its innovative, interagency programs that emphasize state of the art training for law enforcement and firefighting personnel to function as a team.

Several major public agencies participate in the public safety training, including the Riverside County Sheriff’s Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, the RCC is able to offer the following intensive programs in Law Enforcement and Fire Technology:

### Law Enforcement
- Peace Officer Training
- Correctional Officer Training
- Probation Officer Training
- Dispatcher Training

### Fire Technology
- Basic Firefighter Academy
- Technical Rescue
- Hazardous Materials
- Company & Chief Officer Training
- Truck Academy
- Driver Operator
- Dispatcher Training
- Wildland Firefighting

If you have any questions, call the phone number listed in each course description in the schedule of classes or call the Ben Clark Training Center Office at the numbers below. For additional information regarding registration for Riverside County Sheriff’s Department courses, Riverside County Fire Department courses, or Riverside County Training Officer’s Association courses, visit the Riverside Community College website at [www.http://rcc.edu](http://rcc.edu) for specific registration details.

To assure open enrollment, class availability and scheduling flexibility while meeting the training needs of Law Enforcement, Fire Technology, and other public safety agencies, classes are scheduled on an as-needed basis. Please note that many of the listed classes have a prerequisite requirement.

**Fast Track (951) 571-6324**

The Fast Track Program provides sworn and non-sworn officers, fire service personnel and all students with an opportunity to complete the prescribed general education requirements to earn an Associate of Science Degree in Law Enforcement, Fire Technology, or other related public service discipline within twelve to eighteen months.

This schedule of courses is especially attractive for public safety personnel to access the college’s courses and available programs. All classes are offered at the Ben Clark Public Safety and Training Center, located at 3423 Davis Avenue, Riverside, CA, where no parking permit is required.

Ultimately, Fast Track provides students with at least two opportunities: a time to enhance and apply their intellectual skills toward greater professional performance; and a time to prepare to advance in their leadership positions.

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<td>ADJ-A6A</td>
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<td>INTV/INTERROGATION</td>
<td>0.25 UNITS</td>
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<td>ADJ-A6B</td>
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<td>ADV INTV/INTERROGATION</td>
<td>1.50 UNITS</td>
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### Administration of Justice

**ADJ-A6A INTERVIEW/INTERROGATION 0.25 UNITS**

Fundamentals and techniques for properly interviewing victims, witnesses and suspects in a field setting. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

20627 08:00AM 02:00PM TH CLRK CTR G Raya
03:00PM 05:00PM TH CLRK CTR
01/22/09 01/22/09 Last day to add: 02/05/09

**ADJ-A6B ADV INTERVIEW/INTERROGATION 1.50 UNITS**

This POST certified course will provide advanced interview and interrogation techniques for experienced law enforcement personnel. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

20638 08:00AM 05:00PM MTWTH CLRK CTR G Raya
02/02/09 02/05/09 Last day to add: 02/04/09

### Fire Technology

**ADJ-A8A FIELD TRAINING OFFICER 1.50 UNITS**

Designed to provide an understanding of the purpose of the field training program. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

20639 08:00AM 02:25PM MTWTHF CLRK CTR G Raya
03:25PM 05:00PM MTWTHF CLRK CTR
02/02/09 02/06/09 Last day to add: 02/05/09

**ADJ-A10A VICE OPERATIONS 0.25 UNITS**

This course is designed as an overview of vice operations for law enforcement personnel. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** ADJ-B1B.

20624 08:00AM 12:00PM T CLRK CTR G Raya
01:00PM 05:00PM T CLRK CTR
01/13/09 01/13/09 Last day to add: 01/13/09

**ADJ-A13A DRUG USE RECOGNITION 1.00 UNITS**

Advanced officers training to assist the student in recognizing and processing individuals under the influence of a controlled substance. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

20684 08:00AM 02:40PM MTW CLRK CTR G Raya
03:40PM 05:00PM MTW CLRK CTR G Raya
02/09/09 02/11/09 Last day to add: 02/11/09
BEN CLARK TRAINING CENTER

Code | Hours | Days | Room | Instructor
--- | --- | --- | --- | ---
ADJ-A14A SEARCH WARRANT PREPARATION 0.25 UNITS
Instructs law enforcement personnel in the proper techniques used in the preparation of search warrants. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be sworn peace officer.
20620 08:00AM 02:00PM  T  CLRK CTR  G Raya
03:00PM 05:00PM  T  CLRK CTR 01/13/09 01/13/09 Last day to add: 01/13/09
ADJ-A14B SEARCH WARRANT EXECUTION 0.25 UNITS
Presents the elements needed in formulating a proper search warrant entry plan. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be sworn peace officer.
20655 08:00AM 10:00AM  W  CLRK CTR  G Raya
12:00PM 05:00PM  W  CLRK CTR  M Maddux 01/14/09 01/14/09 Last day to add: 01/14/09

DJ-A29A COURTROOM TESTIMONY/DEMEANOR 0.50 UNITS
Provides an overview of the courtroom testimony process.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be sworn peace officer.
20640 08:00AM 05:00PM  M  CLRK CTR  G Raya 02/09/09 02/09/09 Last day to add: 02/09/09
ADJ-A33A PUBLIC SAFETY SEMINAR A 0.25 UNITS
Designed to address legislative requirements for fire, law enforcement or corrections personnel.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be sworn peace officer.
20621 08:00AM 12:00PM  TH  CLRK CTR  G Raya
01:00PM 05:00PM  TH  CLRK CTR 01/22/09 01/22/09 Last day to add: 01/22/09
ADJ-A33E PUBLIC SAFETY SEMINAR E 2.00 UNITS
Designed to address legislative requirements for fire, law enforcement or corrections personnel.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be sworn peace officer.
20690 08:00AM 12:00PM  MTHW  CLRK CTR  M Llerena
01:00PM 05:00PM  MTHW  CLRK CTR 02/09/09 02/13/09 Last day to add: 02/12/09
ADJ-A44A LASER OPERATOR 0.25 UNITS
Provides an understanding of the basics of radar operation as it relates to the use of laser technology. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must have successfully passed a 24-hour POST Radar certification class. Must be a current sworn peace officer.
20628 08:00AM 02:00PM  F  CLRK CTR  G Raya
03:00PM 05:00PM  F  CLRK CTR  B Wilson 01/23/09 01/23/09 Last day to add: 01/23/09
ADJ-A48A BASIC INVESTIGATOR’S COURSE 2.00 UNITS
This course will teach students basic information necessary for a new investigator to conduct follow-up criminal investigations.
• PREREQUISITE: ADJ-B18.
20619 08:00AM 12:00PM  MTHWF  CLRK CTR  G Raya
01:00PM 05:00PM  MTHWF  CLRK CTR 01/05/09 01/09/09 Last day to add: 01/08/09
ADJ-A56A ELD ABUSE/RACE PROF 1ST RESP 0.25 UNITS
Provides student with information for investigating elder abuse cases and deals with ways to avoid racial profiling.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be a current sworn peace officer.
20633 08:00AM 12:00PM  T  CLRK CTR  G Raya
01:00PM 05:00PM  T  CLRK CTR 01/27/09 01/27/09 Last day to add: 01/27/09

Code | Hours | Days | Room | Instructor
--- | --- | --- | --- | ---
ADJ-C1D CORREC DEPUTY ACADEMY 13.00 UNITS
This course fulfills state mandated STA training requirements to work in city or county correctional facilities intended to incarcerate adult offenders. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be sworn peace officer.
20622 07:30AM 12:30PM  MTHWF  CLRK CTR  R Peebles
02:30PM 05:30PM  MTHWF  CLRK CTR  H Reed 01/05/09 01/11/09 Last day to add: 02/24/09
ADJ-C4A ADV CORRECT TRNG-SUPV 1.00 UNITS
This mandsted STC certified course is designed to enhance the on-the-job skills of the supervisor within corrections. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.
20691 08:00AM 12:00PM  MTW  CLRK CTR  R Peebles
01:00PM 05:00PM  MTW  CLRK CTR  J McNamara 01/12/09 01/14/09 Last day to add: 01/14/09
ADJ-C5A BAS WRITING SKILLS-CORREC 0.50 UNITS
Reviews the basic principles of law enforcement written communications. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be sworn peace officer.
20625 08:00AM 12:00PM  WTH  CLRK CTR  R Peebles
02:20PM 05:00PM  WTH  CLRK CTR  D Ybarra 01/20/09 01/22/09 Last day to add: 01/22/09
ADJ-C13A STUN-TECH R.E.A.C.T. BELT TRNG 0.25 UNITS
Designed to give officers the proper utilization of the Stun-Tech R.E.A.C.T. Belt. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.
20637 08:00AM 12:00PM  TH  CLRK CTR  R Peebles
03:00PM 05:00PM  TH  CLRK CTR  J Johnson 01/29/09 01/29/09 Last day to add: 01/29/09
ADJ-C21A CORRECTIONS TRAIN OF CFR UPDATE 1.00 UNITS
This course is designed to improve the Corrections Training Officers’ ability to train newly hired correctional deputies.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.
20688 08:00AM 03:35PM  MTW  CLRK CTR  R Peebles
04:00PM 05:00PM  MTW  CLRK CTR  E Delgado 01/26/09 01/28/09 Last day to add: 01/28/09
ADJ-D1B DISPATCHER UPDATE 1.00 UNITS
This 24-hour course is designed for the experienced Complaint Desk Dispatcher as a legal and critical issues update. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: ADJ-D1A.
20629 08:00AM 12:00PM  MTW  CLRK CTR  G Raya
01:00PM 05:00PM  MTW  CLRK CTR  01/26/09 01/28/09 Last day to add: 01/28/09
ADJ-D4A DISPATCH ROLE-OF CFR SAFETY 0.25 UNITS
This course will help the student learn their role when dealing with high-risk situations. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: ADJ-D1A.
20641 08:00AM 12:00PM  TH  CLRK CTR  G Raya
01:00PM 05:00PM  TH  CLRK CTR  02/12/09 02/12/09 Last day to add: 02/12/09
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**EMERGENCY MEDICAL SERVICES**

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Concurrent enrollment with EMS-51 #20441 is required.

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Concurrent enrollment with EMS-50 #20440 is required. First meeting: Monday, 1/5/09 at 6:45am, Ben Clark Training Center.

<table>
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**EMERGENCY MEDICAL SERVICES**

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Provides supervised clinical practice in a wide variety of patient care activities to enable paramedic students to apply theory and skills for dealing with emergency patients in a hospital setting.

LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency.
<table>
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<th>Code</th>
<th>Hours</th>
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<td>FIRE INVESTIGATION 1A</td>
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<td>FIT-C1A</td>
<td>COMMAND 1A</td>
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<td>FIT-C1B</td>
<td>COMMAND 1B</td>
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<tr>
<td>FIT-C30</td>
<td>INTERMEDIATE ICO (I-300)</td>
<td>0.50 UNITS</td>
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<tr>
<td>FIT-C40</td>
<td>ADVANCED ICS (I-400)</td>
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**FIRE TECHNOLOGY**

**FIT-A1A**

Provides the participants with an introduction and basic overview of fire scene investigation. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** None.

