Classes begin June 21
Day, Evening, and Online classes
www.rcc.edu

Fees and non-payment
New registration process
See page 9 for information about dates and times
All class fees must be paid by the stated deadline or students will be dropped from classes. Fee payment deadlines are on pg. 12. Student Financial Aid information is on pages 6 & 89.
Available in alternate formats
¡Aplique en Español por Internet ahora!
Información en español, páginas 18-26

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Riverside City College
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Norco College
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Moreno Valley College
Page 57
Rubidoux Annex
Page 69

Innovative Learning Center, Stokoe Elementary
Page 70
Ben Clark Training Center
Page 71
Open Campus (Online Courses)
Page 75
Health Care Orientations

EMT
June 1, 2010  1:00 pm – 3:00 pm
Ben Clark Training Center
June 7, 2010  11:00 am – 1:00 pm
Ben Clark Training Center
Orientation will be held in the Auditorium at BCTC
(16930 Bundy Ave., Riverside, CA 92518)
Information Line: 951-571-6395

PARAMEDICS
July 12, 2010  1:00 pm – 4:00 pm
BCTC in portable building #L
Paramedic Prep Class dates: (Cost $280 per student)
July 26-29, 2010  8:00 am – 5:00 pm
BCTC EMS Office
August 2-5, 2010  8:00 am – 5:00 pm
BCTC EMS Office

PHLEBOTOMY and CNA
In order to enroll in HET-80 and/or HET-82,
you must attend one of the MANDATORY
ORIENTATIONS:
July 8, 2010  10:30 am – 12:00 pm
July 14, 2010  3:30 pm – 5:00 pm
July 19, 2010  10:00 am – 11:30 am
August 10, 2010  2:00 pm – 3:30 pm
All orientations will be at Moreno Valley College
in HM 129.

Special Funded Programs at Norco College
help transform the lives of our students.

EOPS
Extended Opportunity Programs and Services
EOPS is a comprehensive academic support program
that assists students who face economic and academic
challenges in achieving success in higher education.

CONTACT
Phone: 951-372-7128   E-mail: norco.eops@rcc.edu

CARE
Cooperative Agencies Resources for Education
CARE provides additional support services for EOPS
students 18 years of age or older who are single parents
with at least one child under 14 years of age and are a
current TANF/CalWORKs recipient.

CONTACT
Phone: 951-372-7128   E-mail: norco.eops@rcc.edu

DSP&S
Disabled Student Programs & Services
DSP&S is an academic support program that ensures access
and accommodations to individuals who have educational
limitations due to a documented disability.

CONTACT
Phone: 951-372-7070     www.rcc.edu/services/dsp

STEM Center
(Science, Technology, Engineering and Math Center)
Open to all science, technology, engineering and math
students to provide information and support leading to
university transfer and careers in STEM fields.

Riverside City College
Martin Luther King Building, Rm 222
Tutoring by Faculty and STEM Mentors
Monday & Wednesday:
8:00 am - 7:00 pm
Tuesday & Thursday
8:00 am - 6:00 pm

Inspire
Empower
Transform

Moreno Valley College
16130 Lasselle Street, Moreno Valley, CA 92551
951-571-6292   www.rcc.edu
Career Technical Education Will Put You Back to Work

Earn a degree or certificate in one of over 100 career programs

- Auto
- Welding
- Heating and Air Conditioning
- Computer Science (Engineering)
- Animation
- Graphics
- Film, Television & Video
- Logistics
- Allied Health
- Business
- Computer Information Systems
- Gaming
- Manufacturing

For more information on programs, visit us at rcc.edu or call 951-222-8131
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How to Get Here

[Map of Riverside Community College District colleges and important locations]

www.rcc.edu
Summer session is an excellent opportunity for students to complete a general education course, a prerequisite class or gain new skills. At Riverside Community College District, students can now do so at one of three accredited colleges: Moreno Valley College, Norco College or Riverside City College.

Each RCCD college offers a range of liberal arts and science programs, complemented by special programs tied to the needs of their local communities and area businesses. Students interested in health sciences and emergency services programs will find opportunities at Moreno Valley College. If your interests lie in computer technology, gaming, engineering or manufacturing, Norco College offers several cutting-edge programs. For nursing, business, applied technology, and performing arts, Riverside City College provides many career paths.

In summer session, classes are fast-paced with students completing the required work in just six to eight weeks. RCCD colleges offer day, evening and online schedules to make going to college convenient for traditional students and working adults. Support services such as financial aid, tutoring, disabled student services, and veteran’s affairs are available throughout the term.

If you plan to attend an RCCD college this summer, please complete your application, educational assessment, and registration as early as possible. We anticipate high demand for available classes.

I encourage you to take advantage of the summer session to make progress toward an educational or career goal. Faculty and staff at our colleges look forward to making your experience a successful one.

Gregory Gray
Chancellor

District Mission Statement

Riverside Community College District is dedicated to the success of our students and to the development of the communities we serve. To advance this mission, our colleges and learning centers provide educational and student services to meet the needs and expectations of their unique communities of learners. To support this mission, District Offices provide our colleges with central services and leadership in the areas of advocacy, resource development, and planning.

The Riverside Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. This holds true for all students who are interested in participating in educational programs, including career and technical education programs, and/or extracurricular school activities. Limited English speaking skills will not be a barrier to admission or participation in any programs. Harassment of any employee or student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to the District's Title IX Officer/Section 504/ADA Coordinator.

The Title IX Officer/Section 504/ADA Coordinator for the District is Ms. Chani Beeman, 3845 Market St., Riverside, CA 92501. Telephone Number: (951) 222-8039.

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect classes that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College District website at: www.rcc.edu for a current and comprehensive listing of available classes.

Board of Trustees
Virginia Blumenthal - President
Janet Green - Vice President
Mark Takano - Secretary
Jose Medina - Member
Mary Figueroa - Member
Brianna Duru - Student Trustee, 2009-10
Gregory Gray, RCCD Chancellor
# Calendar for Summer 2010

**6-Week Day Classes:** June 21 - July 29  
**8-Week Evening Classes:** June 21 - August 12  
**8-Week Weekend Classes:** June 26 - August 15

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 30</td>
<td>Summer registration appointments can be found on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>May 24</td>
<td>Registration begins for continuing students who attended in spring 2010. Registration dates are based on the number of completed RCCD units. New and returning students must reapply and register after continuing students.</td>
</tr>
<tr>
<td>May 31</td>
<td>High School Students: Last day application packets are accepted for summer 2010 classes; information and required forms are online at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>June 16</td>
<td>Fee Payment Deadline: Students who registered up through June 16 must pay fees by this date or they will be dropped from unpaid classes.</td>
</tr>
<tr>
<td>June 21</td>
<td>Summer term begins (day and evening classes).</td>
</tr>
<tr>
<td>June 22</td>
<td>Graduation Applications: First day to apply for an associate degree or certificate for summer 2010, fall 2010, winter 2011, or spring 2011. Applications are available online on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>June 26</td>
<td>Summer term begins (weekend classes).</td>
</tr>
<tr>
<td>July 5</td>
<td>Independence Day: Legal holiday and/or classes are not in session.</td>
</tr>
<tr>
<td>July 15</td>
<td>Graduation Applications: Last day to apply for an associate degree or certificate during the summer term. Applications will be accepted again beginning the first day of the fall 2010 term.</td>
</tr>
<tr>
<td>July 29</td>
<td>6-week day classes end.</td>
</tr>
<tr>
<td>August 12</td>
<td>8-week evening classes end.</td>
</tr>
</tbody>
</table>
| August 15  | 8-week weekend classes end.  
Grades are available on WebAdvisor at [www.rcc.edu](http://www.rcc.edu) approximately 5 days after the class ends. If grades are not posted by this time, contact the instructor or the academic department. |

* Add, Drop, & Refund Deadlines  
Refer to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) for add, drop and refund deadlines  
(Click on Class Name/Deadlines)  
or check the Schedule of Classes for add deadlines.

**Note Regarding Fees:**  
STUDENTS WILL BE DROPPED FROM UNPAID CLASSES PER DEADLINES  
(See Step 7)
Steps to Becoming a Student at RCCD~

Step 1 – Apply to RCCD - Page 5
- Online at www.rcc.edu. Help is available at our Admissions Offices.

Step 2 – Apply for Financial Aid - Page 6
- Online at www.fafsa.ed.gov. Help is available at each college location.

Step 3 – Mail Your Transcripts (if needed for credit or prerequisite validation) - Page 6
- Check on WebAdvisor at www.rcc.edu to see if received.
- Fill out a Prerequisite Validation form if you want credit for classes taken at another institution.

Step 4 – Complete Assessment, Orientation and Counseling - Page 7
- RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year.
- Testing dates and times are viewable at www.rccd.edu/services/assessment/dates.cfm.
- To make an appointment or learn more, contact one of the assessment centers and follow the prompts:
  Moreno Valley - (951) 571-6492; Norco - (951) 372-7156; Riverside - (951) 222-8451.
- Online orientation is now available through WebAdvisor at www.rcc.edu.

Step 5 – Activate Your RCCD E-mail Account - Page 8

Step 6 – Register for Classes - Pages 10-11
- Log into WebAdvisor at www.rcc.edu to check your registration date/holds.
- Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor.

Step 7 – Pay Enrollment Fees – Page 12
- Observe deadlines for payment and refunds.
- Students will be dropped for non-payment from unpaid class.

Step 8 – Get Your Free RCCD Student Photo/College ID Card - Page 13

Step 9 – Buy Your Textbooks - Page 13
- Take a copy of your schedule to the bookstore to find out what book you need to purchase for your classes or go online to get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home: www.rccmoreno.bncollege.com
  www.rccnorco.bncollege.com
  www.rcc.bncollege.com

Step 10 – Attend Class the First Day – Page 14
- If enrolled in an online class, go to www.opencampus.com.
- Arrive early to find parking; consider commuting alternatives.
Step 1 – Apply for Admission~
(Para informacion en Español, visite la pagina www.rcc.edu.)

You may apply for admission to RCCD if you:
- Have graduated from high school or
- Have passed the CA High School Proficiency Exam or
- Have passed the GED examination or
- Did not graduate from high school but are 18 years of age or older or
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements or
- Are an international student who has satisfied specific international student admissions requirements.

Who must submit an application?
New or returning students must submit an application. Continuing students do not need to reapply.

When are applications accepted?
We generally begin accepting applications for summer and fall on March 1 and applications for winter and spring on October 1.

High School Students
Policies, procedures and forms are available only on the web at www.rcc.edu. Click on Going to College and then on High School Students.

Deadlines to Submit Documents
Fall Term: Mar 1 – Aug 15
Winter Term: Oct 1 – Nov 30
Spring Term: Oct 1 – Jan 31
Summer Term: Mar 1 – May 31

Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun. Students who plan to continue attending RCCD after exiting high school must submit a new RCCD application as a First-Time Student.

International Students
You must apply for admission through the International Student Program located at Riverside City College. More information is available at (951) 222-8160 or online at www.rcc-int.us.

Students with Limitations
Students with learning, physical, psychological, or other health limitations are encouraged to contact Disabled Student Services at (951) 222-8060.

Summer Term Dates: June 21 - August 15
Summer Application Deadline: Friday, June 11
Late Application Period: June 12 - 20

Apply early for the best selection of classes. Late applications may experience delays in registration and limited class availability.

Apply Online~
Go to www.rcc.edu and click on Going to College*

Processed in 24 hours (weekends and holidays excluded)
Print confirmation page and keep for your records. Do not mail to RCCD.

A welcome letter will be mailed immediately to all applicants with their Student ID number, WebAdvisor user name, and RCCD email address.

*Computers and staff are available in our Admissions lobbies to assist you.
**Step 2 – Apply for Financial Aid**

How to Apply For Financial Assistance in Four Easy Steps!

1. You must have a current admissions application on file with RCCD Admissions and Records Department. You can submit an admissions application online at www.rcc.edu. Make sure your correct social security number is listed on the application. All students are communicated with via RCCD email. You MUST activate your assigned RCCD email account to receive our communications.

2. Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Be sure to list the RCCD Title IV school code #001270 in the school section of the FAFSA application.

3. After RCCD receives your information from the U.S. Department of Education, we will notify you via RCCD email requesting additional document(s) necessary to complete your file. Required documents may also be found on WebAdvisor under Financial Aid - Required Documents. Submit your document(s) in a timely manner to whichever RCCD college you plan to attend.

4. Your financial aid file will be reviewed for eligibility and you will be notified of the results via RCCD email. Once you receive the email notifying you of your award, you will then be able to go to WebAdvisor to view your awards online.

**Important Facts…**

- Need help with your financial aid application? Attend a financial aid FAFSA on the web workshop. Workshop times and locations can be found on our website at www.rcc.edu/studentfinancialservices or in any SFS Office.

- For information on grants, the BOG Waiver, Federal Work-Study, scholarships, loans and workshops, look under “Need Money for College?” in the table of contents or go online to www.rcc.edu/studentfinancialservices for more information.

- Any student who withdraws from all his classes, is dropped by all of his instructors, or receives a 0.00 GPA for the fall, spring and/or summer semester may be subject to repayment of federal financial assistance funds including the Federal Pell Grant, FSEOG Grant, ACG Grant and FFELP Stafford loans. If you have a reduction in units after receiving a disbursement, you may enter into an overaward status which will result in financial assistance funds having to be repaid.

**Step 3 – Mail Your Transcripts**

Please provide official transcripts from any college or high school you have attended if you need to meet prerequisites or want credit for courses taken at another learning institution.

All transcripts should be official, sealed, and printed no more than 90 days/3 months ago. Students who have completed a course at another institution for which they would like credit must fill out a Prerequisite Validation form in order to have coursework on official transcripts validated for math, English or other prerequisites. The form is available in our Counseling Offices and online at www.rcc.edu. Click on Going to College.

<table>
<thead>
<tr>
<th>Mail transcripts to one of the colleges:</th>
<th>Incoming Transcripts</th>
<th>Incoming Transcripts</th>
<th>Incoming Transcripts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Riverside City College</td>
<td>Moreno Valley College</td>
<td>Norco College</td>
<td></td>
</tr>
<tr>
<td>4800 Magnolia Avenue</td>
<td>16130 Lasselle Street</td>
<td>2001 Third Street</td>
<td></td>
</tr>
<tr>
<td>Riverside, CA 92506</td>
<td>Moreno Valley, CA 92551</td>
<td>Norco, CA 92860</td>
<td></td>
</tr>
</tbody>
</table>

You can check the status of incoming transcripts on WebAdvisor at www.rcc.edu
**Step 4 – Complete Assessment, Orientation and Counseling**

If you are a first time student you need to participate in the assessment process if you:

- Plan to earn an associate degree
- Plan to earn a certificate
- Plan to transfer
- Explore career options
- Improve basic skills
- Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the assessment process.

If you have questions about these requirements, please contact Counseling at one of the following locations:
- Moreno Valley - (951) 571-6104
- Norco - (951) 372-7101
- Riverside - (951) 222-8440

**Preparing for Assessment**

To take an assessment a student must:

1. Complete an application for admission.
   - Apply online at [www.rcc.edu](http://www.rcc.edu) and obtain clearance to take an RCCD placement test 24 hours after your application is submitted (not including weekends or holidays).
   - View test details, preparation tips and sample questions online at [www.rcc.edu/services/assessment/testpreparation.cfm](http://www.rcc.edu/services/assessment/testpreparation.cfm).

2. Take RCCD’s placement test.
   - Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID. A state-issued driver's license or federal ID is preferred, but passports and high school ID are also acceptable.
   - The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
   - To ensure a distraction free environment, children are not permitted in the Assessment Center.
   - Food or drink is not permitted in the Assessment Center.

**Veterans:**

Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call one of the following numbers to get started:
- Moreno Valley - (951) 571-6102
- Norco - (951) 372-7102
- Riverside - (951) 222-8607

**Assessment hours and information are posted at:**

[www.rcc.edu/services/assessment/dates.cfm](http://www.rcc.edu/services/assessment/dates.cfm)

or by calling one of our assessment centers:
- Moreno Valley - (951) 571-6492
- Norco - (951) 372-7156
- Riverside - (951) 222-8451

RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, campus and time of year. It is advisable to confirm lab hours before driving to the college.

**What should I do if I am a student with special needs?**

If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your college campus BEFORE you take the assessment test.

**Have Questions about RCCD?**

Visit our website at [www.rcc.edu](http://www.rcc.edu). It contains valuable information on:

- Admission Eligibility
- Athletics
- Counseling
- Disabled Student Services Program
- Financial Aid
- Schedule of Classes
- And much, much more!

**Orientation and Counseling**

Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to college success.

New student orientations conducted by college counselors in a group setting are offered to all incoming students, and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students should go to the earliest orientation session available to get necessary information and to gain an edge on class enrollments.

Once you complete your placement test, an appointment for your orientation/counseling session may be scheduled by calling the Counseling Center.

Students may now complete orientation online through WebAdvisor at [www.rcc.edu](http://www.rcc.edu).

Call today to begin your educational journey at RCCD…
- Moreno Valley - (951) 571-6104
- Norco - (951) 372-7101
- Riverside - (951) 222-8440
As a student of the Riverside Community College District you are provided with free student email via Windows Live by Microsoft; all you need to do is activate it! RCCD email gives you access to important notices, new classes, class changes, wait list status, notices from Student Financial Services, faculty correspondence and more. **Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.**

You should have received your RCCD email address in the mail a few days after applying. You may also find it by going to WebAdvisor and clicking on **What's My Email Address?**

When you activate your account you will be asked to provide an alternate email address in case you forget your RCCD email password and need to be reminded of what it is. If you do not have an alternate or personal email account it is strongly advised that you get one before activating your RCCD email account. Hotmail.com, Yahoo.com and Gmail.com all offer free email accounts.

To activate your email:
1. Go to [mail.live.com](http://mail.live.com) to SIGN IN (not SIGN up) with your RCCD email address. Your temporary password will be your 6-digit date of birth (ex: 061078). You will be asked to change it to a private password.
2. Follow the Microsoft prompts to set up and activate your account. This is where it’s a good idea to be able to provide an alternate email address.
3. You can also forward your RCCD email to another personal email account.

If you need help, view the tutorial at [www.rcc.edu/students/email.cfm](http://www.rcc.edu/students/email.cfm). If you are having difficulty and you cannot resolve your problem using the tutorial visit Admissions & Records or call one of the colleges: Riverside (951) 222-8574 or (951) 222-8601, Moreno Valley (951) 571-6101, or Norco (951) 372-7003. You can also go to the Digital Library at Riverside City College for in-person help.

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email [studenttechhelp@rcc.edu](mailto:studenttechhelp@rcc.edu) for online tutorials or go to the Digital Library at Riverside City College for in-person help.
On April 30, students may go to WebAdvisor at www.rcc.edu to view their registration date and see if they have any holds that may restrict their registration. Please note: Beginning with the summer 2010 term students will be given a date and time to register. Students can register on or after their assigned date and time. Registration dates are available approximately 6-8 weeks before the start of the term. After that time you may find out your registration date approximately 24 hours after your application is processed (weekends and holidays excluded).

And
Register for Classes~

Students can register on WebAdvisor at www.rcc.edu.

Registration begins May 24 for continuing students who attended in spring 2010. Registration date is based on number of completed RCCD units; new and returning students register after continuing students. Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor. If you decide not to attend class and are not dropped from the class, you will receive a “F” in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

Observe Payment Deadlines! Students will be dropped for non-payment from unpaid classes.

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

How to Read the Schedule of Classes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-10</td>
<td>PRECALCULUS</td>
<td>4.00</td>
<td>UNITS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11028</td>
<td>The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)</td>
<td>09:00AM 10:20AM</td>
<td>MW</td>
<td>LFSC 204</td>
<td>G Edward</td>
<td></td>
</tr>
<tr>
<td>11016</td>
<td>06:00PM 08:20PM</td>
<td>TTH</td>
<td>PS 108</td>
<td>L Gayle</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(The above class is an 8-week class. Please note the above dates.)

Students can register on or after their assigned date and time. Registration dates are available approximately 6-8 weeks before the start of the term. After that time you may find out your registration date approximately 24 hours after your application is processed (weekends and holidays excluded).
Registration Worksheet

Things to do before you register...

- Check WebAdvisor for your registration appointment date and to view any holds.
- Complete steps 1-5 in Steps to Becoming a Student at RCCD (available in the Schedule of Classes).
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Ensure that all past-due fees and holds are cleared.
- Be sure your financial aid is processed.

Things to check for as you make your class selections...

- Is the class still open? Check WebAdvisor for open classes and waitlist options (new sections may be added and classes may re-open if students drop). If the class is closed, refer to Adding Classes in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and the Dean of Instruction, and add in person.

Things to know when using WebAdvisor to register...

- To access WebAdvisor go to www.rcc.edu and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You will need your RCCD ID or social security number to access your registration. Click on Log-In Help on the WebAdvisor menu for assistance.
- WebAdvisor is always available except during maintenance.
- Confirm that you are registered for classes.
- Print My Class Schedule from WebAdvisor.
- See Waitlist information on the next page.

<table>
<thead>
<tr>
<th>Section Number</th>
<th>Class Name</th>
<th>Units</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>__ __ __ __ __</td>
<td>__________</td>
<td>__ __</td>
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<td>__ __ __ __ __</td>
<td>__________</td>
<td>__ __</td>
<td>__ __</td>
<td>__ __</td>
</tr>
<tr>
<td>Alternate Class Selections (in case any of your first choice classes are closed)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>__ __ __ __ __</td>
<td>__________</td>
<td>__ __</td>
<td>__ __</td>
<td>__ __</td>
</tr>
</tbody>
</table>

Remember:

- Pay fees (check fee payment deadlines)
  Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You will be dropped from classes if payment is not received by the payment deadline.

- Be sure to check WebAdvisor or your RCCD email to see if there have been changes to scheduled classes prior to the first class meeting.

- Personal email addresses will not be used by RCCD.
  Your RCCD account is the ONLY approved method of formal communication from the District to the student.

- If you waitlist a class and space becomes available, you will be automatically enrolled.
  If you do not intend to remain in the class, you must drop yourself by the drop and refund deadlines.

- Students with Dismissal Contracts must register in person at Admissions.
It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid. Students will be dropped for non-payment from unpaid classes.

**Deadline Dates**
Specific add deadlines are included with the class information in this publication and on WebAdvisor at www.rcc.edu. Refund and drop deadlines can be viewed/printed from WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

**Dropping Classes**
Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student's responsibility to drop classes on WebAdvisor or in person by the deadlines. Failure to drop a class may result in a permanent “F” grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

**Adding Closed Classes**
Make sure to check the deadline to add classes in this publication or on WebAdvisor (click on Class Name and Title).

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor. Authorization codes are not valid on WebAdvisor until the first day of the class.

When registering in person, you must have an authorization code from the instructor. Fees are due at time of registration.

**Waitlists**
Before the beginning of the semester, if a class is closed, you may place your name on a waitlist (if available). If a seat becomes available, you will automatically be added and your student account will be charged with the enrollment fees. Please check your schedule regularly online with WebAdvisor and/or your RCCD email account* to confirm your status. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

Waitlisting ends late in the day on the day prior to the first class meeting. You must drop yourself from the class by the drop and refund deadlines if you do not intend to remain in the class. Students registered from the waitlist must attend the first day of class. Students not registered from the waitlist are encouraged to attend class the first day to see if space is available and the instructor is willing to add them.

You can manage your waitlist on WebAdvisor by doing the following:
- Log in to WebAdvisor at www.rcc.edu
- Click on “Register and Drop Classes”
- Then click on “Manage My Waitlist”

*To activate your RCCD email account –
- Go to www.rcc.edu and click on Students,
- Click the Student Email link on right side of the page.

**Maximum Unit Load**
The maximum number of units a college student may enroll in is 18 for fall/spring and 9 for summer/winter. Students will not be permitted to enroll in more units without authorization from a counselor. The maximum units for high school concurrent students is 8 units for fall/spring and 5 units for summer/winter. High School students will not be permitted to enroll in more units without authorization from the Dean of Admissions and Records or the Dean of Student Services.
Step 7 – Pay Enrollment Fees~

In the event of a fee increase by the state legislature, please refer to the website, www.rcc.edu, for updated information.

What fees will I need to pay?
Any fee may change without notice subject to changes issued by the State of California and/or changes in RCCD Board policies.

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$26 per unit</td>
</tr>
<tr>
<td>Nonresident Tuition and Enrollment Fee</td>
<td>$183 + $26 per unit</td>
</tr>
<tr>
<td>Out-of-Country Nonresident Surcharge</td>
<td>$24 per unit</td>
</tr>
<tr>
<td>Health Services*</td>
<td>$14</td>
</tr>
<tr>
<td>Student Services – ID Card</td>
<td>$2</td>
</tr>
<tr>
<td>Parking Permit – Auto (optional)**</td>
<td>$20</td>
</tr>
<tr>
<td>Parking Permit – Auto (optional-students with Board of Governors Waiver (BOGW))**</td>
<td>$20</td>
</tr>
<tr>
<td>Parking Permit – Motorcycle (optional)</td>
<td>$5</td>
</tr>
</tbody>
</table>

(See Parking in the Table of Contents.)

Audit Fee                                  $15 per unit
PHP-30 First Aid & CPR Fees                $15.50
PHP-42 Life Guard & Water Safety Certification $24
Diploma Fee (see Graduation for application deadlines)  $5
Non-sufficient Funds/Stop-payment Fee      $20

Additional Fees
Some classes require an additional fee for materials, tools, technical and miscellaneous supplies for certain programs (70902(s) of the Educational Code). The charge is noted under the appropriate class. Additional fees must be paid at registration and are not covered by the Board of Governors Waiver (BOGW).

Refunds~

When do I need to drop to receive a refund?
Refund deadlines can be viewed/printed from the WebAdvisor menu at www.rcc.edu. Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card.

Students who drop all classes within the refund period and wish to receive a refund for a parking permit must turn the permit in to Parking Services.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building at Riverside City College.

For questions regarding your account and refunds call (951) 222-8604.

To be sure of a refund, students must drop themselves within refund deadlines.

How do I pay?
1. WebAdvisor: Visa, Master Card, American Express, Discover Card
2. Mail or Drop Boxes: Check or Money Order
   • Norco College: Inside and outside Student Services Building
   • Riverside City College: Outside Admissions and Bradshaw buildings
3. All RCCD Colleges: Cash, Visa, MasterCard, American Express, Discover, Check, or Money Order

Make check or money order payable to ‘RCC’ and be sure to include your RCCD ID.

Summer 2010 Payment Due Dates
Fees are based on when you register in each class. Students WILL BE DROPPED from unpaid classes per deadlines below:

If you register
On or before June 16  
June 16 or you will be dropped for non-payment from unpaid classes beginning at 5:00PM.

June 17 to the end of the term
Enrollment and other fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.

* Fees may be paid on campus up until the end of business hours at each college location. Fees may also be paid online via WebAdvisor at www.rcc.edu.

Payments made online on the deadline date must be completed by 5:00PM. If you decide not to attend class and are not dropped from the class, you will receive an “F” in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

• It is the student’s responsibility to verify that all classes have been added or dropped accordingly.
• Be sure that financial aid is processed prior to registration.
• See the table of contents for Residency for Tuition Purposes and AB540 Non-resident Fee Waiver information.

* Required fee – (Title V state regulations) supports general and emergency services provided by RCCD’s Health Services; not covered by BOGW waiver. Students attending under an approved apprenticeship program are exempt from this fee. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization are exempt from this fee. Students must apply for this waiver by submitting a Health Services Fee Waiver request and supporting documentation to the Health Services office. The Health Services Fee Waiver form can be obtained from Admissions and Records.

** A $3.00 shipping/handling charge applies to online orders.

Refunds~

When do I need to drop to receive a refund?
Refund deadlines can be viewed/printed from the WebAdvisor menu at www.rcc.edu. Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card.

Students who drop all classes within the refund period and wish to receive a refund for a parking permit must turn the permit in to Parking Services.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building at Riverside City College.

For questions regarding your account and refunds call (951) 222-8604.

To be sure of a refund, students must drop themselves within refund deadlines.
When can I get my books?
Books are available approximately two weeks prior to the start of the term. For the best chance at USED books, reserve your texts online.

To receive a refund:
Books must be returned in original condition within the 1st week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

Methods of payment at the bookstore:

- Cash
- Master Card *
- American Express *
- VISA *
- Discover *

Credit Card Policy:
All RCCD bookstores will gladly accept credit cards with a valid RCCD or state-issued ID. If the credit card is not in your name, you MUST have an authorization letter from the card holder with a signature on both the letter and the card as well as your own I.D.

* Student ID number required
Every student who graduates from RCCD with an A.A. or A.S. degree is unique—almost no two take exactly the same courses. But to be educated is to possess some values in common, some shared competencies and modes of thought. Thus all graduates meet a 23-unit general education requirement that gives them broad exposure to ideas and skills outside their own areas of special interest. After successfully completing the GE requirement, all RCCD students should be able to:

**Critical Thinking**
- Analyze and solve complex problems across a range of academic and everyday contexts
- Construct sound arguments and evaluate arguments of others
- Consider and evaluate rival hypotheses
- Recognize and assess evidence from a variety of sources
- Generalize appropriately from specific cases
- Integrate knowledge across a range of contexts
- Identify one’s own and others’ assumptions, biases, and their consequences

**Information Skills**
- Demonstrate computer literacy
- Locate, evaluate, and use information effectively

**Communication Skills**
- Write with precision and clarity to express complex thought
- Read college-level materials with understanding and insight
- Listen thoughtfully and respectfully to the ideas of others
- Speak with precision and clarity to express complex thought

**Breadth of Knowledge**
- Understand the basic content and modes of inquiry of the major knowledge fields
- Analyze experimental results and draw reasonable conclusions from them
- Use the symbols and vocabulary of mathematics to solve problems and communicate results
- Respond to and evaluate artistic expression

**Application of Knowledge**
- Maintain and transfer academic and technical skills to workplace
- Be life-long learners, with ability to acquire and employ new knowledge
- Set goals and devise strategies for personal and professional development and well being

**Global Awareness**
- Demonstrate appreciation for civic responsibility and ethical behavior
- Participate in constructive social interaction
- Demonstrate teamwork skills
- Demonstrate understanding of ethnic, religious, and socioeconomic diversity
- Demonstrate understanding of alternative political, historical, and cultural viewpoints
Continuing @ RCCD~

Continue Taking Classes
All continuing students are assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new admissions application in order to register again.

