This summer, do the 6-week* career plan

- new career
- take assessment test
- visit Career Center
- complete your education
- www.rcc.edu
- new job skills
- meet with counselor
- sign up for classes

* Evening classes are 8 weeks

Schedule of Classes available in alternate formats

¡Aplique en Español por Internet ahora! Información en español, páginas 86-87
Moreno Valley Campus is growing to meet your needs!
The new Park Side Complex offers Allied Health programs:

- Medical assisting
- Physician assistant
- Medical coding, billing, medical transcription
- Medical records and health information systems

(951) 571-6135

Interested in creating art for video games?
RCC Norco has what you need to get started in the video game industry

more info:
www.norcogameart.com
Judy Perhamus Perry
(951) 372-7099
judy.perhamus@rcc.edu

Grow With Us
Riverside City College now offers day and evening classes at the RCC Innovative Learning Center at Stokoe Elementary School.

Business Administration
Early Childhood Education
Economics
Education
English as a Second Language
Guidance

Math
Music
Political Science
Psychology
Sociology
Speech Communication

Information: (951) 358-1648
Earn College Units for your job!
You can work in any field!

- Become a better employee
- Improve your resume
- Work towards a possible promotion
- Apply your academics to your job
- Learn employment skills that will help you for a lifetime
- Transfer up to 6 units to CSU

Not your typical class!
Call (951) 222-8131 or see the Work Experience section of this class schedule.

FREE RCC Student Email is here!

Offered through Microsoft Windows Live, RCC Mail is available to all new and continuing Riverside Community College students.

RCC Mail keeps students up to date with important college activities, deadlines, and information:
- New programs and services
- Waitlist status
- Class cancellations
- Payment information
- Education record changes

You can also use RCC Mail as your primary email account to stay in touch with classmates, family, and friends.

For more information about the FREE student email at Riverside Community College, go to www.rcc.edu.
Closed Classes Don’t Mean You’re Closed Out.
The new RCC Waitlist – page 12

Open Campus
Distance Education

Courses delivered wherever YOU are.

www.opencampus.com
Welcome to Riverside Community College

Many students don’t think about summer as a time to catch up on their education. But summer sessions at RCC are one of the best times to be on campus. Classes are offered on convenient eight-week and six-week schedules, making it possible for students to quickly complete a pre-requisite, finish a class needed for transfer, a degree or a certificate, or prepare for an advanced class in the fall—all in half the time of a regular semester.

Summer classes do place demands upon students. The faster pace makes it even more important that students use good study habits and take advantage of the comprehensive student services available on campus. Financial aid, tutoring, career preparation, disabled student services, veterans’ services, EOPS and many other resources help students succeed.

While summer classes run for weeks not months, faculty provide students the same high quality teaching and learning opportunities as during the fall or spring semesters. All summer classes offered on RCCD campuses in Moreno Valley, Norco and Riverside and at our education centers in the community meet requirements necessary for transfer and graduation. Our commitment ensures that students will find classes covering the liberal arts and sciences, as well as in special emphasis programs such as health, human and public services at Moreno Valley; technology, engineering and manufacturing at Norco; and applied technology, computers and performing arts at Riverside.

As you attend classes at an RCCD campus this summer, you will notice construction and renovation projects in progress that signal the continuation of a multi-year effort to make sure we can offer the classes and programs you need to fulfill your education and career goals. It is an exciting time here, and we look forward to serving your needs and providing a very positive college experience.

Irving G. Hendrick
Chancellor

District Mission Statement

Riverside Community College District is dedicated to the success of our students and to the development of the communities we serve. To advance this mission, our colleges and learning centers provide educational and student services to meet the needs and expectations of their unique communities of learners. To support this mission, District Offices provide our colleges with central services and leadership in the areas of advocacy, resource development, and planning.

The Riverside Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. This holds true for all students who are interested in participating in educational programs, including career and technical education programs, and/or extracurricular school activities. Limited English speaking skills will not be a barrier to admission or participation in any programs. Harassment of any employee or student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to the District’s Title IX Officer/Section 504/ADA Coordinator.

The Title IX Officer/Section 504/ADA Coordinator for the District is Ms. Chani Beeman, 3845 Market St., Riverside, CA 92501. Telephone Number: (951) 222-8039.

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect courses that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College website at: www.rcc.edu for a current and comprehensive listing of available classes.

Board of Trustees
Virginia Blumenthal - President
Janet Green - Vice President
Mark Takano - Secretary
Jose Medina - Member
Mary Figueroa - Member
Ruth Jones - Student Trustee, 2008-09
Irving Hendrick, RCCD Interim Chancellor

2009 Summer
### Calendar for Summer 2009

**6-Week Day Classes:** June 22 – July 30  
**8-Week Evening Classes:** June 22 – August 13  
**8-Week Weekend Classes:** June 27 – August 16

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 1</td>
<td><strong>Spring Registration Appointments</strong> - can be viewed on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> or heard on Phone Reg (951) 779-3100</td>
</tr>
<tr>
<td>May 26</td>
<td><strong>Registration Begins for Continuing Students who attended in spring 09</strong> - Registration dates are based on the number of completed RCC units. New and Returning Students must reapply and register after Continuing Students.</td>
</tr>
<tr>
<td>May 31</td>
<td><strong>High School Students</strong> – Last date application packets are accepted for summer 09 classes – information and required forms are online at <a href="http://www.rcc.edu">www.rcc.edu</a></td>
</tr>
<tr>
<td>June 22</td>
<td><strong>Summer Term Begins</strong></td>
</tr>
<tr>
<td>June 22</td>
<td><strong>Graduation Applications</strong> - First day to apply for an associate degree or certificate for summer 2009, fall 2009, winter 2010, spring 2010. Applications are available online at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>July 3, 4</td>
<td><strong>Legal Holiday</strong> – classes not in session.</td>
</tr>
<tr>
<td>July 15</td>
<td><strong>Graduation Applications</strong> – Last day to apply for an associate degree or certificate during the summer term. Applications will be accepted again beginning the first day of the fall 2009 term.</td>
</tr>
<tr>
<td>July 30</td>
<td>6-week day classes end.</td>
</tr>
<tr>
<td>Aug. 13</td>
<td>8-week evening classes end.</td>
</tr>
<tr>
<td>Aug. 16</td>
<td>8-week weekend classes end.</td>
</tr>
<tr>
<td></td>
<td><strong>Grades</strong> are available on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> and Phone Reg at (951) 779-3100 approximately 5 days after the class ends. If grades are not posted by this time, contact the instructor or the academic department.</td>
</tr>
</tbody>
</table>

### Add, Drop, & Refund Deadlines

Refer to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) for add, drop and refund deadlines.  
Click on **Class Name and Title**. Check this Schedule of Classes for add deadlines.

It is the student's responsibility to be aware of deadlines and to add or drop on time.
Steps to Becoming a Student at RCC

Step 1 - Apply to RCC - Page 5
• Online at www.rcc.edu. Help is available at our Admission offices.

Step 2 - Apply for Financial Aid - Page 6
• Online at www.fafsa.ed.gov. Help is available on campus.

Step 3 - Mail Your Transcripts - Page 6
• Check on WebAdvisor at www.rcc.edu to see if received.
• Fill out a Prerequisite Validation Form if you want credit for classes taken at another institution.

Step 4 - Complete Assessment, Orientation and Counseling - Page 7
• Assessment hours are online. Most Assessment Testing is done on a walk-in basis with no appointment required.
• Some special test sessions and all ESL tests require appointments: Riverside and Moreno Valley students may make appointments at either the Assessment Center or Counseling. Norco students make appointments through Counseling.

Step 5 - Activate your RCC Email account AND get your free RCCD College Card - Page 8

Step 6 - Register for Classes - Pages 9-12
• Log into WebAdvisor at www.rcc.edu to check your Registration Date/Holds.
• You can also check your date on Phone Reg (951) 779-3100.
• Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor.

Step 7 - Pay Enrollment Fees - Page 13
• Observe deadlines for payment and refunds.

Step 8 - Buy Your Textbooks - Page 14
• Take a copy of your schedule to the bookstore to find out what book you need to purchase for your classes.

Step 9 - Attend Class the First Day - Page 14
• If enrolled in an online class, go to www.opencampus.com.
You may apply for admission to RCC if you:
- Have graduated from high school or
- Have passed the CA High School Proficiency Exam or
- Have passed the GED examination or
- Did not graduate from high school but are 18 years of age or older or
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements or
- Are an international student who has satisfied specific international student admissions requirements.

High School Students
Policies, procedures and forms are available only on the web at www.rcc.edu. Click on Going to College and then on High School Students.

Deadlines to Submit Documents
- Fall Semester: Mar 1–Aug 15
- Winter Intersession: Oct 1–Nov 30
- Spring Semester: Oct 1–Jan 31
- Summer Term: Mar 1–May 31

Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun.

Students who plan to continue attending RCC after exiting high school must submit a new RCC application as a First-Time Student.

Who must submit an application?
New or Returning students must submit an application.
Continuing students do not need to reapply.
We generally begin accepting applications for summer and fall on March 1 and applications for winter and spring on October 1.

Students with Limitations
Students with learning, physical, psychological, or other health limitations are encouraged to contact Disabled Student Services at (951) 222-8060.

International Students
You must apply for admission through the International Student Program located in the Bradshaw Building at the Riverside Campus. More information is available at (951) 222-8160 or online at www.rccd.cc.ca.us/collegeinfo/international/.

Apply Online~
Go to www.rcc.edu and click on Going to College*
Processed in 24 hours
(weekends and holidays excluded)
Print confirmation page and keep for your records. Do not mail to RCC.

A welcome letter will be mailed immediately to all applicants with their Student ID number,
WebAdvisor user name, and RCC email address.

*There are computers and staff in our Admissions lobbies to assist you.
2 – Apply for Financial Aid~
How to Apply For Financial Assistance in Four Easy Steps!

1. You must have a current admissions application on file with the RCC Admissions and Records Department. You can submit an admissions application online at www.rcc.edu. Make sure your correct social security number is listed on the application. All students are communicated with via RCC email. You MUST activate your assigned RCC email account to receive our communications.

2. Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Be sure to list the RCC Title IV school code #001270 in the school section of the FAFSA application.

3. After RCC receives your information from the U.S. Department of Education, we will notify you via RCC email requesting additional document(s) necessary to complete your file. Required documents may also be found on WebAdvisor under Financial Aid “Required Documents”. Submit your document(s) in a timely manner to whichever campus you plan to attend.

4. Your financial aid file will be reviewed for eligibility and you will be notified of the results via RCC email. Once you receive the email notifying you of your award, you will then be able to go to WebAdvisor to view your awards online.

Important Facts...
- Need help with your financial aid application? Attend a financial aid FAFSA on the web workshop. Workshop times and locations can be found on our website at www.rcc/studentfinancialservices or in any SFS office.
- For information on grants, the BOG Waiver, Federal Work-Study, scholarships, loans and workshops, look under “Need Money for College?” in the Table of Contents or go online to www.rcc.edu/studentfinancialservices for more information.
- Any student who withdraws from all his classes, is dropped by all of his instructors, or receives a 0.00 GPA for the fall, spring and/or summer semester may be subject to repayment of federal financial assistance funds including the Federal Pell Grant, FSEOG Grant, ACG Grant and FFELP Stafford loans. If you have a reduction in units after receiving a disbursement, you may enter into an overaward status which will result in financial assistance funds having to be repaid.

3 – Mail Your Transcripts~
Please provide official transcripts from any college or high school you have attended if you:
- Plan to earn a certificate
- Plan to earn an associate degree
- Plan to transfer to another college or university
- Need to satisfy prerequisite requirements taken at another college or university
- Are not sure what you plan to do

All transcripts should be official, sealed, and printed no more than 90 days/3 months ago. Students who have completed a course at another institution for which they would like credit must fill out a Prerequisite Validation form in order to have coursework on official transcripts validated for math, English or other prerequisites. Form is available in the Counseling office and online at www.rcc.edu. Click on Going to College.

Mail transcripts to one of the campuses:

<table>
<thead>
<tr>
<th>Mail transcripts to one of the campuses:</th>
<th>RCC Incoming Transcripts</th>
<th>RCC Incoming Transcripts</th>
<th>RCC Incoming Transcripts</th>
</tr>
</thead>
<tbody>
<tr>
<td>RCC Incoming Transcripts</td>
<td>Riverside Campus</td>
<td>Moreno Valley Campus</td>
<td>RCC Incoming Transcripts</td>
</tr>
<tr>
<td>4800 Magnolia Avenue</td>
<td>16130 Lasselle Street</td>
<td>Moreno Valley, CA 92551</td>
<td>Norco Campus</td>
</tr>
<tr>
<td>Riverside, CA 92506</td>
<td></td>
<td></td>
<td>Norco, CA 92860</td>
</tr>
</tbody>
</table>

You can check the status of incoming transcripts on WebAdvisor at www.rcc.edu
If you are a first time student you need to participate in the Assessment process if you:

- Plan to earn an associate degree
- Plan to earn a certificate
- Plan to transfer
- Explore career options
- Improve basic skills
- Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the Assessment process.

If you have questions about these requirements, please contact the Counseling Office:
- Riverside City - (951) 222-8440
- Moreno Valley - (951) 571-6104
- Norco - (951) 372-7101

Preparing for Assessment

To take an assessment a student must:

1. Complete an application for admission. If you apply online at www.rcc.edu, you will be cleared to take RCC's placement test 24 hours after your application is submitted (not including weekends or holidays.)

2. Take RCC’s Placement Test.
   - Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID.
   - The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
   - To ensure a distraction free environment, children are not permitted in the Assessment Center.
   - Food or drink is not permitted in the Assessment Center.

Information and Assessment hours are posted at:

www.rcc.edu/services/assessment/dates.cfm
or by calling one of our assessment labs:
- Moreno Valley: (951) 571-6492
- Norco: (951) 372-7156
- Riverside: (951) 222-8451

An appointment may be necessary to take the placement test. Seating is limited to available computers and room capacity. It is also advisable to confirm lab hours before driving to the campus.

What should I do if I am a student with special needs?

If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your campus BEFORE you take the assessment test.

Veterans:

Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call (951) 222-8607 to get started.

Orientation and Counseling

Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to College Success.

New student orientations conducted by college counselors in a group setting are offered to all incoming students, and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students should go to the earliest orientation session available to get necessary information and to gain an edge on class enrollments.

Once you complete your placement test, an appointment for your orientation/counseling session may be scheduled by calling the Counseling Center.

Call today to begin your educational journey at RCC…

Riverside City: (951) 222-8440
Moreno Valley: (951) 571-6104
Norco: (951) 372-7101
As a student of the Riverside Community College District you are provided with free student email via Windows Live by Microsoft; all you need to do is activate it! RCC email gives you access to important notices, new classes, class changes, wait list status, notices from Student Financial Services, faculty correspondence and more. **Personal email addresses will not be used by RCC. Your RCC account is the ONLY approved method of formal communication from the District to the student.**

You should have received your RCC email address in the mail a few days after applying. You may also find it by going to WebAdvisor and click on What’s My Email Address?

When you activate your account you will be asked to provide an alternate email address in case you forget your RCC email password and need to be reminded of what it is. If you do not have an alternate or personal email account it is strongly advised that you get one before activating your RCC email account. Hotmail.com, Yahoo.com and Gmail.com all offer free email accounts.

To activate your Email:
1. Go to mail.live.com to SIGN IN (not SIGN up) with your RCC email address. Your temporary password will be your 6-digit date of birth (ex: 061078). You will be asked to change it to a private password.
2. Follow the Microsoft prompts to set up and activate your account. This is where it’s a good idea to be able to provide an alternate email address.

If you need help, view the tutorial at www.rcc.edu/students/email.cfm. If you are having difficulty and you cannot resolve your problem using the tutorial visit Admissions & Records; or call the Riverside (951) 222-8574 or (951) 222-8601, Moreno Valley (951) 571-6101 or Norco (951) 372-7003 campuses. You can also go to the Digital Library on the Riverside campus for in-person help.

Need tech help with your WebAdvisor username/password or with activating your RCC email account? You can email studenttechhelp@rcc.edu for online tutorials or go to the Digital Library on the Riverside campus for in-person help.
Students can register on WebAdvisor at www.rcc.edu or on Phone Reg at (951) 779-3100. Registration begins May 26 for Continuing students who attended in spring 2009. Registration date is based on number of completed RCC units; New and Returning students register after Continuing students. Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor. If you decide not to attend class and are not dropped from the class, you will receive a "F" in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

How to Read the Schedule of Classes

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-10</td>
<td>PRECALCULUS</td>
<td>4.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11028</td>
<td>10:20AM 12:40PM</td>
<td>MW</td>
<td>LFSC 204</td>
<td>G Edward</td>
</tr>
<tr>
<td>11016</td>
<td>06:00PM 08:20PM</td>
<td>TTH</td>
<td>PS 108</td>
<td>L Gayle</td>
</tr>
</tbody>
</table>

(The above class is an 8-week class. Please note the above dates.)

Students may register on WebAdvisor at www.rcc.edu or by calling (951) 779-3100. Registration begins May 26 for Continuing students who attended in spring 2009. Registration date is based on number of completed RCC units. New and Returning students register after Continuing students. Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor. If you decide not to attend class and are not dropped from the class, you will receive an "F" in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

On May 1 students may go to WebAdvisor at www.rcc.edu to view their registration date and see if they have any holds that may restrict their registration. Students may also hear their registration date on Phone Reg at (951) 779-3100. Registration dates are available approximately 6-8 weeks before the start of the term. After that time you may find out your registration appointment approximately 24 hours after your application is processed (weekends and holidays excluded.)
Registration Worksheet

Things to do before you register
- Check WebAdvisor or Phone Reg for your registration appointment date and to view any holds.
- Complete steps 1-5 in Getting Started @ RCC (available in this Schedule of Classes.)
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Ensure that all past-due fees and holds are cleared.
- Be sure your Financial Aid is processed.

Things to check for as you make your class selections...
- Is the class still open? Check WebAdvisor for open classes (new sections may be added and classes may re-open if students drop) If the class is closed, refer to Adding Classes in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and add in person.

Things to know when using WebAdvisor to register...
- To access WebAdvisor go to www.rcc.edu and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You will need your RCC ID or Social Security number to access your registration. Click on Log-In help on the WebAdvisor menu for assistance.
- WebAdvisor is always available except during maintenance.
- Confirm that you are registered for classes.
- Print My Class Schedule from WebAdvisor.
- See Waitlist information on the next page.