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**FIT-C1A**

Provides instruction and simulation to first-in incident commanders or company officers. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** None.

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**FIT-C1B**

Provides instruction in scene management principles for incidents involving hazardous materials. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-C1A.

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<td>02/02/09 02/06/09</td>
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**FIT-C19A**

Provides instruction in wildland fire control. See www.rvcfire.org for more information.

- **PREREQUISITE:** None.

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**FIT-C30**

This course provides public safety managers and supervisors with the terminology, duties and responsibilities of positions within the Incident Command System. Organizational relationships, flow of information, and emergency incident action planning are topics of discussion.

- **PREREQUISITE:** FIT-C20.

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**FIT-C40**

This course provides public safety managers with the knowledge and skills associated with executive-level authority and decision making within the Incident Command System. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-C20 and C30.

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**FIT-C41**

This course introduces new Safety Officers to the tasks and responsibilities associated with being an emergency incident Safety Officer within the framework of the Incident Command System. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-C33A, C34A or C34C; and C39 and C40.

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<td>02/09/09 02/12/09</td>
<td>Last day to add: 02/11/09</td>
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</table>

**FIT-H2**

Provides the participants with an Operational Level of training for response to emergency hazardous materials events. See www.rvcfire.org for more information.

- **PREREQUISITE:** None.

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
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</table>

**FIT-I1A**

Provides instruction in scene management techniques for incidents involving hazardous materials. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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</table>

**FIT-I1B**

Provides instruction in incident management techniques for incidents involving hazardous materials. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** None.

<table>
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</table>

**FIT-I2A**

Provides instruction in incident management techniques for incidents involving hazardous materials. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-I1A.

<table>
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</table>

**FIT-I2B**

Provides instruction in incident management techniques for incidents involving hazardous materials. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-I1A and I1B.

<table>
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**FIT-M2A**

Organizational behavior around three levels of analysis--individual, group and full complexity of organizational behavior.

- **PREREQUISITE:** FIT-M1.

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<th>Code</th>
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</table>

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
This course will introduce the California Public Safety Leadership Certificate Program, providing the participant with a deepened understanding of self as it relates to leadership philosophies, knowledge, skills, and abilities.

**PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
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**FIT-R2A CONFINED SPACE RESCUE-AWARE 0.50 UNITS**

Focuses on the awareness level of confined space operations. See www.rvcfire.org for more information.

**PREREQUISITE:** None.

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<th>Code</th>
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**FIT-R4 LOW ANGLE RESCUE 0.25 UNITS**

Designed to equip the student with the techniques and methods for using rope, webbing, hardware friction devices, and litters in low angle rescue situations. Participants must bring all appropriate PPE. See www.rvcfire.org for more information.

**PREREQUISITE:** None.

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**FIT-S2 TRUCK OPERATIONS 3.00 UNITS**

Focuses on aerial apparatus (truck) operations. Participants must bring all appropriate PPE, an in-service SCBA and proof of current FIT test. For enrollment information please visit www.rctoa.org or call 486-2845.

**PREREQUISITE:** None.

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</table>
| FAST TRACK Accelerated Associate Degree Program – Designed for Law Enforcement Personnel

Complete your Associate Degree at Riverside Community College starting with 18 units from your Basic Police Academy. All courses offered at Ben Clark Training Center in 8- and 12-week blocks on Saturdays and/or Sundays. Complete student support services to guide you through the degree requirement process also at Ben Clark Training Center. Contact Barbara Williams 951-571-6324
What are online, hybrid and Web-enhanced courses?

- **Online** courses are taken exclusively over the Internet—there are no on-campus meetings required.

- **Hybrid** courses meet both on-campus and online—think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this schedule of classes. Since the on-campus portion of hybrid classes could take place on any of our three campuses (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you’d like to take a hybrid course on the Norco campus, you’d look under the Norco campus section of this schedule.

- **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course Web sites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course Web site is an extra value.

Are you ready for online learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

- You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At www.opencampus.com, click on "Help", then click "Requirements Help" (near the top left, under "Help Links").

- You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

- You should be self-disciplined and have strong study skills. It’s easier to fall behind in an online class.

- Lastly, you shouldn’t believe the myth that online or hybrid courses are “easier” than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. **Set aside a few minutes and take the Open Campus Distance Learning quiz below to help you decide.**

What’s an online course like?

Sample an online course—go to www.opencampus.com and click on "Help". Under "Quick Links", click on "Sample Class". Use the information provided to log-in.


This Web site provides:

- computer settings and requirements
- information about registration
- login information
- student and faculty help files
- course syllabi and textbook information
- the Online Course Sample Class

If you’ve visited our Web site and still have questions, please call the Open Campus Help Line at (866) 259-7271.

Are open campus distance learning courses for me?

1. **Holding weekly class meetings face-to-face is:**
   a. Not particularly necessary for me.
   b. Somewhat important to me.
   c. Very important to me.

2. I **would classify myself as someone who:**
   a. Often gets things done ahead of time.
   b. Needs reminding to get things done on time.
   c. Puts things off until the last minute or doesn’t complete them.

3. When an instructor hands out directions for assignments, I **prefer:**
   a. Figuring out the instructions myself.
   b. Trying to follow the directions on my own, then asking for help as needed.
   c. Having the instructions explained to me.

4. Considering my professional and personal schedule, the **amount of time I have to work on a Distance Learning course is:**
   a. More than enough time for an on-campus course.
   b. The same as for a class on-campus.
   c. Less than for a class on-campus.

5. As a reader, I **would classify myself as:**
   a. Good - I have no problem understanding textbook material.
   b. Average - I sometimes need help to understand the text.
   c. Slower than average.

6. **Commuting to campus on a regular weekly schedule is:**
   a. Extremely difficult for me - I have commitments.
   b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
   c. Easy for me.

7. **When I need help understanding the subject:**
   a. I am comfortable approaching the instructor.
   b. I am uncomfortable approaching the instructor, but I do it anyway.
   c. I never approach an instructor to admit I don’t understand something.

**SCORING:** Are Distance Learning courses for you? Score your responses:

- 3 points for each “a”, 2 points for each “b”, and 1 point for each “c”. **14 or over**—a Distance Learning course is a **real possibility** for you. Between **8 and 13**—Distance Learning courses **may work** for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less**—Distance Learning courses **may not** currently be the best alternative for you; talk with your counselor.
Online Courses

Online course Limitation on Enrollment:
Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. Successful (grade of “C” or better) completion of an online class.
   If you successfully completed an online course at Riverside Community College prior to Summer, 2008, your record has already been cleared and you may register immediately. (If you are unable to register, please contact the Matriculation Specialist at matric.specialist@rcc.edu.)
   If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222 - 8808 for directions about how to provide documentation to clear this limitation on enrollment. (Since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below.

   OR

2. Go to http://opencampus.com/ and complete the “Online Skills Workshop”.
   The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an email, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

ACCOUNTING
ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors. (CAN BUS 2)
• PREREQUISITE: None.
• ADVISORY: BUS-20 and concurrent enrollment in ACC-96.
   40628 01/05/09 02/12/09 F Stearns
   40629 01/05/09 02/12/09 F Stearns
   30241 01/05/09 02/12/09 P Worsham

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS
A study of managerial accounting principles and information systems. (CAN BUS 4)
• PREREQUISITE: ACC-1A.
• ADVISORY: Concurrent enrollment in ACC-96.
   40631 01/05/09 02/12/09 F Stearns
   30501 01/05/09 02/12/09 P Worsham

ACC-38 MANAGERIAL ACCOUNTING 3.00 UNITS
Conceptual and technical analysis of accounting information used by managers. Course for non-accounting majors.
• PREREQUISITE: ACC-1A or ACC-10B.
   30245 01/05/09 02/12/09 P Worsham

ACC-63 INCOME TAX ACCTNG 3.00 UNITS
Theory and method of preparation of federal income tax returns for individuals.
• PREREQUISITE: None.
   30247 01/05/09 02/12/09 A Smith

ADMINISTRATION OF JUSTICE
ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS
The role and responsibilities of each segment in the administration of justice system.
• PREREQUISITE: None.
   41275 01/05/09 02/12/09 O Thompson

ANTHROPOLOGY
ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world. (CAN ANTH 2)
• PREREQUISITE: None.
   40646 01/05/09 02/12/09 B Hall
   40647 01/05/09 02/12/09 B Hall

ANT-2 CULTURAL ANTHRO 3.00 UNITS
An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures. (CAN ANTH 4)
• PREREQUISITE: None.
   40649 01/05/09 02/12/09 L Greathouse
   40650 01/05/09 02/12/09 L Greathouse

ARABIC
ARA-11 CULTURE AND CIVILIZATION 3.00 UNITS
Introductory survey of Arabic culture and civilization. Class conducted in English.
• PREREQUISITE: None.
   41263 01/05/09 02/12/09 H Aljord

ARCHITECTURE
ARE-35 HIST ARCH BEGIN-GOTHIC 3.00 UNITS
Purposes and types of buildings from antiquity through the Gothic period. Emphasis on processes and sources of design.
• PREREQUISITE: None.
   30504 01/05/09 02/12/09 J Jorgensen

ART
ART-6 ART APPRECIATION 3.00 UNITS
An introductory course for the non-art major. An overview of the creative process and various art forms.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
   30259 01/05/09 02/12/09 K Skiba
   30263 01/05/09 02/12/09 K Skiba

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS
Consider the scope, function, and organization of business, including principles and practices, with an integrated global perspective.
• PREREQUISITE: None.
  20390 01/05/09 02/12/09  J Duran
  40678 01/05/09 02/12/09  R Pardee
  41249 01/05/09 02/12/09  C Wyckoff
  30267 01/05/09 02/12/09  G Zwart
  30269 01/05/09 02/12/09  G Zwart

BUS-18A BUSINESS LAW I 3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment. (CAN BUS 8)
• PREREQUISITE: None.
  40681 01/05/09 02/12/09  L Judon
  30270 01/05/09 02/12/09  C Pentis

BUS-18B BUSINESS LAW II 3.00 UNITS
Commercial paper, business organizations, government regulations, protection of property rights and international law.
• PREREQUISITE: None.
  40683 01/05/09 02/12/09  L Judon
  30271 01/05/09 02/12/09  C Pentis

BUS-20 BUSINESS MATH 3.00 UNITS
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
• PREREQUISITE: None.
  30272 01/05/09 02/12/09  R Beck
  40684 01/05/09 02/12/09  R Pardee

BUS-22 MGMT COMMUNICATIONS 3.00 UNITS
Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.
• PREREQUISITE: None.
  40685 01/05/09 02/12/09  C Ishihara