Continue to see a Counselor
Students should meet with a counselor during their first term to develop a 2-year SEP (Student Educational Plan).

Re-apply for Financial Aid
The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the winter term. The priority filing date is March 2nd of each year. If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the summer term.

Veterans:
Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call (951) 222-8607 to get started or check our website at www.rcc.edu.

Moving on from RCCD~

Apply for Certificates and Diplomas
In order to receive an associate degree or certificate, all RCCD fees must be paid in full. You must submit an application online for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available online at www.rcc.edu. Click on Students, on Admissions and Records, and then on Graduation/Certificate Applications. There is a $5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 9, 2011 must file their degree or certificate applications by April 1, 2011. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2010-2011 year during the following four applications periods:

Deadlines:
- Summer – First day of summer term through July 15 to apply to graduate in summer 2010, fall 2010, winter 2011, spring 2011
- Fall – First day of fall term through October 15 to apply to graduate in fall 2010, winter 2011, spring 2011
- Winter – First day of winter term through February 1 to apply to graduate in winter 2011, spring 2011
- Spring – First day of spring term to April 1 to apply to graduate in spring 2011

Order Transcripts
(now available online at www.rcc.edu)

Unofficial transcripts are also available on Web-Advisor at www.rcc.edu for no fee.

Official transcripts can be ordered on Web-Advisor at www.rcc.edu, by mail (printable forms available on our website), in Admissions (Riverside City College), or in the Student Service Office (Moreno Valley and Norco Colleges). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee for each transcript. All transcripts are mailed first class.

In order to receive a transcript, all RCCD fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. Ordering transcripts on WebAdvisor will always be faster! For more information visit www.rcc.edu or call the Transcripts Office at Riverside City College at (951) 222-8603.

Transcripts only include RCCD coursework.

Transfer to other Institutions
Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college catalog, student handbook, Schedule of Classes, at www.rcc.edu, and in the Transfer/Career Center in Admissions and Counseling. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

Unofficial transcripts are also available on Web-Advisor at www.rcc.edu for no fee.

Official transcripts can be ordered on Web-Advisor at www.rcc.edu, by mail (printable forms available on our website), in Admissions (Riverside City College), or in the Student Service Office (Moreno Valley and Norco Colleges). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee for each transcript. All transcripts are mailed first class.

In order to receive a transcript, all RCCD fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. Ordering transcripts on WebAdvisor will always be faster! For more information visit www.rcc.edu or call the Transcripts Office at Riverside City College at (951) 222-8603.

Transcripts only include RCCD coursework.

www.rcc.edu
Log in to:

- Complete online new student orientation and Student Ed Plan
- View your registration date
- Search and register for classes
- Update your personal profile
- View/print class schedule
- Take the online skills workshop
- Apply for graduation
- View your financial aid award letter
- Pay fees
- Order: transcripts, enrollment verifications, and parking permits
- And much more!

GET CONNECTED @
WWW.RCC.EDU

Need Help?

- Click on Log-in tutorial on the WebAdvisor menu
- See Log In Help to retrieve your username & to reset your password
- You may also click on FAQ for additional information

Email:
studenttechhelp@rcc.edu
admissionsmorenovalley@rcc.edu
admissionsnorco@rcc.edu
admissionsriverside@rcc.edu

Your WebAdvisor user name is the first letter of your first and last name combined with your seven digit RCC ID.

Example: Jane Smith ID# 1234567 = js1234567
Be sure to enter your user name in lower case.

Your temporary password is your six digit birth date. Example: if your birth date is April 02, 1980, your password is 040280.

After logging in your temporary will expire causing you to change your password. Your new password must be 6-9 characters and include both letters and numbers.
Online Services at RCCD~
(Use this sheet to keep track of your username and passwords for all services offered at RCCD.)

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email studenttechhelp@rcc.edu for online tutorials or go to the Digital Library at Riverside City College for in-person help.

Online Application
Access the online application from RCCD homepage at www.rcc.edu.

If it is your first time completing an application, create an account by clicking on New User. Remember to write down your username and password for future reference.

If you have already created an account click on: Returning User

For help retrieving your username or password, click on Log In Help or call 1-800-468-6927

Remember to submit an application every time you miss a major term (fall or spring)
User ID: ____________________  Password: ________________

WebAdvisor
Access WebAdvisor from the RCCD homepage: www.rcc.edu.

Use WebAdvisor to check registration date, search, register, manage your waitlist and drop classes, view financial aid information, order parking permits and transcripts, pay fees and more.

Log In: Click on Log In Help and What's My User ID. Also see: What's My Password. For additional assistance, view the Log In Video.

Your initial password is your 6-digit date of birth (mm/dd/yy).

Once you have logged in, be sure to view the registration video.

If you forget your password you can reset it anytime through Log In Help.
WebAdvisor ID: ________________  Password: ________________

RCCD Email
Activate your RCCD email account immediately and read it often so that you don’t miss important notices! See Step 5 in this publication for more information. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

If you know your RCCD email address (Windows Live ID) you can type in mail.live.com from your browser. Follow the Microsoft prompts to set up and activate your account. Your initial password is your 6-digit birthdate.

If you need help in activating your RCCD email account go to www.rcc.edu, click on Students and then click on Student Email. There is a tutorial there to help you.

If you just need to know your RCCD email address go to www.rcc.edu, click on WebAdvisor, and click on What’s My RCC Email Address?

You may forward your RCCD email to your own personal email account. Log in and click on Options. The tutorial referred to above will help you.
Windows Live ID: ____________________  Password: ________________

Blackboard CE 8
(Open Campus online-based classes)
Access online-based courses from the Open Campus homepage: www.opencampus.com.

• Click the log-in link or
• Click on Credit Course Login (green button).
• Your username: first and last initial w/Student ID (example: md1234567)
• Your password first time logging in: student.

For additional assistance contact the Open Campus Help Desk toll free at 1-866-259-7271 for 24 hour support or check www.opencampus.com for course updates.

If you forget your password, contact the Help Desk to have it reset.
Username: ____________________  Password: ________________
Calendario para el verano 2010

**Clases de 6 Semanas Durante el Día:** 21 de junio a 29 de julio  
**Clases de 8 Semanas Durante la Noche:** 21 de junio a 12 de agosto  
**Clases de 8 Semanas Durante el Fin de Semana:** 26 de junio a 15 de agosto

<table>
<thead>
<tr>
<th>Fecha</th>
<th>Evento</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 de abril</td>
<td>Citas para matricularse/registrarse para el verano se muestran en WebAdvisor en <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>24 de mayo</td>
<td>Matricularse/registrarse en clases para estudiantes que asistieron a RCCD en la primavera 2010—“Continuing Students”. Los días de registración son basadas en el numero de unidades completados en RCCD. Estudiantes Nuevos—“New Students” y estudiantes que han regresado a RCCD después de un tiempo—“Returning Students” necesitan re-aplicar y se matriculan después de “Continuing Students.”</td>
</tr>
<tr>
<td>31 de mayo</td>
<td>Estudiantes de la Secundaria/ “High School”—el último día que se acepta el “paquete de aplicación” para clases de tiempo completo en el verano 2010. Para más información y las formas requeridas vayan al Internet a <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>16 de junio</td>
<td>Plazo de Pagos del Honorario - Estudiantes que se registraron en o antes del 16 de junio deben haber pagado todos los costos o serán retirados de las clases por falta de pagos.</td>
</tr>
<tr>
<td>21 de junio*</td>
<td>Clases empiezan para el semestre del verano 2010 (clases en el día y la tarde).</td>
</tr>
<tr>
<td>26 de junio</td>
<td>Clases empiezan para el semestre del verano 2010 (clases ofrecidas durante el fin de semana).</td>
</tr>
<tr>
<td>5 de julio</td>
<td>Dia de vacación para el verano - no habra clases.</td>
</tr>
<tr>
<td>15 de julio</td>
<td>Aplicaciones para Graduación—Ultimo día para aplicar para una licenciatura de associate degree o un certificado/Certificate durante el semestre del verano. Aplicaciones seran aceptadas otra vez empezando el primer dia del doño.</td>
</tr>
<tr>
<td>29 de julio</td>
<td>Clases de seis semanas se terminan.</td>
</tr>
<tr>
<td>12 de agosto</td>
<td>Clases de ocho semanas se terminan.</td>
</tr>
<tr>
<td>15 de agosto</td>
<td>Clases de ocho semanas ofrecidas durante el fin de semana terminan. Las calificaciones están disponibles en WebAdvisor a <a href="http://www.rcc.edu">www.rcc.edu</a>. Si las calificaciones no aparecen en esta fecha, hay que comunicarse con el/la instructor/a o el departamento académico. Es posible que las calificaciones estén disponible antes de esta fecha, pero el favor de no comunicarse con el/ella antes de esta fecha.</td>
</tr>
</tbody>
</table>

**Fechas de Límite Para Matricularse, Omitir Clases y Reembolsos**  
Hay que confirmar con “WebAdvisor” a www.rcc.edu para fechas de límite para agregar clases, omitir clases, y reembolsos.  
Nota sobre pagos: Es la responsabilidad del estudiante para saber las fechas de límite y/o agregar y omitir clases a tiempo.  
Estudiantes serán retirados de las clases por falta de pagos.
Para empezar en RCCD~

Paso 1: Aplicar a RCCD en la red/Internet a www.rcc.edu. Hay ayuda disponible en la Oficina de Matrícula/Registración (Admissions Office). La aplicación sobre el Internet está disponible en Español.


Paso 3: Llame al Centro de Evaluación Preliminar (Assessment Center) para hacer una cita para completar la Evaluación Preliminar de (ESL) Inglés como Segundo Idioma (PTESL).

- Moreno Valley (951) 571-6492 • Norco (951) 372-7156 • Riverside (951) 222-8451

Paso 4: Llame al Centro de Consejería para hacer una cita para asistir a una sesión (en grupo) de Orientación y Consejería.

- Moreno Valley (951) 571-6104 • Norco (951) 372-7101 • Riverside (951) 222-8440

Paso 5: Revise su propia fecha para registrarse y regístrese en sus clases de (ESL) Inglés Como Segundo Idioma en una de las siguientes maneras:
• Vaya a www.rcc.edu y seleccione ‘WebAdvisor’ (Hay ayuda disponible en el sitio de web)
• Vaya a la Oficina de Matrícula/Registración en cualquier plantel de RCCD—Moreno Valley, Norco y Riverside

Paso 6: Asegurar que paguen todos los costos antes de las fechas de limite. Puede ser retirado por falta de pagos.

Paso 7: Compre sus libros. Se pueden comprar los libros por el Internet en www.rcc.bncollege.com o en la librería del plantel donde se dan sus clases.

Paso 8: Obtenga su identificación estudiantil. Es gratis.

Paso 9: Hay que asistir a sus clases el primer día de clase. Traigan su materia y prepárense para empezar a aprender.
Clases de Inglés como segundo idioma son para personas que tienen conocimiento del Inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco Inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCCD. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?
Usted es elegible para asistir a RCCD si:
- Ha cumplido 18 años de edad o
- Tiene diploma de estudios secundarios o su equivalente (GED) o,
- Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCCD?
Sí, se requiere que los estudiantes tomen el examen PTESL para personas con Inglés limitado. Este examen se usa solamente para asegurar que se inscriban la clase apropiada. El examen es gratis.

¿En cuál clase debo matricularme?
Utilizando los resultados del examen PTESL, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCCD?
Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de Inglés. Se, puede repetir cada clase.

¿Cuándo empiezan las clases?
El día y la hora que empiezan las clases están indicados en el Horario de Clases (Schedule of Classes). Estas revisiones se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerías del colegio: Riverside, Moreno Valley, o Norco.

¿Cómo puedo matricularme?
1. Complete la solicitud que se encuentra al centro del Horario de Clases y traigala o envíe a la Oficina de Matrícula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.

2. Tome el examen PTESL y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejería al 222-8440 para hacer cita.

AB540
Desde el 1° de enero de 2002, la ley AB540 de California permite que todos los estudiantes (menos los extranjeros que no sean inmigrantes) que cumplan con los siguientes requisitos, asistan a las universidades públicas del estado de California, que son los Colegios Comunitarios de California (CCC), las Universidades de California (UC) y las Universidades Estatales de California (CSU).

El estudiante tiene que haber asistido a una escuela secundaria (High School) pública o privada, al menos durante tres años.

El estudiante tiene que haberse graduado de una Escuela Secundaria (High School) de California, o haber terminado el equivalente a esos estudios (por ejemplo haber aprobado el GED o el Examen de Graduación de la Escuela Secundaria de California).

El estudiante tiene que entregar una petición para la excepción con la universidad, incluyendo una declaración legal firmada, en la cual confirma haber cumplido con todos los requisitos.

Los estudiantes que completen 3 años en una escuela de adultos y/o consigan su GED podrían calificar para AB 540 si el Colegio Comunitario/Community College al que desean asistir lo considera equivalente a la Escuela Secundaria (High School).

Los estudiantes no residentes que cumplan con estos requisitos, podrán pagar las mismas cuotas que los residentes; sin embargo no se podrán considerar “residentes” de California.
¿Cuánto cuesta asistir a Riverside Community College District?

El Colegio Comunitario de Riverside (RCCD) cobra por unidad y no por clase. Cada unidad cuesta veintiséis dólares ($26) para residentes de California. Más aparte, residentes de otro estado pagan ciento ochenta y uno dólares ($181) por cada unidad, más veintiséis ($26) dólares si es residente de otro país. Todos los cargos pueden cambiar debido a acción legislativa del estado o a cambios de póliza del Concejo de RCCD. La mayoría de las clases de Inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud
El estado de California requiere que la institución cobre la quota de Servicios de Salud, no importa si el estudiante tiene aseguranzas de salud o no. El costo es diecisiete dólares ($17) por cada semestre de otoño y primavera y catorce dólares ($14) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governors Waiver (BOGW), todavía tienen que pagar la quota de servicios de salud.

Servicios Estudiantiles
La quota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta quota.

¡Riverside Community College District es para usted!

Riverside Community College District (RCCD) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES
Consejeros Académicos-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera-RCCD ofrece asistencia financiera que cubre los gastos de matriculación para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para mas información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera)-EOPS es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del Inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.
### Spanish-Speaking Personnel

**"¡Hola! ¿En que le puedo ayudar?"**

<table>
<thead>
<tr>
<th>Spanish Line</th>
<th>Staff</th>
<th>951-222-8107</th>
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#### ACADEMIC AFFAIRS / ASUNTOS ACADÉMICOS

<table>
<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Tish Chavez</td>
<td>Executive Administrative Assistant</td>
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#### ACADEMIC SUPPORT / APOYO ACADÉMICO

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Marilyn Martinez-Flores Ph.D.</td>
<td>Dean, Academic Support</td>
<td>951-222-8644</td>
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#### ADMISSIONS & RECORDS / DEPARTAMENTO DE REGISTRO Y MATRICULACIÓN

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Michelle Dassow</td>
<td>Student Services Technician</td>
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</tr>
<tr>
<td>Daisy Figueroa</td>
<td>Transcripts</td>
<td>951-222-8603</td>
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<tr>
<td>Johanna Vasquez</td>
<td>Administrative Assistant III</td>
<td>951-222-8538</td>
</tr>
<tr>
<td>Rosa Vargas</td>
<td>Student Services Technician</td>
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#### ADMINISTRATIVE SUPPORT CENTER / CENTRO DE APOYO ADMINISTRATIVO

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Juan Lopez</td>
<td>Admin Support Center Supervisor</td>
<td>951-222-8796</td>
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#### BUSINESS SERVICES / OFICINA DE SERVICIOS FINANCIEROS

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Michelle Davila</td>
<td>Administrative Assistant IV</td>
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#### COLLEGE SAFETY & POLICE / DEPARTAMENTO DE POLICÍA Y SEGURIDAD

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<thead>
<tr>
<th>Name</th>
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<tr>
<td>Mary Varela</td>
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<td>951-222-8502</td>
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#### COUNSELING / OFICINA DE LOS CONSEJEROS

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<tr>
<th>Name</th>
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<tr>
<td>Patricia Avila</td>
<td>Counselor</td>
<td>951-222-8725</td>
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<td>Arturo Dassow</td>
<td>Counselor</td>
<td>951-222-8722</td>
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<tr>
<td>Sinar Lomeli</td>
<td>Adjunct Counselor</td>
<td>951-222-8440</td>
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<tr>
<td>Ashley Martinez</td>
<td>Educational Advisor</td>
<td>951-328-3660</td>
</tr>
<tr>
<td>Lily Martinez</td>
<td>Counseling Clerk</td>
<td>951-222-8812</td>
</tr>
<tr>
<td>Elizabeth Yglecias</td>
<td>Counselor</td>
<td>951-222-8437</td>
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#### COMMUNITY EDUCATION / EDUCACIÓN PARA LA COMUNIDAD

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<th>Name</th>
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<tbody>
<tr>
<td>Irene Reyes</td>
<td>Community Relations Specialist</td>
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#### DISABLED STUDENT SERVICES / SERVICIOS DE ESTUDIANTES CON DISCAPACIDADES

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<tr>
<td>David Dileo</td>
<td>Senior Interpreter</td>
<td>951-328-3681</td>
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<tr>
<td>Department / Departamento</td>
<td>Name</td>
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<tr>
<td>INFORMATION SERVICES</td>
<td>Gloria Aguilar</td>
<td>Administrative Assistant IV</td>
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<td>INSTITUTIONAL RESEARCH</td>
<td>Leeshawn Moore Ph.D.</td>
<td>Institutional Research Specialist</td>
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<tr>
<td>OPEN CAMPUS</td>
<td>Connie Hagar</td>
<td>Educational Technologies Trainer</td>
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<td>OUTREACH</td>
<td>Tony Ortiz</td>
<td>Outreach Specialist</td>
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<td>PUBLIC AFFAIRS</td>
<td>Diana Meza</td>
<td>Community Relations Specialist</td>
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<tr>
<td>RUBIDOUX ANNEX</td>
<td>Claudia Castro</td>
<td>Educational Advisor</td>
</tr>
<tr>
<td>STUDENT FINANCIAL SERVICES</td>
<td>Ana Arriaza</td>
<td>SFS Specialist</td>
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<td></td>
<td>Nelya Castro</td>
<td>SFS Outreach Specialist</td>
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<td></td>
<td>Carmen Campos</td>
<td>Student Employment Specialist</td>
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<td>Monica Delgadillo-Flores</td>
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<td>WORKFORCE PREPARATION</td>
<td>Michael Arellano</td>
<td>Job Development Specialist</td>
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<td></td>
<td>Peggy Gutierrez</td>
<td>ILP Emancipation Coach</td>
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<td></td>
<td>Miguel Contreras</td>
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El propósito del proceso en una resolución informal es permitir que un individuo, el cual cree ha sido ilegalmente discriminado en contra, pueda resolver la situación por medio de un proceso de mediación en lugar de un proceso de queja formal. Típicamente, el proceso informal será invocado cuando haya un simple malentendido, o usted no desee presentar una queja formal. La resolución de una queja informal puede que no requiera más que una aclaración del malentendido o una disculpa por parte del supuesto ofensor y una declaración de que el comportamiento ofensivo cesará. Usted será notificado acerca del resultado de la investigación, del proceso informal, y también será notificado de la resolución propuesta por el Distrito.

Si usted da seguimiento al proceso informal, deberá tomar en cuenta los siguientes puntos importantes:

- Usted tiene derecho a solicitar que los cargos sean resueltos informalmente, durante este tiempo, el Distrito se encargará de hacer lo necesario para solucionar los cargos informalmente.
- Usted no necesita participar en una resolución informal.
- Usted tiene derecho a presentar una queja formal, aún en el caso que anteriormente haya solicitado una resolución informal (mire la parte posterior para el procedimiento a seguir en este caso).
- A usted no se le podrá que confronte o que trate de resolver los problemas con la persona acusada de discriminación ilícita.
- Usted puede presentar una queja basada en el refusó de empleo en la Oficina del Departamento de Educación de Estados Unidos de Derechos Civiles (OCR, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Si su queja es relacionada a empleo, usted puede presentar una queja en la Comisión de Estados Unidos de Igualdad en Oportunidad de Empleo (EEOC, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
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- Están prohibidas las represalias. Si usted siente que están usando represalias en su contra como resultado de haber presentado una queja, por favor pongase en contacto con el Departamento de Diversidad y Recursos Humanos de RCCD.

El propósito de la resolución informal:

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¿QUE SUCEDÉ CUANDO UNA QUEJA FORMAL ES PRESENTADA?
El Distrito entonces conducirá una investigación. A partir de 90 días de haber recibido la queja de la presunta discriminación bajo el Título 5, secciones 59300 et seq., el Distrito completará la investigación y le enviará una copia del reporte investigativo, o un resumen a usted, junto con la notificación de su derecho a apelar la decisión ante la Junta Directiva Escolar del Distrito y la oficina del Rector del Estado. Este reporte es la Determinación Administrativa del Distrito.

DERECHOS DE APELACION DE LA PERSONA AFECTADA
Usted, como persona afectada, tiene derechos que puede ejercer para alegar si usted no está satisfecho con los resultados de la Determinación Administrativa del Distrito. En el momento en que el resumen investigativo y/o el resumen le sea enviado a usted por correo, el oficial responsable del Distrito y/o su designado/a le notificará a usted acerca de los derechos que tiene para solicitar una apelación de la siguiente manera:

TODAS LAS APELACIONES DEBERAN SER HECHAS POR ESCRITO
(El correo electrónico no es un método satisfactorio.)

Primero Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a los Miembros de la Junta Directiva Escolar en el espacio de 15 días del calendario a partir de la fecha en que la Determinación Administrativa fue hecha. Los Miembros de la Junta Directiva Escolar revisarán la queja original, la Determinación Administrativa y la apelación.

Por favor envíe una petición hecha por escrito para poder solicitar una apelación a los Miembros de la Junta Directiva Escolar en el periodo de tiempo indicado, dirigido con atención de:

District Board of Trustees
c/o Diversity, Equity and Compliance
Riverside Community College District
3845 Market Street
Riverside, CA 92501-3244

Los miembros de la Junta Directiva Escolar darán una decisión final del Distrito acerca del asunto en el espacio de 45 días del calendario, después de haber recibido la apelación. Alternativamente, los Miembros de la Junta Directiva Escolar pueden elegir no tomar ninguna acción en el espacio de 45 días del calendario, en este caso la decisión original en cuanto a la Determinación Administrativa será considerada afirmativa y será la decisión final del Distrito en este asunto. Usted recibirá una copia de la decisión final retendida por los Miembros de la Junta Directiva Escolar del Distrito y otra copia será enviada a la oficina del Rector del Estado.

Segundo Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a la oficina del Rector de Colegios Comunitarios de California en cualquier caso que no involucre discriminación relacionada con el empleo, en el espacio de 30 días del calendario a partir de la fecha en que los Miembros de la Junta Directiva Escolar dictamen la Decisión final del Distrito o permitan que la Determinación Administrativa sea la Decisión final al no tomar ninguna acción el el espacio de 45 días del calendario. La apelación debe ser acompañada de una copia de la decisión de los Miembros de la Junta Directiva Escolar del Distrito o evidencia mostrando la fecha en que el afectado solicitó una apelación a la Junta Directiva Escolar del Distrito en el espacio de 45 días del calendario a partir de esa fecha.

En cualquier caso que involucre discriminación con el empleo, usted tiene derecho a solicitar una apelación en el Departamento de Igualdad de Empleo y Vivienda o la Comisión de Estados Unidos de Oportunidad de Igualdad en el empleo.

PARA MÁS INFORMACIÓN CONTACTAR

Director
Diversity, Equity and Compliance
Riverside Community College District
3845 Market Street
Riverside, CA 92501-3244
(951) 222-8039
www.rcc.edu

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684
TTY (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
555 West Beech Street, Suite 504
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

U.S. Department of Education Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

State Chancellor’s Office
California Community Colleges (CCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu
Cómo Denunciar Discriminación u Hostigamiento

La oficina de Diversidad, Igualdad y Cumplimiento (DEC por sus siglas en inglés) del Distrito está disponible para asistir a los estudiantes, profesores, empleados o visitantes con problemas o preguntas relacionadas a la discriminación y hostigamiento. Para mayor información sobre los procedimientos para denunciar o para transferir del Internet una copia del formulario de quejas del Distrito, por favor visite nuestra página web al: www.rcc.edu/administration/dec.cfm o llame al: (951) 222-8039.

Cómo Denunciar
Si usted experimenta o presencia lo que usted cree ser discriminación u hostigamiento ilícito, por favor documento la siguiente información:

- Fecha, hora y ubicación del incidente;
- Nombres e información para ponerse en contacto con personas involucradas y posibles testigos, si se conocen;
- Información detallada referente al/a los incidente(s) que observó;
- Reporte sus preocupaciones y problemas llamando al (951) 222-8039.

La discriminación o el hostigamiento van contra de la misión de la educación superior de RCCD y es contra la ley. La política del Distrito prohíbe las prácticas discriminatorias (reales, percibidas, o por asociación con otras personas) basadas en el/a:
- Identificación de Grupo Étnico • Nacionalidad • Religión • Edad • Sexo/Género
- Raza • Color • Ascendencia • Orientación Sexual • Discapacidad Física o Mental
- O cualquier característica enumerada o definida en la sección 11135 del Código Gubernamental o cualquier característica contenida en la prohibición de crímenes de odio contenidos en la subdivisión (a) de la sección 422.6 del Código Penal.

El Hostigamiento Sexual no tiene cabida en un ambiente académico o de trabajo. RCCD está comprometido a proveer un ambiente positivo y seguro para todos los estudiantes, empleados y visitantes. A continuación hay una lista parcial de actividades de hostigamiento sexual prohibidas:

- Propuestas sexuales indebibles;
- Ofrecimiento de empleo o de beneficios de calificaciones a cambio de favores sexuales;
- Represalias, reales o en forma de amenaza, por no participar;
- Miradas impúdicas; hacer gestos sexuales; o mostrar o exhibir objetos, fotos, caricaturas o carteleros que sugieren sexualidad;
- Hacer difamaciones, bromas o comentarios despectivos, o usar apodos;
- Hacer comentarios sexuales, incluyendo comentarios gráficos, sobre el cuerpo de una persona;
- Usar palabras sexualmente degradantes para describir a una persona; o cartas, notas o invitaciones sugestivas u obscenas;
- Tocar o atacar físicamente, como también impedir o bloquear movimientos.

La Resolución de quejas se puede lograr por un proceso, ya sea formal o informal. La opción del proceso determina la persona que planea la queja. El propósito del proceso de resolución informal es de permitir a la persona que cree que ha sido discriminada ilícitamente o ha sido hostigada sexualmente, resolver el problema a través de un proceso de mediación en lugar de un proceso formal de queja. Típicamente, el proceso informal es utilizado cuando existe un simple malentendido o la persona procura solamente una aclaración del malentendido.

La Resolución informal debe ser revisada por el/la Director(a) de Diversidad, Igualdad y Cumplimiento. Las quejas formales deben reportarse usando un formulario de queja del Distrito disponible en nuestra página web, en la página web del Rector del Estado, o en el departamento de Diversidad y Recursos Humanos. Si se presenta una queja formal, el Distrito conducirá una investigación dentro de los plazos requeridos de acuerdo a la política y la ley. Durante el proceso formal, no se le exigirá a la persona demandante que confronte o resuelva los problemas con la persona acusada de la conducta ilícita.

Las Quejas Informales se pueden citar en la oficina de RCCD DEC del Distrito llamando al (951) 222-8039. Las quejas informales requieren que la persona que reporta la queja lo haga por escrito. Escoger el proceso informal no le impide el derecho a reportar una queja formal durante el periodo que tiene para reportar quejas.

Las Quejas Formales se pueden reportar en la oficina de DEC del Distrito llamando al (951) 222-8039 o a la oficina del Rector del Estado (California Community Colleges Chancellor’s Office, 1102 Q Street, Sacramento, CA 95811). Las quejas formales deben ser presentadas por escrito en el formulario de queja requerida. Las quejas formales pueden ser reportadas solamente por la persona que alega que ha sufrido discriminación u hostigamiento ilícito o por una persona que se ha dado cuenta de esta discriminación u hostigamiento ilícito en su capacidad oficial de maestro o administrador del Distrito.

El formulario de queja esta disponible en las siguientes páginas web:

- www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf

Cuando se reciba el formulario completo, el Distrito conducirá una investigación dentro del tiempo requerido por las políticas de Distrito y la sección 59300 del Título 5 del Código de Regulaciones de California. El demandante y la persona acusada de la conducta recibirán notificación de los resultados de la investigación.

El Plazo para Reportar una Queja en casos que no involucran discriminación u hostigamiento en el empleo es dentro de un año de la última fecha en que ocurrió la conducta presunta. Quejas que involucran discriminación u hostigamiento en el empleo se reportarán dentro de 180 días de la última fecha en que ocurrió la conducta presunta. Una extensión puede estar disponible si el conocimiento de los hechos de la presentación de la queja subyacente ocurrió después de la fecha de caducidad.

En casos donde no se involucran discriminación u hostigamiento relacionados con el empleo, además de la oficina del Rector del Estado arriba mencionada, tiene el derecho a reportar una queja con las siguientes agencias externas:

- U.S. Department of Education, Office of Civil Rights (OCR)
  50 Beale Street, Suite 7200
  San Francisco, CA 94105
  (415) 486-5555
  www.ed.gov

En casos donde se involucran discriminación u hostigamiento relacionados con el empleo, tiene el derecho de reportar una queja con las siguientes agencias externas:

- Department of Fair Employment and Housing (DFEH)
  Santa Ana District Office
  2101 East 4th Street, Suite 255-B
  Santa Ana, CA 92705
  (800) 884-1684
  www.dfeh.ca.gov

- Equal Employment Opportunity Commission (EEOC)
  555 West Beech Street, Suite 504
  San Diego, CA 92101
  (800) 669-4000
  www.eeoc.gov

Las Represalias en contra de cualquier persona que presente una queja de discriminación u hostigamiento, o refiera el asunto para investigación, son ilegales.