Things to know when using Telephone Registration
- To access telephone registration, call (951) 779-3100.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You need the following information in order to access your registration:
  Your 6-digit Pin Code is your date of birth (month, date, year): ____ - ____ - ____
- Confirm that you are registered on Phone Reg. Print out your schedule on WebAdvisor at www.rcc.edu.

<table>
<thead>
<tr>
<th>SECTION NUMBER</th>
<th>CLASS NAME</th>
<th>UNITS</th>
<th>DAYS</th>
<th>TIME</th>
</tr>
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<tbody>
<tr>
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</tbody>
</table>

Alternate Class Selections (in case any of your first choice classes are closed)
<table>
<thead>
<tr>
<th>SECTION NUMBER</th>
<th>CLASS NAME</th>
<th>UNITS</th>
<th>DAYS</th>
<th>TIME</th>
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</tbody>
</table>

Remember:
- Pay fees (check Fee Payment deadlines)
  Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You may be dropped from the classes if payment is not received by the payment deadlines.
- Be sure to check WebAdvisor or Phone Reg or your RCC Mail (email) to see if there have been changes to scheduled classes prior to the first class meeting.
- Personal email addresses will not be used by RCC.
  Your RCC account is the ONLY approved method of formal communication from the District to the student.
Lo que se debe saber cuando se inscriba...

- Inscríbese a través de WebAdvisor en www.rcc.edu o en Phone Reg (951-779-3100) a menos que esté cursando preparatoria o que tengas un impedimento en su matrícula para inscribirte.
- Debe esperar la fecha asignada para su inscripción. Se puede verificar la fecha asignada a través de WebAdvisor en www.rcc.edu.
- Puede tener acceso a su inscripción usando su identificación de RCC o su número de Seguro Social (si fue incluido en su solicitud de ingreso).

Identificación de RCC: _______________ o Número de Seguro Social: _______________ - __________ - __________

Su código de 6 dígitos (Pin Code): __________ - __________ - __________

Lo que se debe hacer antes de inscribirse...

- ¡COMPLETE ESTE FORMULARIO!
- Complete los pasos del 1 al 5 en la sección Getting started @ RCC (disponible en el libro de Horario de Clases y en www.rcc.edu).
- Asegúrese que no deba cuotas de inscripción o que no haya ningún impedimento para su inscripción.
- En casos especiales, debido a problemas académicos, o si está participando en programas especiales, hay que verificar los procedimientos específicos para su inscripción en el libro de Horario de Clases (disponible en www.rcc.edu) o con el departamento correspondiente antes de intentar inscribirse. Muchos de estos estudiantes tendrán que inscribirse en persona.

Lo que hay que verificar cuando elija sus clases...

- ¿Está la clase aún disponible? Busca en WebAdvisor en www.rcc.edu una lista de clases disponibles (Clases nuevas podrían ser agregadas y otras podrían estar disponibles de nuevo si algunos estudiantes cancelaran sus inscripciones). Si la clase está cerrada, se debe repasar a la sección Adding Classes o escoger otras opciones.
- ¿Ha cumplido con todos los prerrequisitos necesarios para cada clase? Estos están enumerados en el libro de Horario de Clases.
- ¿Ha observado si alguna de sus clases tienen un horario que se sobrepone con otras clases? Debe conseguir una forma llamada Approval for Overlapping Classes autorizada por el profesor, y agregar dichas clases en persona.

Número de Sección  Nombre de la Clase  Unidades  Días  Horario

Clases Alternas (en caso de que algunas de las clases que haya elegido estén cerradas).

WebAdvisor siempre está disponible con la excepción cuando esta bajo mantenimiento.
En WebAdvisor imprima My Class Schedule y guárdelo en un lugar seguro.

Recuerde:

- Hay que pagar la cuota de inscripción durante la fecha límite. Si usted piensa solicitar ayuda financiera pero aun no ha sido aprobado al momento de matricularse, Usted será responsable por el costo de inscripción hasta que su solicitud sea aprobada. Es probable que sea dado de baja si su pago no se recibe durante la fecha límite.
- Se recomienda verificar en WebAdvisor o Phone Reg que no hay cambio en su horario de clases antes del inicio del semestre.
- Las direcciones correo electrónico personales no serán utilizadas por RCC. Su cuenta de RCC es EL UNICO método aprobado de comunicación formal del Distrito al estudiante.
6 – Register for Classes~ (Continued)

It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid.

Deadline Dates
Specific add deadlines are included with the class information in this schedule and on WebAdvisor at www.rcc.edu. Refund and drop deadlines can be viewed/printed from WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

Dropping Classes
Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student’s responsibility to drop classes on WebAdvisor, Phone Reg or in person by the deadlines. Failure to drop a class may result in a permanent “F” grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

Adding Closed Classes
Make sure to check the deadline to add classes in this class schedule or on WebAdvisor (click on Class Name and Title.)

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor or Phone Reg, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor. Authorization codes are not valid on WebAdvisor or Phone Reg until the first day of the class.

When registering in person, you must have an authorization code from the instructor. Fees are due at time of registration.

Waitlists
Before the beginning of the semester, if a class is closed, you may place your name on a waitlist (if available). If a seat becomes available, you will automatically be added and your student account will be charged with the enrollment fees. Please check your schedule regularly online with WebAdvisor and/or your RCC email account to confirm your status. Personal email addresses will not be used by RCC. Your RCC account is the ONLY approved method of formal communication from the District to the student.

Waitlisting ends late in the day on the day prior to the first class meeting. You must drop yourself from the class by the drop and refund deadlines if you do not intend to remain in the class. Students registered from the Waitlist must attend the first day of class. Students not registered from the Waitlist are encouraged to attend class the first day to see if space is available and the instructor is willing to add them.

You can manage your waitlist on WebAdvisor by doing the following:
- Log in to WebAdvisor at www.rcc.edu (http://www.rcc.edu/)
- Click on “Register and Drop Classes”
- Then click on “Manage My Waitlist”

On Phone Reg you have the following options:
When enrolling in a class that is full, you will be given the option to Waitlist by pressing “2”
- You may review your waitlisted classes by pressing “4” from the main menu.

*To activate your RCC email account,
- Go to www.rcc.edu (http://www.rcc.edu/) and click on Students,
- Click the STUDENT EMAIL link on right side of the page.

Maximum Unit Load
The maximum number of units a college student may enroll in is 18 for fall/spring and 9 for summer/winter. Students will not be permitted to enroll in more units without authorization from a counselor. The maximum units for high school concurrent students is 8 units for fall/spring and 5 units for summer/winter. High School students will not be permitted to enroll in more units without authorization from the Dean of Admissions and Records or the Dean of Student Services.
What fees will I need to pay?

Any fee may change without notice subject to changes issued by the State of California and/or changes in RCC Board policies.

- **Enrollment Fee**: $20 per unit
- **Nonresident Tuition and enrollment fee**: $181 + $20 per unit
- **Out-of-Country Nonresident Surcharge**: $19 per unit (Nonrefundable if student drops classes)
- **Health Services**: $14
- **Student Services – ID Card (optional-see Student Services)**: $2
- **Parking Permit – Auto (optional)**: $20
- **Parking Permit – Motorcycle (optional)**: $5
  (See Parking at RCC in the Table of Contents.)
- **Audit Fee**: $15 per unit
- **PHP-30 First Aid & CPR Fees**: $15.50
- **PHP-42 Life Guard & Water Safety Certification**: $24
- **Diploma Fee (see Graduation for application deadlines)**: $5
- **Non-sufficient Funds/Stop payment Fee**: $20

Additional Fees

Some classes require an additional fee for materials, tools, technical and miscellaneous supplies for certain programs (70902(s) of the Educational Code). The charge is noted under the appropriate class. Additional fees must be paid at registration, and not covered by the BOGW (Board of Governors Waiver).

* Required fee – (Title V state regulations) supports general and emergency services provided by RCC's Health Services. Not Covered by BOGW waiver. Students attending under an approved apprenticeship program are exempt from this fee. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization are exempt from this fee. Students must apply for this waiver by submitting a Health Services Fee Waiver Request and supporting documentation to the Health Services office. The Health Services Fee Waiver form can be obtained from Admissions and Records.

Summer 2009 Payment Due Dates

Fees are based on when you register in each class

- **If you register**
  - Fees* are due no later than:
  - **On or before June 18**: June 18 or you **may** be dropped for non-payment
  - **June 19 to the end of the term**: Enrollment and other fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.

  * Fees must be paid by the end of the business day noted. **If you decide not to attend class and are not dropped from the class, you will receive an “F” in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.**

  • All students will be charged for registered classes and may receive a failing grade unless they drop themselves within deadlines. It is the student’s responsibility to verify that all classes have been added or dropped accordingly.
  • Be sure that financial aid is processed prior to registration.
  • All campuses are open weekdays and the Norco campus is generally open on weekends.
  • See the Table of Contents for Residency for Tuition Purposes and AB 540 Non-resident Fee Waiver information.

How do I pay?

1. WebAdvisor or Phone Reg (Visa, Master Card, American Express, Discover Card)
2. Mail or Drop Boxes (Check or Money Order)
   - Norco campus – inside and outside Student Services Building
   - Riverside campus – outside Admissions and Bradshaw buildings
3. RCC campuses (Cash, Visa, Master Card, American Express, Discover, Check, or Money Order)

Make check or money order payable to ‘RCC’ and be sure to include your RCC ID.

Refunds

When do I need to drop to receive a refund?

Refund deadlines can be viewed/printed from the WebAdvisor menu at [www.rcc.edu](http://www.rcc.edu). Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card. Students who pay with credit card on PhoneReg will receive their refund by check.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building.

For questions regarding your account and refunds call (951) 222-8604.

To be sure of a refund, students must drop themselves within refund deadlines.
8 – Buy Your Textbooks~

Phone: 222-8140

When can I get my books?
Books and information on books are available approximately two weeks prior to the start of the term.

To receive a refund:
Books must be returned in original condition within the 1st week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

Methods of payment at the bookstore:
- Cash
- Master Card *
- American Express *
- VISA *
- Discover *

Credit Card Policy
The RCC Bookstore will gladly accept credit cards provided that if the credit card is not in our name, you MUST have an authorization letter from the card holder with a signature on both the letter and the card as well as your own I.D.

* Student ID number required

Save Time!
Reserve your books online. www.rcc.bncollege.com
Reservations accepted until one week before the start of the session.
You may also request to have your books delivered to your home.

Save Money!
Shop early and look for used texts!

Earn Money!
Return your textbooks during finals week for up to 50% of the original purchase price.

9 – Attend Class the First Day~

If enrolled in an online class go to www.opencampus.com.
If your plans change and you cannot attend, please be sure to officially drop your class(es).
Arrive an hour early to find parking. Students are not ticketed the first two weeks if they park in student spaces.

General Education Student Learning Outcomes

Every student who graduates from RCCD with an A.A. or A.S. degree is unique—almost no two take exactly the same courses. But to be educated is to possess some values in common, some shared competencies and modes of thought. Thus all graduates meet a 23-unit general education requirement that gives them broad exposure to ideas and skills outside their own areas of special interest. After successfully completing the GE requirement, all RCCD students should be able to:

Critical Thinking
- Analyze and solve complex problems across a range of academic and everyday contexts
- Construct sound arguments and evaluate arguments of others
- Consider and evaluate rival hypotheses
- Recognize and assess evidence from a variety of sources
- Generalize appropriately from specific cases
- Integrate knowledge across a range of contexts
- Identify one’s own and others’ assumptions, biases, and their consequences

Information Skills
- Demonstrate computer literacy
- Locate, evaluate, and use information effectively

Communication Skills
- Write with precision and clarity to express complex thought
- Read college-level materials with understanding and insight
- Listen thoughtfully and respectfully to the ideas of others
- Speak with precision and clarity to express complex thought

Breadth of Knowledge
- Understand the basic content and modes of inquiry of the major knowledge fields
- Analyze experimental results and draw reasonable conclusions from them
- Use the symbols and vocabulary of mathematics to solve problems and communicate results
- Respond to and evaluate artistic expression

Application of Knowledge
- Maintain and transfer academic and technical skills to workplace
- Be life-long learners, with ability to acquire and employ new knowledge
- Set goals and devise strategies for personal and professional development and well being

Global Awareness
- Demonstrate appreciation for civic responsibility and ethical behavior
- Participate in constructive social interaction
- Demonstrate teamwork skills
- Demonstrate understanding of ethnic, religious, and socioeconomic diversity
- Demonstrate understanding of alternative political, historical, and cultural viewpoints
Continuing @ RCC~

**Continue Taking Classes**

All continuing students will be assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new Admissions Application in order to register again. See **Apply for Admission** to determine if you are a continuing student.

**Continuing to see a Counselor**

Students should meet with a counselor during their first semester to develop a 2-year SEP (student educational plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

**Veterans:**

Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call (951) 222-8607 to get started.

Re-apply for Financial Aid

The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the winter session. The priority filing date is March 2nd of each year. If you are receiving a Board of Governors Waiver (BOWG), you must reapply each academic year, beginning with the summer term.

Moving on from RCC~

**Apply for Certificates and Diplomas**

In order to receive an associate degree or certificate, all RCC fees must be paid in full. You must file an application for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available online at www.rcc.edu. Click on **Students, on Admissions and Records**, and then on **Graduation/Certificate Applications**. There is a $5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 10, 2010 must file their degree or certificate applications by April 1, 2010. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2009-10 year during the following four applications periods:

**Deadlines**

- Summer – First day of summer term through July 15 to apply to graduate in summer 2009, fall 2009, winter 2010, spring 2010
- Fall – First day of fall semester through October 15 to apply to graduate in fall 2009, winter 2010, spring 2010
- Winter – First day of winter term through February 1 to apply to graduate in winter 2010, spring 2010
- Spring – First day of spring semester to April 1 to apply to graduate in spring 2010

**Order Transcripts**

(now available online at www.rcc.edu)

**Unofficial transcripts** are available on WebAdvisor at www.rcc.edu for no fee.

**Official transcripts** can be ordered on WebAdvisor at www.rcc.edu, by mail (printable forms available on our website), in Admissions (Riverside campus), or in the Student Service office (Moreno Valley and Norco campuses). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee for each transcript. All transcripts are mailed first class.

In order to receive a transcript, all RCC fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. **Ordering transcripts on WebAdvisor will always be faster!** For more information visit www.rcc.edu or call the Transcripts office on the Riverside campus at (951) 222-8603.

Transcripts only include RCC coursework.

**Transfer to other Institutions**

Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college catalog, student handbook, at www.rcc.edu, in this Schedule of Classes, and in the Transfer/Career Center in the Admissions and Counseling building. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

**Official transcripts** must be submitted to your desired institution in order to transfer units.
Online Services at RCC

(Use this sheet to keep track of your username and passwords for all services offered at RCC.)

Need tech help with your WebAdvisor username/password or with activating your RCC email account? You can email studenttechhelp@rcc.edu for online tutorials or go to the Digital Library on the Riverside campus for in-person help.

Online Application

Access the online application from RCC homepage at www.rcc.edu.

If it is your first time completing an application, create an account by clicking on New User. Remember to write down your username and password for future reference.

If you have already created an account click on: Returning User

For help retrieving your username or password, click on Log In Help or call 1-800-468-6927

Remember to submit an application every time you miss a major term (fall or spring)

User ID: ____________________ Password: __________________

WebAdvisor

Access WebAdvisor from the RCC homepage: www.rcc.edu.

Use WebAdvisor to check registration date, search, register, manage your wait list and drop classes, view financial aid information, order parking permits and transcripts, pay fees and more.

Log In: Click on Log In Help and What's My User ID. Also see: What's My Password. For additional assistance, view the Log In Video.

Your initial password is your 6-digit date of birth (mm/dd/yy).

Once you have logged in, be sure to view the registration video.

If you forget your password you can reset it anytime through Log In Help.

WebAdvisor ID: ________________ Password: ________________

RCC Email

Activate your RCC email account immediately and read it often so that you don’t miss important notices! See Step 5 in this Schedule of Classes for more information. Personal email addresses will not be used by RCC. Your RCC account is the ONLY approved method of formal communication from the District to the student.

If you know your RCC email address (Windows Live ID) you can type in mail.live.com from your browser. Follow the Microsoft prompts to set up and activate your account. Your initial password is your six digit birthdate.

If you need help in activating your RCC email account go to www.rcc.edu, click on Students and then click on Student Email. There is a tutorial there to help you.

If you just need to know your RCC email address go to www.rcc.edu, click on WebAdvisor, and click on What’s My RCC Email Address?

You may forward your RCC email to your own personal email account. The tutorial referred to above will help you.

Windows Live ID: ________________ Password: ________________

Blackboard CE 6

(Open Campus online-based classes)

Access online-based courses from the Open Campus homepage: www.opencampus.com.

• Click the log-in link or
• Click on Credit Course Login (green button).
• Your username: first and last initial w/Student ID (example: md1234567)
• Your password first time logging in: student. Password is reset to student every term.

For additional assistance contact the Open Campus Help Desk toll free at 1-866-259-7271 for 24 hour support or check www.opencampus.com for course updates.

If you forget your password, contact the Help Desk to have it reset.

Username: ____________________ Password: ________________
Mission Statement

Riverside City College provides an affordable, high-quality education, including comprehensive student services and community programs, by empowering and supporting a diverse community of learners as they work toward individual achievement and life-long learning. To help students achieve their goals, the College offers tutorial and supplemental instruction, pre-college courses, transfer programs, career preparation, and technical programs leading to certificates or associate degrees. Based on a learner-centered philosophy, the College fosters critical thinking, develops information and communication skills, expands the breadth and application of knowledge, and promotes community and global awareness.

Accounting - Also See Business Administration

Accounting 1 PRINCIPLES OF ACCOUNTING I 3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors.
- PREREQUISITE: None.
- ADVISORY: BUS-20 and concurrent enrollment in ACC-96.

EVENING
45645 06:00PM 09:20PM M BE 210 M Chaks
06/22/09 08/12/09 Last day to add: 06/26/09
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE
45833
06/22/09 07/30/09 Last day to add: 06/26/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS
A study of managerial accounting principles and information systems.
- PREREQUISITE: ACC-1A.
- ADVISORY: Concurrent enrollment in ACC-96.

EVENING
45835 06:00PM 09:20PM W BE 210 M Chaks
06/22/09 08/12/09 Last day to add: 06/26/09
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE
45836
06/22/09 07/30/09 Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Accounting 55 APPLIED ACCOUNTING/BOOKKEEPING 3.00 UNITS
An introduction to basic bookkeeping and accounting principles for students who are non-accounting majors. Emphasis is on recording transactions, preparing financial statements and completing the accounting cycle. (Same as CAT-55)
- PREREQUISITE: None.