BUS-30 ENTREPRENEURSHIP 3.00 UNITS
Surveys the nature and extent of business. Includes organizations and opportunities in business.
• PREREQUISITE: None.
  40686 01/05/09 02/12/09  Staff

BUS-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS
Introduces techniques for improving organizational effectiveness through process improvement and development of people. (Same as MAG-70)
• PREREQUISITE: None.
  40687 01/05/09 02/12/09  R Pardee

BUS-86 TRANSPORTATION/TRAFFIC MGMT 3.00 UNITS
A study of the domestic freight transportation system, including pricing, regulation and traffic management.
• PREREQUISITE: None.
  30273 01/05/09 02/12/09  C Pentis

COMPUTER INFORMATION SYSTEMS

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
• PREREQUISITE: None.
  40728 01/05/09 02/12/09  S Bhatia
  30293 01/05/09 02/12/09  J Coverdale
  40729 01/05/09 02/12/09  J Gregg
  30294 01/05/09 02/12/09  J Perhamus

CIS-1B ADV CONCEPTS IN CIS 3.00 UNITS
Advanced computer concepts, theory and applications. Advanced word processing, spreadsheets, presentation graphics. The Internet and database skills are covered through lecture, discussion and hands-on computer assignments.
• PREREQUISITE: CIS-1A
  40734 01/05/09 02/12/09  S Bhatia

CIS-2 FNDMTLS SYSTEM ANALYSIS 3.00 UNITS
Structured analysis of user requirements related to information systems, for eventual design/development of the system.
• PREREQUISITE: None.
  40737 01/05/09 02/12/09  L Hall

CIS-5 PROGRAM LOGIC USING C++ 3.00 UNITS
Introduction to computer programming using C++. (CAN CSCI 6)
• PREREQUISITE: None.
  40738 01/05/09 02/12/09  L Hall
CIS-65 INTRO TO MS POWERPOINT 1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65)
• PREREQUISITE: None.
30299 01/05/09 02/12/09  P Dunn
CIS-80 WORD FOR WINDOWS 3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97 and typing knowledge/skills with at least 40 wpm.
40744 01/05/09 02/12/09  J Lehr
CIS-95A INTRO TO THE INTERNET 1.50 UNITS
An introduction to the Internet for personal computers. (Same as CAT-95A)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97.
40746 01/05/09 02/12/09  J Gregg
CIS-98A INTRO TO EXCEL 1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97.
30308 01/05/09 02/12/09  P Dunn
40750 01/05/09 02/12/09  S Torre
CIS-98B ADVANCED EXCEL 1.50 UNITS
Advanced spreadsheet concepts including working with large spreadsheets, database manipulation, templates and macro preparation and use. (Same as CAT-98B)
• PREREQUISITE: CIS-98A.
30309 01/05/09 02/12/09  P Dunn

EARLY CHILDHOOD EDUCATION
EAR-53 APPROACHES TO DISCIPLINE 1.00 UNITS
Theoretical and practical guidance and discipline techniques that influence and shape behavior.
• PREREQUISITE: None.
40780 01/05/09 02/12/09  D Cazares

ECONOMICS
ECO-7 MACROECONOMICS 3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A and MAT-52.
40783 01/05/09 02/12/09  A Casolari
40785 01/05/09 02/12/09  A Casolari
40786 01/05/09 02/12/09  A Casolari

ENGLISH
ENG-1A ENGLISH COMPOSITION 4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)
• PREREQUISITE: ENG-50 or qualifying preparation score.
All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.
40798 01/05/09 02/12/09  K Nelson
40799 01/05/09 02/12/09  K Nelson
20652 01/05/09 02/12/09  R Regino
ENG-1B CRITICAL THINKING/Writing 4.00 UNITS
Through a study of argument and literature, this course develops students critical thinking, reading, and writing skills beyond the level achieved in 1A. (CAN ENGL 4)
• PREREQUISITE: ENG-1A or 1AH.
All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.
40806 01/05/09 02/12/09  C Barkley
40807 01/05/09 02/12/09  C Barkley

FILM, TELEVISION AND VIDEO
FTV-41 INTRO TO TELECOM 3.00 UNITS
A survey of electronic media including the history and development of mass media from its beginning in early radio and television to the current period of dynamic change in the telecommunications industry.
• PREREQUISITE: None.
41172 01/05/09 02/12/09  S Gillins
FTV-68 STORY DEVELOPMENT PROCESS 3.00 UNITS
An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.
• PREREQUISITE: None.
41173 01/05/09 02/12/09  M Skerbelis

HISTORY
HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
20513 01/05/09 02/12/09  L Riggin Walden
41257 01/05/09 02/12/09  K Woods
HIS-6 POL SOC HIST Of US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
40893 01/05/09 02/12/09  A Parker
41256 01/05/09 02/12/09  A Parker
20631 01/07/08 02/14/08  L Riggin Walden
HIS-7 POL SOC HISTORY OF US 3.00 UNITS
A history of the United States from 1877 to the present. (CAN HIST 10)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
40902 01/05/09 02/12/09  A Parker
20632 01/05/09 02/12/09  L Riggin Walden

HUMANITIES
HUM-4 ARTS & IDEAS: ANCIENT-MEDIEVAL 3.00 UNITS
An interdisciplinary study of the origins of movements in art, literature, music, philosophy and religion in Western civilization from ancient times to the medieval period.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
40905 01/05/09 02/12/09  R Mahon
40907 01/05/09 02/12/09  R Mahon
40908 01/05/09 02/12/09  R Mahon
30374 01/05/09 02/12/09  B Pavlis
HUM-10 WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
40902 01/05/09 02/12/09  A Parker
20632 01/05/09 02/12/09  L Riggin Walden

MACHINE SHOP TECHNOLOGY
MAC-55 OSHA STANDARDS FOR INDUSTRY 2.00 UNITS
This course covers OSHA policies, procedures and standards, as well as safety for general industry and health principles. Topics include scope and application of the OSHA standards for general industry. (Same as MAN-55)
• PREREQUISITE: None.
30512 01/05/09 02/12/09  P Van Hulle

www.rcc.edu
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAG-53</td>
<td>HUMAN RELATIONS</td>
<td>3.00</td>
<td>Practical application of basic psychology in building better employer-employee relationships.</td>
</tr>
<tr>
<td>MAG-70</td>
<td>INTRO ORGANIZATION DEVELOPMENT</td>
<td>3.00</td>
<td>Introduction to techniques for improving organizational effectiveness through process improvement.</td>
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<td></td>
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<td></td>
<td>(Same as BUS-70)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• ADVISORY: MAG-44.</td>
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<tr>
<td>30377</td>
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<td>01/05/09 02/12/09 G Zwart</td>
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<tr>
<td>40912</td>
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<td></td>
<td>01/05/09 02/12/09 R Pardee</td>
</tr>
<tr>
<td>MAN-55</td>
<td>OSHA STANDARDS FOR INDUSTRY</td>
<td>2.00</td>
<td>This course covers OSHA policies, procedures and standards, as well as safety for general industry.</td>
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<td>(Same as MAC-55)</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>30511</td>
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<td>01/05/09 02/12/09 P Van Hulle</td>
</tr>
<tr>
<td>MKT-41</td>
<td>TECHNIQUES OF SELLING</td>
<td>3.00</td>
<td>Studies sales communication, behavioral, ethical and philosophical factors as applied to the selling</td>
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<td>function.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>30410</td>
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<td>01/05/09 02/12/09 D Cescolini</td>
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<tr>
<td>MAT-11</td>
<td>COLLEGE ALGEBRA</td>
<td>4.00</td>
<td>College level algebra. (CAN MATH 10)</td>
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<td></td>
<td>• PREREQUISITE: MAT-35 or qualifying placement level.</td>
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<tr>
<td>40919</td>
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<td></td>
<td>01/05/09 02/12/09 T Strong</td>
</tr>
<tr>
<td>MAT-35</td>
<td>INTERMEDIATE ALGEBRA</td>
<td>5.00</td>
<td>The algebra preparation for college level mathematics.</td>
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<td>• PREREQUISITE: MAT-52 or qualifying placement level.</td>
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<td>40927</td>
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<td>01/05/09 02/12/09 K Cramm</td>
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<tr>
<td>MAT-36</td>
<td>TRIGONOMETRY</td>
<td>4.00</td>
<td>An introduction to the trigonometric functions, their identities and relationships, graphs</td>
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<td>and applications, accompanied by essential topics of geometry. (CAN MATH 8)</td>
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<td>• PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.</td>
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<tr>
<td>30389</td>
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<td>01/05/09 02/12/09 J Driver</td>
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<tr>
<td>MAT-52</td>
<td>ELEMENTARY ALGEBRA</td>
<td>4.00</td>
<td>An introduction to the concepts of algebra.</td>
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<td>• PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.</td>
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<td>30392</td>
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<td>01/05/09 02/12/09 E Chung</td>
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<td>40939</td>
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<td>01/05/09 02/12/09 S Mills</td>
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<td>30395</td>
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<td>01/05/09 02/12/09 R Prior</td>
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<tr>
<td>MAT-64</td>
<td>PRE-ALGEBRA</td>
<td>3.00</td>
<td>Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)</td>
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<td>• PREREQUISITE: MAT-63 or 90C.</td>
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<td>30407</td>
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<td>01/05/09 02/12/09 J Frewing</td>
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<td>30405</td>
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<td>01/05/09 02/12/09 J Rey</td>
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<tr>
<td>MUS-19</td>
<td>MUSIC APPRECIATION</td>
<td>3.00</td>
<td>Study of musical style, form and materials, organized to acquaint the student with representative</td>
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<td>musical literature through listening, reading and writing.</td>
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<td>• PREREQUISITE: None.</td>
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<td>40963</td>
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<td></td>
<td>01/05/09 02/12/09 P Curtis</td>
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<td>41248</td>
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<td>01/05/09 02/12/09 P Curtis</td>
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<td>20545</td>
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<td>01/05/09 02/12/09 D Foster</td>
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<td>01/05/09 02/12/09 D Humble</td>
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<td>01/05/09 02/12/09 I Tsai</td>
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<td>01/05/09 02/12/09 I Tsai</td>
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<tr>
<td>MUS-25</td>
<td>JAZZ APPRECIATION</td>
<td>3.00</td>
<td>A comprehensive study of jazz from its origins to the present day.</td>
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<td>• PREREQUISITE: None.</td>
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<td>40968</td>
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<td>01/05/09 02/12/09 C Richard</td>
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<td>40969</td>
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<td>01/05/09 02/12/09 C Richard</td>
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<tr>
<td>MUS-26</td>
<td>FILM MUSIC APPRECIATION</td>
<td>3.00</td>
<td>A study of film music in the United States from 1927 to the present day.</td>
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<td>• PREREQUISITE: None.</td>
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<td>40971</td>
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<td>01/05/09 02/12/09 K Mayse</td>
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<td>01/05/09 02/12/09 K Mayse</td>
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<tr>
<td>MUS-89</td>
<td>MUSICS MULTICULTURAL AMERICA</td>
<td>3.00</td>
<td>A comparative and integrative study of the multicultural musical styles of the United States.</td>
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<td>• PREREQUISITE: None.</td>
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<td>41243</td>
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<td>01/05/09 02/12/09 P Curtis</td>
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<tr>
<td>PAL-10</td>
<td>INTRO PARALEGAL STUDIES</td>
<td>3.00</td>
<td>An overview of the role of the paralegal. Introduction to administrative, civil, criminal and</td>
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<td>business law and the court system.</td>
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<td>• PREREQUISITE: None.</td>
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<td>01/05/09 02/12/09 L Judon</td>
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<tr>
<td>PHI-10</td>
<td>INTRO TO PHILOSOPHY</td>
<td>3.00</td>
<td>Introduction to the major questions of Western philosophy and their answers. (CAN PHIL 2)</td>
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<td>• PREREQUISITE: None.</td>
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<td>01/05/09 02/12/09 S Crasnow</td>
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<tr>
<td>PHI-11</td>
<td>CRITICAL THINKING</td>
<td>3.00</td>
<td>Introduction to critical thinking as it relates to everyday experience and general knowledge.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>PHP-4</td>
<td>NUTRITION</td>
<td>3.00</td>
<td>Principles of basic nutrition and their application to health and diseases.</td>
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<td>• PREREQUISITE: None.</td>
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<td>01/05/09 02/12/09 W Elton</td>
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<td>01/05/09 02/12/09 C Lowden</td>
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<td>41026</td>
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<td></td>
<td>01/05/09 02/12/09 C Lowden</td>
</tr>
</tbody>
</table>