La Confidencialidad se mantiene hasta la medida que sea posible por ley.
RIVERSIDE

MISSION STATEMENT

Riverside City College provides an affordable, high-quality education, including comprehensive student services and community programs, by empowering and supporting a diverse community of learners as they work toward individual achievement and life-long learning. To help students achieve their goals, the College offers tutorial and supplemental instruction, pre-college courses, transfer programs, career preparation, and technical programs leading to certificates or associate degrees. Based on a learner-centered philosophy, the College fosters critical thinking, develops information and communication skills, expands the breadth and application of knowledge, and promotes community and global awareness.

ACCOUNTING

ACC-1A  PRINCIPLES OF ACCOUNTING I  3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors.
• PREREQUISITE: None.
• ADVISORY: BUS-20.

ACC-1B  PRINCIPLES OF ACCOUNTING II  3.00 UNITS
A study of managerial accounting principles and information systems.
• PREREQUISITE: ACC-1A.

ADMINISTRATION OF JUSTICE

ADJ-1  INTRO ADMIN OF JUSTICE  3.00 UNITS
The history and philosophy of administration of justice in America.
• PREREQUISITE: None.

ADJ-2  PRINCIPLES OF JUSTICE SYSTEM  3.00 UNITS
The role and responsibilities of each segment in the administration of justice system.
• PREREQUISITE: None.

IN AN EFFORT TO PROMOTE HEALTHY LIFESTYLES, RIVERSIDE CITY COLLEGE HAS BEEN IDENTIFIED AS A NON-SMOKING, SMOKES-FREE ENVIRONMENT.
AMERICAN SIGN LANGUAGE COURSES

1. If you have taken American Sign Language in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.

2. If you have acquired knowledge of American Sign Language outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

AMERICAN SIGN LANGUAGE

AM-1  AMERICAN SIGN LANGUAGE I  4.00 UNITS
Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of deaf people.
• PREREQUISITE: None.

EVENING
45528  06:00PM 08:15PM MTWTH QD 218 M Kurs
06/21/10 08/12/10
The above section has an additional 18 hours laboratory by arrangement.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

ENROLLMENT GUIDELINES:
AMERICAN SIGN LANGUAGE COURSES

1. If you have taken American Sign Language in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.

2. If you have acquired knowledge of American Sign Language outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

AMERICAN SIGN LANGUAGE

AM-1  AMERICAN SIGN LANGUAGE I  4.00 UNITS
Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of deaf people.
• PREREQUISITE: None.

EVENING
45528  06:00PM 08:15PM MTWTH QD 218 M Kurs
06/21/10 08/12/10
The above section has an additional 18 hours laboratory by arrangement.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>ART-30</td>
<td>3.00</td>
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<tr>
<td>ART-44</td>
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<td>AUT-53A</td>
<td>4.00</td>
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</tr>
<tr>
<td>AUT-72</td>
<td>4.00</td>
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</tbody>
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**BIOLOGY**

**BIO-1  GENERAL BIOLOGY  4.00 UNITS**
A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- **PREREQUISITE:** None.
- **ADVISORY:** None.

- **ART-50  AUTOMOTIVE PRINCIPLE  4.00 UNITS**
General theory, component identification and basic functions of the modern automobile.

- **PREREQUISITE:** None.
- **EVENING**

- **ART-53A  AUTO CHASSIS & ALIGNMENT  4.00 UNITS**
Automotive chassis, components, their wear, malfunction diagnosis and corrective procedures.

- **PREREQUISITE:** AUT-50 or AUB-50.

- **AUTO-2  FORD APPLIED ELECTRONICS  4.00 UNITS**
Advanced Ford automotive computer controls as they relate to specific body electronic systems, and theory, operation, diagnosis and repair of Ford automotive climate control systems.

- **PREREQUISITE:** AUT-71 or 40.
- **LIMITATION ON ENROLLMENT:** Sponsorship by a Ford, Lincoln/Mercury or Mazda dealership, or approved Ford repair facility.

- **BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal or Real Estate**

- **BUS-10  INTRO TO BUSINESS  3.00 UNITS**
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

- **BIO-10  INTRO TO BIOLOGY  3.00 UNITS**
A descriptive survey of the solar system: history and methods of astronomy.

- **PREREQUISITE:** None.
- **ADVISORY:** None.

- **BUS-16A  BUSINESS LAW I  3.00 UNITS**
Legal and ethical environment of business torts, contracts, sales and principles of employment.

- **PREREQUISITE:** None.

- **BUS-20  BUSINESS MATH  3.00 UNITS**
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- **PREREQUISITE:** None.

- **BUS-22  MGMT COMMUNICATIONS  3.00 UNITS**
Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- **PREREQUISITE:** None.
- **ADVISORY:** CAT-30.

- **WWW.OPENCAMPUS.COM**
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **WWW.OPENCAMPUS.COM**
The above section is a web-enhanced class. Internet access may be required.

- **WWW.OPENCAMPUS.COM**
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

- **WWW.OPENCAMPUS.COM**
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

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The above section is an online class. Computer with Internet access required. See www.opencampus.com.
CHEMISTRY

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

CHE-1A GENERAL CHEMISTRY I 5.00 UNITS

Simple chemical systems—gas laws, weight relations, thermodynamics, atomic structure and bonding.

- PREREQUISITE: CHE-2A or 3 and MAT-35.

Code	Hours	Days	Room	Instructor
45694 12:15PM 02:30PM MTWTH PS 203 E Kime-Hunt
06/21/10 07/29/10 Last day to add: 06/25/10

The above section requires concurrent lab enrollment. Select from labs listed below.

LABS:
45696 07:35AM 12:05PM MTWTH PS 205 D Bernier
06/21/10 07/29/10 Last day to add: 06/25/10
45695 02:30PM 07:00PM MTWTH PS 205 E Kime-Hunt
06/21/10 07/29/10 Last day to add: 06/25/10

CHE-1B GENERAL CHEMISTRY II 5.00 UNITS

Sequel to CHE-1A: reaction rates, equilibrium, acid-base, thermodynamics, electrochemistry, nuclear, inorganic and organic chemistry.

- PREREQUISITE: CHE-1A or 1AH.

Code	Hours	Days	Room	Instructor
45697 10:00AM 12:15PM MTWTH PS 202 B Grey
12:30PM 05:00PM MTWTH PS 206 B Grey
06/21/10 07/29/10 Last day to add: 06/25/10

The above section requires concurrent lab enrollment. Select from labs listed below.

LABS:
45698 03:00PM 05:15PM MTWTH PS 203 J Williamson
06/21/10 07/29/10 Last day to add: 06/25/10

The above section requires concurrent lab enrollment. Select from labs listed below.

EVENING
45699 09:50AM 12:05PM MTWTH PS 203 P Richardson
06/21/10 07/29/10 Last day to add: 06/25/10

The above section requires concurrent lab enrollment. Select from labs listed below.

LABS:
45702 07:35AM 09:50AM MTWTH PS 207 P Richardson
06/21/10 07/29/10 Last day to add: 06/25/10
45700 12:35PM 02:50PM MTWTH PS 207 J Williamson
06/21/10 07/29/10 Last day to add: 06/25/10

EVENING
45701 06:00PM 08:15PM MTWTH PS 207 T Muleta
06/21/10 07/29/10 Last day to add: 06/25/10

COMPUTER APPLICATIONS/OFFICE

CAT-90 WORD FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-90)

- PREREQUISITE: None.
- ADVISORY: Typing knowledge/skills of at least 40 wpm.

ONLINE
45507
06/21/10 08/12/10 Last day to add: 06/28/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- PREREQUISITE: None.

ONLINE
45509
06/21/10 08/12/10 Last day to add: 07/28/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Most Computer Applications/Office and Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

COMPUTER INFORMATION SYSTEMS

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- PREREQUISITE: None.

EVENING
45538 06:00PM 09:20PM M BE 200 J Cregg
06/21/10 08/11/10 Last day to add: 06/25/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

45539 06:00PM 09:20PM W BE 200 J Cregg
06/21/10 08/11/10 Last day to add: 06/27/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE
45704
06/21/10 08/12/10 Last day to add: 06/28/10
The above section is an online class. Computer with Internet access required. See www.openccampus.com.

CIS-2 FNDMTLS SYSTEM ANALYSIS 3.00 UNITS

Structured analysis of user requirements related to information systems, for eventual design/development of the system. (Same as CSC-2)

- PREREQUISITE: None.

ONLINE
45708
06/21/10 08/12/10 Last day to add: 06/28/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home! www.rcc.bncollege.com
CIS-5
PROGRAM LOGIC USING C++ 3.00 UNITS
Introduction to computer programming for gaming, business, scientific and mathematical applications using C++. (Same as CSC-2)
• PREREQUISITE: None.
• ADVISORY: CIS-1A.

EVENING
45540 06:00PM 09:20PM T BE 200 M Lehr
6/22/10 08/12/10 Last day to add: 06/26/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-12
PHP DYNAMIC WEB SITE PROGRAM 3.00 UNITS
Introduction to dynamic web site programming using PHP, featuring database-driven applications such as user registration, content management, and e-commerce.
• PREREQUISITE: None.
• ADVISORY: Programming fundamentals such as in CIS-5 or 14A, and familiarity with HTML such as in CIS-72A or 14A.

EVENING
45537 6:00PM 09:20PM W BE 208 M Lehr
6/21/10 08/11/10 Last day to add: 06/27/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-14A
WEB PROGRAMMING: JAVASCRIPT 3.00 UNITS
Introduction to JavaScript programming with World Wide Web applications including image rollovers, browser windows, forms, cookies and Dynamic HTML.
• PREREQUISITE: None.
• ADVISORY: Previous programming experience and knowledge of HTML, CIS-5 and CIS-72A.

EVENING
45027 6:00PM 09:20PM M BE 208 M Lehr
6/21/10 08/11/10 Last day to add: 07/09/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-62
MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros. (Same as CSC-62)
• PREREQUISITE: None.

ONLINE
45026 06/21/10 08/12/10 Last day to add: 06/28/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

COMPUTER LAB HOURS: RIVERSIDE (MLK 219)
Monday: 7:30AM - 8:00PM
Tuesday-Thursday: 7:30AM - 6:00PM
Friday - Sunday: CLOSED
RIVERSIDE (MLK 219)

COSMETOLOGY
This is a specialized program. For information regarding entry into the program go to www.rcc.edu/cosmetology or call 222-8185.

COS-60A
BEGINNING COS CONCEPTS 11.00 UNITS
Beginning in-depth study of the field of cosmetology and related sciences designed to prepare students to acquire entry-level job positions upon completion of the entire program and a license by the State of California.
• PREREQUISITE: None. Courses will be taken in alphabetical sequence regardless which semester enrollment begins. (The student is required to purchase a selected tool/supply kit and textbooks at the first semester meeting. Check with the Cosmetology Department for the current cost.)

45000 08:00AM 10:34AM MTWTF COSM 205 N Rodriguez
10:34AM 12:00PM MTWTF COSM 207
12:30PM 04:30PM MTWTF COSM 207

COS-60B
LEVEL II COS CONCEPTS 10.50 UNITS
An in-depth study of the field of Cosmetology and related sciences to prepare students to acquire entry-level job positions upon completion of the entire program and a license by the State of California.
• PREREQUISITE: COS-60A.

45001 08:00AM 12:00PM MTWTF COSM 107 M Brown
12:30PM 04:30PM MTWTF COSM 107
06/01/10 07/29/10 Last day to add: 06/08/10

EVENING
45543 05:30PM 10:30PM MTWTF COSM 207 J Seniguar
06/17/10 08/25/10 Last day to add: 06/04/10

COS-60C
LEVEL III COS CONCEPTS 10.00 UNITS
An in-depth study of the field of cosmetology and related sciences for entry level job skills.
• PREREQUISITE: COS-60B.

45002 08:00AM 12:00PM MTWTF COSM 106 S Summers
12:30PM 04:30PM MTWTF COSM 106
06/01/10 07/29/10 Last day to add: 06/08/10

EVENING
45544 05:30PM 10:30PM MTWTF COSM 107 R Kessler
06/17/10 08/25/10 Last day to add: 06/04/10

COS-60D
LEVEL IV COS CONCEPTS 8.00 UNITS
An in-depth study of the field of cosmetology and related sciences for entry level job skills.
• PREREQUISITE: COS-60C.

45044 08:00AM 12:00PM MTWTF COSM 104 C Willie
12:30PM 04:30PM MTWTF COSM 104
06/01/10 07/29/10 Last day to add: 06/08/10

EVENING
45007 05:30PM 10:30PM MTWTF COSM 106 J Seniguar
05/17/10 08/25/10 Last day to add: 06/04/10

COS-60E
LEVEL V COS CONCEPTS 8.00 UNITS
An in-depth study of the field of cosmetology and related sciences for entry level job skills.
• PREREQUISITE: COS-60D.

45004 08:00AM 04:30PM WTHF COSM 104 C Willie
06/01/10 07/29/10 Last day to add: 07/29/10

EVENING
45006 05:30PM 10:30PM TWTH COSM 107 J Seniguar
05/17/10 08/25/10 Last day to add: 08/25/10

COS-801
LEVEL I COSMETOLOGY CONCEPTS 0.00 UNITS
This class is designed to enable students to complete, in a laboratory setting, the requirements needed to qualify for the state licensing examination.
• PREREQUISITE: COS-60E or 60E2.

45004 08:00AM 04:30PM WTHF COSM 104 C Willie
06/01/10 07/29/10 Last day to add: 07/29/10

EVENING
45006 05:30PM 10:30PM TWTH COSM 107 J Seniguar
05/17/10 08/25/10 Last day to add: 08/25/10

COS-811
COS TEACHER TRAINING 0.00 UNITS
This class is designed to enable students to complete, in a laboratory setting, the requirements needed to qualify for the local teacher-training certificate.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Completion of COS-61B.

45709 04:30PM 10:30PM MTWTF COSM 205 P Westbrook
06/08/10 07/29/10 Last day to add: 07/29/10

CULINARY ARTS

CUL-20
FUNDAMENTALS OF BAKING I 2.00 UNITS
Principles and techniques of essential ingredients, temperature and handling of baked goods. To cover the cost of baking materials and supplies, a non-refundable lab fee of $65.00 will be collected at registration.
• PREREQUISITE: None.

EVENING
45546 05:30PM 08:50PM MW CULN ACAD M Williams
06/21/10 08/11/10 Last day to add: 06/25/10

The above section meets at the Culinary Academy, 1155 Spruce St., Riverside.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>45710</td>
<td>3.00 units</td>
<td>MTWTH</td>
<td>PLTS 101</td>
<td>S Roginski</td>
</tr>
<tr>
<td>45714</td>
<td>1.00 units</td>
<td>MTWTH</td>
<td>PLTS 101</td>
<td>S Roginski</td>
</tr>
<tr>
<td>45055</td>
<td>1.00 units</td>
<td>MW</td>
<td>HG 102</td>
<td>R Chenoweth</td>
</tr>
<tr>
<td>45056</td>
<td>1.00 units</td>
<td>TTH</td>
<td>HG 102</td>
<td>J Waggoner</td>
</tr>
<tr>
<td>45057</td>
<td>1.00 units</td>
<td>TTH</td>
<td>HG 102</td>
<td>B Brasier</td>
</tr>
<tr>
<td>45049</td>
<td>0.50 units</td>
<td>TTH</td>
<td>HG 102</td>
<td>M Flyr</td>
</tr>
</tbody>
</table>

### DANCE
- **DAN-6 DANCE APPRECIATION** 3.00 UNITS
  - A non-technical course leading to the appreciation and understanding of dance as communication, entertainment and art.
  - **PREREQUISITE:** None.
  - 45710 12:35PM 02:50PM MTWTH PLTS 101 S Roginski 06/21/10 07/29/10 Last day to add: 06/25/10
  - **LIMITATION ON ENROLLMENT:** Audition on or before the first class meeting.

- **DAN-D14 DANCE REPertoire, JAZZ** 1.00 UNITS
  - Develops concert repertoire in the genre of jazz, as choreographed by a visiting guest artist or resident dance faculty.
  - **PREREQUISITE:** None.
  - 45714 03:00PM 05:15PM MT 06/21/10 07/29/10 Last day to add: 06/25/10
  - The above section is taught in conjunction with the Summer Conservatory.

### EARLY CHILDHOOD EDUCATION
- **EAR-20 CHILD DEVELOPMENT** 3.00 UNITS
  - A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.
  - **PREREQUISITE:** None.
  - 45048 10:00AM 12:15PM MTWTH STOK E102 F Bringham 06/21/10 07/29/10 Last day to add: 06/25/10
  - The above section meets at Stokoe Elementary School, 4501 Ambis Dr., Riverside.

- **EAR-24 CREATIVE ACTIVITIES** 3.00 UNITS
  - Integration of creative activity into various aspects of the curriculum.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-1A and MAT-52.

### ECONOMICS
- **ECO-7 MACROECONOMICS** 3.00 UNITS
  - Economic theory and analysis as applied to the U.S. economy as a whole.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-1A and MAT-52.
  - 45723 06/21/10 07/29/10 Last day to add: 06/26/10
  - The above section is taught in conjunction with the Summer Conservatory.

- **ECO-8 MICROECONOMICS** 3.00 UNITS
  - Economic theory and analysis applied to consumer and producer behavior in markets.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-1A and MAT-52.
  - 45039 06/21/10 07/29/10 Last day to add: 06/26/10
  - The above section is taught in conjunction with the Summer Conservatory.

### EARLY ECONOMICS
- **EAr-20 ChilD DeveloPment** 3.00 UNITS
  - Provides caregivers the components of quality care and education for children ages 0-3.
  - **PREREQUISITE:** None.
  - **ADVISORY:** EAR-20.
  - 45049 10:00AM 12:15PM MTWTH ECER 9 M Flyr 06/21/10 07/29/10 Last day to add: 06/25/10

### WORK EXPERIENCE
- **Work Experience is available for Early Childhood Education. Please refer to the Work Experience section for more information.**

### WARNING
- **WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
## Placement Guidelines: English Composition Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</table>

### ENGLISH 1A
One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

### ENGLISH 1B
A grade of C or better in ENG-1A.

### ENGLISH 50
One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

**ENGLISH 60A:**
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See “Moving through English” for more details.

---

## ENGLISH

### ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>45730</td>
<td>06:00AM-09:00AM</td>
<td>MTWTH</td>
<td>QD 103</td>
<td>J Anguiano</td>
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<td>06:21/10 07/29/10</td>
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<tr>
<td>45732</td>
<td>10:00AM-01:00PM</td>
<td>MTWTH</td>
<td>QD 103</td>
<td>S Acharya</td>
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<td>06:21/10 07/29/10</td>
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<tr>
<td>45736</td>
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<td>MTWTH</td>
<td>RXHS P5</td>
<td>K Herr</td>
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The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

### EVENING

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<td>45734</td>
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<td>MTWTH</td>
<td>QD 103</td>
<td>T Korson</td>
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<td>06:21/10 07/29/10</td>
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</table>

### ONLINE

The online sections below have an 18 hour ON-CAMPUS laboratory requirement to be arranged. Computer with Internet access required. See www.opencampus.com.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>45728</td>
<td>06:21/10 07/29/10</td>
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<td>B Osgood-Treston</td>
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<td>45729</td>
<td>06:21/10 07/29/10</td>
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<td>B Osgood-Treston</td>
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</table>

### ENG-1B CRITICAL THINKING/Writing 4.00 UNITS

Through a study of argument and literature, this course develops students’ critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>45739</td>
<td>06:00AM-09:00AM</td>
<td>MTWTH</td>
<td>QD 102</td>
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<td>45737</td>
<td>10:00AM-01:00PM</td>
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### EVENING

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<th>Instructor</th>
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### ENG 60A1-4 are courses that students may add any Monday or Wednesday. Students attend class Monday and Wednesday during any of the following times: 8:00-9:52AM or 1:30-3:22PM or 3:30-5:22PM. For more information call 222-8648.

### ENG-60A ENGL FUND: SENTENCE STRUCTURE 1.00 UNITS

This course instills basic sentence structure skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>45728</td>
<td>06:00AM-09:00AM</td>
<td>MTWTH</td>
<td>QD 123</td>
<td>L Howard</td>
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<td>45751</td>
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<td>QD 26</td>
<td>A Chatterjee</td>
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<td>06:21/10 07/29/10</td>
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</table>

### ENG-60A2 ENGL FUND: SENTENCE STRUCTURE 1.00 UNITS

This course instills basic sentence structure skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>45730</td>
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<td>45744</td>
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<td>QD 106</td>
<td>J Sullivan</td>
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<td>45750</td>
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<td>STOK D118</td>
<td>L Sarigiani</td>
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<td>06/21/10 07/29/10</td>
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</table>

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

### EVENING

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<tr>
<td>45746</td>
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<td>QD 212</td>
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### ONLINE

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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
<td>45749</td>
<td>06:00AM-08:15PM</td>
<td>MTWTH</td>
<td>QD 115</td>
<td>D Ramseyer</td>
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<td>06/21/10 08/12/10</td>
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### ENGLISH COMPOSITION COURSES

### ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** REA-82 or qualifying preparation score.

All sections of ENG-50 have an 18 hour ON-CAMPUS laboratory requirement to be arranged.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>ENG-60A2</td>
<td>ENGL FUND: GRAMMAR AND USAGE 1.00 UNITS</td>
<td>06/21/10 07/29/10</td>
<td>MTWTH</td>
<td>QD 205</td>
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<tr>
<td>ENG-60A3</td>
<td>ENGL FUND: MECHANICS AND SPELL 1.00 UNITS</td>
<td>06/21/10 07/29/10</td>
<td>MTWTH</td>
<td>QD 205</td>
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</tbody>
</table>

This course instills basic grammar and usage skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- PREREQUISITE: None.

**ESL-53** INTERMED WRITING/GRAMMAR 4.00 UNITS

- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-52.

**ESL-54** HIGH-INTERMED WRITING/GRAMMAR 5.00 UNITS

- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-53.

**ESL-55** ADVANCED WRITING/GRAMMAR 5.00 UNITS

- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

**ESL-92** INTERMED ORAL COMMUNICATION 3.00 UNITS

- ADVISORY: Concurrent enrollment in ESL-53 or 54.

---

**ESL ONE-STOP**

We offer “ESL One-Stop” sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at [www.rcc.edu/services/assessment/dates.cfm](http://www.rcc.edu/services/assessment/dates.cfm). Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Riverside City College: Call 951-222-8451 for an appointment.

---

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
# Film, Television and Video

**FTV-67**  Intro Video Production  2.00 Units
Introduction to the video production process and equipment including camcorders and editing equipment. Intended for career exploration and for non-majors.

- **PREREQUISITE:** None.

**EVENING**
45561  05:30PM 08:50PM MW LN 101 Staff
06/21/10 08/11/10 Last day to add: 06/25/10

**FTV-68**  Story Development Process  3.00 Units
An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.

- **PREREQUISITE:** None.

**ONLINE**
45562  M Skerbelis
06/21/10 08/12/10 Last day to add: 06/29/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**FTV-69**  Script Supervising-Film, Television  3.00 Units
Introduction to the theory and practice of script supervising for film and television production.

- **PREREQUISITE:** None.

45066  K Eaton
Last day to add: 06/29/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

---

## English as a Second Language

<table>
<thead>
<tr>
<th>Oral Communication</th>
<th>Reading &amp; Vocabulary</th>
<th>Writing &amp; Grammar</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL-91 Beginning</td>
<td>ESL-71 Basic</td>
<td>ESL-51 Basic</td>
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<tr>
<td>ESL-92 Intermediate</td>
<td>ESL-72 Intermediate</td>
<td>ESL-52 Low Intermediate</td>
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<tr>
<td>ESL-93** Advanced</td>
<td>ESL-73** High Intermediate</td>
<td>ESL-53 Intermediate</td>
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<td>ESL-54* High Intermediate</td>
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<td>ESL-55* Advanced</td>
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</tbody>
</table>

* Indicates UC/CSU transferable course
** Associate Degree applicable only

Shaded areas indicate possible course placements

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## Moving through English, ESL and Reading

### English Composition

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<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>ENG-60A</td>
<td>Fundamentals: Sentence to Paragraph</td>
<td></td>
</tr>
<tr>
<td>ENG-60B</td>
<td>Fundamentals: Paragraph to Essay</td>
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<tr>
<td>ENG-50</td>
<td>Basic Composition</td>
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<tr>
<td>ENG-57</td>
<td>Optional non-transferable</td>
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<tr>
<td>ENG-1A*</td>
<td>Composition</td>
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<tr>
<td>ENG-18*</td>
<td>Critical Thinking &amp; Writing</td>
<td></td>
</tr>
</tbody>
</table>

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## Enrollment Guidelines:

**French Courses**

1. If you have taken French in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.

2. If you have acquired knowledge of French outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

---

**French**

Do you need information on how to validate your prerequisite? Call the Prerequisite Hotline at 222-8808. (For Chemistry and Foreign Languages Only.)

**FRE-1**  FRENCH 1  5.00 Units
Develops basic skills in understanding, reading, communicating and writing in French.

- **PREREQUISITE:** None.

45768  01:30PM 05:15PM MW OD 202 R Sarkis
06/21/10 07/29/10 Last day to add: 06/25/10
The above section is a hybrid class and has an additional 18 hours laboratory by arrangement. Computer with Internet access required. See www.opencampus.com.

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**ESL**

<table>
<thead>
<tr>
<th>Reading</th>
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<tbody>
<tr>
<td>REA-81</td>
<td>Reading Level I</td>
<td></td>
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<tr>
<td>REA-82</td>
<td>Reading Level II</td>
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<tr>
<td>REA-83</td>
<td>Reading Level III</td>
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</tbody>
</table>

It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.
RIVERSIDE

Get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home! www.rcc.bncollege.com

2010 Summer

GEOGRAPHY
GEG-1  PHYSICAL GEOGRAPHY  3.00 UNITS
The interacting physical processes of air, water, land, and life which impact Earth's surface.
  • PREREQUISITE: None.
  • ADVISORY: Qualification for ENG-1A.
45769  07:35AM 09:50AM MTWTH BE 106 L Dean
  06/21/10 07/29/10 Last day to add: 06/25/10
GEG-1L  PHYSICAL GEOGRAPHY LAB  1.00 UNITS
Practical application of physical geography principles through geographically
  • PREREQUISITE: None.
  • COREQUISITE: Concurrent enrollment in or prior completion of GEG-1.
45770  10:00AM 12:15PM MTWTH BE 106 L Dean
  06/21/10 07/29/10 Last day to add: 06/25/10

GRAPHICS TECHNOLOGY – See Applied
Digital Media and Printing

GUIDANCE
GUI-47  CAREER EXPLOR/LIFE PLANNING  3.00 UNITS
Designed to assist those students considering the transition of a career
change or undecided about the selection of a college transfer major. Required
materials fee will be charged to the student and is not covered by BOGW.
  • PREREQUISITE: None.
45774  09:00AM 11:50AM MTWTH LVKN F5 Staff
  06/14/10 07/15/10 Last day to add: 06/16/10
The above section is designed for students in the Gateway to College Program.
45775  09:00AM 11:50AM MTWTH LVKN F6 Staff
  06/14/10 07/15/10 Last day to add: 06/16/10
The above section is designed for students in the Gateway to College Program.

HEALTH SCIENCE
HES-1  HEALTH SCIENCE  3.00 UNITS
Study of prevention of disease. Satisfies California certification for drug,
alcohol, tobacco and nutrition.
  • PREREQUISITE: None.
45778  08:20AM 10:35AM MTWTH LFSC 108 A Issa
  06/21/10 07/29/10 Last day to add: 06/25/10
45779  02:30PM 04:45PM MTWTH LFSC 108 A Issa
  06/21/10 07/29/10 Last day to add: 06/25/10
Evening
45565  06:00PM 09:20PM TTH LFSC 108 M Torres
  06/22/10 08/12/10 Last day to add: 06/28/10

HISTORY
HIS-2  WORLD CIVILIZATIONS 2  3.00 UNITS
The development and interaction of world civilizations from the 16th
century to the present.
  • PREREQUISITE: None.
  • ADVISORY: Qualification for ENG-1A.
Online
45782  06/21/10 07/29/10 Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See

ONLINE
HIS-6  POL SOC HIST OF US  3.00 UNITS
A history of the United States from Colonial time to 1877.
  • PREREQUISITE: None.
  • ADVISORY: Qualification for ENG-1A.
45783  07:35AM 09:50AM MTWTH QD 25 R Yoshino
  06/21/10 07/29/10 Last day to add: 06/25/10
45784  07:35AM 09:50AM MTWTH QD 218 A Parker
  06/21/10 07/29/10 Last day to add: 06/25/10
The above section is a web-enhanced class. Internet access may be required.
45507  10:00AM 12:15PM MTWTH QD 218 G Forlenza
  06/21/10 07/29/10 Last day to add: 06/25/10
Evening
45566  06:00PM 09:20PM TTH QD 25 K Bowyer
  06/22/10 08/12/10 Last day to add: 06/28/10
The above section is an online class. Computer with Internet access required. See
45785  10:00AM 12:15PM MTWTH QD 25 A Parker
  06/21/10 07/29/10 Last day to add: 06/26/10
The above section is a web-enhanced class. Internet access may be required.
45034  07:35AM 09:50AM MTWTH QD 213 G Forlenza
  06/21/10 07/29/10 Last day to add: 06/25/10
45787  10:00AM 12:15PM MTWTH QD 25 R Yoshino
  06/21/10 07/29/10 Last day to add: 06/25/10
Evening
45567  06:00PM 09:20PM MW QD 25 R Yoshino
  06/21/10 08/11/10 Last day to add: 06/25/10
Online
45788  10:00AM 12:15PM MW QD 25 A Parker
  06/21/10 07/29/10 Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See

HUMANITIES
HUM-10  WORLD RELIGIONS  3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism,
Taoism, Judaism, Christianity and Islam.
  • PREREQUISITE: None.
  • ADVISORY: Qualification for ENG-1A.
45790  10:00AM 12:15PM MTWTH QD 202 S Roman
  06/21/10 07/29/10 Last day to add: 06/25/10
Evening
45793  06:00PM 09:20PM TTH QD 213 S Lape
  06/22/10 08/12/10 Last day to add: 06/28/10
Online
45791  10:00AM 12:15PM TTH QD 202 R Mahon
  06/21/10 07/29/10 Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See
45792  06/21/10 07/29/10 Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See

WARNING!
REGISTRATION WILL BE BLOCKED IF
YOU HAVE NOT MET THE PREREQUISITE!
ILA-800 SUPERVISED TUTORING  0.00 UNITS
Supervised tutoring, study skills development, and assistance in understanding college course assignments.
- PREREQUISITE: None.
- COREQUISITE: Must be enrolled in one other non-tutoring course.
- LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
### Moving through Math

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>MAT-1A* Calculus I</td>
<td>4.00 units</td>
<td>MTWTH</td>
<td>PS 106</td>
<td>V Chiek</td>
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<tr>
<td>MAT-1B* Calculus II</td>
<td>4.00 units</td>
<td>MTWTH</td>
<td>PS 103</td>
<td>R Ruiz</td>
</tr>
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</table>

#### REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.

### MATHEMATICS

#### MAT-1A* CALCULUS I  
4.00 UNITS

Plane analytic geometry, functions, differentiation with applications and basic integration.