EVENING
45646 06:00PM 09:20PM T BE 100 Staff
06/23/09 08/11/09 Last day to add: 06/27/09
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.
<table>
<thead>
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<th>Days</th>
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<td>3.00</td>
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</table>

**ADMINISTRATION OF JUSTICE**

**ADJ-1 INTRO ADMIN OF JUSTICE 3.00 UNITS**
The history and philosophy of administration of justice in America.
- **PREREQUISITE:** None.

**ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS**
The role and responsibilities of each segment in the administration of justice system.
- **PREREQUISITE:** None.

**ADMINISTRATION OF JUSTICE COURSES**

**AIR CONDITIONING**

**AIR-50A AIR CONDITIONING/REFRIG 5.00 UNITS**
Fundamentals of basic refrigeration systems as used in any cooling cycle.
- **PREREQUISITE:** None.

**ANTHROPOLOGY**

**ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS**
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.
- **PREREQUISITE:** None.

**ANATOMY & PHYSIOLOGY**

**AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS**
An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.
- **PREREQUISITE:** None.

**ANATOMY & PHYSIOLOGY COURSES**

**AMERICAN SIGN LANGUAGE**

**AML-1 AMERICAN SIGN LANGUAGE 1 4.00 UNITS**
Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of Deaf people.
- **PREREQUISITE:** None.

**ANTHROPOLOGY COURSES**

**AMERICAN SIGN LANGUAGE COURSES**

**ENROLLMENT GUIDELINES:**

1. If you have taken American Sign Language in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.

2. If you have acquired knowledge of American Sign Language outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.
ARABIC COURSES

ARABIC

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

ARA-1 ARABIC 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Classical and Modern Standard Arabic.

• PREREQUISITE: None.

45846 02:00PM 03:52PM MTWTH QD 203 H Aljord
06/22/09 07/30/09 Last day to add: 06/26/09

Plus 18 hours laboratory by arrangement. The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ENROLLMENT GUIDLINES: ARABIC COURSES

1. If you have taken Arabic in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.

2. If you have acquired knowledge of Arabic outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

ART

ART-1 HIST ART: ANCIENT/MED 3.00 UNITS

Survey of the history of Western art: Prehistoric through the Medieval periods.

• PREREQUISITE: None. Qualification for ENG-1A recommended.

45847 12:30PM 03:30PM MTW DL 108 M Eatridge
06/22/09 07/30/09 Last day to add: 06/26/09

ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

• PREREQUISITE: None.

• ADVISORY: Qualification for ENG-1A.

45853 10:00AM 12:15PM MTWTH QD 216 C Sweeney
06/22/09 07/30/09 Last day to add: 06/27/09

ASTRONOMY

AST-1A INTRO TO ASTRONOMY 3.00 UNITS

A descriptive survey of the solar system: history and methods of astronomy.

• PREREQUISITE: None.

• ADVISORY: High school algebra and geometry.

45854 07:35AM 09:50AM MTWTH PL 123 S Blair
06/22/09 07/30/09 Last day to add: 06/26/09

45855 10:00AM 12:15PM MTWTH PL 123 S Blair
06/22/09 07/30/09 Last day to add: 06/26/09

EVENING

45856 06:00PM 09:20PM TTH PL 123 S Schuh
06/23/09 08/13/09 Last day to add: 06/29/09

AUTOMOTIVE BODY TECHNOLOGY

AUB-50 INTRO TO AUTO BODY 4.00 UNITS

Basic principles and practical experience for the beginning student. (Uniforms and tools required.)

• PREREQUISITE: None.

45855 08:00AM 09:07AM MTWTH AT 134 M Williams
06/22/09 07/30/09 Last day to add: 06/29/09

45856 09:07AM 12:30PM MTWTH AT 101C
06/22/09 06/13/09 Last day to add: 06/28/09
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<td>Automotive body refinishing, emphasis on paint preparation, spot painting and complete refinishing. (Uniform and tools required.)</td>
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<td><strong>PREREQUISITE: None.</strong></td>
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<td>06/22/9 08/13/09</td>
<td>Last day to add: 06/28/09</td>
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<tr>
<td>AUB-59</td>
<td>AUTOMOTIVE BODY SERVICE</td>
<td>2.00 UNITS</td>
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<td>Principles of service/repair procedures with emphasis on lab experience.</td>
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<td><strong>PREREQUISITE: Concurrent or previous enrollment in an Auto Body class.</strong></td>
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<td>464249</td>
<td>09:07AM 12:30PM</td>
<td>M T W T H</td>
<td>AT 101C</td>
<td>M Williams</td>
</tr>
<tr>
<td>02:24PM 06:00PM</td>
<td>M T W T H</td>
<td>AT 102</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/22/9 08/13/09</td>
<td>Last day to add: 06/28/09</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUB-57</td>
<td>TOYOTA BRAKES AND SUSPEN</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Diagnosis and repair of Toyota braking and suspension systems.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td><strong>PREREQUISITE: AUT-61.</strong></td>
</tr>
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</tr>
<tr>
<td>461956</td>
<td>12:00PM 02:24PM</td>
<td>M T W T H F</td>
<td>AT 102</td>
<td>D Slocum</td>
</tr>
<tr>
<td>02:24PM 06:00PM</td>
<td>M T W T H F</td>
<td>AT 102</td>
<td></td>
<td>D Slocum</td>
</tr>
<tr>
<td>06/22/9 07/10/09</td>
<td>Last day to add: 06/23/09</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUB-56A</td>
<td>TOYOTA MANUAL TRANS</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Theory, construction and repair of Toyota manual drive train components.</td>
</tr>
<tr>
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<td></td>
<td></td>
<td><strong>PREREQUISITE: AUT-61.</strong></td>
</tr>
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</tr>
<tr>
<td>462220</td>
<td>12:00PM 03:00PM</td>
<td>M T W T H F</td>
<td>AT 102</td>
<td>D Slocum</td>
</tr>
<tr>
<td>03:00PM 04:45PM</td>
<td>M T W T H F</td>
<td>AT 102</td>
<td></td>
<td>D Slocum</td>
</tr>
<tr>
<td>07/13/9 07/31/09</td>
<td>Last day to add: 07/14/09</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUB-78</td>
<td>FORD MAN.TRANS/DRIVETRNS</td>
<td>4.00 UNITS</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Operation, diagnosis and repair of Ford manual transmissions and drivetrain systems.</td>
</tr>
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<td><strong>PREREQUISITE: AUT-71 or 40.</strong></td>
</tr>
<tr>
<td></td>
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<td></td>
<td><strong>LIMITATION ON ENROLLMENT: Sponsorship by a Ford, Lincoln/Mercury, Mazda dealership or approved Ford repair facility.</strong></td>
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</tr>
<tr>
<td>46197</td>
<td>07:30AM 09:45AM</td>
<td>M T W T H</td>
<td>AT 101G</td>
<td>Y Ulloa</td>
</tr>
<tr>
<td>09:45AM 12:00PM</td>
<td>M T W T H</td>
<td>AT 101G</td>
<td></td>
<td>Y Ulloa</td>
</tr>
<tr>
<td>06/22/9 07/30/09</td>
<td>Last day to add: 06/26/09</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>BIOL 1</td>
<td>GENERAL BIOLOGY</td>
<td>4.00 UNITS</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td><strong>PREREQUISITE: None.</strong></td>
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</tr>
<tr>
<td>45858</td>
<td>07:35AM 09:50AM</td>
<td>M T W T H</td>
<td>LFSC 104</td>
<td>Staff</td>
</tr>
<tr>
<td>10:00AM 12:15PM</td>
<td>M T W T H</td>
<td>LFSC 104</td>
<td></td>
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<tr>
<td>06/22/9 07/30/09</td>
<td>Last day to add: 06/26/09</td>
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</tr>
<tr>
<td>45858</td>
<td>12:35PM 02:50PM</td>
<td>M T W T H</td>
<td>LFSC 104</td>
<td>V White</td>
</tr>
<tr>
<td>03:00PM 05:15PM</td>
<td>M T W T H</td>
<td>LFSC 104</td>
<td></td>
<td></td>
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<tr>
<td>06/22/9 07/30/09</td>
<td>Last day to add: 06/26/09</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>BUS-10</td>
<td>INTRO TO BUSINESS</td>
<td>3.00 UNITS</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.</td>
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<td><strong>PREREQUISITE: None.</strong></td>
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<tr>
<td>45861</td>
<td>07:35AM 09:50AM</td>
<td>M T W T H</td>
<td>LFSC 107</td>
<td>G Burchette</td>
</tr>
<tr>
<td>10:00AM 12:15PM</td>
<td>M T W T H</td>
<td>LFSC 107</td>
<td></td>
<td></td>
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<tr>
<td>06/22/9 07/30/09</td>
<td>Last day to add: 06/26/09</td>
<td></td>
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</tr>
<tr>
<td>BUS-18A</td>
<td>BUSINESS LAW I</td>
<td>3.00 UNITS</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Legal and ethical environment of business torts, contracts, sales and principles of employment.</td>
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<td><strong>PREREQUISITE: None.</strong></td>
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<tr>
<td>45862</td>
<td>07:35AM 09:50AM</td>
<td>M T W T H</td>
<td>LFSC 107</td>
<td>G Burchette</td>
</tr>
<tr>
<td>10:00AM 12:15PM</td>
<td>M T W T H</td>
<td>LFSC 107</td>
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<td></td>
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<tr>
<td>06/22/9 07/30/09</td>
<td>Last day to add: 06/26/09</td>
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</tr>
<tr>
<td>BUS-20</td>
<td>BUSINESS MATH</td>
<td>3.00 UNITS</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Review of basic math and its application to business, percentages, pricing, depreciation and inventory.</td>
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<td><strong>PREREQUISITE: None.</strong></td>
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<tr>
<td>45865</td>
<td>07:35AM 09:50AM</td>
<td>M T W T H</td>
<td>LFSC 107</td>
<td>G Burchette</td>
</tr>
<tr>
<td>10:00AM 12:15PM</td>
<td>M T W T H</td>
<td>LFSC 107</td>
<td></td>
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<tr>
<td>06/22/9 07/30/09</td>
<td>Last day to add: 06/26/09</td>
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<td></td>
</tr>
</tbody>
</table>
Code | Hours | Days | Room | Instructor  
---|------|------|------|------------  
BUS-22 | 3.00 | MTWTH | PS 203 | B Grey  
ONLINE |  
45866 | 06/22/09 07/30/09 | Last day to add: 06/27/09 | The above section is an online class. Computer with Internet access required. See www.opencampus.com.  
BUS-30 | 3.00 | MTWTH | PS 203 | Staff  
ONLINE |  
45870 | 06/22/09 07/30/09 | Last day to add: 06/26/09 | The above section is an online class. Computer with Internet access required. See www.opencampus.com.  
CHE-1A | 5.00 | MTWTH | PS 203 | Staff  
ONLINE |  
46195 | 06/22/09 07/30/09 | Last day to add: 06/26/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  
CHE-1B | 5.00 | MTWTH | PS 206 | Staff  
ONLINE |  
46194 | 06/22/09 07/30/09 | Last day to add: 06/26/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  
CHE-2A | 4.00 | MTWTH | PS 203 | Staff  
ONLINE |  
45871 | 06/22/09 07/30/09 | Last day to add: 06/26/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  
CHE-2B | 4.00 | MTWTH | PS 202 | Staff  
ONLINE |  
45874 | 06/22/09 07/30/09 | Last day to add: 06/26/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  
CHEMISTRY  
DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.  
CHE-1A | GENERAL CHEMISTRY I | 5.00 | MTWTH | PS 203 | B Grey  
ONLINE |  
45868 | 06/22/09 07/30/09 | Last day to add: 06/26/09 | Note: Concurrent lab enrollment required - Select from labs listed below.  
CHE-1B | GENERAL CHEMISTRY II | 5.00 | MTWTH | PS 206 | Staff  
ONLINE |  
45869 | 06/22/09 07/30/09 | Last day to add: 06/26/09 | Note: Concurrent lab enrollment required - Select from labs listed below.  
CHE-2A | INTRO CHEMISTRY I | 4.00 | MTWTH | PS 203 | Staff  
ONLINE |  
45870 | 06/22/09 07/30/09 | Last day to add: 06/26/09 | Note: Concurrent lab enrollment required - Select from labs listed below.  
COMPUTER APPLICATIONS/office  
CAT-1A | BUSINESS ETIQUETTE | 1.00 | MTWTH | BE 104 | L Ramalingam  
ONLINE |  
46172 | 06/22/09 07/27/09 | Last day to add: 07/20/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  
CAT-30A | BUSINESS ENGLISH 30A | 1.00 | MTWTH | BE 104 | L Ramalingam  
ONLINE |  
46173 | 06/22/09 07/30/09 | Last day to add: 07/21/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  
CAT-34A | INTRO MS WORD FOR WINDOWS | 1.50 | TTH | BE 104 | L Ramalingam  
ONLINE |  
46175 | 06/23/09 07/27/09 | Last day to add: 07/21/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  
CAT-50 | KEYBOARD/DOC PROCESSING | 3.00 | MTWTH | BE 104 | L Ramalingam  
ONLINE |  
46175 | 06/22/09 07/27/09 | Last day to add: 07/20/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  
CAT-53 | KEYBOARD/typing FUNDAMENTALS | 1.00 | MTWTH | BE 104 | L Ramalingam  
ONLINE |  
46174 | 06/22/09 07/27/09 | Last day to add: 07/20/09 | The above section is an individually paced web-enhanced class. Internet access may be required.  

www.rcc.edu
RIVERSIDE

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-55</td>
<td>APPLIED ACCOUNTING/BOOKKEEPING</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>An introduction to basic bookkeeping and accounting principles for students who are non-accounting majors. Emphasis is on recording transactions, preparing financial statements and completing the accounting cycle. (Same as ACC-55)</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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</tr>
</tbody>
</table>

**EVENING**

45665 06:00PM-09:20PM T BE 100 Staff
06/23/09 08/11/09 Last day to add: 06/27/09
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-63</td>
<td>ELECTRONIC RECORDS MGMT</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>An introduction to electronic records management and the impact of electronic devices in the creation and storage of documents within the records information management field.</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<tr>
<td></td>
<td>• ADVISORY: CAT/CIS-60.</td>
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</tbody>
</table>

**ONLINE**

46173 06/22/09 08/13/09 Last day to add: 06/30/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-65</td>
<td>INTRO TO MS POWERPOINT</td>
<td>1.50 UNITS</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65)</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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</tr>
</tbody>
</table>

**EVENING**

46177 12:35PM-02:50PM TTH BE 104 Staff
06/23/09 07/30/09 Last day to add: 07/21/09
The above section is an individually paced web-enhanced class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-80</td>
<td>WORD FOR WINDOWS</td>
<td>3.00 UNITS</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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</tr>
<tr>
<td></td>
<td>• ADVISORY: Concurrent enrollment in CAT-96 or 97, and typing knowledge/skills with at least 40 wpm.</td>
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</tbody>
</table>

**ONLINE**

45667 06/22/09 08/13/09 Last day to add: 06/30/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-93</td>
<td>COMPUTERS FOR BEGINNERS</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>An introduction to personal computers for the beginning student. (Same as CIS-93)</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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</tr>
</tbody>
</table>

**EVENING**

45668 06:00PM-09:20PM MW BE 104 L Miller
06/22/09 08/12/09 Last day to add: 07/06/09
The above section is an individually paced web-enhanced class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-96</td>
<td>PRACTICUM IN COMPUTERS</td>
<td>0.50 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)</td>
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</tr>
<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<td></td>
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<tr>
<td></td>
<td>• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)</td>
<td></td>
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</tbody>
</table>

45669 06/22/09 08/13/09 Last day to add: 08/13/09
The above section is a web-enhanced class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-97</td>
<td>PRACTICUM COMPUTERS</td>
<td>1.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<td></td>
<td></td>
</tr>
<tr>
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<td>• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)</td>
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</table>

45670 06/22/09 08/13/09 Last day to add: 08/13/09
The above section is an individually paced web-enhanced class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-98A</td>
<td>INTRO TO EXCEL</td>
<td>1.50 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• ADVISORY: Concurrent enrollment in CAT-96 or 97.</td>
<td></td>
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</tbody>
</table>

**ONLINE**

46571 06/22/09 08/13/09 Last day to add: 06/30/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**INDIVIDUALLY PACED CAT CLASSES**

Individually paced courses are offered as open-entry/open-exit classes. Students are able to begin courses throughout the semester, and work at an individual pace to finish all required assignments by the course end date. The times listed for individually paced courses represent the time the instructor is available to work in person with students. Students may add on any Monday or Wednesday through the last day to add. All students must meet with the instructor for a brief orientation before they begin work. An orientation schedule will be posted on the class website in the Open Campus section and in the classroom. For more information, call 951-222-8974.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-1A</td>
<td>BUSINESS ETIQUETTE</td>
<td>1.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Provides students with both the knowledge and the skills required to apply business standards of acceptable behavior and etiquette to project a professional image.</td>
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</tr>
<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

45673 12:35PM-02:50PM TTH BE 104 L Miller
06/23/09 07/30/09 Last day to add: 07/21/09
The above section is a web-enhanced class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-30A</td>
<td>BUSINESS ENGLISH 30A</td>
<td>1.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Use of Microsoft Word for Windows word processing for business-related applications. (Same as CIS-30A)</td>
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</tr>
<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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</tr>
<tr>
<td></td>
<td>• ADVISORY: Typing skills and familiarity with Microsoft Word.</td>
<td></td>
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</tr>
</tbody>
</table>

45662 12:35PM-02:00PM MW BE 104 L Ramalingam
06/22/09 07/27/09 Last day to add: 07/20/09
The above section is an online class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-34A</td>
<td>INTRO MS WORD FOR WINDOWS</td>
<td>1.50 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Use of Microsoft Word for Windows word processing for business-related applications. (Same as CIS-34A)</td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
<td></td>
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</tr>
</tbody>
</table>

46175 10:00AM-12:15PM TTH BE 104 L Ramalingam
06/23/09 07/30/09 Last day to add: 07/21/09
The above section is a web-enhanced class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-53</td>
<td>KEYBOARD/TYPING FUNDAMENTALS</td>
<td>1.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Develops basic alpha/numeric keyboarding/touch typewriting skills on an electronic keyboard for the non-typist.</td>
<td></td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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</tr>
</tbody>
</table>

46174 03:00PM-04:30PM MW BE 104 Staff
06/22/09 07/27/09 Last day to add: 07/20/09
The above section is a web-enhanced class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-65</td>
<td>INTRO TO MS POWERPOINT</td>
<td>1.50 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65)</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<td></td>
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</tr>
</tbody>
</table>

46177 12:35PM-02:50PM TTH BE 104 Staff
06/23/09 07/30/09 Last day to add: 07/21/09
The above section is a web-enhanced class. Internet access may be required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-93</td>
<td>COMPUTERS FOR BEGINNERS</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>An introduction to personal computers for the beginning student. (Same as CIS-93)</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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</tbody>
</table>

THE ABOVE SECTION IS AN INDIVIDUALLY PACED WEB-ENHANCED CLASS. INTERNET ACCESS MAY BE REQUIRED.
Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.
  - Code: 45875  Hours: 07:35AM - 09:50AM  Days: MTWTH  Room: BE 208  Instructor: Staff
    - Last day to add: 06/26/09
    - The above section is a web-enhanced class. Internet access may be required.
  - Code: 45876  Hours: 10:00AM - 12:15PM  Days: MTWTH  Room: BE 208  Instructor: M Lehr
    - Last day to add: 06/26/09
    - The above section is a web-enhanced class. Internet access may be required.