**WARNING!**
Registration will be blocked if you have not met the PREREQUISITE!
OPEN CAMPUS

PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS
Studies the various dimensions of health as they relate to living a positive, healthy life.
• PREREQUISITE: None.
41020 01/05/09 02/12/09  C Lowden
41021 01/05/09 02/12/09  S Sigloch
41022 01/05/09 02/12/09  S Sigloch

POLITICAL SCIENCE
POL-1 AMERICAN POLITICS 3.00 UNITS
The principles, institutions, policies and critical issues in American politics.
(CAN GOVT 2)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
30440 01/05/09 02/12/09  R Brown
41024 01/05/09 02/12/09  D Haghighat
41025 01/05/09 02/12/09  D Haghighat
41026 01/05/09 02/12/09  D Haghighat
41027 01/05/09 02/12/09  W Schinke

PSYCHOLOGY
PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.
• PREREQUISITE: None.
41105 01/05/09 02/12/09  P Matsos
41106 01/05/09 02/12/09  P Matsos
41107 01/05/09 02/12/09  P Matsos

READING
REA-83 READING, LEVEL III 3.00 UNITS
Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)
• PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score.
41112 01/05/09 02/12/09  T Brown
41113 01/05/09 02/12/09  T Brown

REAL ESTATE
RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS
Fundamental course covering the basic laws, principles and terminology of California real estate practice.
• PREREQUISITE: None.
30455 01/05/09 02/12/09  J Wire

RLE-81 REAL ESTATE PRACTICE 3.00 UNITS
Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.
• PREREQUISITE: None.
30456 01/05/09 02/12/09  T Wagner

RLE-82 LEGL ASPECT RL ESTAT 3.00 UNITS
California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.
• PREREQUISITE: None.
30457 01/05/09 02/12/09  T Wagner

RLE-83 REAL ESTATE FINANCE 3.00 UNITS
Analysis of real estate finance in residential, apartment, commercial and special purpose properties.
• PREREQUISITE: None.
30458 01/05/09 02/12/09  T Wagner

RLE-85 REAL ESTATE ECON 3.00 UNITS
Examples of trends and factors affecting real estate values, fluctuations, cycles and market trends.
• PREREQUISITE: None.
30460 01/05/09 02/12/09  C MacKenzie

RLE-86 ESCROW PROCEDURES I 3.00 UNITS
Methods and techniques of escrow procedure including legal/ethical issues.
• PREREQUISITE: None.
30513 01/05/09 02/12/09  B Miller

SOCIOLOGY
SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS
An introduction to the basic concepts of societal organization. (CAN SOC 2)
• PREREQUISITE: None.
41125 01/05/09 02/12/09  R Davin
41126 01/05/09 02/12/09  R Davin
41127 01/05/09 02/12/09  R Davin
41128 01/05/09 02/12/09  J Schall
41129 01/05/09 02/12/09  J Schall
41130 01/05/09 02/12/09  J Schall
20642 01/05/09 02/12/09  E Thompson
20643 01/05/09 02/12/09  E Thompson

SOC-2 AMER SOCIAL PROB 3.00 UNITS
Identification and analysis of major contemporary social problems. (CAN SOC 4)
• PREREQUISITE: None.
41135 01/05/09 02/12/09  D Baker

SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS
An introduction to the theories, dynamics, history and present status of intergroup conflict in the United States.
• PREREQUISITE: None.

SOC-12 MARRIAGE FAMILY REL 3.00 UNITS
Contemporary patterns in marriage and family relations. (CAN FCS 12).
• PREREQUISITE: None.

SPANISH
SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS
Introductory survey of Spanish culture and civilization. Class conducted in English.
• PREREQUISITE: None.
41261 01/05/09 02/12/09  D Gaylor

SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS
Introductory survey of Latin American culture and civilization. Class conducted in English.
• PREREQUISITE: None.
41141 01/05/09 02/12/09  D Gaylor

SPA-51 INTRO LISTENING COMP I 2.00 UNITS
Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.
• PREREQUISITE: None.
41143 01/05/09 02/12/09  K Kelly

THEATER ARTS
THE-3 INTRO TO THE THEATER 3.00 UNITS
A survey of theatrical styles and forms intended for the general college student.
(CAN DRAM 18)
• PREREQUISITE: None.
30475 01/05/09 02/12/09  Staff
41163 01/05/09 02/12/09  M Gourley
41164 01/05/09 02/12/09  M Gourley
41165 01/05/09 02/12/09  M Gourley

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**Telewebcourses**

*Television for Your Head...* A telewebcourse is a college credit course that allows you to complete much of your study at home by viewing televised or streaming video on the Internet lectures instead of attending lectures on campus. Telewebcourses have been specially designed to provide students with educational opportunities that are flexible enough to fit even the busiest schedule. The televised or video on demand lectures represent one component of an integrated instructional package that includes a textbook, study guide, course syllabus, required on-campus seminars and other required online material accessed via the Internet.

**Flexibility for Your Schedule.** Telewebcourses enable you to watch course-related programs at home on local television channels or on demand via the Internet. You may also view the course-related programs at your convenience in the Norco, Moreno Valley and Riverside Campus Libraries.

**An Instructor Who Cares.** An RCC faculty member is assigned to serve as instructor for each telewebcourse. Your instructor will have many of the same responsibilities as any classroom instructor – preparing and grading assignments, answering your questions, administering your exams, and conducting the on-campus seminars. The instructor will also be available to answer your questions by phone or in person during designated hours. Check your course syllabus for your instructor's telephone number and office hours.

**Is a telewebcourse for you?** To help you decide, take our Open Campus Distance Learning quiz to find out if you have what it takes to succeed in a telewebcourse. If you score well on the quiz, you may also want to consider taking an Open Campus Online course. See the Open Campus Online section for details.

**Motivation + Determination = Success. Register Now and Give Yourself Some Credit.** You may register for a telewebcourse in the same manner as any on-campus course. (Please see the center of this schedule for an Application for Admission.) For your convenience, you may purchase your textbooks in the bookstore or order online by email - www.opencampus.com.

**Questions?** Most of your questions will be answered on the Open Campus website, www.opencampus.com (update your browser settings - instructions are at www.opencampus.com/help.) Telecast schedule and on-campus room assignment information available on the TELEWEBCOURSE HOTLINE at (951) 222–8978, after August 18, 2008.

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**Telewebcourse Programming begins the week of 9/8/08.**

PLEASE NOTE: On Charter Communications, you need a digital cable box to receive Channel 94 (in Riverside/Norco.) Call Charter Customer Service at 359-8989 to order a digital cable box.

**Telecast Choices:**
- KRCC Channel 94 (Charter Comm in Riverside-Norco only)
- KRCC Channel 17 (Time Warner Cable - Moreno Valley)

Final telecast times will be available after August 18, 2008 on the Open Campus website - www.opencampus.com, or the Telewebcourse Student Hotline (951) 222-8978.

**On-campus Sessions and Internet Access:** Important Note- Students who miss the first on-campus session may be automatically dropped from the course. No adds will be accepted after the first on-campus session. Internet access is required to complete a portion of every telewebcourse.

**PSYCHOLOGY 35**

*“The World of Abnormal Psychology”*  
Abnormal Psychology (3 units)  
Survey of historical and contemporary approaches to diagnosing, understanding and treating major forms of psychological disorders.

**Telecast Choices:**
See Telewebcourses information.

**On-campus Sessions:**
Code 41102: Mondays, 6:00-9:00PM  
Dates: 1/5, 1/12, 1/26, 2/2, 2/9; Riverside Campus OD 203  
Instructor: J Mettrick, (951) 222-5495
Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District’s intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the College Health Service at each campus.

Assistance and Referral

Students can seek help through the College Health Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at 222-8151.

Regulations for Policy 3230/4230/6230, Smoking/Non-Smoking

Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District, unless a tobacco use area has been designated.

Off-campus Services

For off-campus services call:
Riverside County Substance Abuse Program................. 955-2105
24-hr Detox Line .................................................... 955-2100
After hours (5pm) number................................. 1-800-499-3008

For toll-free information call:
For a local Al-Anon (Inland Empire Central Office) .. 909-825-4700
Alcoholics Anonymous ........................................ 909-825-4700
Assisted Recovery ............................................. 1-800-527-5344
Assisted Recovery website .................................... aca-usa.org
Cocaine Anonymous ........................................ 951-359-3895
Cocaine/Substance abuse Hotline ...................... 1-800-662-HELP
National Council on Alcoholism ......................... 1-800-662-HELP

Medical Emergencies

Dial 911 for life threatening or serious conditions.