**PREREQUISITE: MAT-10 or qualifying placement level.**

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<thead>
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<td>MW</td>
<td>MLK 305</td>
<td>V Chiek</td>
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</table>

The above section is a web-enhanced class. Internet access may be required.

#### MAT-1B* CALCULUS II  
4.00 UNITS

Integration, applications of integration, series, parametric equations, and polar coordinates.

**PREREQUISITE: MAT-1A.**

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<td>MW</td>
<td>PS 103</td>
<td>R Ruiz</td>
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</table>

The above section is a web-enhanced class. Internet access may be required.

### MAT-2* DIFFERENTIAL EQUATIONS  
3.00 UNITS

Solutions of differential equations, applications to physical sciences, and systems of differential equations.

**PREREQUISITE: MAT-1B.**

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<th>Instructor</th>
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**MAT 90A-B-C** meet TTH 10:00AM - 2:30PM.

Courses specialize in use of technology and individualized instruction. These are open entry/open-exit courses that students may add at any time up until the last day to add. For more information, call 222-8648.

**MAT-90A** **WHOLE NUMBERS, INTRO FRACTIONS** 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

**MAT-90B** **FRACTIONS, INTRO DECIMALS** 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** MAT-90A.

**MAT-90C** **DECIMALS** 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** MAT-90B.

**MUS-19** **MUSIC APPRECIATION** 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

**ONLINE**

- **45036**
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - C Quin
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **45037**
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - C Quin
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **45822**
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - I Tsai
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **45833**
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - I Tsai
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **45835**
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - P Curtis
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**MUS-25** **JAZZ APPRECIATION** 3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- **PREREQUISITE:** None.

**ONLINE**

- **45036**
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - C Richard
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **45837**
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - C Richard
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**RIVERSIDE**

**MAT-90**

- **PREREQUISITE:** MAT-35 and MAT-53 or qualifying placement level.

**MAT-52** **ELEMENTARY ALGEBRA** 4.00 UNITS

An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-65 (formerly 50), 64, 90F or qualifying placement level.

**MAT-64** **ARITHMETIC & PRE-ALGEBRA** 5.00 UNITS

Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers, and decimals, to include application to real-world problems.

- **PREREQUISITE:** None.

**MAT-65** **ARITHMETIC** 3.00 UNITS

Study of the four basic operations applied to whole numbers, fractions, mixed numbers, and decimals, with application to real-world problems.

- **PREREQUISITE:** None.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.

**MAT-90**

- **PREREQUISITE:** MAT-64 or 90C.
### NURSING LVN

**NVN-50 INTRO VOC NURSING FOUN** 2.00 UNITS
Examines history of nursing and functions, responsibilities, and ethical/legal aspects of the licenses vocational nurse.
- **PREREQUISITE: None.**

<table>
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<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<td>Last day to add: 06/25/10</td>
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</table>

The above section is an online class. Computer with Internet access required.

**NVN-70 ADV VOC NSRG-ROLE TRANS** 1.00 UNITS
Provides guidance in making the role transition from student to LVN. Focuses on group process, legal/ethical issues, leadership and supervision skills.
- **PREREQUISITE: NVN-62 and 63.**

<table>
<thead>
<tr>
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</table>

The above section is a web-enhanced class. Internet access may be required.

**NVN-71 ADV MEDICAL-SURGICAL** 7.50 UNITS
Advanced application of nursing process; care of multiple clients with common acute/chronic health-illness problems.
- **PREREQUISITE: NVN-62 and 63.**

<table>
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<tr>
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The above web-enhanced section requires concurrent lab enrollment. Internet access may be required. Select from one of the labs below.

#### LABS:

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**Work Experience is available for Nursing. Please refer to the Work Experience section for more information.**
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<td>06:00PM 09:20PM</td>
<td>MW</td>
<td>LVKN A7</td>
<td>A Brown</td>
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</table>

**NURSING/CONTINUING ED**

**NXN-84 PREPARE FOR SUCCESS-NRS SCHOOL 1.50 UNITS**

Provides an introduction to and facilitates success in the RCCD nursing programs.

- **PREREQUISITE:** None.

45853 08:00AM 12:30PM  TH  LFSC 201  P Tutor 06/24/10 07/29/10 Last day to add: 06/28/10

**PARALEGAL STUDIES**

**PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS**

An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- **PREREQUISITE:** None.

45854 L Judon 06/21/10 07/29/10 Last day to add: 06/26/10

**PHILOSOPHY**

**PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS**

Introduction to the major questions of Western philosophy and their answers.

- **PREREQUISITE:** None.

45855 07:35AM 09:50AM  MTWTH  QD 202  E Lape 06/21/10 07/29/10 Last day to add: 06/25/10

**PHOTOGRAPHY**

**PHO-8 INTRO TO PHOTOGRAPHY 3.00 UNITS**

Theory and practice in the basic techniques of producing black and white photographs with technical proficiency and artistic merit. Students required to provide 35-mm camera with f-stop and shutter controls. Lab materials fee applies.

- **PREREQUISITE:** None.

45861 08:00AM 09:07AM  MTWTH  LVKN F9  M Farris 06/21/10 07/29/10 Last day to add: 06/25/10

**PHYSICAL EDUCATION**

**PHP-4 NUTRITION 3.00 UNITS**

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

45866 10:00AM 12:15PM  MTWTH  DL 111  N Bonzoumet 06/21/10 07/29/10 Last day to add: 06/25/10

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.
### Course Offerings

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
<th>Days</th>
<th>Room</th>
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<td>PHP-A05</td>
<td><strong>SONG/CHEERLEADING</strong></td>
<td>2.00</td>
<td>MTWTH</td>
<td>HG 100</td>
<td>TBA</td>
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<td></td>
<td>Promotes advanced skills in conditioning,</td>
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<td>dance and cheer/song techniques for college</td>
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<td></td>
<td>and athletic events.</td>
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<td>on successful tryout.</td>
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<td>45670</td>
<td><strong>FAST PITCH SOFTBALL</strong></td>
<td>1.00</td>
<td>MTWTH</td>
<td>HG 100</td>
<td>TBA</td>
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<td>Provides advanced skills and strategy to</td>
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<td>prepare students for intercollegiate</td>
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<td>competition in fastpitch.</td>
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<td>MTWTH</td>
<td>WG TENN</td>
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<tr>
<td></td>
<td>Develops basic skills of forehand, backhand</td>
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<td>, serve, volley strokes and</td>
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<td>strategies for doubles and singles in</td>
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<td>tennis.</td>
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<td>with proficient skills in the basic</td>
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<td>strokes of forehand, backhand and</td>
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<td>serve or for those who have completed</td>
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<td>PHP-All.</td>
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<td>WG TENN</td>
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<tr>
<td></td>
<td>Reviews basic tennis strokes, introduces</td>
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<td>more advanced strokes and</td>
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<td>Emphasizes advanced tennis skills,</td>
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<td>strategy and competition.</td>
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<td>Develops swimming skills and an awareness</td>
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<td>of personal safety in and around a body of</td>
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<td>Reviews beginning skills and introduces</td>
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<td>new skills with an emphasis on</td>
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<td>intermediate techniques and diving.</td>
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<td>45650</td>
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<td>Develops strength, endurance and skill in</td>
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<td>all swimming strokes with</td>
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<td>emphasis on them for physical conditioning.</td>
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<td>student demonstrate a proficiency in</td>
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<td>swimming 100 yards and performing two or</td>
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<td>more swimming strokes or</td>
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<td>have successfully completed PHP-A29.</td>
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<td><strong>T/F-FIELD EVENT TECHNIQ</strong></td>
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<td>Uses beginning and advanced techniques of</td>
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<td>training for all field events.</td>
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<td>PHP-A34</td>
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<td>Develops defensive baseball skills which</td>
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<td>may enable students to play</td>
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<td>varsity baseball.</td>
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<td>PHP-A50</td>
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<td>MTWTH</td>
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<td>Develops defensive baseball skills which</td>
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<td>may enable students to play</td>
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First meeting: Monday, 6/21, 4pm, Wheelock Practice Field.
PHYSICS

**PHY-10  INTRO GEN PHYSICS  3.00 UNITS**
Introduces study of mechanics, matter, heat, sound light, electricity, magnetism and nuclear physics.
- **PREREQUISITE:** MAT-52.

45898  07:35AM 09:50AM  MTWTH  PS 107  T O’Neill
06/21/10 07/29/10  Last day to add: 06/25/10

**PHY-11  PHYSICS LAB  1.00 UNITS**
A laboratory for the non-science major with emphasis on lab techniques.
Student experimentation and demonstrations.
- **PREREQUISITE:** None.
- **COREQUISITE:** PHY-10.

45899  10:00AM 12:15PM  MTWTH  PS 108  K Bader
06/21/10 07/29/10  Last day to add: 06/25/10

---

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Seeking a unique, challenging and rewarding educational experience? Interested in world affairs, international employment, transferring to quality universities and travel?
RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4,000 students from around the world. Minimal costs.
Attend the team meetings Friday afternoons in fall or enroll in POL-10A, winter term. Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.

POLITICAL SCIENCE

**POL-1  AMERICAN POLITICS  3.00 UNITS**
The principles, institutions, policies and critical issues in American politics.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

45901  10:00AM 12:15PM  MTWTH  QD 215  M Bourbonnais
06/21/10 07/29/10  Last day to add: 06/25/10

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www.rcc.edu
<table>
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<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
<td>PSY-1</td>
<td>GENERAL PSYCH</td>
<td>3.00 UNITS</td>
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<td></td>
<td>Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.</td>
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<td>45906</td>
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<td>QD 229</td>
<td>W Swanson</td>
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<td>06/21/10 07/29/10</td>
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<td>45614</td>
<td>06:00PM 09:20PM MW</td>
<td>RXHS P3</td>
<td>W Micham</td>
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<td>The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.</td>
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<td>45615</td>
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<td>QD 203</td>
<td>M Akers-Woody</td>
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<td>06/22/10 08/12/10</td>
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<td>QD 229</td>
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<td>PSY-9</td>
<td>DEVELOPMENTAL PSYCH</td>
<td>3.00 UNITS</td>
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<td>A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.</td>
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<td>QD 128</td>
<td>C Romero</td>
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<td>QD 127</td>
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## READING

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<tr>
<td>REA-81</td>
<td>READING, LEVEL 1</td>
<td>3.50 UNITS</td>
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<td>Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)</td>
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<tr>
<td>45921</td>
<td>12:00PM 03:45PM MTWTH STOK D101</td>
<td>V Sandoval</td>
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<td>Last day to add: 06/25/10</td>
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<td></td>
<td>The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.</td>
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<tr>
<td>REA-82</td>
<td>READING, LEVEL II</td>
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<td>Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)</td>
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<td>• PREREQUISITE: REA-81 or qualifying preparation score.</td>
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<td>The above section is a hybrid class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
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<tr>
<td></td>
<td>Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)</td>
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<td>• PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score.</td>
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## WARNING!

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
**Moving through English, ESL and Reading**

**English as a Second Language**

- **Oral Communication**
  - ESL-91: Beginning
  - ESL-92: Intermediate
  - ESL-93**: Advanced

- **Reading & Vocabulary**
  - ESL-71: Basic
  - ESL-72: Intermediate
  - ESL-73**: High Intermediate

- **Writing & Grammar**
  - ESL-51: Basic
  - ESL-52: Low Intermediate
  - ESL-53: Intermediate
  - ESL-54**: High Intermediate
  - ESL-55**: Advanced

- **Optional non-transferable**
  - ESL-56: Oral Communication
  - ESL-57: Reading & Vocabulary
  - ESL-58: Writing & Grammar

- **ESL-55**
  - English Composition
  - English as a Second Language

- **ESL-57**
  - Optional non-transferable

- **ESL-55**
  - Advanced

- **ESL-56**
  - Basic Composition

- **ESL-57**
  - Optional non-transferable

- **ESL-58**
  - Critical Thinking & Written

- **ESL-59**
  - Mandatory non-transferable

- **ESL-60**
  - English Composition

- **ESL-61**
  - English as a Second Language

- **ESL-65**
  - Reading & Vocabulary

- **ESL-67**
  - Writing & Grammar

- **ESL-69**
  - Critical Thinking & Written

- **ESL-71**
  - Beginning

- **ESL-72**
  - Intermediate

- **ESL-73**
  - High Intermediate

- **ESL-75**
  - Advanced

- **ESL-81**
  - Reading Level I

- **ESL-82**
  - Reading Level II

- **ESL-83**
  - Reading Level III

**Shaded areas indicate possible course placements**

---

**Senior Citizen Education/Young@Heart** - These classes listed in the current Community Education schedule. Call 328-3811 for current copy.

**Sociology**

**Soc-1**

- An introduction to the basic concepts of societal organization.
- **PREREQUISITE:** None.

**Online**

- REA-81: Reading Level I
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- REA-82: Reading Level II
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- REA-83: Reading Level III
  - 06/21/10 07/29/10
  - Last day to add: 06/26/10
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**EVENING**

- 06:00PM 09:20PM
  - TTH QD 127 M Carpenter
  - 06/22/10 08/12/10
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- 06:00PM 09:20PM
  - MW QD 229 J Simmers
  - 06/21/10 08/11/10
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<td>06/21/10 07/29/10</td>
<td>QD 120</td>
<td>J Schall</td>
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**SPANISH PLACEMENT TESTING**

The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.

Riverside City College: Call (951) 222-8451 or come to the Assessment Center to make an appointment.

**SPANISH**

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY)

All sections of SPA-1 and 2 have an 18 hour laboratory requirement to be arranged.

**SPA-1 SPANISH 1 5.00 UNITS**

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE: None.**

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<td>Last day to add: 06/26/10</td>
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**SPA-2 SPANISH 2 5.00 UNITS**

Further development of basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE: SPA-1, 1H or 1B.**

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**SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS**

Introductory survey of Spanish culture and civilization. Class conducted in English.

- **PREREQUISITE: None.**

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**SPA-51 INTRO LISTENING COMP I 2.00 UNITS**

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- **PREREQUISITE: None.**

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**ENROLLMENT GUIDELINES: SPANISH COURSES**

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

**ERROR!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
SPEECH (COMMUNICATION STUDIES)

SPE-1  PUBLIC SPEAKING  3.00 UNITS

Prepare, present and evaluate a variety of speeches.

- PREREQUISITE: None.
- ADVISORY: SPE-51 and/or qualification for ENGL-1A.

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The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

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SPE-9  INTERPERSONAL COMMUNICATION  3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- PREREQUISITE: None.
- ADVISORY: SPE-51 and/or qualification for ENGL-1A.

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The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

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TELECOMMUNICATIONS - See Film, Television and Video

THEATER ARTS

THE-3  INTRO TO THE THEATER  3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- PREREQUISITE: None.

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The above section is an online class. Computer with Internet access required. See www.opencampus.com.

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The above section is an online class. Computer with Internet access required. See www.opencampus.com.

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THE-5  THEATER PRACTICUM  3.00 UNITS

A course in play production from casting to public performance.

- PREREQUISITE: None.
- ADVISORY: Acting and production skills desirable.

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Acting participation in the above section is based on successful audition for “Anything Goes.”

THE-6  ADVANCED THEATER PRACTICUM  3.00 UNITS

Advanced play production from casting to public performance.

- PREREQUISITE: THE-5.

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Acting participation in the above section is based on successful audition for “Anything Goes.”

THE-50  ACT TECHNIQUES-MUSICAL THEATER  0.50 UNITS

Principles and techniques of the various acting methods involved in performing in musical theater.

- PREREQUISITE: None.

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The above section is taught in conjunction with the Summer Conservatory.

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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The above section is taught in conjunction with the Summer Conservatory.

THE-51  PROD TECHNIQUES-MUSICAL THEATER  3.00 UNITS

A course in play production from casting to public performance.

- PREREQUISITE: None. Retention based on successful audition.

EVENING

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>45965</td>
<td>05:30PM 09:15PM MTWTH LN STGE</td>
<td>G Krinke</td>
<td>06/21/10 08/12/10 Last day to add: 07/07/10</td>
<td></td>
</tr>
</tbody>
</table>

Acting participation in the above section is based on successful audition for “Anything Goes.”

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>45966</td>
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<td>J Vaughan</td>
<td>06/21/10 08/12/10 Last day to add: 07/07/10</td>
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</tbody>
</table>

Acting participation in the above section is based on successful audition for “Anything Goes.”
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>WEL-15</td>
<td>Basic Metal Arc Weld</td>
<td>3.00 units</td>
<td>EVENING</td>
<td></td>
</tr>
<tr>
<td></td>
<td>An introductory course in shielded metal arc welding, using common metal and materials.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>45522</td>
<td>06:00PM 06:50PM</td>
<td>MTWTH</td>
<td>TCHA 128</td>
<td>R Glaze</td>
</tr>
<tr>
<td>45522</td>
<td>06:50PM 09:20PM</td>
<td>MTWTH</td>
<td>TCHA 130</td>
<td>R Glaze</td>
</tr>
<tr>
<td></td>
<td>06/21/10 08/12/10</td>
<td>Last day to add: 06/27/10</td>
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</table>

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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>WEL-16</td>
<td>ADV METAL ARC WELD</td>
<td>3.00 units</td>
<td>EVENING</td>
<td></td>
</tr>
<tr>
<td></td>
<td>An advanced course in shielded metal arc welding, using common metal and materials.</td>
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</tr>
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<td></td>
<td>• PREREQUISITE: WEL-15.</td>
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<tr>
<td>45523</td>
<td>06:00PM 06:50PM</td>
<td>MTWTH</td>
<td>TCHA 128</td>
<td>R Glaze</td>
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<tr>
<td>45523</td>
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<td>MTWTH</td>
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<td>R Glaze</td>
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<td>06/21/10 08/12/10</td>
<td>Last day to add: 06/27/10</td>
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</tbody>
</table>

### WORK EXPERIENCE

**WKX-200 GENERAL WORK EXPERIENCE** 1.00 UNITS

Coordinates the student's occupational experience with related instruction in skills for career planning and occupational success.

• PREREQUISITE: None.

• ADVISORY: Students should have paid or voluntary employment.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>45054</td>
<td>TBA</td>
<td></td>
<td></td>
<td>K Havener</td>
</tr>
<tr>
<td></td>
<td></td>
<td>06/21/10 08/12/10</td>
<td>Last day to add: 06/29/10</td>
<td></td>
</tr>
</tbody>
</table>

The above section meets at 1pm on 6/21 in LS202 and has additional hours to be arranged. Attendance at first and last dates of class is mandatory. Please bring 4 copies of resume/NSO insurance to first meeting.

**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

---

**WORK EXPERIENCE - Check it out!**

Work Experience is a one hour per week class which allows students to earn up to 4 units per semester for experience gained through employment or volunteer service. Enroll in a general Work Experience section and you will be placed in your choice of one of the disciplines below.

**Units Determination:**

General Work Experience (not related to one of the occupational disciplines listed below) is 3 units only.

Occupational Work Experience (one of the disciplines shown below) varies from 1-4 units. For every one (1) unit of work experience credit students must complete 75 hours of paid work or 60 hours of volunteer work during the college semester. No more than 20 hours per week may be applied toward this work requirement. Below is a general guide to help students enroll in the appropriate number of units of work experience.

<table>
<thead>
<tr>
<th>Hours Worked Per Week</th>
<th>Students should enroll in:</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-40 (paid)</td>
<td>up to 4 units</td>
</tr>
<tr>
<td>14-19 (paid)</td>
<td>up to 3 units</td>
</tr>
<tr>
<td>9-13 (paid)</td>
<td>up to 2 units</td>
</tr>
<tr>
<td>5-8 (paid)</td>
<td>1 unit</td>
</tr>
</tbody>
</table>

| Accounting             | Electronics               |
| Administration of Justice | Engineering              |
| Air Conditioning       | Film, Television and Video |
| American Sign Language | Fire Technology           |
| Applied Digital Media  | Human Services            |
| Architecture           | Journalism                |
| Art                    | Machine Shop              |
| Auto Body              | Manufacturing             |
| Auto Tech              | Marketing                 |
| Business               | Medical Assisting         |
| CIS                    | Nursing                   |
| Community Interpretation | Office Administration    |
| Construction           | Paralegal Studies         |
| Cosmetology            | Photography               |
| Culinary Arts          | Physical Education        |
| Dental Hygiene         | Real Estate               |
| Dental Technology      | Welding                   |
| Early Childhood Education |                         |
| Education              |                          |
MISSION STATEMENT

Today’s Students, Tomorrow’s Leaders

Norco College provides educational programs, services, and learning environments for a diverse community. We equip our students with the knowledge and skills to attain their goals in higher, career/technical, and continuing education; workforce development; and personal enrichment. To meet the evolving community needs Norco College emphasizes the development of technological programs. As a continuing process we listen to our community and respond to its needs while engaging in self-examination, learning outcomes assessment, ongoing dialogue, planning, and improvement.

ACCOUNTING

ACC-1A PRINCIPLES OF ACCOUNTING I  3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors.
- PREREQUISITE: None.
- ADVISORY: BUS-20.

ONLINE
36278
06/21/10 07/29/10
The above section is an online class. Computer with Internet access required.

ANATOMY & PHYSIOLOGY

AMY-2A ANATOMY & PHYSIOLOGY I  4.00 UNITS
An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.
- PREREQUISITE: None.

36348
02:15PM 06:15PM MTWTH ST 211 R Gibbons
07:00PM 09:00PM MTWTH ST 211 R Gibbons
06/21/10 07/29/10 Last day to add: 06/25/10
The above section is a web-enhanced class. Internet access may be required.

AMY-2B ANATOMY & PHYSIO II  4.00 UNITS
An integrated study of these systems: nervous, endocrine, cardiovascular, respiratory, urinary, digestive and reproductive.
- PREREQUISITE: AMY-2A.

36349
07:35AM 01:35PM MTWTH ST 211 P Campo
06/21/10 07/29/10 Last day to add: 06/25/10
The above section is an online class. Computer with Internet access required.

ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY  3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.
- PREREQUISITE: None.

EVENING
36283
06:00PM 09:23PM MW HUM 111 C Goralski
06/21/10 08/11/10 Last day to add: 06/25/10

BIOLOGY

BIO-1 GENERAL BIOLOGY  4.00 UNITS
A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.
- PREREQUISITE: None.

36353
07:35AM 12:05PM MTWTH ST 207 M Smith
06/21/10 07/29/10 Last day to add: 06/25/10

For more information, see “How to Read the Schedule of Classes.”
### BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal or Real Estate

**BUS-10** INTRO TO BUSINESS  
3.00 UNITS  
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.  
- **PREREQUISITE:** None.  
**ONLINE**  
36355  
06/21/10 07/29/10  
G Zwart  
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**BUS-18A** BUSINESS LAW I  
3.00 UNITS  
Legal and ethical environment of business torts, contracts, sales and principles of employment.  
- **PREREQUISITE:** None.  
**ONLINE**  
36287  
06/21/10 08/12/10  
T Wagner  
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### CHEMISTRY

**CHE-2A** INTRO CHEMISTRY I  
4.00 UNITS  
Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.  
- **PREREQUISITE:** MAT-52  
**ONLINE**  
36361  
07:35AM 12:05PM  
MTWTH  
HUM 204  
Staff  
06/21/10 07/29/10  
Last day to add: 06/25/10  

### COMPUTER APPLICATIONS/OFFICE

Most Computer Applications/Office Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

**CAT-78A** INTRO ADOBE PHOTOSHOP  
3.00 UNITS  
Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)  
- **PREREQUISITE:** None.  
36275  
01:00PM 03:15PM  
MTWTH  
IT 106  
G Marquez  
06/21/10 07/29/10  
Last day to add: 06/25/10  
The above section is a web-enhanced class. Internet access may be required.

### COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

**CIS-1A** INTRO TO COMP INFO SYS  
3.00 UNITS  
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.  
- **PREREQUISITE:** None.  
36364  
10:30AM 12:45PM  
MTWTH  
IT 202  
V Browne  
06/21/10 07/29/10  
Last day to add: 06/25/10  
The above section is a web-enhanced class. Internet access may be required.  
**ONLINE**  
36363  
06/21/10 07/29/10  
Last day to add: 06/26/10  

**CIS-39** CURRENT TECHNIQUES IN GAME ART  
4.00 UNITS  
Introduction to the fundamental techniques, concepts, and vocabulary of advanced sculpting for game art, animation, concept art, and digital illustration.  
- **PREREQUISITE:** None.  
36367  
08:00AM 12:30PM  
MTWTH  
IT 106  
G Marquez  
06/21/10 07/29/10  
Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### CONSTRUCTION TECHNOLOGY

**CON-52** BLUEPRINT READING  
3.00 UNITS  
Overview of the basic concepts of reading construction blueprints.  
- **PREREQUISITE:** None.  
**EVENING**  
36297  
06:30PM 09:50PM  
TTH  
IT 123  
R Skaggs  
06/22/10 08/12/10  
Last day to add: 06/28/10  

### DRAFTING - See Architecture or Engineering

**EAR-19** OBSERVATION METHODS-ECE  
3.00 UNITS  
Overview of observation and assessment approaches in order to develop, design, and implement curriculum that is responsive to and supportive of children’s typical and atypical developmental needs.  
- **PREREQUISITE:** EAR-20.  
**EVENING**  
36442  
06:00PM 09:23PM  
MW  
ECEN 115  
E Deal McWilliams  
06/21/10 08/11/10  
Last day to add: 06/25/10

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**WARNING!**  
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<th>Instructor</th>
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<tr>
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<td>MTWTH</td>
<td>IT 117</td>
<td>P Boelman</td>
</tr>
</tbody>
</table>

**ENGLISH**

**ENGLISH COMPOSITION COURSES**

**ENGLISH 1A**: One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

**ENGLISH 1B**: A grade of C or better in ENG-1A.

**ENGLISH 50**: One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

**ENGLISH 60A**: There is no prerequisite; the course is open to all students. It is strongly recommended that students register in an appropriate composition course (ENG-1A; 50, 60A, or 60B) during their first semester of enrollment.

See “Moving through English” for more details.
ENGLISH AS A SECOND LANGUAGE

**ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS**

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

**ESL-55**

- **Basic**
- **Low Intermediate**
- **Intermediate**
- **High Intermediate**
- **Advanced**

*Indicates UC/CSU transferable course
**Associate Degree applicable only

Shaded areas indicate possible course placements

**ESL (51–55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.**

Moving through English, ESL and Reading

English as a Second Language

- **Oral Communication**
  - **ESL-91** Beginning
  - **ESL-92** Intermediate
  - **ESL-93** Advanced

- **Reading & Vocabulary**
  - **ESL-71** Basic
  - **ESL-72** Intermediate
  - **ESL-73** High Intermediate

- **Writing & Grammar**
  - **ESL-51** Basic
  - **ESL-52** Low Intermediate
  - **ESL-53** Intermediate
  - **ESL-54** High Intermediate
  - **ESL-55** Advanced

English Composition

- **ENG-60A** Fundamentals: Sentence to Paragraph
- **ENG-60B** Fundamentals: Paragraph to Essay
- **ENG-50** Basic Composition
- **ENG-57** Optional non-transferable

Reading

- **REA-81** Reading Level I
- **REA-82** Reading Level II
- **REA-83** Reading Level III

It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

Get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home! [www.rccnorco.bncollege.com](http://www.rccnorco.bncollege.com)
### HEALTH SCIENCE

**HEALTH SCIENCE**

**HES-1 HEALTH SCIENCE 3.00 UNITS**


- **PREREQUISITE**: None.
- **ADVISORY**: Qualification for ENG-1A.

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>36395</td>
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<td>MTWTH</td>
<td>THTR 101</td>
<td>T Wallstrom</td>
</tr>
<tr>
<td>36307</td>
<td>06:00PM 09:20PM</td>
<td>TTH</td>
<td>ATEC 114</td>
<td>M Donovan</td>
</tr>
</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

### HISTORY

**HIS-6 POL SOC HIST OF US 3.00 UNITS**

A history of the United States from Colonial time to 1877.

- **PREREQUISITE**: None.
- **ADVISORY**: Qualification for ENG-1A.

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<tr>
<th>Code</th>
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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
<td>36310</td>
<td>02:30PM 05:53PM</td>
<td>TTH</td>
<td>ST 201</td>
<td>D Reina</td>
</tr>
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</table>

The above section is a web-enhanced class. Internet access may be required.