EVENING
- Code: 45677  Hours: 06:00PM - 09:20PM  Days: M  Room: BE 208  Instructor: J Cregg
  - Last day to add: 06/26/09
  - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.
- Code: 45678  Hours: 06:00PM - 09:20PM  Days: W  Room: BE 208  Instructor: J Cregg
  - Last day to add: 06/28/09
  - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE
- Code: 45877  Hours: 06/22/09 - 07/30/09  Days: M  Room: BE 208  Instructor: S Bhatia
  - Last day to add: 06/27/09
  - The above section is an online class, Computer with Internet access required. See www.opencampus.com.

CIS-2  FNDMTLNS SYSTEM ANALYSIS  3.00 UNITS
Structured analysis of user requirements related to information systems, for eventual design/development of the system.
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.
  - Code: 45878  Hours: 06/22/09 - 07/30/09  Days: M  Room: BE 208  Instructor: J Cregg
    - Last day to add: 06/27/09
    - The above section is an online class, Computer with Internet access required. See www.opencampus.com.
  - Code: 46188  Hours: 06/22/09 - 08/13/09  Days: M  Room: BE 208  Instructor: Staff
    - Last day to add: 06/30/09
    - The above section is an online class, Computer with Internet access required. See www.opencampus.com.

CIS-12  PHP DYNAMIC WEB SITE PROGRAM  3.00 UNITS
Introduction to dynamic Web site programming using PHP, featuring database-driven applications such as user registration, content management, and e-commerce.
- **PREREQUISITE:** None.
- **ADVISORY:** Programming fundamentals such as in CIS-5 or CIS-14A, and familiarity with HTML such as in CIS-72A or CIS-14A. Concurrent enrollment in CIS-96 or 97.
  - Code: 45676  Hours: 06/22/09 - 08/13/09  Days: M  Room: BE 208  Instructor: M Lehr
    - Last day to add: 06/30/09
    - The above section is an online class, Computer with Internet access required. See www.opencampus.com.

CIS-34A  INTRO MS WORD FOR WINDOWS  1.50 UNITS
Use of Microsoft Word for Windows word processing for business-related applications. (Same as CAT-34A)
- **PREREQUISITE:** None.
  - Code: 46176  Hours: 10:00AM - 12:15PM  Days: TTH  Room: BE 104  Instructor: L Ramalingam
    - Last day to add: 07/21/09
    - The above section is an individually paced web-enhanced class. Internet access may be required.

CIS-5  PROGRAM LOGIC USING C++  3.00 UNITS
Introduction to computer programming using C++.  
- **PREREQUISITE:** None.
- **ADVISORY:** CIS-1A and concurrent enrollment in CIS-96 or 97.
  - Code: 45679  Hours: 06:00PM - 09:20PM  Days: T  Room: BE 208  Instructor: M Lehr
    - Last day to add: 06/27/09
    - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-65  INTRO TO MS POWERPOINT  1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65)
- **PREREQUISITE:** None.
  - Code: 46178  Hours: 12:35PM - 02:50PM  Days: TTH  Room: BE 104  Instructor: Staff
    - Last day to add: 07/21/09
    - The above section is an individually paced web-enhanced class. Internet access may be required.

CIS-72C  INTRO XML ON WORLD WIDE WEB  1.50 UNITS
Introduction to XML (Extensible Markup Languages) on the World Wide Web. Understand and create XML documents and explore the various applications of the XML technology.
- **PREREQUISITE:** None. Knowledge of HTML strongly recommended. Knowledge of CSS; concurrent enrollment in CIS-96 or 97.
  - Code: 46187  Hours: 06:00PM - 07:40PM  Days: W  Room: BE 204  Instructor: Staff
    - Last day to add: 06/28/09
    - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-80  WORD FOR WINDOWS  3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)
- **PREREQUISITE:** None.
  - Code: 45680  Hours: 06/22/09 - 08/13/09  Days: M  Room: BE 204  Instructor: J Lehr
    - Last day to add: 06/30/09
    - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-93  COMPUTERS FOR BEGINNERS  3.00 UNITS
An introduction to personal computers for the beginning student. (Same as CAT-93)
- **PREREQUISITE:** None.
  - Code: 46681  Hours: 06:00PM - 09:20PM  Days: MW  Room: BE 104  Instructor: L Miller
    - Last day to add: 07/06/09
    - The above section is an individually paced web-enhanced class. Internet access may be required.

RIVERSIDE

CIS-96  PRACTICUM IN COMPUTERS  0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
•  PREREQUISITE: None.
•  LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

45682  06/22/09 08/13/09  BE 104  L Ramalingam
Last day to add: 08/13/09

CIS-96A  COMPUTER PRACTICUM  0.25 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
•  PREREQUISITE: None.
•  LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 13.5 hours. Students may be charged for paper usage.)

45683  06/22/09 08/13/09  MLK 219  P Herzig
Last day to add: 08/13/09

CIS-97  PRACTICUM COMPUTERS  1.00 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)
•  PREREQUISITE: None.
•  LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

45684  06/22/09 08/13/09  MLK 219  P Herzig
Last day to add: 08/13/09

CIS-98A  INTRO TO EXCEL  1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
•  ADVISORY: Concurrent enrollment in CIS-96 or 97.

ONLINE

45685  06/22/09 08/13/09  S Torre
Last day to add: 06/30/09

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

INDIVIDUALLY PACED CIS CLASSES

Individually paced courses are offered as open-entry/open-exit classes. Students are able to begin courses throughout the semester, and work at an individual pace to finish all required assignments by the course end date. The times listed for individually paced courses represent the time the instructor is available to work in person with students. Students may add on any Monday or Wednesday through the last day to add. All students must meet with the instructor for a brief orientation before they begin work. An orientation schedule will be posted on the class website in the Open Campus section and in the classroom. For more information, call 951-222-8974.

CIS-34A  INTRO MS WORD FOR WINDOWS  1.50 UNITS
Use of Microsoft Word for Windows word processing for business-related applications. (Same as CAT-34A)
•  PREREQUISITE: None.

46176  10:00AM 12:15PM  TTH  BE 104  L Ramalingam
06/23/09 07/30/09
Last day to add: 07/21/09

The above section is a web-enhanced class. Internet access may be required.

COS-65  INTRO TO MS POWERPOINT  1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65)
•  PREREQUISITE: None.

46178  12:35PM 02:50PM  TTH  BE 104  Staff
06/23/09 07/30/09
Last day to add: 07/21/09

The above section is a web-enhanced class. Internet access may be required.

CIS-93  COMPUTERS FOR BEGINNERS  3.00 UNITS
An introduction to personal computers for the beginning student. (Same as CAT-93)
•  PREREQUISITE: None.

EVENING

45681  06:00PM 09:20PM  MW  BE 104  L Miller
06/22/09 08/12/09
Last day to add: 07/06/09

The above section is a web-enhanced class. Internet access may be required.

CONSTRUCTION TECHNOLOGY - See Norco Campus

COSMETOLOGY

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/cosmetology or call 222-8185.

COS-60E1  LEVEL V COS CONCEPTS  3.50 UNITS
An in-depth study of the field of cosmetology and related sciences designed to prepare students for entry level jobs.
•  PREREQUISITE: COS-60A.

EVENING

46180  05:45PM 10:45PM  MTWTHF  COSM 107  R Kessler
07/06/09 08/19/09
Last day to add: 07/11/09

46181  05:45PM 10:45PM  MTWTHF  COSM 207  N Rodriguez
07/06/09 08/19/09
Last day to add: 07/11/09

COS-60E2  LEVEL V COS CONCEPTS  3.50 UNITS
An in-depth study of the field of cosmetology and related sciences designed to prepare students for entry level jobs.
•  PREREQUISITE: COS-60E1.

EVENING

46183  05:45PM 10:45PM  MTWTHF  COSM 106  C Willie
07/06/09 08/19/09
Last day to add: 07/11/09

46185  05:45PM 10:45PM  MTWTHF  COSM 104  J Seniguar
07/06/09 08/19/9
Last day to add: 07/11/09

COS-811  COS TEACHER TRAINING  0.00 UNITS
This class is designed to enable students to complete, in a laboratory setting, the requirements needed to qualify for the local teacher-training certificate.
•  PREREQUISITE: None.
•  LIMITATION ON ENROLLMENT: Completion of COS-61B.

EVENING

46184  05:45PM 10:45PM  MTWTHF  COSM 205  P Westbrook
07/06/09 08/19/09
Last day to add: 07/17/09

CULINARY ARTS

Classes are held at the Culinary Academy, 1155 Spruce St., Riverside.

CUL-20  FUNDAMENTALS OF BAKING I  2.00 UNITS
Principles and techniques of essential ingredients, temperature and handling of baked goods. To cover the cost of baking materials and supplies, a non-refundable lab fee of $65.00 will be collected at registration.
•  PREREQUISITE: None.

EVENING

45686  05:30PM 08:50PM  MW  CULN ACAD  M Williams
06/22/09 08/12/09
Last day to add: 06/28/09

Riverside.

Open Campus section and in the classroom. For more information, call 951-222-8974.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DANCE</strong></td>
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<tr>
<td>DAN-6</td>
<td>DANCE APPRECIATION</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>A non-technical course leading to the appreciation and understanding of dance as communication, entertainment and art.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>46209</td>
<td>12:35PM 02:50PM</td>
<td>MTWTH</td>
<td>PLTS 101</td>
<td>M Haines</td>
</tr>
<tr>
<td></td>
<td>06/22/09 07/30/09 Last day to add: 06/26/09</td>
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<tr>
<td>DAN-D11</td>
<td>REHEARSAL AND PERFORMANCE</td>
<td>2.00 UNITS</td>
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<tr>
<td></td>
<td>Develop and rehearse material for lecture-demonstrations, master classes and mini concerts.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>• ADVISORY: DAN-D22, D33 or D38 or equivalent dance experience.</td>
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<tr>
<td>• LIMITATION ON ENROLLMENT: Audition on or before the first class meeting.</td>
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<tr>
<td><strong>EVENING</strong></td>
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<tr>
<td>45881</td>
<td>05:30PM 08:50PM</td>
<td>TTH</td>
<td>HG 102</td>
<td>M Haines</td>
</tr>
<tr>
<td></td>
<td>09:00AM 03:00PM F</td>
<td>HG 102</td>
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<tr>
<td></td>
<td>06/23/09 07/30/09 Last day to add: 07/02/09</td>
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<td>Plus additional hours to be arranged.</td>
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<tr>
<td><strong>DAN-D31</strong> HIP-HOP DANCE</td>
<td>1.00 UNITS</td>
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<tr>
<td></td>
<td>Introduces the fundamentals of hip-hop dance skills and vocabulary through basic technique and styles.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<tr>
<td><strong>EVENING</strong></td>
<td></td>
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</tr>
<tr>
<td>46293</td>
<td>06:00PM 09:20PM</td>
<td>MW</td>
<td>HG 102</td>
<td>B Brazier</td>
</tr>
<tr>
<td></td>
<td>06/22/09 08/12/09 Last day to add: 06/28/09</td>
<td></td>
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<tr>
<td><strong>DAN-D46</strong> BODY CONTROL MAT WORK</td>
<td>0.50 UNITS</td>
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<tr>
<td></td>
<td>Non-impact stretching and strengthening mat exercises developed by Joseph H. Pilates.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>46210</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
<td>PLTS 102</td>
<td>J Dierdorff</td>
</tr>
<tr>
<td></td>
<td>06/22/09 07/09/09 Last day to add: 06/23/09</td>
<td></td>
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<tr>
<td>46211</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>PLTS 102</td>
<td>J Dierdorff</td>
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<tr>
<td></td>
<td>06/22/09 07/09/09 Last day to add: 06/23/09</td>
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<tr>
<td><strong>DAN-D47</strong> PILATES, BEGINNING</td>
<td>1.00 UNITS</td>
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<tr>
<td></td>
<td>Applies techniques developed by Joseph H. Pilates in mat work and exercises on the universal reformer at the beginning level.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<tr>
<td><strong>EVENING</strong></td>
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</tr>
<tr>
<td>45867</td>
<td>06:00PM 09:20PM</td>
<td>MW</td>
<td>PLTS 102</td>
<td>K Lamoureux</td>
</tr>
<tr>
<td></td>
<td>06/22/09 08/12/09 Last day to add: 06/28/09</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>45888</td>
<td>06:00PM 09:20PM</td>
<td>TTH</td>
<td>PLTS 102</td>
<td>A Chavez</td>
</tr>
<tr>
<td></td>
<td>06/23/09 08/13/09 Last day to add: 06/29/09</td>
<td></td>
<td></td>
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<tr>
<td><strong>DAN-D60</strong> DAN TECHNIQUES-MUSICAL THEATER</td>
<td>0.50 UNITS</td>
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<tr>
<td></td>
<td>Introduces the fundamentals of various dance genres and styles for musical theater.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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</tr>
<tr>
<td>45883</td>
<td>03:00PM 05:15PM</td>
<td>MW</td>
<td>HG 102</td>
<td>M Haines</td>
</tr>
<tr>
<td></td>
<td>06/22/09 08/01/09 Last day to add: 06/26/09</td>
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<tr>
<td>The above section taught in conjunction with the Summer Conservatory.</td>
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<tr>
<td>45884</td>
<td>03:00PM 05:15PM</td>
<td>TTH</td>
<td>HG 102</td>
<td>M Haines</td>
</tr>
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<td></td>
<td>06/23/09 08/01/09 Last day to add: 06/27/09</td>
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<tr>
<td>The above section taught in conjunction with the Summer Conservatory.</td>
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</tr>
<tr>
<td><strong>DAN-D61</strong> SUMMER BALLET INTENSIVE</td>
<td>0.50 UNITS</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Concentrated focus on a particular ballet technique or style.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>• PREREQUISITE: None.</td>
<td></td>
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</tr>
<tr>
<td>45885</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>HG 102</td>
<td>S Carreras</td>
</tr>
<tr>
<td></td>
<td>06/22/09 07/09/09 Last day to add: 06/23/09</td>
<td></td>
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</tr>
<tr>
<td>Dance style to be studied is Classical Variations. Intended for students with intermediate and above skill level.</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>DAN-D62</strong> SUMMER JAZZ INTENSIVE</td>
<td>0.50 UNITS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Concentrated focus on a particular jazz style.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• PREREQUISITE: None.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>45886</td>
<td>12:35PM 02:50PM</td>
<td>MTWTH</td>
<td>HG 102</td>
<td>N Robinson</td>
</tr>
<tr>
<td></td>
<td>07/13/09 07/30/09 Last day to add: 07/14/09</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dance style to be studied is Classic Jazz.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DANCE**

**DAN-D63** SUMMER MODERN DANCE INTENSIVE | 0.50 UNITS
- Designed to provide students with concentrated focus on a particular modern dance style from a visiting guest artist or dance faculty.
- **PREREQUISITE: None.**
- **Last day to add:** 06/23/09

**DAN-D64** SUMMER SOCIAL DANCE INTENSIVE | 0.50 UNITS
- Designed to provide students with concentrated focus on a particular social dance style from a visiting guest artist or dance faculty.
- **PREREQUISITE: None.**
- **Last day to add:** 07/14/09

**DENTAL TECHNOLOGY** - See Moreno Valley Campus

**DRAFTING** - See Architecture and Engineering (Norco Campus)

**EARLY CHILDHOOD EDUCATION**

**EAR-20** CHILD DEVELOPMENT | 3.00 UNITS
- A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.
- **PREREQUISITE: None.**

**EAR-24** CREATIVE ACTIVITIES | 3.00 UNITS
- Integration of creative activity into various aspects of the curriculum.
- **PREREQUISITE: None.**

**EAR-28** PRINCIPLES/PRACTICES | 3.00 UNITS
- The effects of the different principles and practices used to educate young children.
- **PREREQUISITE: None.**

**EAR-30** INTRNSHP/EARLY CHILD | 4.00 UNITS
- Supervised student teaching at the RCC Early Childhood Lab School.
- **PREREQUISITE: EAR-19 and 28.**
- **Last day to add:** 06/26/09

**EAR-42** HOME SCHOOL AND COMM REL | 3.00 UNITS
- Techniques for communication and interaction within the family, school and community for parents and teachers.
- **PREREQUISITE: None.**

www.rcc.edu  25
ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
- PREREQUISITE: ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>45898</td>
<td>06:50AM 09:50AM</td>
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<td>QD 103</td>
<td>T Korson</td>
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<td></td>
<td>06/22/09 07/30/09</td>
<td>Last day to add: 06/26/09</td>
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</tbody>
</table>
### ENG-50  BASIC ENGLISH COMP  4.00 UNITS

Prepares students for college-level reading and academic writing.
- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** READ-52, or qualifying preparation score.