Health Services available for enrolled Students:
• First Aid/Emergency Care while on campus
• Physician/Nurse Practitioner visits by appointment
• Personal counseling — MFCC - by appointment
• Health education/counseling and literature
• Immunizations at low-cost student rate
  (Measles, Tetanus, Hep. A and B and TB testing)
• Laboratory testing (low-cost urinalysis and pregnancy)
• Community referrals
• Free vision and hearing screening
• Weight loss counseling
• Smoking Cessation program
• Substance abuse counseling
• Over the counter medication
• Peer Health Program

For more information call:
Riverside (951) 222-8151
Moreno Valley (951) 571-6103
Norco (951) 372-7046
Programa de inglés como segundo idioma (ESL) de Riverside Community College (RCC)~

Clases de inglés como segundo idioma son para personas que tienen conocimiento del inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCC. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?
Usted es elegible para asistir a RCC si:
- Ha cumplido 18 años de edad o
- Tiene diploma de estudios secundarios o su equivalente (GED) o,
- Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCC?
Sí, se requiere que los estudiantes tomen el examen PTESL para personas con inglés limitado. Este examen se usa solamente para asegurar que se inscriban la clase apropiada. El examen es gratis.

¿En cuál clase debo matricularme?
Utilizando los resultados del examen PTESL, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCC?
Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de inglés. Se, puede repetir cada clase.

¿Cuándo empiezan las clases?
El día y la hora que empiezan las clases están indicados en el Horario de Clases (schedule of classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerías del colegio: Riverside, Moreno Valley, o Norco.

¿Cómo puedo matricularme?
1. Complete la solicitud que se encuentra al centro del Horario de Clases y traigala o envíela a la Oficina de Matrícula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.
2. Tome el examen PTESL y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejería al 222-8440 para hacer cita.
3. Se puede matricular llamando a Tiger Talk el sistema telefónico. Reliene la forma Tiger Talk al centro de Horario de Clases para facilitar su proceso de matrícula telefónica.

¿Cuánto cuesta asistir al colegio?
Vea la página, ¿Cuánto cuesta asistir a RCC?

¿Hay asistencia financiera?
Si usted es residente o ciudadano, puede recibir asistencia financiera. Hay muchos programas y becas que proveen fondos para cubrir los gastos de matriculación. Para mayor información por favor llame al 222-8712.

¿Ofrece RCC clases en español?
Desafortunadamente, no se ofrecen clases en español. Las únicas clases que ofrecemos en español son para estudiantes que quieren aprender a hablar español.

¿Ofrece RCC cuidado de niños?
El campus de Riverside tiene un centro que ofrece cuidado de niños de 6 meses hasta 5 años. Los campus de Moreno Valley y Norco tienen centros que ofrecen cuidado de niños de de 2 a 5 años. Las horas de servicio son de 6:30 a.m. a 5:30 p.m. de lunes a viernes. Para mayor información y precios por favor llame al (951) 222-8068 para Riverside, (951) 571-6214 para Moreno Valley y (951) 734-0068 para Norco.

Si tiene otra pregunta o necesita más información en llenar la solicitud o la forma Tiger Talk, por favor llame al 222-8107 o al 222-8744.

AB540

Desde el 1º de enero de 2002, la ley AB540 de California permite que los estudiantes inmigrantes paguen la matrícula del estado sin importar su estatus de residencia. Bajo esta nueva ley, los estudiantes inmigrantes que satisfacen las provisiones de la ley serán permitidos pagar la misma cuota que se requiere de California para inscribirse a los “Community Colleges” y las universidades públicas del estado.

Para calificar, un estudiante debe presentar los siguientes requisitos:

1. Asistencia de tres años o más en una secundaria (high school) en California.
2. Haberse graduado de una escuela preparatoria en California o recibido el equivalente GED;
3. Someter una declaración con el ”Community College” o universidad estatal (NO CON EL DEPARTAMENTO DE INMIGACION) declarando que el estudiante aplicará para legalizar su estatus inmigratorio en cuanto sea posible.

Estudiantes No-Immigrantes
Los estudiantes no-immigrantes (visa serie F, J o B de visitante), no son elegibles para la ejecución de costo estatal bajo la AB540, bajo esta nueva ley NO PROVEE asistencia financiera a estudiantes inmigrantes. Estudiantes en busca de asistencia financiera deben acudir a la oficina de su consejero escolar para solicitar información sobre becas u otros tipos de préstamos que no piden el requisito de residencia legal o la ciudadanía.

Residencia Legal
Aunque sean elegibles para el costo de matriculación bajo la AB540, bajo la AB540, la nueva ley NO ESTABLECE la residencia legal para estudiantes inmigrantes en el estado de California.
¿Cuánto cuesta asistir a Riverside Community College?

El Colegio Comunitario de Riverside (RCC) cobra por unidad y no por clase. Cada unidad cuesta veinte dólares ($20) para residentes de California. Mas aparte, residentes de otro estado pagan ciento ochenta y uno dólares ($181) por cada unidad, más diecinueve ($19) dólares si es residente de otro país. Todos los cargos pueden cambiar debido a acción legislativa del estado o a cambios de póliza del Consejo de RCC. La mayoría de las clases de inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud

El estado de California requiere que la institución cobre la quota de Servicios de Salud, no importa si el estudiante tiene aseguranza de salud o no. El costo es diecisiete dólares ($17) por cada semestre de otoño y primavera y catorce dólares ($14) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governor’s Waiver (BOGW), todavía tienen que pagar la quota de servicios de salud.

Servicios Estudiantiles

La quota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta quota.

¡Riverside Community College es para usted!

Riverside Community College (RCC) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES

Consejeros Académicos-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera-RCC ofrece asistencia financiera que cubre los gastos de matriculación para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para más información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera)- EOPS es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.

www.rcc.edu
What Every Student Should Know!~

**AB540 Non-Resident Fee Waiver**

A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the Out of State Tuition fee and will pay the $20 per unit enrollment fee. The qualifications for the waiver are stated below.

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying nonresident tuition at Riverside Community College.

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California. Certificates of Completion may also qualify students for the waiver.

3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants (for example, those who hold F (student) visas, B (visitor) visas, etc.) are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the “Residence Classification for Tuition Purposes” section above. Students without lawful immigration status are not eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records office.

**Academic Freedom**

The district endorses the American Association of University Professor’s Statement of Principles on Academic Freedom and Tenure: “Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning” (BP 4030)

**Academic Honesty**

Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another’s words, ideas, data, or product without appropriate acknowledgment—and cheating—the intentional use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the “Standards of Student Conduct”, listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

**Academic Renewal**

Academic renewal permits previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. Petitions and information are available in the Admissions offices of the Riverside, Moreno Valley and Norco campuses.

**Americans with Disabilities Act**

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

**Attendance Policy**

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

**Auditing**

RCC offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor’s signature.
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor’s signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. With the instructor’s signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor’s discretion is strongly recommended.
8. The audit fee is $15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one unit courses.) The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all campuses. Fees are due when the form is submitted. For more information, please contact the Student Services offices at Moreno Valley (951) 571-6101, or Norco (951) 372-7003, or the Admissions and Records office at Riverside (951) 222-8600.

**California Articulation Number System**

A comprehensive system for equating courses in the California colleges is being developed. It is called the California Articulation Number System. This system identifies some of the transferable, lower division courses commonly taught within each academic discipline on college campuses. You will notice (CAN) notations next to particular course descriptions throughout the schedule. These CAN numbers are a part of the California Articulation Number system.
This system assures students that CAN courses on one participating campus will be accepted “in lieu of” the comparable CAN course on another participating campus. Example: CAN ECON 2 on one campus will be acceptable for CAN ECON 2 on another participating campus. Check with the Counseling office for the master course list which identifies participating campuses and courses.

Class Cancellation
The College reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

Counseling
Counseling appointments are available at all three campuses. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:
- City campus – (951) 222-8440
- Moreno Valley campus – (951) 571-6104
- Norco campus – (951) 372-7101.

Credit By Exam
Forms are available in Admissions. There is a separate form for Foreign Language classes.

Pass/No Pass
If a class is offered with a Pass/No Pass option, students may elect to take the class on that basis; this option is available the first 30% of the course (see “Deadlines” for deadlines to elect Pass/No Pass). Pass (P) is equivalent to passing a class with a “C” or better. Requests for Pass/No Pass must be submitted to the Admissions and Records office at the Riverside City campus or to one of the Student Services offices at the Moreno Valley or Norco campus. Check the RCC catalog for classes that are offered Pass/No Pass.

Deadlines
Add deadlines are listed with each class in this Schedule of Classes and on WebAdvisor at www.rcc.edu. Drop deadlines and refund deadlines can be printed on WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

Degree Change Alert!
The math and English competency requirements for the associate degree will be changing beginning with fall 2009. All new students and all other students who are returning after a break in their continuous enrollment will be required to get a “C” or better in English 1A and Math 35 to complete the associate degree. Students who maintain continuous enrollment as defined in “Catalog Rights” and the $2.00 enrollment verification fee, associated with their term enrollment and the $2.00 enrollment verification fee, are processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the $2.00 enrollment verification fee, if required, before the verification request can be processed.

Final Examinations
The final examination schedule for fall and spring semesters is published in the back of the Schedule of Classes. Final examinations for winter and summer classes will be held on the last class meeting date at the regularly scheduled time.
All course prerequisites and corequisites will be enforced. This means that a student’s registration will be blocked if he/she does not have the required prerequisites and corequisites. Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLS and/or MDTP test(s) and wish to enroll in math, reading or English class based on these test results must retake the Accuplacer assessment test or show proof of prerequisites.

Verifying Prerequisites/Corequisites - It is the student’s responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within this Schedule of Classes and the current RCC Catalog. When the student has completed the prerequisite at another institution, the student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCC Admissions and Records. The student must also complete a Prerequisite Validation Request form, available in the counseling department at any RCC campus, requesting a review of the prerequisites on that transcript before attempting to register for classes. The request form is also available at www.rcc.edu. Click on Going to College. See Step 3.

Prerequisite/Corequisite Challenge Procedure - There is a procedure in place for challenging a prerequisite course. Students wishing to utilize the challenge procedure must contact the Counseling office and complete the required “Matriculation Appeals Petition.” Supporting documentation must be provided at the time the appeal is submitted. Prerequisites and/or corequisites may be challenged based on one of the following criteria:

1. The successful completion (C or better) of an equivalent course from another accredited college or university.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. The prerequisite for a course necessary for graduation, entry or transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
5. The prerequisite is discriminatory or is being applied in a discriminatory manner.

Students challenging a prerequisite based on unofficial documentation may submit a Matriculation Appeals Petition one time only. Students are required to submit official transcripts from all previous colleges after that time.

Advisory - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. The preparation is considered advantageous to a student’s success in the course. Since the preparation is advised, but not required to meet the condition before or in conjunction with enrollment in the course (i.e., eligibility for ENG-1A is recommended), the student will not be blocked from enrolling in a class if he/she does not meet the advisory.

Military Credit

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOS’s, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit.)

CCAF, SMAR T’s, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at the Riverside campus after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCC only and is not posted to your RCC transcript.