### HUMANITIES

**HUM-10 WORLD RELIGIONS 3.00 UNITS**

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE**: None.
- **ADVISORY**: Qualification for ENG-1A.

**ONLINE**

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</tbody>
</table>

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### SUPERVISED TUTORING

**ILA-800 SUPERVISED TUTORING 0.00 UNITS**

Supervised tutoring, study skills development, and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. **Students must have a referral from an instructor or counselor in order to enroll.**

**ILA-800**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
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<td>36453</td>
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<td>ST 101</td>
<td>J Coverdale</td>
</tr>
<tr>
<td>36454</td>
<td>Last day to add: 08/12/10</td>
<td></td>
<td>ST 101</td>
<td>J Coverdale</td>
</tr>
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<td>Last day to add: 08/12/10</td>
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<td>LIBR 113</td>
<td>M Bader</td>
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<tr>
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<td>Last day to add: 08/12/10</td>
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<td>ST 101</td>
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</table>

### LOGISTICS - See Business Administration

### MANAGEMENT

**MAG-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS**

Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)

- **PREREQUISITE**: None.
- **ADVISORY**: MAG-44.

**ONLINE**

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<th>Hours</th>
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<th>Room</th>
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</tbody>
</table>

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### MARKETING

**MKT-20 PRINC OF MARKETING 3.00 UNITS**

Examines the role of marketing along with an analysis of both profit and non-profit organizations’ product, price, distribution and promotion.

- **PREREQUISITE**: None.
- **ADVISORY**: BUS-10.

**ONLINE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
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</tbody>
</table>

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### Moving through Math

**Mathematics Chart**

- **MAT-63 Arithmetic**
  - No Prerequisite
- **MAT-64 Pre-Algebra**
  - Prereq: MAT-63
- **MAT-65 Arithmetic & Pre-Algebra**
  - No Prerequisite
- **MAT-52**
  - Elem. Algebra
  - Prereq: MAT-64 or 65
- **MAT-53**
  - Geometry
  - Prereq: MAT-52
- **MAT-35**
  - Intermediate Algebra
  - Prereq: MAT-53
- **MAT-66**
  - Trigonometry
  - Prereq: MAT-36 & 53
- **MAT-10**
  - Pre-calculus
  - Prereq: MAT-36
- **MAT-1A**
  - Calculus I
  - Prereq: MAT-10
- **MAT-1B**
  - Calculus 2
  - Prereq: MAT-1A
- **MAT-1C**
  - Calculus 3
  - Prereq: MAT-1B
- **MAT-2**
  - Diff. Equations
  - Prereq: MAT-1B
- **MAT-3**
  - Linear Algebra
  - Prereq: MAT-1B

**Possible course placements**

- **MAT-4**
  - Finite Math
  - Prereq: MAT-35
- **MAT-5**
  - Business Calculus
  - Prereq: MAT-35
- **MAT-11**
  - College Algebra
  - Prereq: MAT-35
- **MAT-12**
  - Statistics
  - Prereq: MAT-35
- **MAT-25**
  - Survey of Math
  - Prereq: MAT-35

**Indicates UC/CSU transferable course.**

**Associate Degree Applicable Only.**

**CSU Transferable Only.**

**Science, Engineering or Math Majors**

**Liberal Studies or Social Science Majors**

**Shaded areas indicate possible course placements.**

www.rcc.edu

www.opencampus.com
### MATHEMATICS

#### REGISTRATION REQUIREMENTS: MATHEMATICS COURSES
- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- OR
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math“ for more details.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-1A</td>
<td>CALCULUS I</td>
<td>4.00 UNITS</td>
<td>Plane analytic geometry, functions, differentiation with applications and basic integration.</td>
<td></td>
</tr>
<tr>
<td>36401</td>
<td>01:10PM 04:10PM</td>
<td>MMTWTH LIBR 121</td>
<td>R Ries</td>
<td></td>
</tr>
<tr>
<td>36402</td>
<td>06:21/10 07/29/10</td>
<td>Last day to add: 06/25/10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAT-11</td>
<td>COLLEGE ALGEBRA</td>
<td>4.00 UNITS</td>
<td>College-level algebra.</td>
<td></td>
</tr>
<tr>
<td>36405</td>
<td>08:30AM 12:15PM</td>
<td>MTTWTH HUM 103</td>
<td>J DeGuzman</td>
<td></td>
</tr>
<tr>
<td>36319</td>
<td>08:00PM 10:00AM</td>
<td>TTH ATEC 211</td>
<td>J Rey</td>
<td></td>
</tr>
</tbody>
</table>

### MATH LAB HOURS (ST 101)
Monday-Thursday: 12:00-6:00PM 6/21-7/29
Monday-Thursday: 4:00-6:00PM 8/2-8/12
Friday-Sunday: CLOSED

### MATHEMATICS COURSES

#### MAT-52 ELEMENTARY ALGEBRA
An introduction to the concepts of algebra.
- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.
- **ONLINE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>36408</td>
<td>10:00AM 01:00PM</td>
<td>MMTWTH ATEC 211</td>
<td>S Park</td>
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<tr>
<td>36319</td>
<td>06:00PM 08:15PM</td>
<td>MMTWTH ATEC 211</td>
<td>F Gelenchi</td>
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</tbody>
</table>

#### MAT-64 PRE-ALGEBRA
Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)
- **PREREQUISITE:** MAT-63 or 90C.
- **ONLINE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>36324</td>
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<tr>
<td>36325</td>
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<td>Last day to add: 06/28/10</td>
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</table>

#### MIC-1 MICROBIOLOGY
General characteristics of microbes with emphasis on their control and role in disease.
- **PREREQUISITE:** CHE-2A and one of the following: AMY-2A, 2B, 10, BIO-1, 2A, 2B, 5, 8, 11, 12 or 34.
- **ONLINE**

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<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
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<td>MMTWTH LIBR 121</td>
<td>D Smith</td>
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<tr>
<td>36316</td>
<td>06:00PM 09:45PM</td>
<td>MTTWTH LIBR 108</td>
<td>E Chung</td>
<td></td>
</tr>
</tbody>
</table>

#### PHI-10 INTRO TO PHILOSOPHY
Introduction to the major questions of Western philosophy and their answers.
- **PREREQUISITE:** None.
- **ONLINE**

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>36414</td>
<td>10:00AM 02:30PM</td>
<td>TTH IT 101</td>
<td>C Gordon</td>
<td></td>
</tr>
</tbody>
</table>

#### MUS-19 MUSIC APPRECIATION
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.
- **PREREQUISITE:** None.
- **ONLINE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>36412</td>
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#### PHILOSOPHY

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<tr>
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<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>36317</td>
<td>06:21/10 07/29/10</td>
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<td>B Johnson</td>
<td></td>
</tr>
<tr>
<td>36336</td>
<td>06:21/10 07/29/10</td>
<td>Last day to add: 06/26/10</td>
<td>R Ries</td>
<td></td>
</tr>
</tbody>
</table>

#### REGISTRATION REQUIREMENTS:
- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- OR
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math“ for more details.

### MICROBIOLOGY

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>36414</td>
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<td>TTH IT 101</td>
<td>C Gordon</td>
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</tr>
<tr>
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### MUSIC

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<th>Hours</th>
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<th>Instructor</th>
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<tbody>
<tr>
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<td>B Johnson</td>
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### PHILOSOPHY

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<th>Code</th>
<th>Hours</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>36414</td>
<td>10:00AM 02:30PM</td>
<td>TTH IT 101</td>
<td>C Gordon</td>
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<tr>
<td>36415</td>
<td>06:21/10 07/29/10</td>
<td>Last day to add: 06/26/10</td>
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</tbody>
</table>
PHYSICAL EDUCATION

**PHP-4  NUTRITION  3.00 UNITS**
Principles of basic nutrition and their application to health and diseases.
- **PREREQUISITE:** None.
36416  10:00AM 12:15PM  MTWTH  THTR 101  T Wallstrom
     06/21/10 07/29/10  Last day to add: 06/25/10

**PHP-A40  KARATE, BEGINNING  1.00 UNITS**
Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.
- **PREREQUISITE:** None.
36450  02:50PM 05:05PM  MTWTH  WEQ W2  D Namekata
     06/21/10 07/29/10  Last day to add: 06/25/10

**POLITICAL SCIENCE**

**POL-1  AMERICAN POLITICS  3.00 UNITS**
The principles, institutions, policies and critical issues in American politics.
- **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-1A.
36425  10:00AM 12:15PM  MTWTH  ST 203  I Cargile
     06/21/10 07/29/10  Last day to add: 06/25/10

ONLINE
36331  06/21/10 08/12/10  Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required.

# PSYCHOLOGY

**PSY-1  GENERAL PSYCH  3.00 UNITS**
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.
- **PREREQUISITE:** None.
36426  07:35AM 09:50AM  MTWTH  HUM 111  K Norton
     06/21/10 07/29/10  Last day to add: 06/25/10

**PSY-9  DEVELOPMENTAL PSYCH  3.00 UNITS**
A survey of behavioral, cognitive and psychosocial development throughout the human life cycle from conception to death.
- **PREREQUISITE:** None.

**READING**

**REA-81  READING, LEVEL 1  3.50 UNITS**
Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)
- **PREREQUISITE:** None.

EVENING
36335  06:00PM 08:45PM  MTWTH  HUM 208  P Van Osterhoudt
     06/21/10 08/12/10  Last day to add: 06/27/10

The above section is a web-enhanced class. Internet access may be required.

* Indicates UC/CSU transferable course
** Associate Degree applicable only

Shaded areas indicate possible course placements

Moving through English, ESL and Reading

<table>
<thead>
<tr>
<th>English as a Second Language</th>
<th>Writing &amp; Grammar</th>
<th>English Composition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oral Communication</td>
<td>Reading &amp; Vocabulary</td>
<td>ENG-60A Fundamentals: Sentence to Paragraph</td>
</tr>
<tr>
<td>ESL-91 Beginning</td>
<td>ESL-71 Basic</td>
<td>ENG-60B Fundamentals: Paragraph to Essay</td>
</tr>
<tr>
<td>ESL-92 Intermediate</td>
<td>ESL-72 Intermediate</td>
<td>ENG-50 Basic Composition</td>
</tr>
<tr>
<td>ESL-93** Advanced</td>
<td>ESL-73** High Intermediate</td>
<td>ENG-1A* Composition</td>
</tr>
<tr>
<td>ESL-73** High Intermediate</td>
<td>ESL-54* High Intermediate</td>
<td>ENG-1B* Critical Thinking &amp; Writing</td>
</tr>
<tr>
<td>ESL-51 Basic</td>
<td>ESL-52 Low Intermediate</td>
<td>ENG-57 Optional non-transferable</td>
</tr>
<tr>
<td>ESL-53 Intermediate</td>
<td>ESL-54* High Intermediate</td>
<td>ENG-50 Basic Composition</td>
</tr>
<tr>
<td>ESL-55* Advanced</td>
<td>ESL-55* Advanced</td>
<td>ENG-1A* Composition</td>
</tr>
</tbody>
</table>

It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>RLE-81</td>
<td>3.00</td>
<td>SUMMER</td>
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</tbody>
</table>

Daily operations in real estate brokerage. Applies toward educational requirements for broker’s examination.

- **PREREQUISITE:** None.

**ONLINE**

36337  
06/21/10 08/12/10  
Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required.

**REAL ESTATE**

**SOCIOLOGY**

SOC-1  
INTRO TO SOCIOLOGY  
3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

36428  
07:35AM 09:50AM  MTWTH  ST 202  K Andacheh  
06/21/10 07/29/10  
Last day to add: 06/25/10

36429  
10:00AM 12:15PM  MTWTH  ST 202  K Andacheh  
06/21/10 07/29/10  
Last day to add: 06/25/10

**SPANISH**

SPA-1  
SPANISH 1  
5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** None.

Electronic workbook exercises require computer with Internet access.

36430  
07:35AM 12:05PM  MTWTH  LIBR 120  D Hitchcock  
06/21/10 07/29/10  
Last day to add: 06/25/10

**SPEECH (COMMUNICATION STUDIES)**

SPE-1  
PUBLIC SPEAKING  
3.00 UNITS

Prepare, present and evaluate a variety of speeches.

- **PREREQUISITE:** None.

- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

**EVENING**

36342  
06:00PM 09:20PM  TTH  IT 210  M Lewis  
06/22/10 08/12/10  
Last day to add: 06/28/10

**SPE-9**  
INTERPERSONAL COMMUNICATION  
3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.

- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

36433  
10:00AM 12:15PM  MTWTH  IT 211  J Floerke  
06/21/10 07/29/10  
Last day to add: 06/25/10
### ACCOUNTING

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>ACC-1A</td>
<td>3.00</td>
<td>EVENING</td>
<td>26294</td>
<td>06/22/10 08/12/10 M Snow</td>
</tr>
</tbody>
</table>

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-20.

### ANATOMY & PHYSIOLOGY

<table>
<thead>
<tr>
<th>AMY-1A</th>
<th>ANATOMY &amp; PHYSIOLOGY I</th>
<th>4.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMY-10</td>
<td>SURVEY HUMAN ANAT/PHYSIO</td>
<td>3.00 UNITS</td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

### ANTHEROLOGY

<table>
<thead>
<tr>
<th>ANT-1</th>
<th>PHYSICAL ANTHROPOLOGY</th>
<th>3.00 UNITS</th>
</tr>
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<tbody>
<tr>
<td>ANT-2</td>
<td>CULTURAL ANTHRO</td>
<td>3.00 UNITS</td>
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- **PREREQUISITE:** None.
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<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-17</td>
<td>BEGINNING DRAWING</td>
<td>3.00 UNITS</td>
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<tr>
<td>ART-18</td>
<td>INTERMEDIATE DRAWING</td>
<td>3.00 UNITS</td>
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<tr>
<td>BIO-1</td>
<td>GENERAL BIOLOGY</td>
<td>4.00 UNITS</td>
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<tr>
<td>BUS-10</td>
<td>INTRO TO BUSINESS</td>
<td>3.00 UNITS</td>
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<tr>
<td>CHE-2A</td>
<td>INTRO CHEMISTRY I</td>
<td>4.00 UNITS</td>
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</table>

**ART**

- **ART-17** BEGINNING DRAWING: 3.00 UNITS
  - Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.
  - **PREREQUISITE:** None.
  - 26297: 10:00AM 02:30PM MTWTH HM 126 J Wagstaff
  - Last day to add: 06/25/10

- **ART-18** INTERMEDIATE DRAWING: 3.00 UNITS
  - Continued study of the skills acquired in Beginning Drawing, with the emphasis on color theory and color media in drawing.
  - **PREREQUISITE:** ART-17 or 22.
  - 26298: 10:00AM 02:30PM MTWTH HM 126 J Wagstaff
  - Last day to add: 06/25/10

**BIOLOGY**

- **BIO-1** GENERAL BIOLOGY: 4.00 UNITS
  - A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.
  - **PREREQUISITE:** None.
  - 26136: 07:35AM 09:50AM MTWTH SCI 255 F Galicia
  - 10:00AM 12:15PM MTWTH STU 101 F Galicia
  - Last day to add: 06/25/10

**BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal or Real Estate**

- **BUS-10** INTRO TO BUSINESS: 3.00 UNITS
  - Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.
  - **PREREQUISITE:** None.
  - **EVENING**
    - 26228: 06:00PM 09:20PM TTH HM 322 R Mason
    - Last day to add: 06/28/10
  - The above section is a web-enhanced class. Internet access may be required.

- **BUS-20** BUSINESS MATH: 3.00 UNITS
  - Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
  - **PREREQUISITE:** None.
  - **ONLINE**
    - 26230: 06/21/10 08/12/10 D Webster
    - Last day to add: 06/29/10
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**CHEMISTRY**

- **CHE-2A** INTRO CHEMISTRY I: 4.00 UNITS
  - Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.
  - **PREREQUISITE:** MAT-52.
  - 26139: 10:00AM 12:15PM MTWTH SCI 261 R Allahyari
  - 12:35PM 02:50PM MTWTH HM 129 R Allahyari
  - Last day to add: 06/25/10

**COMPUTER APPLICATIONS/OFFICE**

- **CAT-50** KEYBOARD/DOC PROCESSING: 3.00 UNITS
  - Touch typing, keyboard mastery and document formatting on computers for basic business applications.
  - **PREREQUISITE:** None.
  - 26138: 07:35AM 09:50AM MW HM 324 S Balderrama
  - Last day to add: 06/25/10
  - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

**COMPUTER INFORMATION SYSTEMS**

- **CIS-1A** INTRO TO COMP INFO SYS: 3.00 UNITS
  - Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
  - **PREREQUISITE:** None.
  - 26141: 07:35AM 12:05PM MW HM 333 J Duran
  - Last day to add: 06/25/10
  - The above section is a web-enhanced class. Internet access may be required.

- **CIS-76B** INTRO TO DREAMWEAVER: 3.00 UNITS
  - Learn to design and administer industry-standard personal and business websites using Dreamweaver. (Same as CAT-76B)
  - **PREREQUISITE:** None.
  - **ADVISORY:** Competency in the use of a computer and familiarity with the Internet; CIS-99A.
  - 26128: 10:00AM 12:15PM MTWTH HM 324 M Barboza
  - Last day to add: 06/25/10

- **CIS-78A** INTRO ADOBE PHOTOSHOP: 3.00 UNITS
  - Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)
  - **PREREQUISITE:** None.
  - 26330: 12:35PM 02:50PM MTWTH HM 324 M Barboza
  - Last day to add: 06/25/10

**COMPUTER LAB HOURS**

- Monday-Thursday: 7:30AM - 9:30PM
- Friday-Sunday: CLOSED

Moreno Valley (SCI 151)
This is a specialized program. For information regarding entry into the program go www.rcc.edu/dentalhygiene or call 571-6431.

DEH-20B CLINICAL DENTAL HYGIENE #2 1.00 UNITS
Allows students to apply clinical skills while performing dental hygiene services on patients with gingivitis and mild to moderate periodontal disease.

- PREREQUISITE: None.
- LIMITATIONS ON ENROLLMENT: Course is limited to students who have been admitted to RCC’s Dental Hygiene program.

26299 01:00PM 04:00PM MW MDEC 1 D Lesser
05:30PM 08:30PM MW MDEC 1
06/21/10 07/28/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

26300 01:00PM 04:00PM MW MDEC 3 D Lesser
05:30PM 08:30PM MW MDEC 3
06/21/10 07/28/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

26301 01:00PM 04:00PM MW MDEC TECH D Lesser
05:30PM 08:30PM MW MDEC TECH
06/21/10 07/28/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

DENTAL TECHNOLOGY

DEN-70 INTRO TO DENTAL TECH 2.00 UNITS
Introduction to the field of dental laboratory technology. Successful completion necessary for program admission.

- PREREQUISITE: None.

26145 12:00PM 12:20PM MTWTH MDEC 2 J Hoover
12:25PM 03:55PM MTWTH MDEC 2 J Hoover
06/21/10 07/29/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- PREREQUISITE: None.

EVENING

26146 06:00PM 09:23PM MW ECEM 115 B Zentgraf
06/21/10 08/11/10 Last day to add: 06/25/10

EAR-22 PROGRAMS, CAREER OPPORTUNITIES 3.00 UNITS
Theories, analyses, and observations of early childhood programs and career options in early childhood education.

- PREREQUISITE: None.

26316 01:00PM 04:22PM MTWTH ECEM 115 K Metcalfe
06/21/10 07/15/10 Last day to add: 06/22/10

EAR-28 PRINCIPLES/PRACTICES 3.00 UNITS
The effects of the different principles and practices used to educate young children.

- PREREQUISITE: None.

26313 07:35AM 10:57AM MTWTH ECEM 115 K Metcalfe
06/21/10 07/15/10 Last day to add: 06/22/10

EAR-34 CURRICULUM INFANTS, TODDLERS 3.00 UNITS
An introduction to organizing and developing age-appropriate activities and curriculum for infants and toddlers.

- PREREQUISITE: None.
- ADVISORY: EAR-33.

EVENING

26312 06:00PM 09:23PM TTH ECEM 115 S Johnson
06/22/10 08/12/10 Last day to add: 06/28/10

Work Experience is available for Early Childhood Education. Please refer to the Work Experience section for more information.

ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole.

- PREREQUISITE: None.
- ADVISORY: Qualification for ENG-1A and MAT-52.

26148 07:35AM 09:50AM MTWTH HM 129 B Bandyopadhay
06/21/10 07/29/10 Last day to add: 06/25/10

EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/academicprograms/ems or call 951-571-6395.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. Prompt attendance is required at the orientation and NO late admissions will be allowed. If you have a disability requiring accommodation, please call 951-222-8060 at least one week prior to the date of the event in order to assure accommodation.

Summer Orientation Dates for EMS-50 and 51

06/01/10 Ben Clark Training Center Auditorium 1:00-3:00PM
06/07/10 Ben Clark Training Center Auditorium 11:00-1:00PM

EMS-50 EMS-BASIC 6.00 UNITS
Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

- PREREQUISITE: None.
- COREQUISITE: EMS-51.
- LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

26302 06:45AM 12:45PM MW BCTC L R Fontaine
01:30PM 05:30PM MW BCTC K
06/21/10 08/11/10 Last day to add: 06/25/10

The above section requires concurrent enrollment in EMS-51-26304.

EMS-51 EMS-BASIC CLINICAL/FIELD 1.00 UNITS
Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.

- PREREQUISITE: None.
- COREQUISITE: EMS-50.
- LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

26304 06/21/10 08/11/10 Last day to add: 07/07/10

The above section requires concurrent enrollment in EMS-50-26302. First Meeting: Monday, 6/21/10 at 6:45AM, Ben Clark Training Center.
### ENGLISH COMPOSITION COURSES

#### ENGLISH 1A
One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

#### ENGLISH 1B
A grade of C or better in ENG-1A.

#### ENGLISH 50
One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

#### ENGLISH 60A
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See “Moving through English” for more details.

### ENGLISH 1B CRITICAL THINKING/Writing 4.00 UNITS

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or ENG-1AH.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>26151</td>
<td>01:10PM</td>
<td>MTWTH</td>
<td>HM 104</td>
<td>H Shepherd</td>
</tr>
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<td>07/29/10</td>
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**Evening**

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<td>Last day to add: 06/25/10</td>
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</tbody>
</table>

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** REA-82 or qualifying preparation score.

All sections of ENG-50 have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

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<tr>
<th>Code</th>
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<th>Days</th>
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<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>26245</td>
<td>06:00PM</td>
<td>08:15PM</td>
<td>HM 206</td>
<td>J Hardina</td>
</tr>
<tr>
<td></td>
<td>06/21/10</td>
<td>08/12/10</td>
<td></td>
<td>Last day to add: 06/27/10</td>
</tr>
</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

### ENG-50A ENGEL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-50A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

<table>
<thead>
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<td>HM 209</td>
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<td>Last day to add: 06/27/10</td>
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</tbody>
</table>

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### ENG-60A ENGR FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

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<tr>
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<td>HM 105</td>
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<td></td>
<td>Last day to add: 06/27/10</td>
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</table>

The above section is an online class with an 18 hour ON-CAMPUS laboratory requirement to be arranged. Computer with Internet access required. See www.opencampus.com.
ENGLISH AS A SECOND LANGUAGE

SUMMER 2010
ESL ONE-STOP DATES
(NEW ESL STUDENTS MUST TAKE PTESL TEST)

We offer “ESL One-Stop” sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at www.rcc.edu/services/assessment/dates.cfm. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Moreno Valley College: Call 951-571-6492 for an appointment.

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
<td>May 14</td>
<td>Friday</td>
<td>08:30 AM</td>
<td>STU 301</td>
<td></td>
</tr>
<tr>
<td>May 19</td>
<td>Wednesday</td>
<td>02:00 PM</td>
<td>STU 301</td>
<td></td>
</tr>
<tr>
<td>June 5</td>
<td>Saturday</td>
<td>08:30 AM</td>
<td>BEN CLARK</td>
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</tr>
<tr>
<td>June 9</td>
<td>Wednesday</td>
<td>02:00 PM</td>
<td>STU 301</td>
<td></td>
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<tr>
<td>June 15</td>
<td>Tuesday</td>
<td>08:30 AM</td>
<td>STU 301</td>
<td></td>
</tr>
</tbody>
</table>

ESL-91 ** Beginning
ESL-92 ** Intermediate
ESL-93 ** Advanced

ESL-71 ** Basic
ESL-72 ** Intermediate
ESL-73 ** High Intermediate

ESL-51 Basic
ESL-52 Low Intermediate
ESL-53 Intermediate
ESL-54* High Intermediate
ESL-55* Advanced

* Indicates UC/CSU transferable course
** Associate Degree applicable only

Shaded areas indicate possible course placements

Moving through English, ESL and Reading

ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS
An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)
- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

ENG-60A Fundamentals: Sentence to Paragraph
ENG-60B Fundamentals: Paragraph to Essay
ENG-50 Basic Composition
ENG-1A* Composition
ENG-1B* Critical Thinking & Writing

ENG-57 Optional non-transferable

Reading

REA-81 Reading Level I
REA-82 Reading Level II
REA-83 Reading Level III

It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

GEOGRAPHY

GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS
The interacting physical processes of air, water, land, and life which impact Earth's surface.
- PREREQUISITE: None.

ENG-57 Oral Communication
ENG-52 Low Intermediate
ENG-51 Basic

ENG-57 Reading & Vocabulary
ENG-52 Advanced
ENG-51 Intermediate

ENG-57 Writing & Grammar
ENG-52 High Intermediate
ENG-51 Basic

ENG-57 English Composition
ENG-1B* Critical Thinking & Writing

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
**GUIDANCE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUI-45</td>
<td>INTRODUCTION TO COLLEGE</td>
<td>1.00 UNITS</td>
<td>Introduction to programs, resources and personal factors that contribute to college success.</td>
<td></td>
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<td>• PREREQUISITE: None.</td>
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<td>26164</td>
<td>08:00AM 10:15AM</td>
<td>MTWTH</td>
<td>LIB 130</td>
<td>J Tetley</td>
</tr>
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<td></td>
<td>06/14/10 06/24/10</td>
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<td>The above section is designed for the Middle College High School Program.</td>
<td></td>
</tr>
<tr>
<td>26165</td>
<td>10:30AM 12:45PM</td>
<td>MTWTH</td>
<td>LIB 130</td>
<td>J Tetley</td>
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<td>06/14/10 06/24/10</td>
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<td>LIB 130</td>
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<td>06/14/10 06/24/10</td>
<td>Last day to add: 06/14/10</td>
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</table>

**HEALTH SCIENCE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HES-1</td>
<td>HEALTH SCIENCE</td>
<td>3.00 UNITS</td>
<td>Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.</td>
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<td></td>
<td></td>
<td></td>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>26169</td>
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<td>HM 221</td>
<td>S Marshall</td>
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<tr>
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<td>06/21/10 07/29/10</td>
<td>Last day to add: 06/25/10</td>
<td>EVENING</td>
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<tr>
<td>26247</td>
<td>06:00PM 09:20PM</td>
<td>MW</td>
<td>STU 101</td>
<td>B Blua</td>
</tr>
<tr>
<td></td>
<td>06/21/10 08/11/10</td>
<td>Last day to add: 06/25/10</td>
<td>The above section is a web-enhanced class. Internet access may be required.</td>
<td></td>
</tr>
</tbody>
</table>

**HEALTH CARE TECHNICIAN**

In order to enroll in HET-80 and HET-82, you must attend one of the MANDATORY ORIENTATIONS on the following dates:

- 04/19/10 MOV PSC 16 A&B 12:30PM 04:00PM
- 04/28/10 MOV HM 129 2:00-3:00PM
- 05/04/10 MOV PSC 16 A&B 12:15-1:45PM

PROMPT ATTENDANCE IS REQUIRED. NO LATE ADMISSIONS WILL BE ALLOWED.

Requirements for these classes are:

- Current Healthcare Provider CPR card, DMV printout (H-6; $5.00 at the DMV)
- Medical clearance with titer results
- Additional fingerprinting and DHS application are required for HET-80 (Certified Nurse Assistant) students only
- Lab assignments will be scheduled on Friday, Saturday or Sunday

THE DEADLINE FOR SUBMITTING ALL DOCUMENTS IS JUNE 9, 2010. INCOMPLETE DOCUMENTS WILL NOT BE ACCEPTED.

Contact the Student Resource Center, PSC14 at (951) 571-6391 at Moreno Valley College if you have any questions.

**HEALTH SCIENCE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HET-80</td>
<td>CNA THEORY/PRACTICES</td>
<td>6.00 UNITS</td>
<td>Lectures and clinical laboratory practice in preparation for state nurse assistant certification examination.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• PREREQUISITE: None. Prior to course: requires fingerprinting and submission of application for state certification examination, current CPR certification and immunizations, medical clearance from healthcare provider, uniform and RCC HET I.D. badge.</td>
</tr>
<tr>
<td>26308</td>
<td>08:10AM 12:10PM</td>
<td>MTWTH</td>
<td>PSC 16B</td>
<td>A Anderson</td>
</tr>
<tr>
<td></td>
<td>09:10AM 11:10AM MTWTH</td>
<td>PSC 16B</td>
<td>06/21/10 08/12/10</td>
<td>Last day to add: 06/26/10</td>
</tr>
<tr>
<td>The above section requires concurrent enrollment in one of the labs below that will be assigned by the program coordinator.</td>
<td></td>
<td></td>
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**LABS:**

- 26250 07:00AM 12:00PM FS HOSP CCRG J McGhee-Baxa
- 12:30PM 04:00PM FS HOSP CCRG 06/25/10 08/14/10 Last day to add: 06/30/10
- The above section meets at Community Care & Rehab Ctr., 4070 Jurupa Avenue, Riverside.
- 26249 07:00AM 12:00PM SU HOSP AFW A Anderson
- 12:30PM 04:00PM SU HOSP AFW 06/26/10 08/15/10 Last day to add: 06/30/10
- The above section meets at Air Force Village West, 17050 Arnold Drive, Riverside.
- 26334 TBA Staff 06/21/10 08/12/10 Last day to add: 06/29/10
- The above section meets at a location to be determined.