<table>
<thead>
<tr>
<th>Code</th>
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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
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<td>04:10AM</td>
<td>MTWTH</td>
<td>QD 122</td>
<td>J Sullivan</td>
</tr>
<tr>
<td>46166</td>
<td>04:10AM</td>
<td>MTWTH</td>
<td>QD 122</td>
<td>J Sullivan</td>
</tr>
<tr>
<td>45911</td>
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<td>QD 212</td>
<td>L Kraus</td>
</tr>
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<td>QD 212</td>
<td>L Kraus</td>
</tr>
<tr>
<td>45912</td>
<td>04:10AM</td>
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<td>QD 115</td>
<td>G Cardona</td>
</tr>
<tr>
<td>45912</td>
<td>04:10AM</td>
<td>MTWTH</td>
<td>QD 115</td>
<td>G Cardona</td>
</tr>
<tr>
<td>46164</td>
<td>04:10AM</td>
<td>MTWTH</td>
<td>QD 24</td>
<td>M Reid</td>
</tr>
<tr>
<td>46164</td>
<td>04:10AM</td>
<td>MTWTH</td>
<td>QD 24</td>
<td>M Reid</td>
</tr>
<tr>
<td>45913</td>
<td>05:00PM</td>
<td>MTWTH</td>
<td>QD 115</td>
<td>J Anguiano</td>
</tr>
<tr>
<td>45913</td>
<td>05:00PM</td>
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<td>J Anguiano</td>
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<td>45914</td>
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<td>K Krivanek</td>
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<td>45914</td>
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<td>QD 24</td>
<td>K Krivanek</td>
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<tr>
<td>46165</td>
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<td>MTWTH</td>
<td>QD 106</td>
<td>D Hinckley</td>
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<td>QD 106</td>
<td>D Hinckley</td>
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<td>QD 106</td>
<td>D Hinckley</td>
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<td>QD 106</td>
<td>D Hinckley</td>
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</table>

The above section meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

<table>
<thead>
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<th>Days</th>
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<tbody>
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<td>QD 115</td>
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EVENING

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<tbody>
<tr>
<td>45700</td>
<td>06:00PM</td>
<td>MTWTH</td>
<td>QD 205</td>
<td>M Kent</td>
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<tr>
<td>45700</td>
<td>06:00PM</td>
<td>MTWTH</td>
<td>QD 205</td>
<td>M Kent</td>
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</tbody>
</table>

**WARNING!** REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

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### ENG-60A  ENGL FUND: SENTENCE STRUCTURE  1.00 UNITS

This class instills basic sentence structure skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)
- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<td>MTWTH</td>
<td>QD 205</td>
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<td>45921</td>
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<td>45700</td>
<td>06:00PM</td>
<td>MTWTH</td>
<td>QD 205</td>
<td>M Kent</td>
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</tbody>
</table>

### ENG-60B  ENGL FUND: PARAGRAPH CONSTRUCT 1.00 UNITS

This class instills basic paragraph writing skills via individualized instruction. Successful completion of ENG-60B1, 60B2, 60B3, and 60B4 equals successful completion of ENG-60B. (Non-degree credit course. Pass-No Pass only.)
- **PREREQUISITE:** None.

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<td>QD 205</td>
<td>M Kent</td>
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</table>

**WARNING!** REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
Moving through English

ESL

- ESL-51 Reading
- ESL-52 Reading
- ESL-53 Reading
- ESL-54* Reading
- ESL-55* Reading

ESL-54* Advanced Oral Communication
- ESL-93

ESL-92 Intermediate Oral Communication
- ESL-73

ESL-72 Reading
- ESL-71 Reading

ESL-91 Beginning Oral Communication
- ESL-71

English Composition

- ENG-60A
- ENG-60B
- ENG-50**
- ENG-1A
- ENG-1B

Shaded areas indicate possible course placements
- * Indicates UC/CSU transferable course
- ** Associate Degree applicable only

ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

In May and the first two weeks of June, we will have an ESL test almost every Monday at 10:00am and Thursday at 2:00pm. Many testing times are available. Complete testing schedules are available at www.rcc.edu/services/assessment/dates.cfm. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Riverside campus: Call (951) 222-8451 for an appointment.

ESL 1-STOP

We offer “ESL 1-Stop” sessions. You can take the ESL placement test and attend a college orientation on the same date in the same room. An ESL 1-Stop session takes about 3 hours. Complete testing schedules are available at www.rcc.edu/services/assessment/dates.cfm. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Riverside campus: Call (951) 222-8451 for an appointment.

ESL-51 BASIC WRITING AND GRAMMAR 4.00 UNITS

A beginning ESL course for non-native speakers focusing on basic academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: None.
- COREQUISITE: None.
45929 10:00AM 01:45PM MTWTH AD 125 M Tjandra
06/22/09 07/30/09 Last day to add: 06/26/09

ESL-52 LOW-INTERMEDIATE WRITING/GRAMMAR 4.00 UNITS

A low-intermediate ESL course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-51.
45930 01:00PM 04:45PM MTWTH QD 205 C Reible
06/22/09 07/30/09 Last day to add: 06/26/09

ESL-53 INTERMEDIATE WRITING/GRAMMAR 4.00 UNITS

An intermediate English as a Second Language course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)
- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-52.

EVENING
45703 06:00PM 08:45PM MTWTH QD 212 I Abidin
06/22/09 08/13/09 Last day to add: 06/28/09

All sections of ESL-54 and ESL-55 have an 18 hour laboratory requirement to be arranged.

ESL-54 HIGH-INTERMEDIATE WRITING/GRAMMAR 5.00 UNITS

A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development. (Degree-credit course. Letter grade, or Pass-No Pass option.)
- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-53.
45931 10:00AM 01:45PM MTWTH QD 101 G Stoddard
06/22/09 07/30/09 Last day to add: 06/26/09

ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)
- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.
45932 07:35AM 11:20AM MTWTH AD 124 M Deliyska
06/22/09 07/30/09 Last day to add: 06/26/09

RIVERSIDE ENGLISH AS A SECOND LANGUAGE 46251 10:40AM 11:47AM MTWTH AD 125 J Spangler

various areas of grammar, punctuation, and composition.

A modular course designed for those who need concentrated attention in

writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

ESL-54  high-intermed writing/grAmmAr  5.00 units

•  PREREQUISITE: Instrument, or successful completion of ESL-54.

ESL (51–55) and English composition (60A, 60B, 50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English and Speech Communication Department chair for advisement concerning exceptions to this policy.

ESL-55  AdvAnCed writing/grAmmAr  5.00 units

•  PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-55.

- English as a Second Language (ESL) A self-paced, open-entry/open-exit, Writing and Reading Center-based modular course designed for those who need concentrated attention in various areas of grammar, punctuation, and composition.

•  PREREQUISITE: None.

A self-paced, open-entry/open-exit, Writing and Reading Center-based modular course designed for those who need concentrated attention in various areas of grammar, punctuation, and composition.

•  PREREQUISITE: None.

A self-paced, open-entry/open-exit, Writing and Reading Center-based modular course designed for those who need concentrated attention in various areas of grammar, punctuation, and composition.

•  PREREQUISITE: None.

A self-paced, open-entry/open-exit, Writing and Reading Center-based modular course designed for those who need concentrated attention in various areas of grammar, punctuation, and composition.

•  PREREQUISITE: None.
**ENROLLMENT GUIDELINES: FRENCH COURSES**

1. If you have taken French in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.

2. If you have acquired knowledge of French outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

**FRENCH**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**FRE-1**  
**FRENCH 1**  
5.00 UNITS  
Develops basic skills in understanding, reading, communicating and writing in French.  
- **PREREQUISITE:** None.

**GEG-1**  
**PHYSICAL GEOGRAPHY**  
3.00 UNITS  
The interacting physical processes of air, water, land, and life which impact Earth's surface.  
- **PREREQUISITE:** None.

**GEG-1L**  
**PHYSICAL GEOGRAPHY LAB**  
1.00 UNITS  
Practical application of physical geography principles through geographically based in-class exercises.  
- **PREREQUISITE:** None.

**GEO-1**  
**PHYSICAL GEOLOGY**  
3.00 UNITS  
Examines the composition and structure of the earth and processes that shape its surface such as earthquakes, volcanoes, running water, glaciers and plate tectonics.  
- **PREREQUISITE:** None.
### GUIDANCE

#### GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS

- Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.
  - **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>45939</td>
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<td>QD 118</td>
<td>J Rubino</td>
</tr>
<tr>
<td>46214</td>
<td>10:00AM</td>
<td>MTW</td>
<td>QD 117</td>
<td>B Montes</td>
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<td>45940</td>
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<td>MTW</td>
<td>LVKN F5</td>
<td>K Devitt</td>
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<tr>
<td>45941</td>
<td>09:00AM</td>
<td>MTW</td>
<td>LVKN F6</td>
<td>I Smith</td>
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</table>

The above section is designed for students in the Gateway to College program.

The above section is designed for students in the Gateway to College program.

#### GUI-48 COLLEGE SUCCESS STRAT 2.00 UNITS

- Exploration of various learning strategies. Students will identify their own learning styles and utilize that information to succeed in college.
  - **PREREQUISITE:** None.

<table>
<thead>
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<th>Days</th>
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<td>J Rubino</td>
</tr>
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</table>

The above section is designed for students in the Gateway to College program.

#### HEALTH CARE Technician - See Moreno Valley Campus

### HISTORY

#### HIS-1 WORLD CIVILIZATIONS 1 3.00 UNITS

- Historical development of world societies from the time of human origins to the 16th century.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-1A.

<table>
<thead>
<tr>
<th>Code</th>
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<td>06:00PM</td>
<td>TTH</td>
<td>LFSC 108</td>
<td>A Issa</td>
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#### HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

- The development and interaction of world civilizations from the 16th century to the present.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-1A.

<table>
<thead>
<tr>
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<td>45946</td>
<td>10:00AM</td>
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<td>QD 213</td>
<td>D Buenviaje</td>
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The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### HUMANITIES

#### HUM-10 WORLD RELIGIONS 3.00 UNITS

- Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-1A.

<table>
<thead>
<tr>
<th>Code</th>
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<td>MTW</td>
<td>QD 202</td>
<td>R Mahon</td>
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</table>

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### INTERPRETING – See Community Interpretation in Spanish (Moreno Valley campus)
JOURNALISM

JOU-1  INTRO TO JOURNALISM  3.00 UNITS

The role of print media emphasizing theory and practice.
• PREREQUISITE: None.
• ADVISORY: ENG-1A.

45960  10:00AM 12:15PM MTWTH DL 108  A Lovelace
06/22/09 07/30/09  Last day to add: 06/26/09

ENROLLMENT GUIDELINES:
JAPANESE COURSES

1. If you have taken Japanese in high school or in another college or
university, you must have official transcripts on file and request
evaluation of the course(s) in order to enroll above level 1.

2. If you have acquired knowledge of Japanese outside of a formal
educational institution, you must file a matriculation appeals petition in
order to enroll above level 1.

JAPANESE

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR
PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT
222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

JPN-1  JAPANESE 1  5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing
in Japanese.
• PREREQUISITE: None.

45961  11:00AM 02:45PM MTWTH QD 107  T Suzuki
06/22/09 07/30/09  Last day to add: 06/26/09

Plus 18 hours laboratory by arrangement.

LOGISTICS - See Norco or Moreno Valley campus
(Business Administration)

MACHINE SHOP TECHNOLOGY - See Norco
Campus

MANAGEMENT

MAG-51  ELEMENTS OF SUPERVISION  3.00 UNITS

Covers responsibilities of a supervisor in industry, including organization,
employee relations and evaluations.
• PREREQUISITE: None.

ONLINE

45962  06/22/09 07/30/09  Last day to add: 06/27/09

The above section is an online class. Computer with Internet access required. See

MARKETING

MKT-20  PRINC OF MARKETING  3.00 UNITS

Examines the role of marketing along with an analysis of both profit and
non-profit organization’s product, price, distribution and promotion.
• PREREQUISITE: None.
• ADVISORY: BUS-10.

45990  10:00AM 12:15PM TTH BE 206  C Wyckoff
06/22/09 07/30/09  Last day to add: 06/27/09

The above section is a hybrid class. Computer with Internet access required. See

MATHEMATICS

MAT-1A  CALCULUS I  4.00 UNITS

Plane analytic geometry, functions, differentiation with applications and
basic integration.
• PREREQUISITE: MAT-10 or qualifying placement level.

45970  10:00AM 01:00PM MTWTH MLK 306  G Mendoza
08:20AM 09:50AM TTH MLK 306  G Mendoza
06/22/09 07/30/09  Last day to add: 06/27/09

The above section is a web-enhanced class. Internet access may be required.

MAT-1B  CALCULUS II  4.00 UNITS

Integration, applications of integration, series, parametric equations, and
polar coordinates.
• PREREQUISITE: MAT-1A.

45971  10:00AM 01:00PM MTWTH PS 103  R Ruiz
01:10PM 02:40PM MW MLK 306  R Ruiz
06/22/09 07/30/09  Last day to add: 06/26/09

The above section is a web-enhanced class. Internet access may be required.
MAT-5  CALCULUS, SHORT COURSE  4.00 UNITS
Calculate the derivative and integration.
•  PREREQUISITE: MAT-35 or qualifying placement level.

45973  06:30PM 08:45PM  MTWTH  PS 102  C Cochran
06/22/09 08/13/09  Last day to add: 06/28/09

45974  12:00PM 03:45PM  MTWTH  LVKN A3  E Reyes
06/22/09 07/30/09  Last day to add: 06/26/09

45975  12:00PM 03:45PM  MTWTH  MLK 307  J Grenfell
06/22/09 07/30/09  Last day to add: 06/26/09

MAT-10  PRECALCULUS  4.00 UNITS
The college level algebra and trigonometry preparation for calculus.
•  PREREQUISITE: MAT-36 or qualifying placement level.

45963  06:30AM 09:50AM  MTWTH  PS 103  T O'Neill
06/22/09 07/30/09  Last day to add: 06/26/09

45964  06:30AM 09:50AM  MTWTH  PS 104  V Tran
06/22/09 07/30/9  Last day to add: 06/26/09

45965  06:30PM 09:50PM  MW  MLK 306  S Dawson
06/22/09 08/13/09  Last day to add: 06/26/09

MAT-11  COLLEGE ALGEBRA  4.00 UNITS
College level algebra.
•  PREREQUISITE: MAT-35 or qualifying placement level.

46222  12:00PM 03:00PM  MTWTH  STOK D101  B Podlesny
06/22/09 07/30/09  Last day to add: 06/26/09

45976  05:15PM 09:32PM  MWF  UCR CLAS  J Bellenger
08/03/09 09/18/09  Last day to add: 08/07/09

MAT-12  STATISTICS  3.00 UNITS
A study of statistical methods and their application to hypothesis testing and estimation of population parameters.
•  PREREQUISITE: MAT-35 or qualifying placement level.

45977  07:35AM 11:20AM  MTWTH  LVKN A3  A Curtis
06/22/09 07/30/09  Last day to add: 06/26/09

45937  10:00AM 11:45PM  MTWTH  PS 106  K Nabo
06/22/09 07/30/09  Last day to add: 06/26/09

MAT-35  INTERMEDIATE ALGEBRA  5.00 UNITS
The algebra preparation for college level mathematics.
•  PREREQUISITE: MAT-52 or qualifying placement level.

45972  07:35AM 11:20AM  MTWTH  LVKN A3  A Curtis
06/22/09 07/30/09  Last day to add: 06/26/09

45973  10:00AM 11:45PM  MTWTH  PS 106  K Nabo
06/22/09 07/30/09  Last day to add: 06/26/09

45974  12:00PM 03:45PM  MTWTH  LVKN A3  E Reyes
06/22/09 07/30/09  Last day to add: 06/26/09

45975  12:00PM 03:45PM  MTWTH  MLK 307  J Grenfell
06/22/09 07/30/09  Last day to add: 06/26/09

46211  07:00AM 10:00AM  MTWTH  STOK D101  B Podlesny
06/22/09 07/30/09  Last day to add: 06/26/09

45980  10:00AM 01:00PM  MW  LFSC 204  V Chiek
06/22/09 07/29/09  Last day to add: 06/26/09

45982  10:00AM 01:00PM  MTWTH  PS 102  B Lopez Segoviano
06/22/09 07/30/09  Last day to add: 06/26/09

45981  01:10PM 04:10PM  MTWTH  LFSC 205  G Mendoza
06/22/09 07/30/09  Last day to add: 06/26/09

MAT-36  TRIGONOMETRY  4.00 UNITS
An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.
•  PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.

45978  10:00AM 01:00PM  MTWTH  LFSC 205  J Mulari
06/22/09 07/30/09  Last day to add: 06/26/09

45979  06:50AM 09:50AM  MTWTH  LFSC 204  J Mulari
06/22/09 07/30/09  Last day to add: 06/26/09

46211  07:00AM 10:00AM  MTWTH  STOK D101  B Podlesny
06/22/09 07/30/09  Last day to add: 06/26/09

45980  10:00AM 01:00PM  MW  LFSC 204  V Chiek
06/22/09 07/29/09  Last day to add: 06/26/09

45982  10:00AM 01:00PM  MTWTH  PS 102  B Lopez Segoviano
06/22/09 07/30/09  Last day to add: 06/26/09

45981  01:10PM 04:10PM  MTWTH  LFSC 205  G Mendoza
06/22/09 07/30/09  Last day to add: 06/26/09

MAT-52  ELEMENTARY ALGEBRA  4.00 UNITS
An introduction to the concepts of algebra.
•  PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.

45979  06:50AM 09:50AM  MTWTH  LFSC 204  J Mulari
06/22/09 07/30/09  Last day to add: 06/26/09

46211  07:00AM 10:00AM  MTWTH  STOK D101  B Podlesny
06/22/09 07/30/09  Last day to add: 06/26/09

45980  10:00AM 01:00PM  MW  LFSC 204  V Chiek
06/22/09 07/29/09  Last day to add: 06/26/09

45982  10:00AM 01:00PM  MTWTH  PS 102  B Lopez Segoviano
06/22/09 07/30/09  Last day to add: 06/26/09

45981  01:10PM 04:10PM  MTWTH  LFSC 205  G Mendoza
06/22/09 07/30/09  Last day to add: 06/26/09

MAT-53  COLLEGE GEOMETRY  3.00 UNITS
A course in the study of Euclidian geometry.
•  PREREQUISITE: MAT-52 or qualifying placement level.