Non-Degree Credit

Courses indicated as non-degree credit earn credit, but the credit is not counted toward the associate degree. These courses (Art 95 to 99; Computer Applications and Office Technology 99ABCD; English 60AB, 60A1, 60A2, 60A3, 60A4, 85, 90B; English as a Second Language 51, 52, 53, 65, 71, 72, 90-A-K, 91, 92, 95, Guidance 95; Mathematics 63, 64, 65, 90-A-F, 98; Nursing - Continuing Education 81, 83; Reading 81, 82, 83, 86, 87, 95; Spanish 85; Speech 52; and all practicum numbered 96, 96A, 97) are intended to help students develop skills necessary to succeed in college level degree-applicable courses. Non-degree credit courses can be used toward the following: athletic eligibility, work study, financial aid, social security benefits, veteran’s benefits, associated student body office, and full-time status.

Notification of Rights under FERPA for Post-secondary Institutions

Riverside Community College adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the college applies the provisions of FERPA in a strict manner, the law allows the college to release student directory information. RCC, based on FERPA regulations, designates as directory information the following: student’s name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports, weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students with RCC may go to the Student Services office at the Moreno Valley or Norco campus or to the Admissions and Records office at the City campus and request to have directory information withheld.

The student’s prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclosure education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The Right to inspect and review the student’s education records within 45 days of the day RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to the Admissions and Records, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa for more information.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

Overlapping Classes
If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. Forms are available in Admissions.

Personal Profile Update
On the Personal Profile Update link on WebAdvisor, students can update their address, phone number, privacy, and home campus. Students can also submit a Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), education goal or admit status. Students should speak to a counselor before changing their program of study (major) or educational goal, or for Assessment and Orienta-tion/Admissions questions.

Probation and Dismissal Students
If you are on academic probation or dismissal, contact Counseling for reg-istration requirements and procedures.

Repeat Policy
Course repetition allows students to repeat classes under the following circum-
stances (Title 5, Section 58161):
Students who receive a standard grade (A, B, C, CR, P) in a non-repeatable class may not repeat the class.
To alleviate a substandard grade, students are allowed to attempt a course a maximum of five times. A maximum of 3 substandard grades (D, F, NP, NC) or four Ws are allowed under the following condition: Once a student receives a substandard grade, only two more attempts are allowed (either W or D, F, NP or NC will be recorded)
1. When course repetition occurs, the permanent academic record will be annotated in such a manner that all work remains legible ensuring a true and complete academic history.
2. When a course is repeated, the highest grade will be used in the computa-
tion of Riverside Community College grade point average.
3. Courses repeated to raise a grade must be counted in the study list total. Additional credit units are not allowed if units were earned in the previous attempt.
4. Upon transferring, the policy of the transfer institution will be applied to all repeated coursework.
5. This policy applies only to coursework initially taken at RCC and subse-
quently repeated at RCC.

Petitions for Course Repetition are available in the Admissions or Dean of Instruction’s office. These petitions are only required when a student is no longer allowed to register on WebAdvisor or Phone Reg. Petitions will be automatically approved for courses that are mandated for training requirements as a condition of continued paid or volunteer employment, courses that were taken more than five years ago, courses that have had substantial curriculum changes and documented extenuating circumstances.

Repeatable activity and performance classes may be taken up to a total of four times and are identified in the college catalog. For these repeatable courses, all grades and units will be used in the computation of the grade point average and earned units.

Residency for Tuition Purposes
You are considered a California resident for tuition purposes if:
1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend.) The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.
2. You verify an intent to make California your permanent place of residence.

Students who do not meet these requirements will be classified as nonresidents and will be required to pay nonresident fees. Nonresident students pay both the $20 per unit enrollment fee and the $181 per unit nonresident tuition. International students also pay the (non-refundable) $19 per unit surcharge.

RCC exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from non-resident tuition.

Dependents of certain veterans are exempt from paying enrollment fees.
(1) Any dependent eligible to receive assistance under Article 2 of chapter 4 of division 4 of the Military and Veterans Code
(2) Any child of any veteran of the US military who has a service-connected disability, has been killed in service, or has died of a service-connected disability, where the Dept of Veterans Affairs determines the child eligible.
(3) Any dependent, or surviving spouse who has not remarried, of any member of the CA National Guard who, in the line of duty, and while in the active service of the state, was killed, died of a disability resulting from an event while in active service of the state, or is permanently disabled as a result of an event that occurred while in the active service of the state.
(4) Any undergraduate student who is a recipient of a Congressional Medal of Honor and who is under 27 years old, provided his/her income, including parental support, does not exceed the national poverty level of Honor and who is under 27 years old, provided his/her income, including parental support, does not exceed the national poverty level. Students who feel they are eligible for a fee exemption should contact the Dept of Veterans Affairs for more information.

Standards of Student Conduct
The responsibility to maintain and respect conditions conducive to learning is shared by all members of the college community. Students should exercise their freedoms with maturity and responsibility. Standards of student conduct along with other rights and responsibilities are available in the Student Handbook.

Students receive the Handbook during the freshman orientation/counseling sessions prior to registering for classes. Copies of the Student Handbook are available in the Counseling Department on each campus or accessible online at www.rcc.edu. (Hint: When accessing the website, do a search for “student handbook.”)

Student Right-to-Know Disclosure Statement
In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District and Riverside Community College to make available its completion and transfer rates to all current and prospective students. Beginning in fall 2003, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable
courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at Riverside Community College, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 25.8% attained a certificate, degree or became “transfer-prepared” during a three-year period (fall 2003 to spring 2006.) Students who are “transfer-prepared” have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 12.6% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming “transfer-prepared” during a five semester period (spring 2004 to spring 2006.)

More information about Student Right-to-Know Rates and how they should be interpreted can be found at the California community Colleges “Student Right-to-Know Information Clearinghouse Website” located at http://srtk.cccco.edu/index.asp

Transfer Courses

You may obtain a list of RCC classes which are transferable to the University of California and the California State University in the Career and Transfer Center. The information also appears in the college catalog.

Units for Full Time Status

For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in for fall/spring semesters is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

Veterans

Veterans must submit an RCC application and complete any required assessment testing and/or counselor orientation (if applicable).

Before enrollment can be certified, all prior credit must be evaluated. All transcripts need to be sent to RCC; they must be official, sealed and printed less assessment testing and/or counselor orientation (if applicable). The Certificate of Eligibility, or your benefits.

For student outcomes occurring after this three-year tracking period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at Riverside Community College, nor do they account for student outcomes occurring after this three-year tracking period.

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Veterans

Veterans must submit an RCC application and complete any required assessment testing and/or counselor orientation (if applicable).

Before enrollment can be certified, all prior credit must be evaluated. All transcripts need to be sent to RCC; they must be official, sealed and printed less than 90 days ago. Veteran’s assistance is available in the Bradshaw building, located on the Riverside campus.

All of the above must be completed before the Student Educational Plan (SEP) can be started for the VA qualifying program of study. After a counselor completes the SEP, and the student is enrolled in approved classes, the Veteran’s Statement of Responsibility (Blue Sheet) is submitted to the RCC Veterans’ Services office. Please allow at least three weeks processing time during peak semester times. The VA then takes approximately one week to process the request.

Please contact the RCC Veterans’ office at (951) 222-8607 or veterans@rcc.edu for more information. Call 1-888-GIBILL1 for questions regarding pay, your Certificate of Eligibility, or your benefits.

Veterans are eligible for priority registration for two years after being discharged from active duty. In order to be eligible veterans must take a copy of their DD214 discharge papers to the Veterans’ Services or Admissions office at the Riverside campus or to Student Services offices at the Norco and Moreno Valley campuses. Staff there will tell eligible veterans their priority registration dates.

Workforce Preparation

Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, Secrets of Success (SOS) workshops, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Empowerment Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-D), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students on the Riverside campus only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Tech A, Room 131.
Student Support Services Available at RCC

Discounts, Benefits and Services Provided through your Student Service Fee

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

**Student Savings:**
- Photo ID
- Free Admission to Live Entertainment
- Eligible to Participate in Student Government
- Bookstore Discounts
- Free Admission to Campus Music Concerts
- Free Admission to Recognition Banquets (if being honored)
- Discounts at Local Merchants
- Free Barbecues and Food Giveaways
- Representation by ASRCCD Membership
- Free Admission to World Renown Speakers
- Free Admission to Athletic Events
- Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions
- Discount Tickets to Knott’s Berry Farm, Universal Studios, Magic Mountain and Sea World
- Discount tickets to Cinema Star

**Services:**
- Club/Organization Membership
- Dance Theatre and Touring Company
- Student Government
- Cosmetology Completion Ceremonies
- Student Scholarships from ASRCCD
- Nursing Program Pinning Ceremonies
- Organizational Conferences Funded by ASRCCD
- Instrumental/Vocal Music Performance Groups
- Marching Band
- Membership in Multicultural Advisory Council
- Student Emergency Academic Loans from ASRCCD
- Athletic Teams
- Field Trips-Use of College Vans

If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained on the Riverside City Campus in the Student Activities office between 7:30 am-5 pm, Monday-Thursday and 7:30am-4pm on Friday, or in the Admissions office when Student Activities office is closed. At the Moreno Valley Campus fee waivers are distributed from the Admissions Office, the Student Activities office hours are 8am-5pm Monday - Thursday, and 8am-4pm Friday. At the Norco Campus the waivers are available in the Financial Aid office.
**Financial Aid Application Workshops** – Workshops are available to assist you with the FAFSA application. Please refer to our website at www.rcc.edu/studentfinancialservices for workshop dates, times and locations. For more information, please refer to the Consumer Guide available in our office or the SFS website listed above. Questions may be directed via email to studentfinancialservices@rcc.edu.

**Grants** – (range from $400-$4731) Grants are financial assistance awarded to students based on financial need and do not require repayment if you successfully complete your courses. Grants consist of the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Academic Competitiveness Grant (ACG) and the Cal Grant. The ACG grant is for students who are enrolled full time in their first and second academic years and graduated from a rigorous high school program of study. Completing the FAFSA online at www.fafsa.ed.gov is the basis for all the grants and loans listed below. The Cal Grant GPA verification form and FAFSA must be completed by March 2nd of each year in order to apply for the Cal Grant program. Certain certificate or short term programs may not qualify for grant or loan assistance. Please visit one of our SFS Educational Counselors to inquire about your programs eligibility. Remember, apply early!

**Board of Governors Fee Waiver (BOGW)** – (waives fees from .5 units to maximum unit load) The Board of Governors Fee Waiver is a state program which waives enrollment fees and reduces parking fees for the fall and spring semesters for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at www.fafsa.ed.gov and list the RCC Title IV school code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives your FAFSA information from the Department of Education. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees.

**Student Employment** – (earn up to $4000) The Student Employment Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA.

The program offers two types of employment through Student Financial Services: District and Federal Work Study (FWS).

- **District Employment** – These positions are available on each campus and do not require completion of the FAFSA. Earnings are paid from a department's budget. International students may be eligible for this type of employment.