**HET-82 PHLEBOTOMY TECHNICIAN**

<table>
<thead>
<tr>
<th>Code</th>
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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>HES-2</td>
<td>WORLD CIVILIZATIONS</td>
<td>3.00 UNITS</td>
<td>The development and interaction of world civilizations from the 16th century to the present.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>26251</td>
<td>09:30AM 01:00PM</td>
<td>TTH</td>
<td>PSC 16A</td>
<td>T Baker</td>
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<tr>
<td></td>
<td>06/22/10 08/12/10</td>
<td>Last day to add: 06/28/10</td>
<td>The above section requires concurrent lab enrollment and has 40 hours of lab to be arranged. Select from one of the following labs:</td>
<td></td>
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<tr>
<td>26252</td>
<td>01:30PM 06:00PM</td>
<td>TWTH</td>
<td>PSC 16A</td>
<td>T Baker</td>
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<td></td>
<td>06/22/10 08/12/10</td>
<td>Last day to add: 06/27/10</td>
<td>The above section requires concurrent enrollment in HET-82-26251 and has 40 hours off-site clinical lab to be arranged.</td>
<td></td>
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<tr>
<td>26253</td>
<td>01:30PM 06:00PM</td>
<td>TWTH</td>
<td>PSC 16B</td>
<td>P Hunt</td>
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<td></td>
<td>06/22/10 08/12/10</td>
<td>Last day to add: 06/27/10</td>
<td>The above section requires concurrent enrollment in HET-82-26251 and has 40 hours off-site clinical lab to be arranged.</td>
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<td>PSC 17</td>
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<td>Last day to add: 06/30/10</td>
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**HISTORY**

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<td>HIS-2</td>
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<td>3.00 UNITS</td>
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<td>26254</td>
<td>06/21/10 07/29/10</td>
<td>Last day to add: 06/26/10</td>
<td>The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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</tbody>
</table>

Get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home! www.rccmoreno.bncollege.com 2010 Summer
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
<th>Instructor</th>
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<tr>
<td>HIS-6</td>
<td>POL SOC HIST OF US</td>
<td>3.00 UNITS</td>
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<td>26172</td>
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<td>HM 104</td>
<td>K Bowyer</td>
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**HUMAN SERVICES**

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**SUPERVISED TUTORING**

ILA-800 SUPervised tutoring, study skills development, and assistance in understanding college course assignments.

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**INTERPRETING** - See Community Interpretation in Spanish

**LOGISTICS** - See Business Administration

**MANAGEMENT**

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**MARKETING**

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**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
### MATHEMATICS COURSES

<table>
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<tr>
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<td>S Drake</td>
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<td>A Lash</td>
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<td>HM 336</td>
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<td>Last day to add: 06/29/10</td>
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### REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.

### MATHEMATICS

**MAT-11 COLLEGE ALGEBRA**  
4.00 UNITS  
College-level algebra.  
**PREREQUISITE:** MAT-35 or qualifying placement level.

- 26177  
  10:00AM 01:00PM MTWTH HM 104 C Yao  
  06/21/10 07/29/10 Last day to add: 06/25/10

**MAT-12 STATISTICS**  
3.00 UNITS  
A study of statistical methods and their application to hypothesis testing and estimation of population parameters.  
**PREREQUISITE:** MAT-35 or qualifying placement level.

- 26178  
  07:35AM 09:50AM MTWTH HM 106 D Guthrey  
  06/21/10 07/29/10 Last day to add: 06/25/10

**MAT-35 INTERMEDIATE ALGEBRA**  
5.00 UNITS  
Algebra preparation for college-level mathematics.  
**PREREQUISITE:** MAT-52 or qualifying placement level.

- 26179  
  10:00AM 01:45PM MTWTH HM 209 N Baciuna  
  06/21/10 07/29/10 Last day to add: 06/25/10

- 26180  
  12:00PM 03:45PM MTWTH STU 109 S Drake  
  06/21/10 07/29/10 Last day to add: 06/25/10

**MAT-52 ELEMENTARY ALGEBRA**  
4.00 UNITS  
An introduction to the concepts of algebra.  
**PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

- 26181  
  01:10PM 04:10PM MTWTH HM 106 F Johnson  
  06/21/10 07/29/10 Last day to add: 06/25/10

- 26182  
  06:50AM 09:50AM MTWTH HM 206 J Namekata  
  06/21/10 07/29/10 Last day to add: 06/25/10

- 26183  
  10:00AM 01:00PM MTWTH HM 206 J Namekata  
  06/21/10 07/29/10 Last day to add: 06/25/10

**MAT-53 COLLEGE GEOMETRY**  
3.00 UNITS  
A course in the study of Euclidian geometry.  
**PREREQUISITE:** MAT-35 or qualifying placement level.

- 26184  
  07:35AM 09:50AM MTWTH HM 336 R Yamada  
  06/21/10 07/29/10 Last day to add: 06/25/10

**MAT-63 ARITHMETIC**  
3.00 UNITS  
Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems.  
(Non-degree credit course.)  
**PREREQUISITE:** None.

- 26185  
  10:00AM 12:15PM MTWTH HM 207 J Aguilar  
  06/21/10 07/29/10 Last day to add: 06/25/10

- 26264  
  06:00PM 09:20PM TTH HM 104 M Kim  
  06/22/10 08/12/10 Last day to add: 06/28/10

**MAT-64 PRE-ALGEBRA**  
3.00 UNITS  
Designed as a transition from arithmetic to elementary algebra.  
(Non-degree credit course.)  
**PREREQUISITE:** MAT-63 or 90C.

- 26186  
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  06/21/10 07/29/10 Last day to add: 06/25/10

- 26265  
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### Medical Assisting

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### Music

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### Philosophy

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### Physical Education

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### PHYSICIAN ASSISTANT

- This is a specialized program. For information regarding entry into the program go to [www.rcc.edu/physicianassistant](http://www.rcc.edu/physicianassistant) or call 571-6166.

- Hours subject to change due to guest lecturers and/or faculty availability. Year two clinical assignments are made by PA Program Clinical Coordinator.

### Medical Assistant

<table>
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<tr>
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- Provides instruction in walking technique and fitness, nutrition, and weight control as it relates to a walking program.

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### Physical Fitness

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- Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.

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- The above section meets at Fitness 19 Center, 16080 Perris Blvd., Moreno Valley. No use fees will be charged. RCCD identification card required.

### Physician Assistant

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- Principles and practice of clinical medicine include modules in pediatrics, women health, general surgery and behavioral science.

- **PREREQUISITE:** None.

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<td>HM 227</td>
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### Applied Clinical Skills III

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- Principles and practice of clinical bedside procedures to include cardio-pulmonary resuscitation, endotracheal intubation, venipuncture, parenteral injections intravenous access, insertion of nasal gastric tubes, insertion of Foley catheters, casting procedures, and suturing skills.

- **PREREQUISITE:** None.

- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

<table>
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### Medicine Science III

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- Principles and practice of clinical medicine include modules in pediatrics, women health, general surgery and behavioral science.

- **PREREQUISITE:** None.

- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

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### Clinical Nutrition

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- Principles of clinical nutrition related to physiology and pathophysiology of disease states to growth and development, diet assessment and therapy and nutritional counseling recommended for medical problems and life cycle stages.

- **PREREQUISITE:** None.

- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

<table>
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<tr>
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### Internal Medicine I

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<th>Days</th>
<th>Room</th>
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<tbody>
<tr>
<td>PHT-11</td>
<td>6.00</td>
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</tbody>
</table>

- Under supervision, assigned to patients for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.

- **PREREQUISITE:** None.

- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

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<tr>
<th>Code</th>
<th>Hours</th>
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</table>
Under supervision, students participate in a wide variety of patient care activities in internal medicine and the Intensive and Coronary Care Units. Students are assigned to medical history review, physical examination, diagnostic testing, technical procedures and patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-13 GENERAL SURGERY 4.00 UNITS
Under supervision, assigned to patients to elicit medical history, perform physical examination diagnostic testing, and surgical and technical procedures and management of the surgical patient.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-14 SURGERY II 6.00 UNITS
Continuation of Surgery Internship and the surgical subspecialties in orthopedics.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-15 PEDIATRICS 6.00 UNITS
Under supervision, students participate in a wide variety of patient care activities in the outpatient and inpatient clinical settings. Students are assigned to patients for medical history review, physical examination, diagnostic testing, and patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-16 OBSTETRICS/GYNECOLOGY 6.00 UNITS
Under supervision, participate in a variety of patient care activities emphasizing patients with reproductive tract abnormalities and normal or complicated pregnancies. Assigned to patients for medical history review, physical examination and diagnostic testing in preparation for supportive role during labor and delivery or gynecologic surgery.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-17 FAMILY PRACTICE 6.00 UNITS
Under supervision, assigned to patient for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-18 PSYCHIATRY/MENTAL HEALTH 4.00 UNITS
Under supervision, perform psychiatric history and mental status examinations and participate in discussions and formulations of basic therapeutic plans.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-19 EMERGENCY MEDICINE 4.00 UNITS
Under supervision, assigned to patients in the Emergency Department for medical history review, physical examination, diagnostic testing, minor surgical procedures, ACLS, BCLS, and patient management in emergency situations.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.
### Reading

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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
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<td>DEVELOPMENTAL PSYCH</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.</td>
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<td></td>
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<tr>
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### Reading

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<tbody>
<tr>
<td>REA-81</td>
<td>READING, LEVEL I</td>
<td>3.50 UNITS</td>
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<tr>
<td></td>
<td>Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)</td>
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<tr>
<td>26212</td>
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<td></td>
</tr>
<tr>
<td>REA-82</td>
<td>READING, LEVEL II</td>
<td>3.50 UNITS</td>
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<tr>
<td></td>
<td>Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)</td>
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<td>PREREQUISITE: REA-81 or qualifying preparation score.</td>
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</table>

### Writing/Reading Center Hours

Monday-Thursday: 7:00AM - 9:30PM
Friday - Sunday: CLOSED
MORENO VALLEY (HM 232)

### Senior Citizen Education/Young@HEART

These classes are listed in the current Community Education schedule. Call (951) 328-3811 for a copy.

---

### English as a Second Language

- **ESL-71** Basic
- **ESL-72** Intermediate
- **ESL-73** High Intermediate
- **ESL-91** Beginning
- **ESL-92** Intermediate
- **ESL-93** Advanced
- **ESL-93** Advanced
- **ESL-93** High Intermediate

* Indicates UC/CSU transferable course
** Associate Degree applicable only

### English Composition

- **ENG-60A** Fundamentals: Sentence to Paragraph
- **ENG-60B** Fundamentals: Paragraph to Essay
- **ENG-50** Basic Composition
- **ENG-1A** Composition
- **ENG-1B** Critical Thinking & Writing
- **ENG-57** Optional non-transferable

### Moving through English, ESL and Reading

It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.
Table:

<table>
<thead>
<tr>
<th>Code</th>
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<td>MTWTH SCI 157</td>
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</table>

**SPEECH (COMMUNICATION STUDIES)**

**SPE-1**

**PUBLIC SPEAKING**

Prepare, present and evaluate a variety of speeches.

- **PREREQUISITE:** None.
- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

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<td>MTWTH HM 336</td>
<td>R Newman</td>
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</table>

The above section is a web-enhanced class. Internet access may be required.

**SPE-9**

**INTERPERSONAL COMMUNICATION**

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.
- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

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<tr>
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<td>MTWTH HM 336</td>
<td>R Newman</td>
<td>06/21/10 07/29/10</td>
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</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

**SPANISH**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**SPA-1**

**SPANISH 1**

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** None.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<td>MTWTH SCI 157</td>
<td>B Quinto-MacCallum</td>
<td>06/21/10 07/29/10</td>
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**WARNING!** REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
RCCD classes will be held at Rubidoux Annex, 4250 Opal Street, Riverside in the morning, afternoon and evening. These classes are open to everyone! A health fee will be charged, but an RCCD parking permit is not required for classes held at RXHS. Visit the RCC Office, located at RXHS, Room T11. Staff are available five days a week to provide information, answer questions and most importantly, get you started as an RCCD student! For more information, call (951) 328-3790.

### EARLY CHILDHOOD EDUCATION

<table>
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<td>TTH</td>
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<td>B Kirby</td>
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</table>

**CREATIVE ACTIVITIES**
Integration of creative activity into various aspects of the curriculum.

**PREREQUISITE:** None.

**EVENING**

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### ENGLISH

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<td>MTWTH</td>
<td>RXHS P5</td>
<td>K Herr</td>
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**ENGLISH COMPOSITION**
Teaches college-level critical reading, academic writing, and research skills.

**PREREQUISITE:** ENG-50 or qualifying preparation score.

**EVENING**

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The above section has an additional 18 hours laboratory by arrangement.

### MATHEMATICS

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<td>RXHS P4</td>
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</table>

**INTERMEDIATE ALGEBRA**
Algebra preparation for college-level mathematics.

**PREREQUISITE:** MAT-52 or qualifying placement level.

**EVENING**

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<th>Days</th>
<th>Room</th>
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### PHYSICAL EDUCATION

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<td>3.00</td>
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<td>RXHS P4</td>
<td>J Bernard Smith</td>
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</table>

**NUTRITION**
Principles of basic nutrition and their application to health and diseases.

**PREREQUISITE:** None.

**EVENING**

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### PSYCHOLOGY

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<td>3.00</td>
<td>MW</td>
<td>RXHS P3</td>
<td>W Micham</td>
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**GENERAL PSYCH**
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

**PREREQUISITE:** None.

**EVENING**

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### SPEECH (COMMUNICATION STUDIES)

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<td>MTWTH</td>
<td>RXHS P3</td>
<td>M Carroll</td>
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**PUBLIC SPEAKING**
Prepare, present and evaluate a variety of speeches.

**PREREQUISITE:** None.

**ADVISORY:** SPE-51 and/or qualification for ENG-1A.

**EVENING**

<table>
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<td>Last day to add: 06/25/10</td>
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</table>

**WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
RCCD classes are now being offered at the Innovative Learning Center located on the Stokoe Elementary School campus at 4501 Ambs Drive, Riverside, CA 92505.

Day classes will require fingerprinting and background clearance. Please call Ann Chambers at (951) 328-3660, Monday-Friday for information on how to get started.

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**EARLY CHILDHOOD EDUCATION**

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<tbody>
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<td>EAR-20</td>
<td>3.00</td>
<td>MTWTH</td>
<td>STOK E102</td>
<td>F Brinhurst</td>
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</table>

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- **PREREQUISITE:** None.

**ENGLISH**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
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<td>4.00</td>
<td>MTWTH</td>
<td>STOK D118</td>
<td>L Sarigiani</td>
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</table>

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** REA-82 or qualifying preparation score.

**ENG-60A** ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

**MATHEMATICS**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>MAT-11</td>
<td>4.00</td>
<td>MTWTH</td>
<td>STOK F101</td>
<td>J Mulari</td>
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</table>

College-level algebra.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

**MAT-52** ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

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**READING**

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Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

- **PREREQUISITE:** None.

**SPEECH (COMMUNICATION STUDIES)**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
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<td>MTWTH</td>
<td>STOK D101</td>
<td>C Christman</td>
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</table>

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.
- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

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**WARNING!** REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
Welcome to Riverside Community College District’s unique and vital public safety training located at the Ben Clark Training Center (BCTC). In association with local, state and federal agencies, Riverside Community College District (RCCD) offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers. Most of the training occurs at the BCTC, located adjacent to March Air Force Reserve Base. RCCD at the BCTC is recognized nationally for its innovative, interagency programs that emphasize state-of-the-art training for law enforcement and firefighting personnel to function as a team. Several major public agencies participate in public safety training, including the Riverside County Sheriff’s Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, RCCD is able to offer the following intensive programs in Law Enforcement and Fire Technology: 

**Law Enforcement**
- Peace Officer Training
- Correctional Officer Training
- Probation Officer Training
- Dispatcher Training

**Fire Technology**
- A.S. Degree
- Basic Firefighter Academy
- Technical Rescue
- Hazardous Materials
- Wildland Firefighting

If you have any questions, call the phone number listed in each course description in the schedule of classes or call the Ben Clark Training Center Office at the numbers below. For additional information regarding registration for Riverside County Sheriff’s Department courses, Riverside County Fire Department courses, or Riverside County Training Officer’s Association courses, visit the Riverside Community College District website at www.rcc.edu for specific registration details.

To assure open enrollment, class availability and scheduling flexibility while meeting the training needs of law enforcement, fire technology, and other public safety agencies, classes are scheduled on an as-needed basis. Please note that many of the listed classes have a prerequisite requirement.

Technical and Advanced Officer Training (951) 486-2797
Corrections Training (951) 486-2877
Dispatch Training Courses (951) 486-2797
Basic Peace Officer Training Academy (951) 571-6316
Fire Academy and Fire Technology (951) 571-6197

**Fast Track (951) 571-6324**

The Fast Track Program provides sworn and correctional deputies, fire service personnel and all students with an opportunity to complete the prescribed general education requirements to earn an Associate of Science Degree in Law Enforcement, Fire Technology, or other related public service discipline within twelve to eighteen months.

This schedule of courses is especially attractive for public safety personnel to access the college’s courses and available programs. All classes are offered at the Ben Clark Public Safety and Training Center, located at 16791 Davis Avenue, Riverside, where no parking permit is required.

Ultimately, Fast Track provides students with at least two opportunities: a time to enhance and apply their intellectual skills toward greater professional performance; and a time to prepare to advance in their leadership positions.

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**ADMINISTRATION OF JUSTICE**

**ADJ-A13A  DRUG USE RECOGNITION**  **1.00 UNITS**

Advanced officers training to assist the student in recognizing and processing individuals under the influence of a controlled substance. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.

**ADJ-A33A  PUBLIC SAFETY SEMINAR A**  **0.25 UNITS**

Designed to address legislative requirements for fire, law enforcement or corrections personnel.

- **PREREQUISITE:** None.

**ADJ-A48A  BASIC INVESTIGATOR’S COURSE**  **2.00 UNITS**

This course will teach students basic information necessary for a new investigator to conduct follow-up criminal investigations.

- **PREREQUISITE:** ADJ-B1B.
ADJ-A56A  ELD ABUSE/RACE PROF 1ST RESP  0.25 UNITS
Provides student with information for investigating elder abuse cases and deals with ways to avoid racial profiling.
  • PREREQUISITE: None.
26341   08:00AM 12:00PM  W  BCTC 34  T Wood
01:00PM 05:00PM  W  BCTC 34
06/30/10 06/30/10  Last day to add: 06/30/10
26342   08:00AM 12:00PM  W  BCTC 12  T Wood
01:00PM 05:00PM  W  BCTC 12
07/21/10 07/21/10  Last day to add: 07/21/10
ADJ-B1A  PHYS CONDITION FOR BASIC ACAD  1.00 UNITS
Prepares applicants with a physical fitness program prior to entrance to the Basic Peace Officer Academy in addition to familiarizing students with career opportunities available in law enforcement.
  • PREREQUISITE: None.

EVENING
26376   06:00PM 09:00PM  TTH  BCTC 12  G Raya
06/15/10 08/05/10  Last day to add: 07/22/10
ADJ-B1B  BASIC PEACE OFFICER ACADEMY  18.00 UNITS
Intensive basic instruction designed to meet the minimum requirements of a peace officer as established by State Law. For information regarding enrollment procedures, call 571-6316.
  • PREREQUISITE: Completion of the POST reading and writing skills examination. Completion of POST physical fitness assessment. Possession of a valid California driver’s license. Successful completion of a medical examination. Fingerprint clearance through the California State Department of Justice.
26358   08:00AM 12:40PM  MTWTHF  BCTC CLAS  G Raya
02:55PM 05:00PM  MTWTHF  BCTC CLAS
08/10/10 02/11/11  Last day to add: 02/22/10
ADJ-C2A  DEPT SHERIFF SUP CORE CRSE  3.00 UNITS
This course is STC certified and meets the requirements of all agencies needing custody-trained officers. For information regarding enrollment procedures, call 486-2877.
  • PREREQUISITE: None.
26344   08:00AM 02:05PM  MTWTHF  BCTC 7  G Raya
03:10PM 05:00PM  MTWTHF  BCTC 7  E Delgado
07/01/10 07/14/10  Last day to add: 07/12/10
ADJ-C3B  ADV CORREC-PERISH SKILLS TRNG  0.25 UNITS
The student will be able to identify the appropriate force options to use and engage an uncooperative inmate with poise, control and confidence. For information regarding enrollment procedures, call 486-2877.
  • PREREQUISITE: None.
  • LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.
26346   01:00PM 05:00PM  TW  BCTC 31  E Delgado
08:00AM 12:00PM  W  BCTC 31  E Delgado
07/01/10 07/21/10  Last day to add: 07/20/10
ADJ-C3C  ADV CORRECTIONS TRAINING  0.50 UNITS
This one-day, twelve-hour course consists of classroom instruction designed to improve employees’ career, professionalism and work performance. For information regarding enrollment procedures, call 486-2877.
  • PREREQUISITE: None.
26345   08:00AM 12:00PM  M  BCTC 31  G Raya
01:00PM 05:00PM  M  BCTC 31  E Delgado
08:00AM 12:00PM  T  BCTC 31
07/19/10 07/20/10  Last day to add: 07/19/10
ADJ-C5A  BAS WRITING SKILLS-CORREC  0.50 UNITS
Reviews the basic principles of law enforcement written communications. For information regarding enrollment procedures, call 486-2877.
  • PREREQUISITE: None.
26347   08:00AM 12:00PM  MTW  BCTC CLAS  G Raya
01:00PM 05:00PM  MTW  BCTC CLAS  D Ybarra
07/26/10 07/28/10  Last day to add: 07/28/10

ADJ-C6A  CORREC TRAINING OFFICER  2.00 UNITS
This STC certified course is designed to enhance the on-the-job training skills of the corrections training officer. For information regarding enrollment procedures, call 486-2877.
  • PREREQUISITE: None.
26348   08:00AM 12:00PM  MTWTHF  BCTC CLAS  G Raya
01:00PM 05:00PM  MTWTHF  BCTC CLAS  M Judge
07/12/10 07/16/10  Last day to add: 07/15/10
ADJ-C7A  WRITING SKILLS (ADV)  0.50 UNITS
Designed to provide additional study in the methods of criminal report writing. For information regarding enrollment procedures, call 486-2877.
  • PREREQUISITE: None.
26349   08:00AM 02:25PM  MTWTHF  BCTC CLAS  G Raya
03:25PM 05:00PM  MTWTHF  BCTC CLAS  C Wilhite
08/02/10 08/06/10  Last day to add: 08/05/10
ADJ-C19  CORREC MENTAL HLTH TRNG  0.50 UNITS
Designed to make it easier and safer for correctional deputies to work with mentally ill inmates. Preventing suicides also covered in many blocks of instruction. For information regarding enrollment procedures, call 486-2877.
  • PREREQUISITE: None.
26350   08:00AM 02:30PM  TW  BCTC CLAS  G Raya
03:30PM 05:00PM  TW  BCTC CLAS  R Martinez
08/10/10 08/11/10  Last day to add: 08/10/10
26371   08:00AM 02:30PM  TW  BCTC 29  G Raya
03:30PM 05:00PM  TW  BCTC 29  R Martinez
06/15/10 06/16/10  Last day to add: 06/15/10
ADJ-D1B  DISPATCHER UPDATE  1.00 UNITS
This 24-hour course is designed for the experienced Complaint Desk Dispatcher as a legal and critical issues update. For information regarding enrollment procedures, call 486-2797.
  • PREREQUISITE: ADJ-D1A.
26353   08:00AM 12:00PM  TWTH  BCTC 31  T Wood
01:00PM 05:00PM  TWTH  BCTC 31
06/29/10 07/01/10  Last day to add: 07/01/10
ADJ-D3A  RESPONDING TO SUICIDAL CALLERS  0.25 UNITS
Provides students with necessary skills in dealing with suicidal callers.
  • PREREQUISITE: ADJ-D1A.
26351   08:00AM 12:00PM  M  BCTC 31  T Wood
01:00PM 05:00PM  M  BCTC 31
06/28/10 06/28/10  Last day to add: 06/28/10
ADJ-D6A  CRISIS NEGOTIATIONS CONCEPTS  0.25 UNITS
This course is designed to educate the dispatcher or call-taker with their roles and responsibilities in identifying and handling a crisis negotiation incident. This course will identify the skills necessary to effectively combat stress.
  • PREREQUISITE: None.
26352   08:00AM 12:00PM  W  BCTC 29  T Wood
01:00PM 05:00PM  W  BCTC 29
06/30/10 06/30/10  Last day to add: 06/30/10
ADJ-P4A  ARREST, SEARCH, SEIZURE  1.50 UNITS
Provides the student with the knowledge and skills necessary to qualify for limited peace officer powers as required by Penal Code 832. For information regarding enrollment procedures, call 571-6316.

• PREREQUISITE: None.

26356  08:00AM 02:00PM  MTWTH  BCTC 28  G Raya  
03:00PM 05:00PM  MTWTH  BCTC 28  
06/21/10 06/25/10  Last day to add: 06/24/10

26357  08:00AM 02:00PM  MTWTH  BCTC 28  G Raya  
3:00PM 05:00PM  MTWTH  BCTC 28  
07/12/10 07/16/10  Last day to add: 07/15/10

EVENING
26359  06:00PM 09:45PM  TTH  BCTC 12  G Raya  
08:00AM 01:00PM  S  BCTC 12  
08/10/10 09/20/10  Last day to add: 08/28/10

ADJ-R1A2  LEVEL III MODULAR ACADEMY  6.50 UNITS
Designed for individuals who desire to be qualified as a Level III police reserve officer. This Reserve Certification satisfies the Peace Officer Standards and Training (POST) requirements. For information regarding enrollment procedures, call 571-6316.

• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Fingerprint clearance through California State Department of Justice.

EVENING
26360  06:00PM 10:00PM  TWTH  BCTC CLAS  
08:00AM 12:00PM  S  BCTC CLAS  
07/06/10 09/20/10  Last day to add: 09/02/10

ADJ-R1C  LEVEL I MODULAR ACADEMY  17.00 UNITS
Intensive basic instruction designed to meet the minimum requirements of a peace officer, or Level I Police Reserve Officer. Registration occurs on the first day of class at 3423 Davis Ave. For information regarding enrollment procedures, call 486-2797.

• PREREQUISITE: ADJ-R1B.
• LIMITATION ON ENROLLMENT: Completion of the POST reading and writing skills exam. Completion of POST physical fitness assessment. Possession of a valid California driver's license. Successful completion of a medical exam. Fingerprint clearance from the California State Department of Justice.

EVENING
26363  06:00PM 11:00PM  TWTH  BCTC CLAS  G Raya  
08:00AM 12:00PM  S  BCTC CLAS  
01:25PM 05:00PM  S  BCTC CLAS  
07/20/10 02/10/11  Last day to add: 12/22/10

ADJ-T13A  COMMUN OPERATOR TRNG PHASE I  4.00 UNITS
Provides entry level CHP communications operators with the basic functions of their positions.

• PREREQUISITE: ADJ-B1B or C1D.

26369  08:00AM 10:00AM  MTWTHF  BCTC CLAS  J Wood  
11:00AM 05:00PM  MTWTHF  BCTC CLAS  
08/02/10 08/27/10  Last day to add: 08/20/10

Code   Hours     Days   Room   Instructor  Code   Hours     Days   Room   Instructor
ADJ-T13B  COMMUN OPERATOR TRNG PHASE II  2.00 UNITS
Provides intermediate-level CHP communications operators with basic functions of their positions.

• PREREQUISITE: ADJ-T13A.

26370  08:00AM 10:00AM  MTWTHF  BCTC CLAS  J Wood  
11:00AM 05:00PM  MTWTHF  BCTC CLAS  
07/19/10 07/30/10  Last day to add: 07/28/10

EMERGENCY MEDICAL SERVICES
This is a specialized program. For information regarding entry into the program go to www.rcc.edu/academicprograms/ems or call (951) 571-6395.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. Prompt attendance is required at the orientation and NO late admissions will be allowed. If you have a disability requiring accommodation, please call (951) 222-8060 at least one week prior to the date of the event in order to assure accommodation.

Summer Orientation Dates for EMS-50 and 51
06/01/10  Ben Clark Training Center Auditorium 1:00-3:00PM
06/07/10  Ben Clark Training Center Auditorium 11:00-1:00PM

EMS-50  EMS-BASIC  6.00 UNITS
Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

• PREREQUISITE: None.
• COREQUISITE: EMS-51.
• LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

26302  06:45AM 12:45PM  MW  BCTC CLAS  R Fontaine  
01:30PM 05:30PM  MW  BCTC K  
06/21/10 08/11/10  Last day to add: 06/25/10

The above section requires concurrent enrollment in EMS-51-26303.

EMS-51  EMS-BASIC CLINICAL/FIELD  1.00 UNITS
Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.