45983  07:35AM 09:50AM  MTWTH  PS 104  F Ives
06/22/09 07/30/09  Last day to add: 06/26/09

45984  03:00PM 05:15PM  MTWTH  MLK 306  S Dawson
06/22/09 07/29/09  Last day to add: 06/26/09

45985  06:30PM 09:50PM  MW  MLK 306  S Dawson
06/22/09 08/12/09  Last day to add: 06/28/09

45986  06:30PM 09:50PM  MW  MLK 306  S Dawson
06/22/09 08/12/09  Last day to add: 06/28/09
**MAT-63** ARITHMETIC 3.00 UNITS
Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems.
(Non-degree credit course.)
- **PREREQUISITE:** None.
  45985 07:35AM 09:50AM  MTWTH  PS 108  R Parker
  **EVENING**
  45727 06:30PM 09:50PM  TTH  MLK 306  M Cantrell
  Last day to add: 06/29/09

**MAT-64** PRE-ALGEBRA 3.00 UNITS
Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)
- **PREREQUISITE:** MAT-63 or 90C.
  45986 03:00PM 05:15PM  MTWTH  PS 104  V Tran
  **EVENING**
  45728 06:30PM 09:50PM  TTH  LFSC 204  H Choi
  Last day to add: 06/29/09

**MAT-65** ARITHMETIC & PRE-ALGEBRA 5.00 UNITS
Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers, and decimals, to include applications to real world problems along with an introduction to the notion of algebra and its uses. (Non-degree credit course.)
- **PREREQUISITE:** None.
  45987 07:35AM 11:20AM  MTWTH  MLK 307  E Reyes
  45988 10:00AM 01:45PM  MTWTH  QD 203  G Morales
  Last day to add: 06/26/09

**MAT-90A** WHOLE NUMBERS, INTRO FRACTIONS 1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit course. Pass-No Pass only.)
- **PREREQUISITE:** None.
  45729 06/23/09 07/30/09  LVKN F3  F Ives
  Last day to add: 07/21/09

**MAT-90B** FRACTIONS, INTRO DECIMALS 1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit course. Pass-No Pass only.)
- **PREREQUISITE:** MAT-90A.
  45730 06/23/09 07/30/09  LVKN F3  F Ives
  Last day to add: 07/21/09
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**MUS-19 - MUSIC APPRECIATION**
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

**MUS-25 - JAZZ APPRECIATION**
A comprehensive study of jazz from its origins to the present day.

**MUS-26 - FILM MUSIC APPRECIATION**
A study of film music in the United States from 1927 to the present day.

**MUS-30 - CLASS VOICE**
Group study of vocal production, voice technique, diction and interpretation.

**MUS-32 - CLASS PIANO**
Group work in developing basic keyboard facility and reading music notation.

**MUS-38 - BEGIN APPLIED MUSIC TRAINING**
Vocal or instrumental individualized music instruction.

**MUS-53 - KEYBOARD PROFICIENCY**
Group and individual preparation for the keyboard proficiency examinations required of music majors by transfer institutions.

**MUS-56 - SUMMER CONCERT BAND**
The study and performance of standard concert band literature of all styles and periods.

**MUS-60 - SUM MARCHING BAND CLINIC**
Developmental program in fundamental marching band techniques.

**MUS-71 - COLLEGE CHORUS**
An advanced vocal ensemble of mixed voices dedicated to the further study, rehearsal and performance of a variety of choral literature.

**MUS-72 - GROUP KEYBOARD SKILLS**
Group work in developing advanced keyboard facility and reading of music notation.

**MUS-78 - BEG APPLIED MUSIC TRAINING II**
Vocal or instrumental individualized music instruction.

**MUS-89 - MUSIC OF MULTICULTURAL AMERICA**
A comparative and integrative study of the multicultural musical styles of the United States.

**POLICY:**
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Audition on or before the first class meeting.

**INTERNET ACCESS:**
- Electronics with Internet access required.
- Tour participation based on successful audition. Please contact john.byun@rcc.edu.

**WEB-ENHANCED:**
- Internet access may be required. All hours to be arranged.

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**To ensure enrollment, you must email kevin.mayse@rcc.edu prior to June 26, 2009. Students who do not email before the deadline will be dropped from the class. All hours to be arranged.**

**WEB-ENHANCED:**
- Internet access may be required. All hours to be arranged.

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**WEB-ENHANCED:**
- Internet access may be required. All hours to be arranged.

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**WEB-ENHANCED:**
- Internet access may be required. All hours to be arranged.

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**WEB-ENHANCED:**
- Internet access may be required. All hours to be arranged.

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**WEB-ENHANCED:**
- Internet access may be required. All hours to be arranged.
### NURSING

This is a specialized program. For information regarding entry into the program go to [www.rcc.edu/nursing](http://www.rcc.edu/nursing) or call 222-8405.

#### NRN-6 NURS LEARNING LAB 0.50 UNITS
With nursing faculty guidance, provides self-paced opportunities to master clinical nursing skills.
- **PREREQUISITE:** Enrollment in the Associate Degree Nursing Program or the Vocational Nursing Program.

<table>
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<th>Code</th>
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</table>

The Nursing Skills Learning Lab is in LS207, and will be open from 8am to 6pm on Mondays and Tuesdays only.

#### NRN-16 DIMENSIONS OF AD RN 1.50 UNITS
Assists in transition from student to Registered Nurse and employee status. Explores role of the Registered Nurse in the workplace and various healthcare issues impacting nursing practice.
- **PREREQUISITE:** NRN-3.
- **COREQUISITE:** Prior completion of or concurrent enrollment in NRN-4.

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The above section is a hybrid class. Computer with Internet access is required. See www.opencampus.com.

#### NRN-17 TRANSITION COURSE FOR NURSING 2.00 UNITS
Introduction to basic concepts and assistance for the LVN or transfer student in transition to RCC Associate Degree Nursing Program and the various roles of the registered nurse in today’s nursing practice.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** LVN, immediate graduate of the RCC VN Program or nursing student eligible for transfer into the RCC ADN program. Departmental approval required.

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Contact Nursing Dept. for approval to register.

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Contact Nursing Dept. for approval to register.

#### NRN-20 NCLEX-RN REVIEW 0.50 UNITS
Associate Degree Nursing Curriculum Guided Self-Study Review for NCLEX-RN Candidates.
- **PREREQUISITE:** Eligible for the NCLEX-RN.

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The above section meets Monday, 6/22 at 1:30pm at the RCRMC cafeteria for orientation. Students must be in uniform. All nursing clinicals are subject to change on the basis of enrollment and/or available facilities.

#### NRN-91 NURSING WORK STUDY (BRN APPR) 0.50 UNITS
Provides additional opportunity for students to correlate instructional theory with related clinical experiences.
- **PREREQUISITE:** NRN-2.

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First and last days of the class are mandatory. The above class will meet at 9am on 6/17/09 in LS201 with additional hours to be arranged. Students must bring four copies of their resume/NSO insurance to first meeting.

#### NRN-93 CALCULATIONS FOR HEALTH PROV 1.00 UNITS
Systems of measurement and principles of dosage calculation for the administration of medications and fluids.
- **PREREQUISITE:** None.

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<td>07/08/09</td>
<td>Last day to add: 06/22/09</td>
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</table>

The test may be given after class. This is a web-enhanced class. Internet access may be required.

#### NRN-94 NURSING CLIN DEVEL PRACTICUM 2.00 UNITS
Provides nursing students the opportunity to strengthen and develop clinical skills and critical thinking.
- **PREREQUISITE:** Enrollment in the Associate Degree or Vocational Nursing Program.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<td>01:30PM</td>
<td>07:30PM</td>
<td>M</td>
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</tr>
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<td>Last day to add: 06/26/09</td>
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</tbody>
</table>

The above section meets Monday, 6/22 at 1:30pm at the RCRMC cafeteria for orientation. Students must be in uniform. All nursing clinicals are subject to change on the basis of enrollment and/or available facilities.

<table>
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<td>06/24/09</td>
<td>07/30/09</td>
<td>Last day to add: 06/28/09</td>
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</tbody>
</table>

The above section meets Wednesday, 6/24 at 1:30pm in the RCH cafeteria. Students must be in uniform. All nursing clinicals are subject to change on the basis of enrollment and/or available clinical facilities.

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<tr>
<th>Code</th>
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<td>Last day to add: 06/28/09</td>
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</table>

The above section meets Wednesday, 6/24 at 1:30pm at the RCRMC cafeteria. Students must be in uniform. All nursing clinicals are subject to change on the basis of enrollment and/or available clinical facilities.

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<tr>
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The above section meets on Thursday, 6/25 at 1:30pm at the RCH cafeteria. Students must be in uniform. All nursing clinicals are subject to change on the basis of enrollment and/or available clinical facilities.

### NURSING LVN

#### NVN-50 INTRO VOC NURSING FOUN 2.00 UNITS
Examines history of nursing and functions, responsibilities, and ethical/legal aspects of the licenses vocational nurse.
- **PREREQUISITE:** None.

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The above section requires earning 100% on a test of basic arithmetic competency. The test may be given after class. This is a web-enhanced class. Internet access may be required.

#### NVN-70 ADV VOC NRSG-ROLE TRANS 1.00 UNITS
Provides guidance in making the role transition from student to LVN. Focuses on group process, legal/ethical issues, leadership and supervision, skills.
- **PREREQUISITE:** NVN-62 and 63.

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<th>Hours</th>
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<td>LFSC 208</td>
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The above section is a web-enhanced class. Internet access may be required.
RIVERSIDE

PARAMEDIC - See Emergency Medical Services (Moreno Valley Campus)
<table>
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<td>46037</td>
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<td>08/13/09</td>
<td>Last day to add: 06/29/09</td>
<td>W Elton</td>
</tr>
</tbody>
</table>

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**PH-26 FOUNDATIONS OF COACHING 3.00 UNITS**

Provides the necessary tools needed to prepare the student to coach sports.

- **PREREQUISITE:** None.

46029 10:00AM 12:15PM MTWTH WG 102 J McCarron
06/22/09 07/30/09 Last day to add: 06/26/09

**PH-28 BASKETBALL THEORY 3.00 UNITS**

Studies the theory of organizing a basketball program, individual skills and offensive and defensive team play.

- **PREREQUISITE:** None.

**EVENING**

45754 06:30PM 09:50PM MW WG 102 J Smith
06/22/09 08/12/09 Last day to add: 06/28/09

**PHP-30 FIRST AID AND CPR 3.00 UNITS**

Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- **PREREQUISITE:** None.

46031 07:35AM 09:50AM MTWTH WG 108 K Farris
06/22/09 07/30/09 Last day to add: 06/26/09

46212 10:00AM 12:15PM MTWTH WG 102 K Farris
06/22/09 07/30/9 Last day to add: 06/26/09

46030 12:35PM 02:50PM MTWTH WG 108 W Elton
06/22/09 07/30/09 Last day to add: 06/26/09

**EVENING**

45755 06:00PM 09:20PM MW HG 108 A Brown
06/22/09 08/12/09 Last day to add: 06/28/09

45756 06:30PM 09:50PM TTH RXHS T7 J McMains
06/23/09 08/13/09 Last day to add: 06/29/09

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

**PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS**

Studies the various dimensions of health as they relate to living a positive, healthy life.

- **PREREQUISITE:** None.

**ONLINE**

46032 06/22/09 08/13/09 Last day to add: 06/29/09 | C Lowden

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

46033 06/22/09 08/13/09 Last day to add: 06/29/09 | S Sigloch

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

46034 06/22/09 08/13/09 Last day to add: 06/29/09 | S Sigloch

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

46213 06/22/09 08/13/09 Last day to add: 06/29/09 | S Sigloch

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**PHP-47 HIKING AND BACKPACKING 2.00 UNITS**

Introduces the student to the skills and knowledge necessary for the enjoyment of hiking and backpacking.

- **PREREQUISITE:** None.

46039 TBA PS 205 D Wiley
06/25/09 08/13/09 Last day to add: 07/09/09

First meeting: Thursday, June 25th at 6:00PM in PS 205.
### Riverside College Timetable

**PHP-A29** SWIMMING, INTERMEDIATE 1.00 UNITS  
- Reviews beginning skills and introduces new skills and strokes with an emphasis on intermediate techniques and diving.  
- **PREREQUISITE:** None.  
- **ADVISORY:** It is recommended that the student demonstrate a proficiency in swimming 50 yards and being able to float on the front and back or have successfully completed PHP-A28.

46047 12:35PM 02:50PM MTWTH POOL D Finfrock  
06/22/09 07/30/09 Last day to add: 06/26/09

**PHP-A30** SWIMMING, ADVANCED 1.00 UNITS  
- Develops strength, endurance and skill in all swimming strokes with emphasis on using them for physical conditioning.
- **PREREQUISITE:** None.
- **ADVISORY:** It is recommended that the student demonstrate a proficiency in swimming 100 yards and performing two or more swimming strokes or have successfully completed PHP-A29.

46048 12:35PM 02:50PM MTWTH POOL D Finfrock  
06/22/09 07/30/09 Last day to add: 06/26/09

**PHP-A31** T/F-FIELD EVENT TECHNIQ 1.00 UNITS  
- Uses beginning and advanced techniques of training for all field events.
- **PREREQUISITE:** None.

46049 TBA WS TRAC M Barbee  
07/06/09 08/13/09 Last day to add: 07/10/09

First meeting: Monday, July 6th at 3:00PM at Wheelock Track.

**PHP-A40** KARATE, BEGINNING 1.00 UNITS  
- Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.
- **PREREQUISITE:** None.

EVENING  
45763 06:00PM 09:20PM MW LVKN A8 F Almeida  
06/22/09 08/12/09 Last day to add: 06/28/09

45764 06:00PM 09:20PM TTH LVKN A8 L Baker  
06/23/09 08/13/09 Last day to add: 06/29/09

**PHP-A41** KARATE, INTERMEDIATE 1.00 UNITS  
- Reviews basic skills and develops intermediate level skills in karate and self-defense.
- **PREREQUISITE:** None.
- **ADVISORY:** Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.

EVENING  
45765 06:00PM 09:20PM MW LVKN A8 F Almeida  
06/22/09 08/12/09 Last day to add: 06/28/09

45766 06:00PM 09:20PM TTH LVKN H9 L Baker  
06/23/09 08/13/09 Last day to add: 06/29/09

**PHP-A46** HATHA YOGA, BEGINNING 1.00 UNITS  
- Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation.
- **PREREQUISITE:** None.

46051 07:35AM 09:50AM MTWTH LVKN A8 L Zank  
06/22/09 07/30/09 Last day to add: 06/26/09

46050 10:00AM 12:15PM MTWTH LVKN A8 C Hall  
06/22/09 07/30/09 Last day to add: 06/26/09

46052 03:30PM 05:45PM MTWTH LVKN A8 C Hall  
06/22/09 07/30/09 Last day to add: 06/26/09

**PHP-A47** HATHA YOGA, INTERMEDIATE 1.00 UNITS  
- Develops physical and mental wellness by intermediate level exercises for breathing, concentration, flexibility, strength and relaxation.
- **PREREQUISITE:** None.
- **ADVISORY:** PHP-A46.

46055 07:35AM 09:50AM MTWTH LVKN A8 L Zank  
06/22/09 07/30/09 Last day to add: 06/26/09

46054 10:00AM 12:15PM MTWTH LVKN A8 C Hall  
06/22/09 07/30/09 Last day to add: 06/26/09

46053 03:30PM 05:45PM MTWTH LVKN A8 C Hall  
06/22/09 07/30/09 Last day to add: 06/26/09

**PHP-A50** BASEBALL, DEFENSIVE 1.00 UNITS  
- Develops defensive baseball skills which may enable students to play varsity baseball.
- **PREREQUISITE:** None.

46056 TBA EVNS A D Rogers  
06/22/09 07/30/09 Last day to add: 07/02/09  
First meeting Monday, June 22nd at 3:00PM at Evans Sports Complex Baseball Field "A".

**PHP-A51** BASEBALL, OFFENSIVE 1.00 UNITS  
- Develops offensive baseball skills which may enable students to play varsity baseball.
- **PREREQUISITE:** None.

46057 EVNS A D Rogers  
06/22/09 07/30/09 Last day to add: 07/02/09  
First meeting: Monday, June 22nd at 3:00PM at Evans Sports Complex Baseball Field "A".

**PHP-A54** FAST PITCH SOFTBALL 1.00 UNITS  
- Provides advanced skills and strategy to prepare students for collegiate competition in fastpitch.
- **PREREQUISITE:** None.

46058 TBA EVNS B J Ortega  
06/22/09 07/30/09 Last day to add: 06/26/09  
First meeting: Monday, June 22nd at 6:00PM at Evans Softball Field "B".

**PHP-A57** BASKETBALL 1.00 UNITS  
- Introduces basic skills, techniques and strategy of basketball for leisure time activity.
- **PREREQUISITE:** None.

46059 10:00AM 12:15PM MTWTH WG 200 J Smith  
06/22/09 07/30/09 Last day to add: 06/26/09

**PHP-A60** FOOTBALL, DEFENSIVE 1.00 UNITS  
- Develops individual defensive football fundamentals, techniques and strategies emphasizing active participation.
- **PREREQUISITE:** None.

46060 WG PRFL W Brown  
06/22/09 07/30/09 Last day to add: 07/02/09  
First meeting: Monday, June 22nd at 4:00PM at Wheelock Football Practice Field.

**PHP-A61** FOOTBALL, OFFENSIVE 1.00 UNITS  
- Develops individual offensive football fundamentals, techniques and strategies emphasizing active participation.
- **PREREQUISITE:** None.

46061 WG PRFL W Brown  
06/22/09 07/30/09 Last day to add: 07/02/09  
First meeting: Monday, June 22nd at 4:00PM at Wheelock Football Practice Field.

**PHP-A64** SOCCER 1.00 UNITS  
- Introduces rules, basic skills, offensive and defensive strategies and competition in soccer.
- **PREREQUISITE:** None.

46062 10:00AM 12:15PM MTWTH EVNS C F Melgarejo  
06/22/09 07/30/09 Last day to add: 06/26/09

**PHP-A69** VOLLEYBALL, ADVANCED 1.00 UNITS  
- Introduces advanced techniques and improvement of serve, pass, set, attack and block in volleyball.
- **PREREQUISITE:** None.
- **ADVISORY:** Course is designed for students with proficient skills in 6-2 rotations, setter positioning, quick attacks, middle back defense, passing, setting and serving, or for those who have completed PHP-A68.

46063 07:35AM 09:50AM MTWTH H G 100 M Hayes-Trainer  
07/06/09 08/13/09 Last day to add: 07/10/09

**PHP-A74** HIking/BACKPACKING ACTIV 1.00 UNITS  
- Provides the opportunity for students to hike and backpack in a safe and fun environment.
- **PREREQUISITE:** None.
- **ADVISORY:** PHP-47.

46064 TBA PS 205 D Wiley  
06/25/09 08/13/09 Last day to add: 06/29/09  
First Meeting: Thursday, June 25th at 6:00PM in PS 205.