- **Federal Work Study (FWS)** – FWS is one of several federal grants offered through financial aid. These positions are on and off campus throughout the district. In order to be considered for FWS, students must apply for and be eligible to receive Federal Financial Aid by completing the FAFSA. Jobs are available on-campus as well as in the America Reads, America Counts, Community Service and Literacy programs. Most positions through these programs are off-campus and funding is limited. Students are awarded based on need and funding. Funding is on a priority basis so apply early!

Positions may be viewed at www.monstertrak.com, making them available 24 hours a day, seven days a week. The school password to view available positions using this site is “RCC”. Please refer to www.rcc.edu/studentfinancialservices/workstudy for instructions on obtaining a job referral. Salary ranges vary based on the job. You must have a valid social security card with the same name in which you register for classes, along with completing additional documentation before beginning employment. If you are interested in a Federal Work Study or District position, please refer to our consumer guide at www.rcc.edu/studentfinancialservices for more information.

**Scholarships** – (range from $50 - $6000) A list of scholarships available from outside sources, including free Internet scholarship search sites, is published throughout the year and is available at the Student Financial Services website at www.rcc.edu/studentfinancialservices and in the Student Financial Services office at all three campuses. The RCC scholarship brochure for continuing and transferring students is available during the fall semester with an application deadline in early December. Scholarship brochures for high school seniors who plan to attend RCC are available during the early spring semester.

**Chafee Grant** – (up to $5000) Are you or were you a foster youth between the age of 16-22 years old? You may be eligible for this grant. This grant awards up to $5000 annually to eligible or current foster youths and does not have to be paid back. Applications can be found online at www.chafee.csac.ca.gov.

**Student Financial Services Counseling/Outreach** – If you would like assistance to apply for financial assistance, search for scholarships over the Internet, or meet with our Student Financial Services (SFS) Educational Counselors, please visit our office located on the Riverside City Campus behind the Bradshaw Student Center. You may also visit the SFS office on the Moreno Valley and Norco campus to make appointments to meet with our SFS Educational Counselors.

**Loans** – Riverside Community College District (RCCD) strives to help students reach their educational goal with the least amount of student loan debt possible.

RCCD participates in the Federal Family Education Loan (FFEL) program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters in the SFS office on each campus. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student’s education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and Satisfactory Academic Progress. Students applying for a loan are required to have a two year Student Educational Plan (SEP) on file with RCCD before applying for the loan.
Listed below are some of the most frequently asked questions by students regarding the parking rules on campus. If your specific questions are not addressed, call 222-8521 or stop by the Safety & Police Parking Office located in Lot J. We are here to help you understand the rules you will have to follow should you choose to bring a motorized vehicle to campus.

Q: The grace period is over and I still haven’t received the parking permit I ordered, what should I do?
A: Parking permits are mailed within 5 days after payment (weekends and holidays excluded.) If you haven’t received the permit you ordered, you may pick up a temporary permit at any Admissions office. If you haven’t received your parking permit in the mail by the time your temporary is about to expire, please contact Admissions to find out why it may have been delayed.

Q: What are the hours permits are required?
A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCC ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK.

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?
A: NO! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: If paid for a parking permit, I can park wherever I want, right?
A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.

Q: I got a parking citation, now what do I do?
A: No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. You have twenty-one (21) calendar days from the date the citation was issued to do so. The appeal process is in accordance with California law.

Q: I got a parking citation, now what do I do?
A: If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation will increase. Further failure to adjudicate the citation will ultimately result in a Department of Vehicles hold being placed on the vehicles registration, and can also initiate a California state tax lien to be placed on the registered owner of the vehicle in violation.

Q: I have a disabled placard. Do I have to purchase a parking permit?
A: NO. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

Q: If I lost my permit, can I get another one?
A: No. Parking permits are personal property. You wouldn’t leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution.

Q: Why is parking such a challenge?
A: The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. The Riverside City Campus has a new multi-structured parking building on Magnolia Avenue that can be accessed from Magnolia or 15th Street. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside Campus first. REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.

No Parking Permits are required during the winter term as long as students park only in student spaces.

Q: I ride a motorcycle. Do I have to purchase a parking permit?
A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: Can I park in the short-term metered area on campus with my parking permit?
A: Only if you pay the required meter fee. YOUR PARKING PERMIT IS NOT VALID IN THIS AREA. There are no enforcement grace periods in the short term metered parking areas. These areas are constantly enforced during all semesters.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?
A: NO!! If you forget your permit, stop by or call the Safety & Police Parking Office on the Riverside campus (951) 222-8171, Student Services at the Norco campus (951) 372-7088, or Safety & Police at the Moreno Valley Campus (951) 571-6190. You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: What if I use a different car or forget my permit, can I just park in the short-term metered parking areas. These areas are constantly enforced during all semesters.
A: No. Parking permits are personal property. You wouldn’t leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution.

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Q: What happens if a citation is not paid?
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Department of Safety & Police Parking Services offers a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include lockout service on non automatic lock vehicles and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Program your cell phone with our dispatch center at (951) 222-8171. This number will work for all District properties.

If you need emergency services, each campus has several “Blue Light” emergency phones that will connect you directly to our 911 dispatch center. Please use these only in an emergency. You may also dial 911 from any campus inside desk telephone.
Matriculation

The matriculation program at Riverside Community College is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete Assessment, Freshman Orientation and Counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCC uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the assessment centers at any campus. RCC's placement process for math, English and reading courses is now computerized and in most cases no appointment is necessary. Call to confirm hours of service. Assessment phone numbers: Moreno Valley (951) 571-6492; Norco (951) 372-7176; Riverside (951) 222-8451.

Orientation/Counseling Sessions

All first time college students must attend a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors will introduce students to services and educational programs at Riverside Community College District; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. Call or stop by the Counseling department on any campus to schedule a freshman orientation/counseling session. New students should also register for Guidance 45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCC before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCC. (Special support programs may have additional requirements.)

Follow-up

Counselors and instructors will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

Prerequisites for courses will be enforced according to District policy. Students have the right to challenge prerequisites on the following grounds:
1. The successful completion ("C" or better) of an equivalent course from another accredited college or university.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. A prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
5. The prerequisite is discriminatory or being applied in a discriminatory manner.

The Matriculation Appeals Petition form to challenge prerequisites is available in the Counseling Center on all three campuses.

It is the student's responsibility to a) complete placement testing and orientation prior to registering for classes, b) express a broad educational intent upon admission and c) declare a specific educational goal by the time 15 semester units are completed. The student is also responsible for participating in counseling, attending class, completing assignments and maintaining progress toward that educational goal. If you have questions regarding the matriculation process, please contact the District Matriculation office at (951) 222-8442.

Registration Checklist--
New, Returning Students

<table>
<thead>
<tr>
<th>STEPS TO REGISTER</th>
<th>EXEMPTION CRITERIA</th>
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<tbody>
<tr>
<td>APPLICATION Admissions 222-8600</td>
<td>All students are welcome to participate in any of these services even if an exemption has been granted.</td>
</tr>
<tr>
<td>YES</td>
<td>1. AA/AS or higher</td>
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<tr>
<td>ASSESSMENT 222-8451 (RIV) 571-6492 (MOV) 372-7156 (NOR)</td>
<td>2. Taking 5 units or less and a goal of:</td>
</tr>
<tr>
<td>YES</td>
<td>• Advancement in current career</td>
</tr>
<tr>
<td>ORIENTATION/COUNSELING (New students enroll in GUI-45) 222-8440 (RIV) 571-6104 (MOV) 372-7101 (NOR)</td>
<td>• Maintaining certificate/license</td>
</tr>
<tr>
<td>YES</td>
<td>• Educational development</td>
</tr>
<tr>
<td>REGISTRATION</td>
<td></td>
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</tbody>
</table>

It is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan.
<table>
<thead>
<tr>
<th>Program</th>
<th>Program Code</th>
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<tbody>
<tr>
<td><strong>ADMINISTRATION OF JUSTICE</strong></td>
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<tr>
<td>AOI/Basic Correctional Deputy Academy</td>
<td>CE783</td>
</tr>
<tr>
<td>AOI/Basic Public Safety Dispatch Course</td>
<td>CE784</td>
</tr>
<tr>
<td>Crime Scene Investigation</td>
<td>CE619</td>
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<tr>
<td>Investigative Assistant</td>
<td>CE785</td>
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<tr>
<td>Law Enforcement</td>
<td>AS563/CE563</td>
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<tr>
<td>Private Security Assistant</td>
<td>CE786</td>
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<tr>
<td>Air Conditioning and Refrigeration</td>
<td>AS596/CE596</td>
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<tr>
<td>Applied Dental Medical Imaging</td>
<td>AS553/CE553</td>
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<tr>
<td>Basic Electronic Progress</td>
<td>CE622</td>
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<tr>
<td>Basic Graphic Design</td>
<td>CE823</td>
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<tr>
<td>Basic Multimedia Design</td>
<td>CE821</td>
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<tr>
<td><strong>ARCHITECTURE</strong></td>
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<tr>
<td>Architectural Graphics</td>
<td>CE787</td>
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<tr>
<td><strong>ART</strong></td>
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<tr>
<td>Visual Communications-Animation</td>
<td>CE774</td>
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<tr>
<td>Visual Communications-Illustration</td>
<td>CE825</td>
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<tr>
<td><strong>AUTOMOTIVE TECHNOLOGY</strong></td>
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<tr>
<td>Automotive Body Repair</td>
<td>AS511/CE511</td>
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<tr>
<td>Automotive Trim and Upholstery</td>
<td>AS516/CE516</td>
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<tr>
<td>Electrical</td>
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<td>Ford Specialty</td>
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<tr>
<td>Toyota</td>
<td>AS517/CE517</td>
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<td><strong>BANK OPERATIONS</strong></td>
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<tr>
<td>Bank Operations</td>
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<td><strong>BIOTECHNOLOGY</strong></td>
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<tr>
<td>Biotechnology</td>
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<tr>
<td><strong>BUSINESS ADMINISTRATION</strong></td>
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<tr>
<td>Accounting Concentration</td>
<td>AS523/CE523</td>
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<tr>
<td>Banking and Finance Concentration</td>
<td>AS631/CE631</td>
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<tr>
<td>General Business Concentration</td>
<td>AS524/CE524</td>
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<tr>
<td>Human Resources Concentration</td>
<td>AS623/CE623</td>
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<tr>
<td>Logistics Mgmt Concentration</td>
<td>AS580/CE580</td>
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<td>Management Concentration</td>
<td>AS521/CE521</td>
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<td>Marketing Concentration</td>
<td>AS525/CE525</td>
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<tr>
<td>Real Estate Concentration</td>
<td>AS527/CE527</td>
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<tr>
<td>Insurance</td>
<td>AS629/CE629</td>
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<tr>
<td>International Business</td>
<td>CE627</td>
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<td>Operations and Production Mgt</td>
<td>CE833</td>
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Nondiscrimination, Commitment to Diversity & Prohibition of Harassment and Retaliation Policies

Board Policy 7100  Commitment to Diversity
Board Policy 3410 Nondiscrimination
Board Policy 3430 Prohibition of Harassment and Retaliation

Commitment to Diversity

Riverside Community College District is committed to building a diverse and accessible environment that fosters intellectual and social advancement. All District programs and activities seek to affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age, and socioeconomic class. Diversity is encouraged and welcomed because RCCD recognizes that our differences as well as our commonalities promote integrity and resilience that prepares our students for the evolving and changing community we serve.