• PREREQUISITE: None.
• COREQUISITE: EMS-50.
• LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

26304  06/21/10 08/11/10  FLD EMS  R Fontaine  
Last day to add: 07/07/10

The above section requires concurrent enrollment in EMS-50-26302. First Meeting: Monday, 6/21/10 at 6:45AM, Ben Clark Training Center.
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Hours</th>
<th>Term</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>EMS-90</td>
<td>Assessment Based Management</td>
<td>4.50</td>
<td>2010</td>
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<td>Fourth term course focusing on the paramedic students'</td>
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<td>assessment skills and development of clinical/field</td>
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<td>judgments in treating the sick and injured in a</td>
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<td>pre-hospital setting.</td>
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<td>PREREQUISITE: EMS-80, 81, 82 and 83.</td>
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<td>LIMITATION ON ENROLLMENT: Acceptance into the paramedic</td>
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<td>program. Students must enroll in EMS-91 concurrently.</td>
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<td>26306</td>
<td>1:30PM 05:30PM MT BCTC H C Nollette</td>
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<td>EMS-91-26307.</td>
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<tr>
<td>EMS-91</td>
<td>Paramedic Field Internship</td>
<td>10.00</td>
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<td>Concluding course of the Paramedic program; provides</td>
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<td>a minimum of 540 hours of field training under the</td>
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<td>supervision of a trained preceptor to prepare students</td>
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<td>for certifications as a Paramedic.</td>
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<td>PREREQUISITE: EMS-80, 81, 82 and 83.</td>
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<td>LIMITATION ON ENROLLMENT: Acceptance into the</td>
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<td>paramedic program. Students must enroll in</td>
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<td>EMS-90 concurrently.</td>
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<td>EMS-90-26306.</td>
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<td>FIT-1</td>
<td>Fire Protection Organization</td>
<td>3.00</td>
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<td>Provides participants with an introduction and</td>
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<td>overview of public and private fire protection</td>
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<td>services.</td>
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<td>PREREQUISITE: None.</td>
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<td>09:00AM 12:23PM MW BCTC CLAS S Soltz</td>
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<td>FIT-3D</td>
<td>EMT Continuing Education</td>
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<td>Designed as continuing education for the Emergency</td>
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<td>Medical Technician.</td>
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<td>For enrollment information please call 486-4628.</td>
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<td>PREREQUISITE: None.</td>
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<td>LIMITATION ON ENROLLMENT: Must have current EMT</td>
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<td>certification.</td>
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<td>FIT-2</td>
<td>Hazmat First Responder</td>
<td>0.50</td>
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<td>Provides the participants with an Operational Level of</td>
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<td>training for response to emergency hazardous materials</td>
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<td>events. See <a href="http://www.rvcfire.org">www.rvcfire.org</a> for more information.</td>
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<td>PREREQUISITE: None.</td>
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<td>WEEKEND</td>
<td>26362 08:00AM 12:00PM FSSU BCTC CLAS A Yoshinaga</td>
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<td>01:00PM 05:00PM FSSU BCTC CLAS A Yoshinaga</td>
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<td>FIT-1A</td>
<td>Rescue Systems 1</td>
<td>0.50</td>
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<td>Focuses on heavy rescue fire operations techniques.</td>
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<td>Participants must bring all appropriate PPE. For</td>
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<td>enrollment information please call 486-2845.</td>
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<td>PREREQUISITE: None.</td>
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<td>26375</td>
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Online, Hybrid and Web - Enhanced Courses

What are online, hybrid and web-enhanced courses?

• **Online** courses are taken exclusively over the Internet—their are no on-campus meetings required. However, some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com.

• **Hybrid** courses meet both on-campus and online; think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this Schedule of Classes. Since the on-campus portion of hybrid classes could take place at any of our three colleges (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you’d like to take a hybrid course at Norco, you’d look under the Norco campus section of this schedule.

• **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course websites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course website is an extra value!

Are you ready for online learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

• You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At www.opencampus.com, click on “Help”, then click “Requirements Help” (near the top left, under “Help Links”).

• You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

• You should be self-disciplined and have strong study skills. It’s easier to fall behind in an online class.

• Lastly, you shouldn’t believe the myth that online or hybrid courses are “easier” than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. Set aside a few minutes and take the Open Campus Distance Learning quiz to help you decide.

Please note: To enable online-based students to communicate more effectively with their instructors, students need to activate and use their RCCD e-mail account. Please go to www.rcc.edu/students/email.cfm and follow the link to e-mail tutorial at www.rcc.edu/students/emailtutorial.cfm. Personal e-mail addresses will not be used so the RCCD account is the only approved method of formal communication from RCCD to the student.

What’s an online course like?

Sample an online course—go to www.opencampus.com and click on “Sample Class”. Use the information provided to log-in.


This website provides:

• computer settings and requirements
• information about registration
• login information
• student and faculty help files
• course syllabi and textbook information
• an online course sample class

If you’ve visited our website and still have questions, please call the Open Campus Help Line at (866) 259-7271.

Are open campus distance learning courses for me?

1. **Holding weekly class meetings face-to-face is:**
   a. Not particularly necessary for me.
   b. Somewhat important to me.
   c. Very important to me.

2. **I would classify myself as someone who:**
   a. Often gets things done ahead of time.
   b. Needs reminding to get things done on time.
   c. Puts things off until the last minute or doesn’t complete them.

3. **When an instructor hands out directions for assignments, I prefer:**
   a. Figuring out the instructions myself.
   b. Trying to follow the directions on my own, then asking for help as needed.
   c. Having the instructions explained to me.

4. **Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning course is:**
   a. More than enough time for an on-campus course.
   b. The same as for a class on-campus.
   c. Less than for a class on-campus.

5. **As a reader, I would classify myself as:**
   a. Good - I have no problem understanding textbook material.
   b. Average - I sometimes need help to understand the text.
   c. Slower than average.

6. **Commuting to campus on a regular weekly schedule is:**
   a. Extremely difficult for me - I have commitments.
   b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
   c. Easy for me.

7. **When I need help understanding the subject:**
   a. I am comfortable approaching the instructor.
   b. I am uncomfortable approaching the instructor, but I do it anyway.
   c. I never approach an instructor to admit I don’t understand something.

**SCORING:** Are Distance Learning courses for you? Score your responses: 3 points for each “a”, 2 points for each “b”, and 1 point for each “c”. **14 or over**--a Distance Learning course is a real possibility for you. Between **8 and 13**—Distance Learning courses may work for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less**—Distance Learning courses may not currently be the best alternative for you; talk with your counselor.
Online Courses

Online course Limitation on Enrollment:
Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and Internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. Successful completion of an online class (grade of “C” or better).
   If you successfully completed an online course at Riverside Community College District prior to summer 2009, your record has already been cleared and you may register immediately (if you are unable to register, please contact the Matriculation Specialist at matric.specialist@rcc.edu).
   If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222-8808 for directions about how to provide documentation to clear this limitation on enrollment (since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below).
   OR

2. Log into WebAdvisor and complete the “Online Skills Workshop”:
The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an e-mail, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

ACCOUNTING
ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- PREREQUISITE: None.
- ADVISORY: BUS-20.

45662  06/21/10 07/29/10  F Stearns
45663  06/21/10 07/29/10  F Stearns
36278  06/21/10 07/29/10  P Worsham

ADMINISTRATION OF JUSTICE
ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS
The role and responsibilities of each segment in the administration of justice system.

- PREREQUISITE: None.

45666  06/21/10 07/29/10  O Thompson

ANTHROPOLOGY
ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- PREREQUISITE: None.

45674  06/21/10 07/29/10  S Mazur-Stemmen

ANT-2 CULTURAL ANTHRO 3.00 UNITS
An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- PREREQUISITE: None.

36284  06/21/10 08/12/10  A Gray
45676  06/21/10 07/29/10  L Greathouse
45033  06/21/10 07/29/10  T Tombs

ART
ART-6 ART APPRECIATION 3.00 UNITS
An introductory course for the non-art major. An overview of the creative process and various art forms.

- PREREQUISITE: None.
- ADVISORY: Qualification for ENG-1A.

36550  06/21/10 07/29/10  R Taube

BUSINESS ADMINISTRATION
BUS-10 INTRO TO BUSINESS 3.00 UNITS
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- PREREQUISITE: None.

26229  06/21/10 08/12/10  J Duran
45686  06/21/10 08/12/10  R Pardee
36355  06/21/10 07/29/10  G Zwart

BUS-18A BUSINESS LAW I 3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment.

- PREREQUISITE: None.

45689  06/21/10 07/29/10  L Judon
36287  06/21/10 08/12/10  T Wagner

BUS-20 BUSINESS MATH 3.00 UNITS
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- PREREQUISITE: None.

45691  06/21/10 08/12/10  R Pardee
26230  06/21/10 08/12/10  D Webster

BUS-22 MGMT COMMUNICATIONS 3.00 UNITS
Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- PREREQUISITE: None.

45692  06/21/10 08/12/10  C Ishihara

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com/online/schedule.html.
BUS-70  INTRO ORGANIZATION DEVELOPMENT  3.00 UNITS
Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as MAG-70)
- **PREREQUISITE:** None.
- **ADVISORY:** MAG-44.
36357  06/21/10 07/29/10  P Worsham

COMPUTER APPLICATIONS/office

CAT-50  KEYBOARD/DOC PROCESSING  3.00 UNITS
Touch typing, keyboard mastery and document formatting on computers for basic business applications.
- **PREREQUISITE:** None.
45536  06/21/10 08/12/10  S Torre

CAT-80  WORD FOR WINDOWS  3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)
- **PREREQUISITE:** None.
- **ADVISORY:** Typing knowledge/skills of at least 40 wpm.
45507  06/21/10 08/12/10  J Lehr
45509  06/21/10 08/12/10  S Torre

Most Computer Applications/Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

COMPUTER INFORMATION SYSTEMS

CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
- **PREREQUISITE:** None.
45705  06/21/10 08/12/10  S Bhatia
36383  06/21/10 07/29/10  J Coverdale
45704  06/21/10 08/12/10  J Cregg
26232  06/21/10 08/12/10  M McQuead
45706  06/21/10 08/12/10  S Torre

CIS-2  FNDMTLTS SYSTEM ANALYSIS  3.00 UNITS
Structured analysis of user requirements related to information systems, for eventual design/development of the system. (Same as CSC-2)
- **PREREQUISITE:** None.
45708  06/21/10 08/12/10  S Bhatia

CIS-62  MS ACCESS DBMS: COMPREHENSIVE  3.00 UNITS
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros. (Same as CSC-62)
- **PREREQUISITE:** None.
45026  06/21/10 08/12/10  S Bhatia

ECONOMICS

ECO-7  MACROECONOMICS  3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.
45723  06/21/10 07/29/10  A Casolari

ECO-8  MICROECONOMICS  3.00 UNITS
Economic theory and analysis applied to consumer and producer behavior in markets.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.
45039  06/21/10 07/29/10  A Casolari
45400  06/21/10 07/29/10  A Casolari

ENGLISH

All sections of ENG-1A and 1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

ENG-1A  ENGLISH COMPOSITION  4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
- **PREREQUISITE:** ENG-50 or qualifying preparation score.
36378  06/21/10 07/29/10  M Bader
45728  06/21/10 07/29/10  B Osgood-Treston
45729  06/21/10 07/29/10  B Osgood-Treston
26242  06/21/10 07/29/10  R Regino

ENG-1B  CRITICAL THINKING/WRITING  4.00 UNITS
Through a study of argument and literature, this course develops students’ critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.
- **PREREQUISITE:** ENG-1A or 1AH.
45740  06/21/10 07/29/10  T Dibenedetto

FILM, TELEVISION AND VIDEO

FTV-68  STORY DEVELOPMENT PROCESS  3.00 UNITS
An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.
- **PREREQUISITE:** None.
45562  06/21/10 08/12/10  M Skerbelis

FTV-69  SCRIPT SUPERVISING-FILM, TELEV  3.00 UNITS
Introduction to the theory and practice of script supervising for film and television production.
- **PREREQUISITE:** None.
45066  06/21/10 08/12/10  K Eaton

HISTORY

HIS-2  WORLD CIVILIZATIONS 2  3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.
26254  06/21/10 07/29/10  L Regino
45782  06/21/10 07/29/10  K Woods

HIS-6  POL SOC HIST OF US  3.00 UNITS
A history of the United States from Colonial time to 1877.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.
45785  06/21/10 07/29/10  A Parker
26255  06/21/10 07/29/10  L Regino

HIS-7  POL SOC HISTORY OF US  3.00 UNITS
A history of the United States from 1877 to the present.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.
45788  06/21/10 07/29/10  A Parker

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com/online/schedule.html.
HUMANITIES
HUM-10 WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
45791 06/21/10 07/29/10 R Mahon
45792 06/21/10 07/29/10 R Mahon
36398 06/21/10 07/29/10 B Pavlis
26174 06/21/10 07/29/10 C Rocco
26175 06/21/10 07/29/10 C Rocco
26176 06/21/10 07/29/10 C Rocco

MANAGEMENT
MAG-44 PRINCIPLES OF MANAGEMENT 3.00 UNITS
An overview of the concepts, processes and techniques of organizational management.
• PREREQUISITE: None.
26259 06/21/10 08/12/10 D Cescolini
MAG-51 ELEMENTS OF SUPERVISION 3.00 UNITS
Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.
• PREREQUISITE: None.
45796 06/21/10 08/12/10 R Pardee
MAG-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS
Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)
• PREREQUISITE: None.
• ADVISORY: MAG-44.
36400 06/21/10 07/29/10 P Worsham

MARKETING
MKT-20 PRINC OF MARKETING 3.00 UNITS
Examines the role of marketing along with an analysis of both profit and non-profit organizations' product, price, distribution and promotion.
• PREREQUISITE: None.
• ADVISORY: BUS-10.
26267 06/21/10 08/12/10 J Duran
36449 06/21/10 07/29/10 G Zwart

MATHEMATICS
MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS
Algebra preparation for college-level mathematics.
• PREREQUISITE: MAT-52 or qualifying placement level.
26261 06/21/10 08/12/10 S Drake
36317 06/21/10 07/29/10 B Johnson
45805 06/21/10 08/12/10 M Legner
45806 06/21/10 07/29/10 G Morales
MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS
An introduction to the concepts of algebra.
• PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.
36321 06/21/10 08/12/10 R Prior
36322 06/21/10 08/12/10 R Prior
26263 06/21/10 08/12/10 K Saxon
MAT-64 PRE-ALGEBRA 3.00 UNITS
Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)
• PREREQUISITE: MAT-63 or 90C.
36325 06/21/10 07/29/10 J Frewing

MUSIC
MUS-19 MUSIC APPRECIATION 3.00 UNITS
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.
• PREREQUISITE: None.
45835 06/21/10 07/29/10 P Curtis
26269 06/21/10 08/12/10 D Foster
26270 06/21/10 08/12/10 D Foster
36412 06/21/10 07/29/10 D Humble
45036 06/21/10 07/29/10 C Quin
45037 06/21/10 07/29/10 C Quin
45038 06/21/10 07/29/10 I Tsai
45833 06/21/10 07/29/10 I Tsai

MUS-25 JAZZ APPRECIATION 3.00 UNITS
A comprehensive study of jazz from its origins to the present day.
• PREREQUISITE: None.
45836 06/21/10 07/29/10 C Richard
45837 06/21/10 07/29/10 C Richard

MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS
A study of film music in the United States from 1927 to the present day.
• PREREQUISITE: None.
45838 06/21/10 07/29/10 K Mayse
45839 06/21/10 07/29/10 K Mayse

MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS
A comparative and integrative study of the multicultural musical styles of the United States.
• PREREQUISITE: None.
45842 06/21/10 07/29/10 P Curtis

PARALEGAL STUDIES
PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS
An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.
• PREREQUISITE: None.
45854 06/21/10 07/29/10 L Judon

PHILOSOPHY
PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS
Introduction to the major questions of Western philosophy and their answers.
• PREREQUISITE: None.
45856 06/21/10 07/29/10 C Gobatie

PHI-11 CRITICAL THINKING 3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.
• PREREQUISITE: None.
45858 06/21/10 07/29/10 C Gobatie

PHYSICAL EDUCATION
PHP-4 NUTRITION 3.00 UNITS
Principles of basic nutrition and their application to health and diseases.
• PREREQUISITE: None.
45603 06/21/10 07/29/10 D Almquist
45605 06/21/10 07/29/10 N Bonzoumet
26274 06/21/10 08/12/10 T Brown-Lowry
45606 06/21/10 07/29/10 W Elton
45602 06/21/10 07/29/10 C Lowden

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com/online/schedule.html.
### PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- **PREREQUISITE:** None.

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### POLITICAL SCIENCE

#### POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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### PSYCHOLOGY

#### PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- **PREREQUISITE:** None.

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#### PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

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### READING

#### REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-82 or ESL-73 or qualifying preparation score.

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<tr>
<th>CRN</th>
<th>Start Date</th>
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<th>Instructor</th>
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<tr>
<td>45924</td>
<td>06/21/10 07/29/10</td>
<td>T Brown</td>
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<tr>
<td>45925</td>
<td>06/21/10 07/29/10</td>
<td>T Brown</td>
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### REAL ESTATE

#### RLE-81 REAL ESTATE PRACTICE 3.00 UNITS

Daily operations in real estate brokerage. Applies toward educational requirements for broker’s examination.

- **PREREQUISITE:** None.

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<th>Instructor</th>
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<tbody>
<tr>
<td>36337</td>
<td>06/21/10 08/12/10</td>
<td>T Wagner</td>
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</table>

### SOCIOLOGY

#### SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

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<th>CRN</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>45931</td>
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<td>R Davin</td>
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<td>45934</td>
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<td>J Schall</td>
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<tr>
<td>26215</td>
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<td>26216</td>
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<td>E Thompson</td>
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</table>

#### SOC-2 AMER SOCIAL PROB 3.00 UNITS

Identification and analysis of major contemporary social problems.

- **PREREQUISITE:** None.

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<th>Instructor</th>
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<tbody>
<tr>
<td>45623</td>
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<td>D Baker</td>
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</table>

#### SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- **PREREQUISITE:** None.

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#### SOC-12 MARRIAGE FAMILY REL 3.00 UNITS

Contemporary patterns in marriage and family relations.

- **PREREQUISITE:** None.

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<th>Instructor</th>
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<tr>
<td>45640</td>
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<td>J Brown</td>
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#### SOC-20 CRIMINOLOGY 3.00 UNITS

A sociological analysis of crime, criminal law and criminality.

- **PREREQUISITE:** None.

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### SPANISH

#### SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Spanish culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.

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<th>Instructor</th>
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<td>45041</td>
<td>06/21/10 07/29/10</td>
<td>D Gaylor</td>
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</tr>
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</table>

#### SPA-51 INTRO LISTENING COMP I 2.00 UNITS

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- **PREREQUISITE:** None.

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<th>Instructor</th>
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<tr>
<td>45948</td>
<td>06/21/10 07/29/10</td>
<td>K Kelly</td>
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</table>

### THEATER ARTS

#### THE-3 INTRO TO THE THEATER 3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- **PREREQUISITE:** None.

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<th>CRN</th>
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<th>End Date</th>
<th>Instructor</th>
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<tr>
<td>45661</td>
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<td>M Gourley</td>
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<tr>
<td>45664</td>
<td>06/21/10 08/12/10</td>
<td>D Nelson</td>
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**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

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Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.

See [www.opencampus.com/online/schedule.html](http://www.opencampus.com/online/schedule.html).

www.rcc.edu
What Every Student Should Know~

**AB540 Non-Resident Fee Waiver**

A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the out-of-state tuition fee and will pay the $26 per unit enrollment fee. The qualifications for the waiver are stated below:

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying non-resident tuition at RCCD:

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California. Certificates of Completion may also qualify students for the waiver.
3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the “Residence Classification for Tuition Purposes” section above. Students without lawful immigration status are not eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records Office. This form can be printed out at www.rcc.edu/services/admissions/forms.cfm.

**Academic Freedom**

The District endorses the American Association of University Professor’s Statement of Principles on Academic Freedom and Tenure: “Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning” (BP 4030).

**Academic Honesty**

Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another’s words, ideas, data, or product without appropriate acknowledgment—and cheating—the intentional use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the “Standards of Student Conduct”, listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

**Academic Renewal**

Academic Renewal allows previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. The form and information is available online at www.rcc.edu/services/admissions/forms.cfm.

**Americans with Disabilities Act**

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College District makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

**Area of Emphasis Grade Requirements**

Beginning in 2009, each course counted toward the unit requirement in an area of emphasis or a major or program of study must be completed with a grade of “C” or better, or a “P” if the course is taken on a Pass/No Pass basis.

<table>
<thead>
<tr>
<th>If a student stops attending a class, it is ultimately the student’s responsibility to officially drop the class.</th>
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</thead>
<tbody>
<tr>
<td>It is also the student’s responsibility to consult with the instructor regarding any absences that will alter his/her status in the class.</td>
</tr>
<tr>
<td>Students who fail to attend the first class meeting or have a poor attendance record may be dropped from the class!</td>
</tr>
</tbody>
</table>

**Attendance Policy**

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

**Auditing**

RCCD offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor’s signature.
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor’s signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. With the instructor’s signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor’s discretion is strongly recommended.
8. The audit fee is $15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one-unit courses.) The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all RCCD college locations. Fees are due when the form is submitted. For more information, please contact Student Services at Moreno Valley (951) 571-6101 or Norco (951) 372-7003, or the Admissions and Records Office at Riverside (951) 222-8600.
Basic Skills Requirements

In 2009, the basic skills requirements changed from completion of ENG 50, 1A or 1AH and MAT 1-49, 52 or 53 with a "C" grade or higher, to completion of ENG 1A or 1AH or equivalent and MAT 1-49, 35, or equivalent.

Class Cancellation

Each college reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

Counseling

Counseling appointments are available at all three RCCD college locations. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:
- Moreno Valley College – (951) 571-6104
- Norco College – (951) 372-7101
- Riverside City College – (951) 222-8440

Course Grade Verification

Students enrolled in a course who are seeking to re-enroll in the same course the next term must get verification from the instructor that they will not receive a passing grade in order to be eligible to register now for the same course next term. The form is available at www.rcc.edu/services/admissions/forms.cfm.

Credit By Exam

Credit may be granted to any student who satisfactorily passes an examination approved or conducted by the discipline or program in which a comparable course is offered. In the case of foreign languages, students must complete a higher level course in order to receive credit for a lower level language course. Forms are available at www.rcc.edu/services/admissions/forms.cfm.

Cross Enrollment at UC or CSU

Undergraduate students enrolled at any RCCD college may enroll at a CSU or UC campus without formal admission to take a maximum of one course per academic term at a campus on a space-available basis at the discretion of the appropriate university authorities on both campuses.

An RCCD student is qualified to cross enroll if the following requirements are met:
- Completed at least one term at RCCD as a matriculated student
- Earned a grade point average of 2.0 (grade of "C") for work completed
- Enrolled for a minimum of six units for the current term at RCCD and paid appropriate fees
- Completed appropriate academic preparation as determined by host campus (UC or CSU)
- Is a California resident

Cross Enrollment application forms are available online at www.rcc.edu/services/admissions/forms.cfm and at UC and CSU campuses. UC and CSU may charge a $10 or more administrative fee each term. See the application form for other important information.

Deadlines

Add deadlines are listed with each class in this publication and on WebAdvisor at www.rcc.edu. Drop deadlines and refund deadlines can be printed on WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

Degree Change Alert!

The math and English competency requirements for the associate degree changed beginning fall 2009. All new students and all other students who are returning after a break in their continuous enrollment are required to get a "C" or better in ENG-1A and MAT-35 to complete an associate degree. Students who maintain continuous enrollment as defined in "Catalog Rights" in the college catalog will be able to fulfill this requirement by completing the prior requirements of ENG-50 and MAT-52.

Enrollment Limitations

RCCD offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

Prerequisite - When a course has a prerequisite, it means that a student must have certain knowledge to be successful in the course. The prerequisite may be a skill (type 40 wpm), an ability (speak and write French fluently), a preparation level (placement test and prior academic background), or successful completion of a course (grade of C or better or P).

Completion of the prerequisite is required prior to enrolling in the class. Successful completion of a prerequisite requires a grade of C or better or P (Pass). D, F, NP (No Pass) or I grades are not acceptable. Instructions for validating prerequisites taken at another college follow.

Corequisite - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course (for example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A).

All course prerequisites and corequisites will be enforced. This means that a student’s registration will be blocked if he/she does not have the required prerequisites and corequisites.

Cross Enrollment application forms are available online at www.rcc.edu/services/admissions/forms.cfm. Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, ATP, DTLS and/or MDTP test(s) and classes based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

Verifying Prerequisites/Corequisites - It is the student's responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within the Schedule of Classes and a current RCCD catalog. When the student has completed the prerequisite at another institution, the student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCCD Admissions and Records. The student must also complete a Prerequisite Validation Request form, requesting a review of the prerequisites on that transcript before attempting to register for classes. The request form is available at www.rcc.edu. Click on Going to College. Also see Step 3 in this publication.

Prerequisite/Corequisite Challenge Procedure - Any student who does not meet a pre-requisite or co-requisite, or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. If space is available in a course when a student files a challenge to the pre-requisite or co-requisite, the District shall reserve a seat for the student and resolve the challenge within five (5) working days. If the challenge is upheld or the District fails to resolve the challenge within the five (5) working-day period, the student shall be allowed to enroll in the course.

2. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be
Students wishing to utilize the challenge procedure must contact Counseling and complete the required Matriculation Appeals Petition. Prerequisites and/or corequisites may be challenged based on the following criteria:

1. The pre-requisite or co-requisite has not been established in accordance with the District’s process for establishing pre-requisites and co-requisites;
2. The pre-requisite or co-requisite is in violation of Title 5, Section 55003;
3. The pre-requisite or co-requisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
4. The student has the knowledge or ability to succeed in the course or program despite not meeting the pre-requisite or co-requisite;
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the pre-requisite or co-requisite course has not been made reasonably available or such other grounds for challenge as may be established by the Board;
6. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students;
7. The student seeks to enroll in a course that has a pre-requisite established to protect health and safety, and the student demonstrates that he or she does not pose a threat to himself or herself or others;

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student’s challenge should be upheld are or ought to be in the District’s own records, then the District has the obligation to produce that information.

Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation.

Advisory - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. Since the preparation is considered advantageous to a student's success in the course, requests for enrollment are not permitted to enroll if space is available when the students registers for that subsequent term.

Students must file an Extenuating Circumstances Petition (ECP) and supporting documentation with the Admissions and Records Office at one of the three colleges.

Grades are available on WebAdvisor at www.rcc.edu (see calendar). If grades are not posted by this date, contact the instructor. If necessary, contact the appropriate academic department. Grades may be available earlier, but please do not call prior to this date. Students with financial holds cannot receive transcripts or diplomas.

Grade Changes
According to RCCD Board Policy: The student has one year following the semester in which the grade was recorded to request a change of grade. After the one-year limit, the grade is no longer subject to change. Students must file an Extenuating Circumstances Petition (ECP) and supporting documentation with the Admissions and Records Office at one of the three colleges.

Honors Program
The requirements for the Honors Program include:
- A 3.2 GPA in at least 9 units of transferable coursework
- A 3.25 GPA for incoming high school students (provide a transcript)
- Verification of eligibility for or completion of English 1A (we’ll check this for you)
- Completion of an Honors Program application (which is available on the website or from the program coordinators.)

If you’d like more information, please contact:
Sheila McDonald at (951) 222-8571 or email: sheila.mcdonald@rcc.edu.

Identification
No student information will be given or changes made to a student’s records (other than filing an application) without photo identification. Changes cannot be made for another person.

Military Credit
Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOSs, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit). CCAF, SMARTS, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at Riverside City College after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCCD only and is not posted to your RCCD transcript. See Veterans’ Services for more information.

Non-Credit Basic Skills Courses
Non-credit basic skills courses are those courses in reading, writing, computation, and English as a Second Language which are designated as non-credit courses pursuant to Title 5, subdivision (c) of section 55002. These courses (English 883, Guidance 801 and Reading 887) are intended to provide students with skill remediation, development or proficiency but do not carry any unit value and are not degree-applicable.

Non-Degree Credit
Courses indicated as non-degree credit earn credit, but the credit is not counted toward the associate degree. These courses (Art 95 to 99; Computer Applications and Office Technology 99 ABCDE; English 60AB, 60A1, 60A2, 60A3, 60A4, 85, 90B; English as a Second Language 51, 52, 53, 65, 71, 72, 90A-K, 91, 92, 95; Guidance 95; Mathematics 63, 64, 65, 90 A-F, 98; Nursing - Continuing Education 81, 83; Reading 81, 82, 83, 86, 87, 95; Spanish 85; Speech 52; and all practicum numbered 96, 96A, 97) are intended to help students develop skills necessary to succeed in college level degree-applicable courses. Non-degree credit courses can be used toward the following: athletic eligibility, work study, financial aid, social security benefits, veteran's benefits, associated student body office, and full-time status.
Notification of Rights under FERPA for Postsecondary Institutions

Riverside Community College District adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the District applies the provisions of FERPA in a strict manner, the law allows the District to release student directory information. RCCD, based on FERPA regulations, designates as directory information the following: student’s name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports, weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students with RCCD may go to the Student Services Office at Moreno Valley or Norco College, or to the Admissions and Records Office at Riverside City College and request to have directory information withheld.

The student’s prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclose education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student’s education records within 45 days of the day RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to Admissions and Records, the dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

Overlapping Classes

If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. The form is available online at www.rcc.edu/services/admissions/forms.cfm.

Pass/No Pass

If a class is offered with a Pass/No Pass (formerly Credit/No Credit) grade option, students may elect to take the class on that basis; this option is available the first 30% of the course (see “Deadlines” for deadlines to elect Pass/No Pass). Pass (P) is equivalent to passing a class with a “C” or better. Requests for Pass/No Pass must be submitted to Admissions and Records at Riverside City College or to Student Services at Moreno Valley or Norco. Check a RCCD catalog for classes that are offered with a Pass/No Pass option.

Personal Profile Update

The Personal Profile Update link on WebAdvisor allows students to update their address, phone number, education goal, privacy, personal email address and home campus. Students can also submit a Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), educational goal or admit status. Students should speak to a counselor before changing their program of study (major) or educational goal, or for assessment and orientation/counseling questions. Personal email addresses will not be used by RCCD except in an emergency. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

Probationary and Dismissal Students

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures. (Procedures for dismissal students can be viewed in WebAdvisor by selecting Check My Registration Dates/Holds.)

Probationary Students

Students who have attempted 12 or more term units will be placed on academic probation if their grade point average is below 2.0. Students who have attempted 12 or more term units will be placed on progress probation if they have 50% or more of their units as withdrawals, incompletes, or no-credits. To learn more about probation, or if you are on academic/progress probation go to the online workshop at www.rcc.edu.