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**Notes:**

- First Meeting: Thursday, June 25th at 6:00PM in PS 205.
- First meeting: Monday, June 22nd at 6:00PM at Wheelock Track.
- First meeting: Monday, June 22nd at 4:00PM at Wheelock Football Practice Field.
- First meeting Monday, June 22nd at 3:00PM at Evans Sports Complex Baseball Field "A".
- First meeting: Monday, June 22nd at 6:00PM at Evans Softball Field "B".
<table>
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<td>WG FRON</td>
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<td>WG FRON</td>
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<td>HG 100</td>
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**PHYSICS**

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<td>PS 107</td>
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<td><strong>PHY-11</strong></td>
<td>PHYSICS LAB</td>
<td>1.00 UNITS</td>
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<tr>
<td>46090</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>PS 108</td>
<td>B Hughes</td>
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</table>
### Political Science

**POL-1 American Politics**  
3.00 units  
The principles, institutions, policies and critical issues in American politics.  
**PREREQUISITE:** None.  
**ADVISORY:** Qualification for ENG-1A.  

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<th>Code</th>
<th>Hours</th>
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<td>46092</td>
<td>10:00AM</td>
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### Psychology

**PSY-1 General Psych**  
3.00 units  
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.  
**PREREQUISITE:** None.  

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<th>Code</th>
<th>Hours</th>
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The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

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<td>QD 203</td>
<td>M Akers-Woody</td>
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The above section is an online class. Computer with Internet access required. See www.opencampus.com.

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**WARNING!**  
Registration will be blocked if you have not met the prerequisite!
**Moving through Reading**

- **REA-81** Rapid Reading
- **REA-82**
- **REA-83** College Level

* Indicates UC/CSU transferable course

**Reading**

**Recommended Guidelines and Sequence of Courses**

Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

- **REA-81—Level 1**: Basic skill level comprehension and vocabulary.
- **REA-82—Level 2**: Intermediate level. Skills include critical thinking and vocabulary building.
- **REA-83—Level 3**: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

---

**Reading, Level 1**

**REA-81**

- **Instruction in basic reading skills**, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)
  - **PREREQUISITE**: None.

  **46108** 10:00AM-01:45PM MTWTH QD 116 V Sandoval
  06/22/09 07/30/09 Last day to add: 06/26/09

  The above section meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

**REA-82**

- **Intended for students who experience significant difficulty in reading college-level materials**. (Non-degree credit course.)
  - **PREREQUISITE**: REA-81 or qualifying preparation score.

  **46109** 10:00AM-01:45PM MTWTH QD 119 S Cerwin-Bates
  06/22/09 07/30/09 Last day to add: 06/26/09

**REA-83**

- **Intended for students who experience moderate difficulty in reading college-level materials**. (Non-degree credit course.)
  - **PREREQUISITE**: REA-82 or ESL-73 or qualifying preparation score.

  **46110** 10:00AM-12:15PM MTWTH QD 122 C Wyldestar
  06/22/09 07/30/09 Last day to add: 06/26/09

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**Online**

**46111** 06/22/09 07/30/09 Last day to add: 06/27/09

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**46112** 06/22/09 07/30/09 Last day to add: 06/27/09

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

---

**Reading, Level II**

**REA-95**

- **READ/WRIT CTR PRACTICUM 0.50 UNITS**
  - Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. Pass-No Pass only.)
  - **PREREQUISITE**: None.
  - **COREQUISITE**: Concurrent enrollment in any English, ESL, reading or speech communication course.

  **45772** 06/22/09 08/13/09 Last day to add: 08/13/09

**REA-96**

- **READ/WRIT CTR PRACTICUM 1.00 UNITS**
  - Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. Pass-No Pass only.)
  - **PREREQUISITE**: None.
  - **COREQUISITE**: Concurrent enrollment in any English, ESL, reading or speech communication course.

  **45773** 06/22/09 08/13/09 Last day to add: 08/13/09

**REA-97**

- **READ/WRIT CTR PRACTICUM 0.00 UNITS**
  - Individually prescribed learning plans for improvement in reading skills.
  - **PREREQUISITE**: None.
  - **COREQUISITE**: Concurrent enrollment in any English, ESL, reading or speech communication course.

---

**Reading, Level III**

**REA-90**

- **REA-87 READING TUTORIAL 0.50 UNITS**
  - Individually prescribed learning plans for improvement in reading skills.
  - **PREREQUISITE**: None.

  **46113** 07:30AM-09:45AM MW LVKN F3 M Matanane
  06/22/09 07/30/09 Last day to add: 07/20/09

**REA-95 SPECIAL TOPICS IN READING 0.50 UNITS**

- Designed to provide strategies and practice in reading comprehension skills.
  - **PREREQUISITE**: None.

  Space permitting, students may add REA-95 on any Tuesday through the last day to add. To add, get the instructor’s authorization by attending class. For more information call 222-8648.

---

**Reading, Level IV**

**REA-91**

- **REA-887 READING CLINIC 0.00 UNITS**
  - Individually prescribed learning plans for improvement in reading skills.
  - **PREREQUISITE**: None.

  **46252** 09:20AM-10:27AM MTWTH AD 125 V Sandoval
  06/22/09 07/30/09 Last day to add: 07/30/09

The above section is part of the Jump Start Program and requires student placement in ENG-60A, REA-82 and MAT-63 or 64. For more information, please contact the Academic Support office at (951) 328-3820.

---

**Real Estate**

**RLE-80**

- **REAL ESTATE PRINCIPLES 3.00 UNITS**
  - Fundamental course covering the basic laws, principles and terminology of California real estate practice.
  - **PREREQUISITE**: None.

**EVENING**

**46208** 06:00PM-09:20PM MW BE 108 A Carmello
  06/22/09 06/29/09 Last day to add: 06/29/09

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**Senior Citizen Education/Young@Heart**

- These classes listed in the current Community Education schedule. Call 328-3811 for current copy.
SOCIETY

SOCI-1 INTRO TO SOCIOLOGY 3.00 UNITS
An introduction to the basic concepts of societal organization.
• PREREQUISITE: None.
46126 07:35AM 09:50AM MTWTH QD 127 E Perez
06/22/09 07/30/09 Last day to add: 06/26/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOCI-2 AMER SOCIAL PROB 3.00 UNITS
Identification and analysis of major contemporary social problems.
• PREREQUISITE: None.
ONLINE
46122 06/22/09 07/30/09 Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOCI-10 RACE/ETHNIC RELATIONS 3.00 UNITS
An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.
• PREREQUISITE: None.
ONLINE
45820 06/22/09 08/13/09 Last day to add: 06/30/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOCI-12 MARRIAGE FAMILY REL 3.00 UNITS
Contemporary patterns in marriage and family relations.
• PREREQUISITE: None.
ONLINE
46128 J Brown
06/22/09 07/30/09 Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SPANISH

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

All sections of SPA-1, 2 and 3 have an 18 hour laboratory requirement to be arranged.

SPA-1 SPANISH 1 5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in Spanish.
• PREREQUISITE: None.
46133 08:00AM 11:45AM TTH QD 129 E Kobzeva-Herzog
06/23/09 07/30/09 Last day to add: 06/27/09
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

SPANISH PLACEMENT TESTING SCHEDULE
The Spanish placement test is available on the dates and times listed below. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Riverside campus: Call (951) 222-8451 for an appointment.

ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or another college or university, you must have official transcripts on file and request evaluation of the course(s).

Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.
### Code Hours Days Room Instructor
46131 10:00AM 01:45PM MW QD 120 G Yount
06/22/09 07/29/09 Last day to add: 06/26/09

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

46132 12:00PM 03:45PM TTH QD 120 G Yount
06/23/09 07/30/09 Last day to add: 06/27/09

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### ONLINE

SP-2 SPANISH 2 5.00 UNITS
Further development of basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** SPA-1 or SPA-1B.

46135 10:00AM 01:45PM MW QD 129 Staff
06/22/09 07/29/09 Last day to add: 06/26/09

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### EVENING

45823 06:00PM 08:50PM TTH QD 129 Staff
06/23/09 07/30/09 Last day to add: 06/27/09

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### SPA-2 SPANISH 2 5.00 UNITS
Further development of basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** SPA-1 or SPA-1B.

46136 12:00PM 03:45PM TTH QD 129 D Gaylor
06/23/09 07/30/09 Last day to add: 06/27/09

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### SPA-3 SPANISH 3 5.00 UNITS
Development of intermediate skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** SPA-2 or SPA-2B.

46137 10:00AM 01:45PM MW QD 129 G Yount
06/22/09 07/29/09 Last day to add: 06/26/09

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS
Introductory survey of Latin American culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.

46138 07:35AM 09:50AM MTWTH QD 111 C Ruth
06/22/09 07/30/09 Last day to add: 06/26/09

The above section meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

46139 10:00AM 12:15PM MTWTH QD 111 C Ruth
06/22/09 07/30/09 Last day to add: 06/26/9

The above section is a web-enhanced class. Internet access may be required. See www.opencampus.com.

### SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS
Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.

46140 07:35AM 09:50AM MTWTH QD 227 A Millar
06/22/09 07/30/9 Last day to add: 06/26/09

46141 10:00AM 12:15PM MTWTH QD 111 S Kasle
06/22/09 07/30/09 Last day to add: 06/26/09

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

46142 12:35PM 02:50PM MTWTH QD 227 M Dorrough
06/22/09 07/30/9 Last day to add: 06/26/09

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### SPA-51 INTRO LISTENING COMP I 2.00 UNITS
Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- **PREREQUISITE:** None.

46143 06/22/09 07/30/09 Last day to add: 06/27/09

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### SPA-96 PRACTICUM IN SPANISH 0.50 UNITS
A self-paced computer guided practice in Spanish for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

45825 06/22/09 08/13/09 MLK 219 G Yount
Last day to add: 08/13/09

### SPA-97 PRACTICUM SPANISH 1.00 UNITS
A self-paced computer guided practice in Spanish for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

45826 06/22/09 08/13/09 MLK 219 G Yount
Last day to add: 08/13/09

### SPEECH COMMUNICATION

**SPE-1 PUBLIC SPEAKING 3.00 UNITS**
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required.

- **PREREQUISITE:** None.

- **ADVISORY:** SPE-51, SPE-52 or qualification for ENG-1A.

46144 07:35AM 09:50AM MTWTH QD 227 A Millar
06/22/09 07/30/9 Last day to add: 06/26/09

46145 10:00AM 12:15PM MTWTH QD 227 M Dorrough
06/22/09 07/30/9 Last day to add: 06/26/09

46146 03:00PM 05:15PM MTWTH QD 227 J Gibbons-Anderson
06/22/09 07/30/9 Last day to add: 06/26/09

46219 12:35PM 02:50PM MTWTH STOK F119 D Manross
06/22/09 07/30/9 Last day to add: 06/26/09

The above section meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

### EVENING

45829 06:00PM 09:20PM MW QD 111 T Maldonado
06/22/09 08/13/09 Last day to add: 06/29/9

45830 06:00PM 09:20PM MW QD 227 J Gibbons-Anderson
06/22/09 08/13/09 Last day to add: 08/29/09

The above section meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

### TELECOMMUNICATIONS - See Film, Television and Video

**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
<table>
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<th>Room</th>
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<td>THE-2</td>
<td>SPECIAL PROJECTS LAB I</td>
<td>1.00 UNITS</td>
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<tr>
<td>THE-3</td>
<td>INTRO TO THE THEATER</td>
<td>3.00 UNITS</td>
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**THE-2 SPECIAL PROJECTS LAB I 1.00 UNITS**
A course in play production, from casting to public performance, for special projects on a small scale.
- **PREREQUISITE:** None.
- **ADVISORY:** Acting and production skills desirable.
46227 LN STGE  T Espinosa 06/22/09 08/01/09 Last day to add: 06/27/09
The above section taught in conjunction with the Summer Conservatory.

**THE-3 INTRO TO THE THEATER 3.00 UNITS**
A survey of theatrical styles and forms intended for the general college student.
- **PREREQUISITE:** None.
46150 07:35AM 09:50AM MTWTH  TCHA 101  H Stephens 06/22/09 07/30/09 Last day to add: 06/26/09
46147 10:00AM 12:15PM MTWTH  TCHA 107  Z Kraus 06/22/09 07/30/09 Last day to add: 06/26/09
46200 10:00AM 12:15PM MTWTH  TCHA 101  T Espinosa 06/22/09 07/30/09 Last day to add: 06/26/09

**ONLINE**
45830 D Nelson 06/22/09 08/13/09 Last day to add: 06/30/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
46153 LN STGE  T Espinosa 06/22/09 08/01/09 Last day to add: 07/04/09
The above section taught in conjunction with the Summer Conservatory.
46154 LN STGE  T Espinosa 06/22/09 08/01/09 Last day to add: 07/04/09
The above section taught in conjunction with the Summer Conservatory.

**THE-5 THEATER PRACTICUM 3.00 UNITS**
A course in play production from casting to public performance.
- **PREREQUISITE:** None.
- **ADVISORY:** Acting and production skills desirable.
**EVENING**
46152 05:30PM 09:15PM MTWTH  LN STGE  J Julian 06/22/09 08/01/09 Last day to add: 07/02/09
Acting participation based on successful audition for “Footloose”.

**THE-6 ADVANCED THEATER PRACTICUM 3.00 UNITS**
Advanced play production from casting to public performance.
- **PREREQUISITE:** THE-5.
**EVENING**
46203 05:30PM 09:15PM MTWTH  LN STGE  J Julian 06/22/09 08/01/09 Last day to add: 06/26/09
Acting participation based on successful audition for “Footloose”.

**THE-50 ACT TECHNIQUES-MUSICAL THEATER 0.50 UNITS**
Principles and techniques of the various acting methods involved in performing in musical theater.
- **PREREQUISITE:** None.
46153 LN STGE  T Espinosa 06/22/09 08/01/09 Last day to add: 07/04/09
The above section taught in conjunction with the Summer Conservatory.
46155 LN STGE  T Espinosa 06/22/09 08/01/09 Last day to add: 06/26/09
Acting participation based on successful audition for “Footloose”.

**THE-51 PROD TECHNIQUES-MUSICAL THEATER 3.00 UNITS**
A course in play production from casting to public performance.
- **PREREQUISITE:** None. Retention based on successful audition.
46154 05:30PM 09:15PM MTWTH  LN STGE  J Vaughan 06/22/09 08/01/09 Last day to add: 06/26/09
Acting participation based on successful audition for “Footloose”.

46201 J Julian 06/22/09 07/30/09 Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
46202 M Gourley 06/22/09 07/30/09 Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
WELDING TECHNOLOGY

WEL-15  BASIC METAL ARC WELD  3.00 UNITS
An introductory course in shielded metal arc welding, using common metal and materials.
• PREREQUISITE: None.

EVENING
46157  06:00PM 06:50PM  MTWTH  TCHA 128  R Glaze
       06:50PM 09:20PM  MTWTH  TCHA 130  R Glaze
       06/22/09 08/13/09     Last day to add: 06/28/09

WEL-16  ADV METAL ARC WELD  3.00 UNITS
An advanced course in shielded metal arc welding, using common metal and materials.
• PREREQUISITE: WEL-15.

EVENING
46158  06:00PM 06:50PM  MTWTH  TCHA 128  R Glaze
       06:50PM 09:20PM  MTWTH  TCHA 130  R Glaze
       06/22/09 08/13/09     Last day to add: 06/28/09

WORK EXPERIENCE

WKX-200  GENERAL WORK EXPERIENCE  1.00 UNITS
Coordinates the student's occupational experience with related instruction in skills for career planning and occupational success.
• PREREQUISITE: None.
• ADVISORY: Students should have paid or voluntary employment.
46199  06/22/09 07/30/09     Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

WORK EXPERIENCE - Check it out!
Work Experience is a one hour per week class which allows students to earn up to 4 units per semester for experience gained through employment or volunteer service. Enroll in a general Work Experience section and you will be placed in your choice of one of the disciplines below.

Units Determination:
General Work Experience (not related to one of the occupational disciplines listed below) is 3 units only.

Occupational Work Experience (one of the disciplines shown below) varies from 1-4 units. For every one (1) unit of work experience credit students must complete 75 hours of paid work or 60 hours of volunteer work during the college semester. No more than 20 hours per week may be applied toward this work requirement. Below is a general guide to help students enroll in the appropriate number of units of work experience.

<table>
<thead>
<tr>
<th>Hours Worked Per Week</th>
<th>Students should enroll in:</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-40 (paid)</td>
<td>up to 4 units</td>
</tr>
<tr>
<td>14-19 (paid)</td>
<td>up to 3 units</td>
</tr>
<tr>
<td>9-13 (paid)</td>
<td>up to 2 units</td>
</tr>
<tr>
<td>5-8 (paid)</td>
<td>1 unit</td>
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</tbody>
</table>

- Accounting
- Administration of Justice
- Air Conditioning
- American Sign Language
- Applied Digital Media
- Architecture
- Art
- Auto Body
- Auto Tech
- Business
- CIS
- Community Interpretation
- Construction
- Cosmetology
- Culinary Arts
- Dental Hygiene
- Dental Technology
- Early Childhood Education
- Education

Electronics
- Engineering
- Film, Television and Video
- Fire Technology
- Human Services
- Journalism
- Machine Shop
- Management
- Manufacturing
- Marketing
- Medical Assisting
- Nursing
- Office Administration
- Paralegal Studies
- Photography
- Physical Education
- Real Estate
- Welding
MISSION STATEMENT

Today's Students, Tomorrow's Leaders

Norco Campus provides educational programs, services, and learning environments for a diverse community. We equip our students with the knowledge and skills to attain their goals in higher, career/technical, and continuing education; workforce development; and personal enrichment. To meet the evolving community needs Norco Campus emphasizes the development of technological programs. As a continuing process we listen to our community and respond to its needs while engaging in self-examination, learning outcomes assessment, ongoing dialogue, planning, and improvement.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<td>AMY-2B</td>
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<tr>
<td>AMY-10</td>
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<tr>
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<td></td>
<td></td>
<td></td>
<td>M Smith</td>
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<td>Last day to add: 06/26/09</td>
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</table>

**ANTHROPOLOGY**

**ANT-1**  **PHYSICAL ANTHROPOLOGY**  3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- **PREREQUISITE:** None.

**ONLINE**

35965
06/22/09 08/13/09
Last day to add: 06/30/09

The above section is an online class. Computer with Internet access required.

**ANT-2**  **CULTURAL ANTHRO**  3.00 UNITS
An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- **PREREQUISITE:** None.