Nondiscrimination

The Riverside Community College District Board of Trustees has adopted policies and procedures that comply with Federal and State laws relating to prohibition of discrimination and/or harassment on the basis of an actual, perceived or association with others’: disability, sex/gender, nationality, race or ethnicity, age (40+), religion, sexual orientation, marital status, Vietnam Veteran status or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Prohibition of Harassment and Retaliation

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based on actual or perceived disability, sex/gender, nationality, race or ethnicity, religion, sexual orientation, age, or any characteristic listed or defined in Section 11135 of the government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation may involve, but is not limited to, the making of reprisals or threats of reprisals, intimidation, coercion, discrimination or harassment following the initiation of an informal or formal complaint. Such conduct is illegal and constitutes a violation of this policy.

Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint, who refers a matter for investigation or complaint, who participates in an investigation, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of unlawful discrimination or harassment.

Comprometimiento a La Diversidad

El Distrito de Riverside Community College está comprometido a construir un ambiente accesible y diverso que adopta avance intelectual y social. Todos los programas y actividades del Distrito buscan afirmar pluralismo de las creencias y opiniones, incluyendo diversidad en la religión, género, étnica y raza, orientación sexual, discapacidades, edad y estado social económico. Alentamos y acogemos diversidad porque RCCD reconoce que nuestras diferencias al igual que nuestras igualdades promueven integridad y fortaleza que prepara a nuestros estudiantes para evolucionar y cambiar la comunidad que servimos.

No Discriminación

El Consejo Directivo del Distrito de Riverside Community College ha adoptado políticas y procedimientos que cumplen con las leyes federales y estatales relacionadas a la prohibición de discriminación y/o de acoso basados en la actual, percibida, o asociada: incapacidad física, sexo/género, nacionalidad, raza u origen étnico, edad (40+), religión, orientación sexual, estado marital, estado de Veterano de Vietnam, o cualquier característica enumerada o definida en la Sección 11135 del Código de Gobierno o cuyo característica que esta contenida en la prohibición de crímenes de odio contenidos en la subdivisión (a) de la Sección 422.6 del Código Penal.

Prohibición de Acoso y Represalias

Todas las formas de acoso son en contra de los niveles básicos de conducta entre los individuos y son prohibidos por la ley del estado federal, al igual que nuestra póliza, y no será tolerado. El Distrito está comprometido a proveer un medio de trabajo académico que respete la dignidad de los individuos y grupos. El Distrito será libre de acoso sexual y todas las formas de intimidación sexual y explotación. También será libre de otros acoso alegados, incluyendo aquel que este basado en percepción o real discapacidad, sexo/género, nacionalidad, raza étnica, religión, orientación sexual, edad o alguna característica nombrada o definida en la Sección 11135 del código o cualquier característica que esta contenida en la prohibición de odio y crímenes establecidos en la subdivisión (a) Código Penal Sección 422.6.

Esta póliza aplica todos los aspectos del medio académico incluyendo pero no limitado a las reglas del aula, grado, estado académico, oportunidades de empleo, becas, recomendaciones, acciones disciplinarias y cualquier participación de actividad en un colegio comunitario.

El Distrito busca acoger un ambiente en el cual todos los empleados y estudiantes se sienten libres de denunciar incidentes de acoso sin miedo a amenazas o represalias. Represalias pueden involucrar pero no están limitadas a hacer amenazas, el acto de represalias o hacer amenazas, intimidación, coerción, discriminación o acoso seguido por el inicio de una queja formal o informal. Tal comportamiento es ilegal y constituye la violación de esta póliza.

Por lo tanto, el Distrito también prohíbe rigurosamente represalias en contra de cualquier individuo por archivar una queja, que remite un motivo de investigación o queja, quien participa en una investigación, que representa o sirve como un abogado por una presunta víctima o un presunto delincuente, o cualquier promovimiento de los principios de discriminación ilegal o acoso.

www.rcc.edu
Diversity, Equity and Compliance
Diversity and Human Resources
Riverside Community College System Offices
3845 Market Street
Riverside, CA 92501
(951) 222-8039
www.rcc.edu/administration/hr/dec.cfm

U.S. Department of Education Office for Civil Rights (OCR)
50 Beale St, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684 TTY (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

State Chancellor’s Office
California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu
Reporting Discrimination or Harassment
Available in Spanish at www.rcc.edu/administration/hr/dec.cfm or (951) 222-8039

The RCCD Diversity, Equity and Compliance office is available to assist students, faculty, staff and visitors with problems or questions regarding discrimination and harassment. For more information on District reporting procedures or to download a copy of the required complaint form, please visit our web site at: http://www.rcc.edu/administration/hr/dec.cfm or we may be reached at: 951/222-8039.

How to Report
If you experience or witness what you believe to be unlawful discrimination or harassment please document the following information:

- Date, time and location of the incident;
- Names and contact information for those involved and possible witnesses, if known;
- Detailed information regarding the incident(s) observed;
- Report your concerns and problems to the District by calling 951/222-8039.

Discrimination is contrary to the RCCD mission of higher education and is against the law. District policy prohibits discriminatory practice that is based upon an individual’s actual, perceived or association with others’:

- Disability
- Sex/Gender
- Nationality
- Race or Ethnicity
- Age
- Religion
- Sexual Orientation
- Marital Status
- Veteran Veteran Status
- Or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Sexual Harassment
Sexual Harassment has no place in an academic or work setting, RCCD is committed to providing a positive and safe environment for all students, employees and visitors. The following is a partial list of prohibited sexual harassment activities:

- Unwanted sexual advances;
- Offering employment or grade benefits in exchange for sexual favors;
- Actual or threatened retaliation for non-participation;
- Leering; making sexual gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters;
- Making or using derogatory comments, epithets, slurs, or jokes;
- Sexual comments including graphic comments about an individual’s body;
- Sexually degrading words describing an individual; suggestive or obscene letters, notes, or invitations;
- Physical touching or assault, as well as impeding or blocking movements.

Resolution
Resolution of complaints may be achieved by either formal or informal process. The choice of process is determined by the individual raising the complaint. The purpose of the informal resolution process is to allow any individual who believes they have experienced discrimination or harassment to resolve the issue through a mediation rather than the formal complaint process. Typically, the informal process is utilized when there is a simple misunderstanding or the individual seeks nothing more than a clarification of the misunderstanding or an apology from the other person and an assurance that the offending behavior will cease. Formal complaints must be filed in writing using the required formal complaint form available on our web site, the State Chancellor’s web site or in the Diversity and Human Resources department. If a formal complaint is filed, the District conducts an investigation within required timeframes according to policy and law. During the formal process the complainant will not be required to confront, or work out problems with, the person accused of unlawful conduct.

Informal Complaints
Informal Complaints can be filed by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039. Informal complaints require written acknowledgement from the person filing the complaint. Choosing the informal process does not prevent the right to file a formal complaint within the 1-year time period for filing complaints.

Formal Complaints
Formal Complaints may be filed by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039 or the California Community Colleges Chancellor’s Office at 1102 Q Street, Sacramento, CA 95811. Formal complaints must be submitted in writing on the required complaint form. Formal complaints may only be filed by one who alleges they have personally suffered unlawful discrimination/harassment or by one who has learned of such unlawful discrimination in their official capacity as a District faculty member or administrator.

The complaint form is available from the following web sites:

- www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf

Upon receipt of a completed complaint form, the District will conduct an investigation within the time period required by Board Policy and California Code of Regulations, Title 5, Section 59300. Both the complainant and person accused of the conduct will be notified of the investigative findings.

Timeline for Filing a Complaint
Timeline for Filing a Complaint in cases not involving employment discrimination/harassment is within one year of the last date the alleged conduct occurred. Complaints involving employment discrimination/harassment shall be filed within 180 days of the last date the alleged conduct occurred. An extension may be available if knowledge of the facts of the alleged discrimination or violation occurs after the expiration date.

In cases not involving employment related discrimination/harassment, in addition to the State Chancellor’s office cited above, individuals have the right to file a complaint with the following external agency:

- U.S. Department of Education, Office for Civil Rights (OCR)
- 50 Beale Street, Suite 7200
- San Francisco, CA 94105
- (415) 486-5555; http://www.ed.gov

In any case involving employment related discrimination/harassment, individuals have the right to file a complaint with the following external agencies:

- Department of Fair Employment and Housing (DFEH)
- 2101 East 4th Street, Suite 255-B
- Santa Ana District Office
- Santa Ana, CA 92705
- (800) 684-1664  TTY (800) 700-2320; http://www.dfeh.ca.gov/

Equal Employment Opportunity Commission (EEOC)
- 50 Beale Street, Suite 7200
- San Francisco, CA 94105
- (415) 486-5555; http://www.ed.gov

Retaliation
Retaliation against anyone who files a complaint or refers a matter for investigation is unlawful.

Confidentiality
Confidentiality is maintained to the extent possible by law.
FREE RCC Student Email is here!
Offered through Microsoft Windows Live, RCC Mail is available to all new and continuing Riverside Community College students.

RCC Mail keeps students up to date with important college activities, deadlines, and information:
- New programs and services
- Waitlist status
- Class cancellations
- Payment information
- Education record changes

You can also use RCC Mail as your primary email account to stay in touch with classmates, family, and friends.

For more information about the FREE student email at Riverside Community College, go to www.rcc.edu.

Earn College Units for your job!
You can work in any field!
- Become a better employee
- Improve your resume
- Work towards a possible promotion
- Apply your academics to your job
- Learn employment skills that will help you for a lifetime
- Transfer up to 6 units to CSU

Not your typical class!
Call (951) 222-8131 or see the Work Experience section of this class schedule.

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Summer study tour in Turkey
Visit the exciting and beautiful Grand Bazaar in Istanbul, Turkey's capital Ankara, the regions of Cappadocia, Kusadasi, and more.

Cost of all programs includes roundtrip airfare, transfers, residence, orientation materials, field study, and much more. For further information on all Study Abroad programs, please telephone Jan Schall, Coordinator, International Education at (951) 222-8340, or Bill Despres at (951) 222-8438. The Study Abroad Office is located in Quadrangle 100 at Riverside City College, 4800 Magnolia Avenue, Riverside. E-mail jan.schall@rcc.edu or bill.despres@rcc.edu.
Closed Classes Don’t Mean You’re Closed Out.
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