Dismissal Students

Students who maintain less than a 2.0 grade point average for two full-term semesters after being on probation are subject to academic dismissal. Students who exceed 50% of their units with withdrawals, incompletes, or no-credit for two full-term semesters after being on probation are subject to progress dismissal.

If you are a first-time dismissal student go to the online dismissal workshop at www.rcc.edu and follow the instructions listed on the letter you receive. Walk-in counseling is available at all three college locations during regular business hours in Counseling. You will need to bring your printed verification of attending the online dismissal workshop and sign up for walk-in counseling to develop your readmit contract with a counselor: www.opencampus.com/dismissal.

Students who receive a dismissal contract from Counseling will need to determine which classes on the contract are open and register in person at Admissions.

Repeat Policy - Course Repetition

Non-Repeatable Classes

• Students are limited to a maximum of 5 attempts per course including Ws and substandard grades (D,F,NP,NC);
• Students are limited to a maximum of four Ws per course;
• MWs (military withdrawals) are excluded from the W counts;
• Students are limited to a maximum of 3 attempts that result in a substandard
grade (D,F,NP,NC); A Request for Course Repetition is required for all other requests: Go to www.rcc.edu/services/admissions/forms.cfm for information on reasons to request a course repetition. (Examples include legally mandated training requirements, changes in course outline, recency requirements, extenuating circumstances.)

When course repetition occurs, the permanent academic records will be annotated in such a manner that all work remains legible ensuring and true and complete academic history. For non-repeatable courses taken and repeated at RCCD the most recent grade earned will be used to compute an adjusted grade point average.

Repeatable Classes
Repeatable activity and performance classes may be taken up to a total of four times without a Request for Course Repetition; these courses are identified in the college catalog.

A Request for Course Repetition is required for all other requests: Go to www.rcc.edu/services/admissions/forms.cfm, for information on reasons to request a course repetition. (Examples include legally mandated training requirements, significant lapse of time, special class for students with disabilities.)

Requests for Course Repetition must be submitted to the Dean of Instruction at the student’s home campus. If approved, the student must bring the signed form to Admissions and register in person. A Request for Course Repetition must be approved prior to the beginning of the academic term. The form is available at www.rcc.edu/services/admissions/forms.cfm.

Residency for Tuition Purposes
You are considered a California resident for tuition purposes if:
1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend). The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.
2. You verify an intent to make California your permanent place of residence. U.S. Citizens, Permanent Residents, and those with Refugee/Asylee status or qualifying visas may establish residency for tuition purposes based on the above criteria. Further questions may be directed to the Admissions & Records Office.

Students who do not meet these requirements will be classified as non-residents and will be required to pay non-resident fees. Non-resident students pay both the $26 per unit enrollment fee and the $183 per unit non-resident tuition. International students also pay the $24 per unit surcharge. Non-resident students may be eligible to pay resident enrollment fees using the AB540 Non-Resident Fee Waiver. See the AB540 section for additional information.

Military and Veteran Students and Family Members
RCCD exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from non-resident tuition.

Students who feel they are eligible for a fee exemption should contact the Riverside County Dept of Veterans Services at (951) 955-6050 for more information.

Standards of Student Conduct
The responsibility to maintain and respect conditions conducive to learning is shared by all members of the college community. Students should exercise their freedoms with maturity and responsibility. Standards of student conduct along with other rights and responsibilities are available in the Student Handbook. Students receive the handbook during the freshman orientation/counseling sessions prior to registering for classes. Copies of the Student Handbook are available in the Counseling Department at each college location or accessible online at www.rcc.edu/services/counseling/files/studenthandbook.pdf.

Student Right-to-Know Disclosure Statement
In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District to make available its completion and transfer rates to all current and prospective students. Beginning in fall 2005, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population in the Riverside Community College District, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 21.93% attained a certificate, degree or became “transfer-prepared” during a three-year period (fall 2005 to spring 2008). Students who are “transfer-prepared” have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 17.29% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming “transfer-prepared” during a five semester period (spring 2006 to spring 2008).

More information about Student Right-to-Know rates and how they should be interpreted can be found at the California Community Colleges Student Right-to-Know Information Clearinghouse website at srtk.cccco.edu/index.asp

Textbook Cost Containment
Effective July 1, 2010, institutions are required to disclose in their course schedules, “to the maximum extent practicable,” the International Standard Book Number (ISBN) of every required and recommended textbook and supplemental materials, and retail price information. RCCD has worked with Barnes and Noble to provide this information through each college location’s bookstore website, which provides all of the pertinent information regarding course textbooks:

- Moreno Valley College Bookstore: www.rccmoreno.bncollege.com
- Norco College Bookstore: www.rccnorco.bncollege.com
- Riverside City College Bookstore: www.rcc.bncollege.com

Transfer Courses
You may obtain a list of RCCD classes which are transferable to the University of California and the California State University in the Career and Transfer Center. The information also appears in each college catalog.

Units for Full-Time Status
For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in for fall/spring semesters is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

Veterans’ Services
Riverside Community College District provides assistance to veterans for the following benefit programs:

- Active Duty Educational Assistance Program – Montgomery GI Bill – Chapter 30
- Vietnam Era GI Bill – Montgomery GI Bill – Chapter 34/40
- Selected Reserve Educational Assistance Program – Montgomery GI Bill – Chapter 1606
- Vocational Rehabilitation – Chapter 31
- Post-Vietnam Era Veterans Educational Assistance Program (VEAP) – Chapter 32

Riverside Community College District is a member of the Servicemembers Opportunity Colleges (SOC). This consortium of national higher education associations functions in cooperation with the Dept of Defense (DOD), the Military Services including the National Guard, and the Coast Guard to help meet the voluntary higher education needs of service members.
• Survivors and Dependents Educational Assistance Program – Chapter 35
• Reserve Educational Assistance Program (REAP), Chapter 1607.
• Post-9/11 GI Bill - Chapter 33, refer to www.gibill.va.gov for updated information.

Veterans who are seeking to use VA Educational Benefits should apply online to the VA at www.gibill.va.gov. Allow 3-6 weeks for processing. Once processed, the VA will send applicants two copies of their Certificate of Eligibility. One copy must be given to the RCC Veterans’ Services Office in the Bradshaw Building at Riverside or to Student Services at Norco and Moreno Valley. For questions regarding pay, Certificate of Eligibility or benefits call 1-888-GIBILL-1.

While waiting for the Certificate of Eligibility veterans should continue with RCCD procedures in order to enroll and be certified for payment. Veterans apply to RCCD online at www.rcc.edu and complete assessment testing and/or counselor orientation (if applicable). Veterans may also be eligible for other financial aid and are encouraged to submit the FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov. General veterans’ information can be found at www.rcc.edu. Click on Going to College and then on Veteran’s Assistance.

Before a VA Student Education Plan (SEP) can be developed, all transcripts must be sent or walked in to RCCD in order to have prior credit evaluated. Transcripts must be official, sealed and printed less than 90 days ago. After transcripts are received veterans can request a transcript evaluation and an SEP for a VA approved Program of Study. Veterans are referred to Counseling to make an appointment two weeks out to develop the VA Student Educational Plan (SEP). After completion of the SEP, veterans can register for approved classes. Check the VA website at www.gibill.va.gov for the listing of VA approved programs at RCCD.

After registering, veterans must turn in the Veteran’s Statement of Responsibility (Blue Sheet) to the Veterans’ Services Office at Riverside City College, or Student Services at Norco and Moreno Valley. This “Blue Sheet” is required in order for enrollment certification to be submitted to the VA and to avoid being dropped for non-payment by RCCD; this process may take 2-3 weeks. This form must be submitted to RCCD every term to request benefits.

Veterans are eligible for priority registration for two years after being discharged from active duty. In order to be eligible veterans must take a copy of their DD214 discharge papers to the Veterans’ Services or Admissions Office at Riverside City College, or to Student Services at Norco and Moreno Valley. Staff there will tell eligible veterans their priority registration dates. These dates are also posted on the VA website.

Veterans’ assistance is available in the Bradshaw Building at Riverside and in Admissions at Moreno Valley and Norco. Contact the Veterans’ Office at (951) 222-8607 or veterans@rcc.edu for more information. Information is also available at www.rcc.edu. Click on Going to College and then on Veteran’s Assistance.

See the Military Credit and Residency for Tuition Purposes sections for more information.

Workforce Preparation

Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-C-D-E), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students at Riverside City College only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Lovekin F2.

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**Library Hours & Information**

**Overdue Fines:**

- General Collection - overdue fines will be levied at 20¢ per day per item.
- Hourly Reserves - overdue fines will be levied at $1.00 per hour per item.

**Replacement Bills:**

If materials are not returned, they are declared “lost.” A bill will be issued for each lost item which will include: 1) the actual replacement cost of the item or $25.00 for out of print materials; 2) a processing fee of $10.00; and 3) any overdue fines (the maximum overdue fine is $20.00).

**Refunds:**

If the item is returned after the bill is issued (within one year) the replacement cost and processing fee will be waived or refunded; however, the overdue fines will still be charged.

**Library Card Fees:**

- All currently registered students and currently employed faculty and staff receive a college card, which is used as the library card.
- Community members may purchase a library card for $5.00 per session upon proof of District residence and age of 16 years or older (California Driver’s License, California Identification Card or Military Identification Card).

**Hours of Operation:**

- Special hours will be posted at each campus location for exam days, holidays and weekends. Reference librarians are available to assist with reference questions, library orientations and collection development. Library schedules for the three campuses are as follows:

  **Summer Term 2010**  
  **June 21 – August 15**

  **Moreno Valley Campus Library**
  
  **Phone circulation**  
  (951) 571-6111;  
  **reference**  
  (951) 571-6112
  
  **June 21-July 29 (MTWTH)...........8:00AM - 1:00PM & 4:00PM - 7:00PM**
  
  **August 2-12 (MTWTH).................................4:00PM - 7:00PM**
  
  **Friday, Saturday, Sunday ...............................CLOSED**

  **Norco Campus, Wilfred J. Airey Library**
  
  **Phone circulation**  
  (951) 372-7019;  
  **reference**  
  (951) 372-7115
  
  **June 21-July 29 (MTWTH)..................7:30AM - 8:00PM**
  
  **August 2-12 (MTWTH)...........................12:00PM - 8:00PM**
  
  **Friday, Saturday, Sunday ....................................CLOSED**

  **Riverside Campus, Digital Library/Learning Resource Center**
  
  **Phone**  
  (951) 222-8650;  
  **circulation** x8651;  
  **reference** x8652
  
  **June 21-July 29 (MTWTH)...........8:00AM - 8:00PM**
  
  **August 2-12 (MTWTH)..........................5:00PM - 8:00PM**
  
  **Friday, Saturday, Sunday ....................................CLOSED**

  **ALL CAMPUS LIBRARIES WILL BE CLOSED:**
  
  **July 5, 2010.**
Matriculation

Matriculation at Riverside Community College District is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete assessment, freshman orientation and counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCCD uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses. New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the Assessment Center at any RCCD college location. RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year. To hear more detailed information, call one of the assessment centers and follow the prompts: Moreno Valley (951) 571-6492; Norco (951) 372-7156; Riverside (951) 222-8451. Testing dates and times are also viewable online at www.rcc.edu/services/assessment/dates.cfm.

Orientation/Counseling Sessions

All first time college students must attend a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors will introduce students to services and educational programs at Riverside Community College District; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. Call or stop by the Counseling Department at any RCCD college to schedule a freshman orientation/counseling session. New students should also register for GUI-45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCCD before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCCD (special support programs may have additional requirements).

Follow-up

Counselors and instructors will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

Prerequisite/Corequisite Challenge Procedure - Any student who does not meet a pre-requisite or co-requisite, or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. If space is available in a course when a student files a challenge to the pre-requisite or co-requisite, the District shall reserve a seat for the student and resolve the challenge within five (5) working days. If the challenge is upheld or the District fails to resolve the challenge within the five (5) working-day period, the student shall be allowed to enroll in the course.
2. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the students registers for that subsequent term.

Students wishing to utilize the challenge procedure must contact Counseling and complete the required Matriculation Appeals Petition. Prerequisites and/or corequisites may be challenged based on the following criteria:

1. The pre-requisite or co-requisite has not been established in accordance with the District’s process for establishing pre-requisites and co-requisites;
2. The pre-requisite or co-requisite is in violation of Title 5, Section 55003;
3. The pre-requisite or co-requisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
4. The student has the knowledge and ability to succeed in the course or program despite not meeting the pre-requisite or co-requisite;
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the pre-requisite or co-requisite course has not been made reasonably available or such other grounds for challenge as may be established by the Board;
6. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students;
7. The student seeks to enroll in a course that has a pre-requisite established to protect health and safety, and the student demonstrates that he or she does not pose a threat to himself or herself or others.

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student’s challenge should be upheld are or ought to be in the District’s own records, then the District has the obligation to produce that information.

Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation.

Registration Checklist -- New, Returning Students

<table>
<thead>
<tr>
<th>STEPS TO REGISTER</th>
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</thead>
<tbody>
<tr>
<td>APPLICATION</td>
</tr>
<tr>
<td>Admissions</td>
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<tr>
<td>222-8600</td>
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<tr>
<td>YES</td>
</tr>
<tr>
<td>ASSESSMENT</td>
</tr>
<tr>
<td>571-6492 (MOV)</td>
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<tr>
<td>372-7156 (NOR)</td>
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<tr>
<td>222-8451 (RIV)</td>
</tr>
<tr>
<td>YES</td>
</tr>
<tr>
<td>ORIENTATION/COUNSELING</td>
</tr>
<tr>
<td>(New students enroll in GUI-45)</td>
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<tr>
<td>571-6104 (MOV)</td>
</tr>
<tr>
<td>372-7101 (NOR)</td>
</tr>
<tr>
<td>222-8440 (RIV)</td>
</tr>
<tr>
<td>YES</td>
</tr>
<tr>
<td>REGISTRATION</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXEMPTION CRITERIA</th>
</tr>
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<tbody>
<tr>
<td>All students are welcome to participate in any of these services even if an exemption has been granted.</td>
</tr>
<tr>
<td>1. AA/AS or higher</td>
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<tr>
<td>2. Taking 5 units or less and a goal of:</td>
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<tr>
<td>• Advancement in current career</td>
</tr>
<tr>
<td>• Maintaining certificate/license</td>
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</tr>
</tbody>
</table>
Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District’s intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the Health Service Office at each college location.

Assistance and Referral

Students can seek help through College Health Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at one of the following locations:

- Moreno Valley: 571-6103
- Norco: 372-7046
- Riverside City College: 222-8151

Regulations for Policy 3230/4230/6230,
Smoking/Non-Smoking

Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District.

Off-campus Services

For off-campus services call:
Riverside County Substance Abuse Program .......... 955-2105
24-hr Detox Line .................................................. 955-2100
After-hours (5pm) ........................................... 1-800-499-3008

For toll-free information call:
For a local Al-Anon (Inland Empire Central Office) .. 909-825-4700
Alcoholics Anonymous ......................................... 909-825-4700
Assisted Recovery ............................................. 1-800-527-5344
Assisted Recovery website .................................. aca-usa.org
Cocaine Anonymous ........................................... 951-359-3895
Cocaine/Substance-abuse hotline ...................... 1-800-662-HELP
National Council on Alcoholism ......................... 1-800-662-HELP

Medical Emergencies:
Dial 911 for life threatening or serious conditions.

Health Services available for enrolled students:
- First Aid/Emergency Care while on campus
- Physician/Nurse Practitioner visits by appointment
- Personal counseling — MFCC - by appointment
- Health education/counseling and literature
- Immunizations at low-cost student rate
  (Measles, Tetanus, Hep. A and B and TB testing)
- Laboratory testing (low-cost urinalysis and pregnancy)
- Community referrals
- Free vision and hearing screening
- Weight loss counseling
- Smoking cessation program
- Substance-abuse counseling
- Over-the-counter medication
- Peer Health Program

For more information call:
Moreno Valley College (951) 571-6103
Norco College (951) 372-7046
Riverside City College (951) 222-8151

AlertU - Know First!
- College emergency notification service
- SMS messages direct to your mobile phone
- AlertU gets you up-to-date fast
- Stay connected, stay safe
- AlertU is FREE!
- It’s quick and easy!
- Sign up today @ www.rcc.edu/district/alertu.cfm
Discounts, Benefits and Services Provided through your Student Service Fee~

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

**Student Savings:**
- Photo ID
- Free Admission to Live Entertainment
- Eligible to Participate in Student Government
- Bookstore Discounts
- Free Admission to Campus Music Concerts
- Free Admission to Recognition Banquets
  (if being honored)
- Discounts at Local Merchants
- Free Barbecues and Food Giveaways
- Representation by ASRCCD Membership
- Free Admission to World Renown Speakers
- Free Admission to Athletic Events
- Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions
- Discount Tickets to Knott’s Berry Farm, Universal Studios, Magic Mountain and Sea World
- Discount tickets to Cinema Star

**Services:**
- Club/Organization Membership
- Dance Theatre and Touring Company
- Cosmetology Completion Ceremonies
- Student Scholarships from ASRCCD
- Nursing Program Pinning Ceremonies
- Organizational Conferences Funded by ASRCCD
- Instrumental/Vocal Music Performance Groups
- Marching Band
- Membership in Multicultural Advisory Council
- Student Emergency Academic Loans from ASRCCD
- Athletic Teams
- Field Trips–Use of College Vans

If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained at Riverside City College in the Student Activities Office between 7:30 am-5 pm, Monday-Thursday and 7:30am-4pm on Friday, or in the Admissions Office when Student Activities office is closed. At Moreno Valley fee waivers are distributed from the Admissions Office; Student Activities Office hours are 8am-5pm Monday - Thursday, and 8am-4pm Friday. At Norco the waivers are available in the Financial Aid Office.
Financial Aid Application Workshops – Workshops are available to assist you with the FAFSA application. Please refer to our website at www.rcc.edu/studentfinancialservices for workshop dates, times and locations. For more information, please refer to the Consumer Guide available on the SFS website listed above. Questions may be directed via email to studentfinancialservices@rcc.edu.

Grants (range from $400-$5350, subject to change) – Grants are financial assistance awarded to students based on financial need and do not require repayment if you successfully complete your courses. Grants consist of the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Academic Competitiveness Grant (ACG) and the Cal Grant. The ACG grant is for students who are enrolled full time in their first and second academic years and have graduated from a rigorous high school program of study. Completing the FAFSA online at www.fafsa.ed.gov is the basis for all the grants and loans listed below. Make sure to add RCCD Title IV school code #001270. The Cal Grant GPA Verification form and FAFSA must be completed by March 2nd of each year in order to apply for the Cal Grant program. Certain certificate or short term programs may not qualify for grant or loan assistance; please visit one of our SFS Academic Counselors to inquire about your program’s eligibility. Remember, apply early!

Board of Governors Fee Waiver (waive fees from .5 units to maximum unit load) – The Board of Governors Fee Waiver (BOGW) is a state program which waives enrollment fees and reduces parking fees for the fall and spring semesters for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at www.fafsa.ed.gov and list the RCCD Title IV school code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives your FAFSA information from the Department of Education. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees. If you are not a California resident, you may be eligible to apply for a non-resident tuition exemption through the AB540 program. See Admissions and Records for additional information or view our consumer guide online.

Federal Work Study (earn up to $4000) – The Federal Work Study (FWS) Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA. When eligible to work, your supervisors will contact you. To view available jobs or for more information on FWS, please view the Student Employment section.

Scholarships (range from $50 - $6000) – Students may utilize scholarships at RCCD in two ways: Scholarships from sources outside of RCCD or from scholarships offered through the RCCD Foundation. A list of scholarships available from outside sources, including free Internet scholarship search sites, is published throughout the year and is available at the Student Financial Services website at www.rcc.edu/studentfinancialservices and in the Student Financial Services office at all three college locations. When outside scholarship funds are received by RCCD, the student is notified by mail and must submit a Scholarship Action form in order to use the scholarship funds at RCCD. The RCCD Foundation scholarship brochure for continuing and transferring students is available during the fall semester with an application deadline in early December. Applicants chosen for RCCD scholarships are notified by May of each year. The scholarship funds for students continuing at RCCD are disbursed during the following fall and spring semesters upon verification of eligibility. The scholarship funds for students transferring to a university are disbursed to the transfer institution during the next fall semester. Transfer students must return the Transfer Notification form with the transfer institution information. RCCD Foundation Scholarship brochure and application for high school seniors who plan to attend RCCD are available during January and February of each year.

Chafee Grant (up to $5000) – Are you or were you a foster youth between the age of 16-22 years old? You may be eligible for this grant. This grant awards up to $5000 annually to eligible or current foster youths and does not have to be paid back. Applications can be found online at www.chafee.csac.ca.gov.

Student Financial Services Counseling/Outreach – If you would like assistance to apply for financial assistance, search for scholarships over the Internet, or meet with our Student Financial Services (SFS) Academic Counselors, please visit our office located at Riverside City College behind the Bradshaw Student Center. You may also visit the SFS Office at Moreno Valley and Norco to make appointments to meet with our SFS Academic Counselors.

Loans – Riverside Community College District (RCCD) strives to help students reach their educational goal with the least amount of student loan debt possible. RCCD participates in the Federal Family Education Loan (FFEL) program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters in the SFS Office at each college location. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student’s education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and satisfactory academic progress. Students applying for a loan are required to have a two year Student Educational Plan (SEP) on file with RCCD before applying for the loan and must be enrolled in 6 or more units on that SEP plan.

For specialized grants including Gear Up, Child Development Grant, SSS Grant, etc., please see any Student Financial Services Office for additional information or visit our consumer guide online.

If you are considered an out-of-state (or non-resident) student, the SFS Office may be able to assist you with your fees. Please visit the SFS Office and inquire about our non-resident deferment policy.

Not all RCCD courses are approved for financial assistance by the Department of Education. For a list of courses that are not approved to receive financial assistance, please visit the SFS Office.
Q: The grace period is over and I still haven’t received the parking permit I ordered. What should I do?
A: Parking permits are mailed within 1-3 days after payment (weekends & holidays excluded). If you haven’t received your parking permit in the mail by the time the grace period is over, please contact Parking Services to find out why it may have been delayed.

Q: What are the hours permits are required?
A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCCD ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK. A parking permit is not required for the winter term so long as students park in designated spaces set aside on campus.

Q: If I paid for a parking permit, I can park wherever I want, right?
A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?
A: NO!! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: So where can I park on campus if I choose not to purchase a semester parking permit?
A: There are parking permit dispensers at each of the three RCCD college locations. The prices of the permits are: $1 for two hours, $2 for four hours and $3 buys an all day permit. Semester permits are more economical and convenient for most students. It is your responsibility to have a valid parking permit properly displayed on your vehicle.

Q: I ride a motorcycle. Do I have to purchase a parking permit?
A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?
A: NO. If you forget your permit, stop by or call the Safety & Police Parking Office at Riverside (951) 222-8171, Student Services at Norco (951) 372-7088, or Safety & Police at Moreno Valley (951) 571-6190. You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: If I lost my permit, can I get another one?
A: No. Parking permits are personal property. You wouldn’t leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution. If you lost your permit contact Parking Services for the procedures for replacing your permit.

Q: I got a parking citation. Now what do I do?
A: No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. The appeal process is in accordance with California law.

Department of Safety & Police Parking Services offers a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include lockout service on non-automatic lock vehicles and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Program your cell phone with our dispatch center at (951) 222-8171. This number will work for all District properties.

If you need emergency services, each campus has several “Blue Light” emergency phones that will connect you directly to our 911 dispatch center. Please use these only in an emergency. You may also dial 911 from any campus inside desk telephone.
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### Career and Technical Certificates and Degrees

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### Career and Technical Certificates and Degrees

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### Certificates and Degrees

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Nondiscrimination, Commitment to Diversity & Prohibition of Harassment and Retaliation Policies

Board Policy 7100 Commitment to Diversity
Board Policy 3410 Nondiscrimination
Board Policy 3430 Prohibition of Harassment and Retaliation

Commitment to Diversity
Riverside Community College District is committed to building a diverse and accessible environment that fosters intellectual and social advancement. All District programs and activities seek to affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age and socioeconomic class. Diversity is encouraged and welcomed because RCCD recognizes that our differences, as well as our commonalities, promote integrity and resilience that prepares our students for the evolving and changing community we serve.

Nondiscrimination
The Riverside Community College District Board of Trustees has adopted policies and procedures that comply with Federal and State laws relating to prohibition of discrimination and/or harassment on the basis of an actual, perceived or association with others': disability, sex/gender, nationality, race or ethnicity, age (40+), religion, sexual orientation, marital status, Vietnam Veteran status or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Prohibition of Harassment and Retaliation
All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by State and Federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based upon an individual’s actual or perceived association with others’: ethnic group identification, national origin, religion, age, sex or gender, race, color, ancestry, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation may involve, but is not limited to, the making or threats of reprisals, intimidation, coercion, discrimination or harassment following the initiation of an informal or formal complaint. Such conduct is illegal and constitutes a violation of this policy.

Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint, who refers a matter for investigation or complaint, who participates in an investigation, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of unlawful discrimination or harassment.

To obtain a complete copy of the Board Policies mentioned above, please call the Diversity, Equity and Compliance Office: (951) 222-8039 or the Diversity and Human Resources Department: (951) 222-8595.
Reporting Discrimination or Harassment

Riverside Community College District • Diversity and Human Resources

The RCCD Diversity, Equity and Compliance office is available to assist students, faculty, staff and visitors with problems or questions regarding discrimination or harassment. For more information on reporting procedures or to download a copy of the required form to file a formal complaint, please visit our web site at: www.rcc.edu or we may be reached by telephone at: (951) 222-8039.

How to Report

If you experience or witness what you believe to be unlawful discrimination or harassment please document the following information:

- Date, time and location of the incident;
- Names and contact information for those involved and possible witnesses, if known;
- Detailed information on what occurred;
- Report your concerns and problems to the District by calling (951) 222-8039.

Discrimination/Harassment is contrary to the RCCD mission of higher education and is against the law. District policy prohibits any discriminatory practice that is based upon an individual’s actual, perceived or association with others:

- Ethnic group identification
- National origin
- Religion
- Age
- Sex or Gender
- Race
- Color
- Ancestry
- Sexual Orientation
- Physical or Mental Disability
- Or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Sexual Harassment has no place in an academic or work setting. RCCD is committed to providing a positive and safe environment for all students, employees and visitors. The following is a partial list of prohibited activities that may be considered sexual harassment:

- Unwanted sexual advances;
- Offering employment or grade benefits in exchange for sexual favors;
- Actual or threatened retaliation for non-participation;
- Leering; making sexual gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters, sexual comments including graphic comments about an individual’s body;
- Making or using derogatory comments, epithets, slurs, or jokes;
- Sexually degrading words describing an individual; suggestive or obscene letters, notes, or invitations;
- Physical touching or assault, as well as impeding or blocking movements.

Resolution of complaints may be achieved by either formal or informal process. The choice of resolution process is determined by the individual raising the complaint. The purpose of the informal resolution process is to allow an individual who believes they have experienced discrimination or harassment to resolve the issue through a mediation process rather than the formal complaint process. Typically, the informal process is utilized when there is a simple misunderstanding or the individual seeks nothing more than a clarification of the misunderstanding or an apology from the other person and an assurance that the offending behavior will cease. Informal resolutions are to be reviewed by the Director of Diversity, Equity and Compliance. Formal complaints must be filed in writing using the required formal complaint form available on our web site, the State Chancellor’s web site or in the Diversity and Human Resources department. If a formal complaint is filed, the District conducts an investigation within required timeframes according to policy and law. During the formal process the complainant will not be required to confront, or work out problems with, the person accused of unlawful conduct.

Informal Resolutions may be arranged by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039. Informal resolutions require written acknowledgement from the person raising the concern. Choosing the informal process does not hinder the right to file a formal complaint within the regulatory time period for formal complaints.

Formal Complaints may be filed by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039 or the California Community Colleges Chancellor’s Office at 1102 Q Street, Sacramento, CA 95811. Formal complaints must be submitted in writing on the required complaint form. Formal complaints may only be filed by one who alleges they have personally suffered unlawful discrimination/harassment or by one who has learned of such unlawful discrimination in their official capacity as a District faculty member or administrator.

The complaint form is available from the following web sites:

- www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf

Upon receipt of a completed complaint form, the District will conduct an investigation within the time period required by Board Policy and California Code of Regulations, Title 5, Section 59300. Both the complainant and person accused of the conduct will be notified of the investigative findings.

Timeline for Filing a Complaint in cases not involving employment discrimination/harassment is within one year of the last date the alleged conduct occurred. Complaints involving employment discrimination/harassment shall be filed within 180-calendar days of the last date the alleged conduct occurred. An extension may be available if knowledge of the facts of the alleged discrimination or violation occurs after the expiration date.

In cases not involving employment related discrimination/harassment, in addition to the State Chancellor’s office cited above, individuals have the right to file a complaint with the following external agency:

U.S. Department of Education, Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

In any case involving employment related discrimination/harassment, individuals have the right to file a complaint with the following external agencies:

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684
www.dfeh.ca.gov/

Equal Employment Opportunity Commission (EEOC)
555 West Beech Street, Suite 504
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

Retaliation for filing a discrimination/harassment complaint or referring a matter for investigation is unlawful.

Confidentiality is maintained to the extent possible by law.
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<tr>
<td>Director, Diversity, Equity and Compliance</td>
<td>Riverside Community College System Offices</td>
<td>(951) 222-8039</td>
<td>rcc.edu</td>
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<tr>
<td>Diversity and Human Resources</td>
<td>3845 Market Street</td>
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<td>U.S. Department of Education Office for Civil</td>
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<td>2101 East 4th Street, Suite 255-B</td>
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<td>555 West Beech Street, Suite 504</td>
<td>(800) 669-4000</td>
<td>eeoc.gov</td>
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<tr>
<td>State Chancellor's Office</td>
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<tr>
<td>California Community Colleges (CCCCO)</td>
<td>1102 Q Street</td>
<td>(916) 445-4826</td>
<td>cccco.edu</td>
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<td>Sacramento, CA 95811-6549</td>
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