**EVENING**

35966
06:00PM 09:23PM MW HUM 111 C Goralski
06/22/09 08/12/09
Last day to add: 06/28/09

**ART**

**ART-6**  **ART APPRECIATION**  3.00 UNITS
An introductory course for the non-art major. An overview of the creative process and various art forms.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

36170
12:35PM 02:50PM MTWTH ATEC 114 S Vandermeiden
06/22/09 07/30/09
Last day to add: 06/26/09

**EVENING**

35968
06:00PM 09:23PM MW ATEC 114 K Lippire
06/22/09 08/12/09
Last day to add: 06/28/09

**BIOLOGY**

**BIO-1**  **GENERAL BIOLOGY**  4.00 UNITS
A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- **PREREQUISITE:** None.

36091
07:35AM 12:05PM MTWTH ST 207 M Smith
06/22/09 07/30/09
Last day to add: 06/26/09

**BUSINESS ADMINISTRATION - Also see Accounting, Management, Marketing, Paralegal, and Real Estate**

**BUS-10**  **INTRO TO BUSINESS**  3.00 UNITS
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

**ONLINE**

36093
06/22/09 07/30/09
Last day to add: 06/27/09

The above section is an online class. Computer with Internet access required.

36094
06/22/09 07/30/09
Last day to add: 06/27/09

**BUS-18A**  **BUSINESS LAW I**  3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment.

- **PREREQUISITE:** None.

**ONLINE**

35970
06/22/09 08/13/09
Last day to add: 06/30/09

The above section is an online class. Computer with Internet access required.

35971
06/22/09 08/13/09
Last day to add: 06/30/09

**BUS-18B**  **BUSINESS LAW II**  3.00 UNITS
Commercial paper, business organizations, government regulations, protection of property rights and international law.

- **PREREQUISITE:** None.

**ONLINE**

35972
06/22/09 08/13/09
Last day to add: 06/30/09

The above section is an online class. Computer with Internet access required.

35973
06/22/09 08/13/09
Last day to add: 06/30/09

**WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
### norco

**2009 Summer**

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<th>Instructor</th>
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<tr>
<td>BUS-70</td>
<td>Intro Organization Development</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as MAG-70)</td>
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<td>BUS-80</td>
<td>Principles of Logistics</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>Introduction to the field of logistics and the methods for improving product distribution effectiveness.</td>
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<td>• PREREQUISITE: None.</td>
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<td>Intro Chemistry I</td>
<td>4.00 UNITS</td>
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<td></td>
<td>Introductory chemical concepts with health and environmental applications—fulfills the needs of non-science majors.</td>
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<td>M Farnum</td>
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<tr>
<td>COMMUNITY INTERPRETATION</td>
<td>See Moreno Valley Campus</td>
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<tr>
<td>COMPUTER APPLICATIONS/OFFICE</td>
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<tr>
<td></td>
<td>Most Computer Applications/Office Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.</td>
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<tr>
<td>CAT-78A</td>
<td>Intro Adobe Photoshop</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)</td>
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<td>06/22/09 07/30/09</td>
<td>Last day to add: 06/26/09</td>
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<td>The above section is a web-enhanced class. Internet access may be required.</td>
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<tr>
<td>CAT-93</td>
<td>Computers for Beginners</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>An introduction to personal computers for the beginning student. (Same as CIS-93)</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
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<td>06:00PM 09:20PM MW</td>
<td>LIBR 115</td>
<td>D Friedman</td>
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<td>06/22/09 08/12/09</td>
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<td>The above section is a web-enhanced class. Internet access may be required.</td>
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<tr>
<td>CAT-96</td>
<td>Practicum in Computers</td>
<td>0.50 UNITS</td>
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<td></td>
<td>Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)</td>
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<td>35978</td>
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<td>06/22/09 08/13/09</td>
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<td>CAT-97</td>
<td>Practicum Computers</td>
<td>1.00 UNITS</td>
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<td>Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)</td>
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<tr>
<td>CAT-98A</td>
<td>Intro to Excel</td>
<td>1.50 UNITS</td>
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<tr>
<td></td>
<td>An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)</td>
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<tr>
<td>ONLINE</td>
<td>35980</td>
<td>P Dunn</td>
<td>06/22/09 07/30/09</td>
<td>Last day to add: 06/27/09</td>
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<td>The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
<td>CAT-65</td>
<td>Intro to MS PowerPoint</td>
<td>1.50 UNITS</td>
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<tr>
<td></td>
<td>Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65)</td>
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</table>
COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<td>36174</td>
<td>08:00AM 10:15AM</td>
<td>MTWTH</td>
<td>HUM 208</td>
<td>K Daraei</td>
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</table>

The above section is a web-enhanced class. Internet access may be required.

CIS-39 CURRENT TECHNIQUES IN GAME ART 4.00 UNITS
Introduction to the fundamental techniques, concepts, and vocabulary of advanced sculpting for Game Art, Animation, Concept Art, and Digital Illustration.

- **PREREQUISITE:** None.
- **ADVISORY:** Ability to manipulate graphics including layers and textures with Photoshop or concurrent enrollment in CIS-78A or ADM-71 as well as CIS-96 or 97.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<td>LBR 115</td>
<td>G Marquez</td>
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CIS-54A INTRO TO FLASH 3.00 UNITS
Prepares student to learn Flash, an animation and interactivity tool for the web and training mediums. (Same as CAT-54A)

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer and familiarity with the Internet; CIS-95A and concurrent enrollment in CIS-96 or 97.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<th>Instructor</th>
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</table>

The above section is a web-enhanced class. Internet access may be required.

CIS-65 INTRO TO MS POWERPOINT 1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65)

- **PREREQUISITE:** None.

<table>
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<th>Instructor</th>
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The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-78A INTRO ADOBE PHOTOSHOP 3.00 UNITS
Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

<table>
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<td>LBR 115</td>
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The above section is a web-enhanced class. Internet access may be required.

CIS-93 COMPUTERS FOR BEGINNERS 3.00 UNITS
An introduction to personal computers for the beginning student. (Same as CAT-93)

- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>36117</td>
<td>06:00PM 09:20PM</td>
<td>MTWTH</td>
<td>LBR 115</td>
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</table>

The above section is an online class. Computer with Internet access required.

CIS-96 PRACTICUM IN COMPUTERS 0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>35988</td>
<td>06:00PM 09:20PM</td>
<td>MTWTH</td>
<td>LBR 115</td>
<td>J Perhamus</td>
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</tbody>
</table>

CIS-96A COMPUTER PRACTICUM 0.25 UNITS
Additional practice for student with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 13.5 hours. Students may be charged for paper usage.)

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<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>35989</td>
<td>06:00PM 09:20PM</td>
<td>MTWTH</td>
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CIS-97 PRACTICUM COMPUTERS 1.00 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

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<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>35990</td>
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CIS-98A INTRO TO EXCEL 1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
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The above section is an online class. Computer with Internet access required. See www.opencampus.com.
### ENGLISH

**ENGLISH 1A** 4.00 UNITS  
Teaches college-level critical reading, academic writing, and research skills.  
**PREREQUISITE:** ENG-50 or qualifying preparation score.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>36109</td>
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<td>HUM 101</td>
<td>D Schwankle</td>
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<tr>
<td>36107</td>
<td>10:00AM 01:00PM</td>
<td>MTWTH</td>
<td>HUM 102</td>
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<tr>
<td>36108</td>
<td>01:10PM 04:10PM</td>
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<tr>
<td>36109</td>
<td>06:00PM 09:00PM</td>
<td>TWTH</td>
<td>LIBR 110</td>
<td>J Pedroja</td>
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</table>

**ENGLISH 1B**  
A grade of C or better in ENG-1A.

**ENGLISH 50**  
One of the following:  
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.  
2. A grade of C or better in ENG-50.

**ENGLISH 60A**  
Successful completion of ENG-50 or ESL-55.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See “Moving through English” for more details.

### ENG-1A PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.  
2. A grade of C or better in ENG-50.

**ENGLISH COMPOSITION** 3.00 UNITS  
Teaches college-level critical reading, academic writing, and research skills.  
**PREREQUISITE:** ENG-50 or qualifying preparation score.

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All online sections of ENG-1A require an 18 hour ON-CAMPUS laboratory requirement to be arranged.

### CONSTRUCTION TECHNOLOGY

#### CONSTRUCTION TECHNOLOGY

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<th>Code</th>
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<th>Days</th>
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<th>Instructor</th>
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<tbody>
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<td>CON-60</td>
<td>INTRO TO CONSTRUCTION</td>
<td>3.00 UNITS</td>
<td>ATEC 109</td>
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### ECONOMICS

#### MACROECONOMICS

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<th>Room</th>
<th>Instructor</th>
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<tr>
<td>ECO-7</td>
<td>MACROECONOMICS</td>
<td>3.00 UNITS</td>
<td>ECEN 115</td>
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### ENGINEERING

#### DRAFTING

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<th>Instructor</th>
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<td>DRAFTING</td>
<td>3.00 UNITS</td>
<td>ECEN 115</td>
<td>S Burnett</td>
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### DENTISTRY/DENTAL TECHNOLOGY - See Moreno Valley Campus

### EARLY CHILDHOOD EDUCATION

#### EARLY CHILDHOOD EDUCATION

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<td>INFANT AND TODDLERS</td>
<td>3.00 UNITS</td>
<td>ECEN 115</td>
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</table>

### PLACEMENT GUIDELINES:

**ENGLISH COMPOSITION COURSES**

**ENGLISH 1A** One of the following:  
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.  
2. A grade of C or better in ENG-50.

**ENGLISH 1B**  
A grade of C or better in ENG-1A.

**ENGLISH 50** One of the following:  
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.  
2. Successful completion of ENG-50 or ESL-55.

**ENGLISH 60A**  
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See “Moving through English” for more details.

**ENGLISH COMPOSITION** 4.00 UNITS  
Teaches college-level critical reading, academic writing, and research skills.  
**PREREQUISITE:** ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

**ONLINE** 36189  
06/22/09 07/30/09  
Last day to add: 06/27/09  
The above section is an online class. Computer with Internet access required.  
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<tr>
<th>Code</th>
<th>Hours</th>
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<th>Instructor</th>
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<td>ENG-50</td>
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<td>Last day to add: 06/26/09</td>
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</table>

**ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS**

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in 1A.

- **PREREQUISITE:** ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

**ENG-50 BASIC ENGLISH COMP 4.00 UNITS**

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** REA-82, or qualifying preparation score.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.

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<th>Code</th>
<th>Hours</th>
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<td>Last day to add: 06/26/09</td>
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</table>

**ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS**

This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour laboratory requirement to be arranged.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<td>Last day to add: 06/26/09</td>
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</table>

**ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS**

This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<td>ENG-97</td>
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</table>

**ENG-97 WRIT/READ CTR PRACTICUM 1.00 UNITS**

Writing and Reading Center support for self-paced development in writing for any student enrolled in an English, speech communication, or journalism course. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **COREQUISITE:** Must be enrolled in another non-practicum English, Speech Communication, or Journalism course.

All sections of ENG-97 have an 18 hour laboratory requirement to be arranged.

---

**Moving through English**

**ESL**

- ESL-51
- ESL-71 Reading
- ESL-91 Beginning Oral Communication
- ESL-52
- ESL-72 Reading
- ESL-92 Intermediate Oral Communication
- ESL-53
- ESL-73 Reading
- ESL-93 Advanced Oral Communication
- ESL-54*
- ESL-55*
- ESL-55

Shaded areas indicate possible course placements

* Indicates UC/CSU transferable course

** Associate Degree applicable only

**ENGLISH AS A SECOND LANGUAGE**

**SUMMER 2009 ESL ONE-STOP DATES**

NEW ESL STUDENTS MUST TAKE PTESL TEST

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>May 21</td>
<td>Thursday</td>
<td>02:00PM</td>
<td>SSV 218</td>
</tr>
<tr>
<td>May 27</td>
<td>Wednesday</td>
<td>08:30AM</td>
<td>SSV 218</td>
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<tr>
<td>June 4</td>
<td>Thursday</td>
<td>02:00PM</td>
<td>SSV 218</td>
</tr>
<tr>
<td>June 8</td>
<td>Monday</td>
<td>10:30AM</td>
<td>SSV 218</td>
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<tr>
<td>June 16</td>
<td>Tuesday</td>
<td>08:30AM</td>
<td>SSV 218</td>
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</tbody>
</table>

(NORCO campus: Call 951-372-7101 for an appointment)

Dates subject to change due to unforeseen circumstances.

ESL (51–55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

**ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS**

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

All sections of ESL-55 have an 18 hour laboratory requirement to be arranged.

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<tr>
<td>ESL-55*</td>
<td>5.00</td>
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<td>Last day to add: 06/27/09</td>
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NORCO

Materials fee will be charged to the student and is not covered by BOGW.

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<tr>
<th>Code</th>
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Geography

GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS
The interacting physical processes of air, water, land, and life which impact Earth's surface.

- PREREQUISITE: None.

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<tr>
<th>Code</th>
<th>Hours</th>
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<td>GEG-1L</td>
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Guidance

GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS
Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.

- PREREQUISITE: None.

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Health Science

HES-1 HEALTH SCIENCE 3.00 UNITS

- PREREQUISITE: None.

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History

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.

- PREREQUISITE: None.

- ADVISORY: Qualification for ENG-1A.

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HIS-6 POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877.

- PREREQUISITE: None.

- ADVISORY: Qualification for ENG-1A.

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HIS-7 POL SOC HISTORY OF US 3.00 UNITS
A history of the United States from 1877 to the present.

- PREREQUISITE: None.

- ADVISORY: Qualification for ENG-1A.

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HIS-26 CALIFORNIA HISTORY 3.00 UNITS
The political, economic and social history of California from the pre-Columbian period to the present.

- PREREQUISITE: None.

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HIS-31 INTRO CHICANO STUDIES 3.00 UNITS
A survey of regional Chicano history and social problems from 1950 to the present.

- PREREQUISITE: None.

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HUM-10 WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- PREREQUISITE: None.

- ADVISORY: Qualification for ENG-1A.

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HUMANITIES

LOGISTICS - See Business Administration

Management

MAG-53 HUMAN RELATIONS 3.00 UNITS
Practical application of basic psychology in building better employer-employee relationships.

- PREREQUISITE: None.

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<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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MAG-54  EMPLOYEE LABOR RELATIONS  3.00 UNITS
An introduction to employee labor relations within the field of human
resources management.
• PREREQUISITE: None.
ONLINE
36182  06/22/09 08/13/09  Last day to add: 06/30/09
The above section is an online class. Computer with Internet access required.

MAG-70  INTRO ORGANIZATION DEVELOPMENT  3.00 UNITS
Introduction to techniques for improving organizational effectiveness
through process improvement and development of people. (Same as BUS-70)
• PREREQUISITE: None.
• ADVISORY: MAG-44.
ONLINE
36127  06/22/09 07/30/09  Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required.

MKT-42  RETAIL MANAGEMENT  3.00 UNITS
Survey of retail management, philosophies, strategies, concepts and objectives.
• PREREQUISITE: None.
ONLINE
36184  06/22/09 08/13/09  Last day to add: 06/30/09
The above section is an online class. Computer with Internet access required.

MAT-1A  CALCULUS I  4.00 UNITS
Plane analytic geometry, functions, differentiation with applications and
basic integration.
• PREREQUISITE: MAT-10 or qualifying placement level.
36131  10:00AM 01:45PM  MTWTH  ATEC 204  J Rey
06/22/09 07/30/09  Last day to add: 06/26/09
MAT-10  PRECALCULUS  4.00 UNITS
The college level algebra and trigonometry preparation for calculus.
• PREREQUISITE: MAT-36 or qualifying placement level.
36128  01:00PM 04:10PM  MTWTH  LIBR 121  R Yamada
06/22/09 07/30/09  Last day to add: 06/26/09

MAT-11  COLLEGE ALGEBRA  4.00 UNITS
College level algebra.
• PREREQUISITE: MAT-35 or qualifying placement level.
36129  01:10PM 04:10PM  MTWTH  LIBR 108  J DeGuzman
06/22/09 07/30/09  Last day to add: 06/26/09
MAT-12  STATISTICS  3.00 UNITS
A study of statistical methods and their application to hypothesis testing
and estimation of population parameters.
• PREREQUISITE: MAT-35 or qualifying placement level.
36130  07:35AM 09:50AM  MTWTH  ATEC 204  B Edwards
06/22/09 07/30/09  Last day to add: 06/26/09
EVENING
36018  06:00PM 09:20PM  TTH  LIBR 121  S Lee
06/23/09 08/13/09  Last day to add: 06/29/09
WEEKEND
36019  08:30AM 03:15PM  S  LIBR 110  K Sadatmand
06/27/09 08/15/09  Last day to add: 07/08/09
MAT-35  INTERMEDIATE ALGEBRA  5.00 UNITS
The algebra preparation for college level mathematics.
• PREREQUISITE: MAT-52 or qualifying placement level.
36133  08:30AM 12:15PM  MTWTH  HUM 103  J DeGuzman
06/22/09 07/30/09  Last day to add: 06/26/09
36134  01:00PM 04:45PM  MTWTH  ATEC 210  R Ries
06/22/09 07/30/09  Last day to add: 06/26/09
EVENING
36020  06:00PM 08:48PM  MTWTH  LIBR 108  H Stark
06/22/09 08/13/09  Last day to add: 06/28/09
ONLINE
36021  06/22/09 08/13/09  Last day to add: 06/30/09
The above section is an online class. Computer with Internet access required.
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<td>MAT-36</td>
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<tr>
<td>TRIGONOMETRY</td>
<td>4.00 UNITS</td>
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<td>MAT-52</td>
<td>4.00</td>
<td>ELEMENTARY ALGEBRA</td>
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<td>MAT-53</td>
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<td>COLLEGE GEOMETRY</td>
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<td>MAT-64</td>
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<td>PRE-ALGEBRA</td>
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<td>MAT-65</td>
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<td>ARITHMETIC &amp; PRE-ALGEBRA</td>
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<td>MAT-96</td>
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<td>MAT-97</td>
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<td>MAT-98</td>
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<td>ACADEMIC EXCELLENCE SEMINAR</td>
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**MAT-36 TRIGONOMETRY 4.00 UNITS**
An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.
- **PREREQUISITE:** MAT-35 and MAT-53 or qualifying placement level.

**MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS**
An introduction to the concepts of algebra.
- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

**MAT-53 COLLEGE GEOMETRY 3.00 UNITS**
A course in the study of Euclidian geometry.
- **PREREQUISITE:** MAT-52 or qualifying placement level.

**MAT-63 ARITHMETIC 3.00 UNITS**
Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems.
- **PREREQUISITE:** None.

**MAT-64 PRE-ALGEBRA 3.00 UNITS**
Designed as a transition from arithmetic to elementary algebra.
- **PREREQUISITE:** MAT-63 or 90C.

**MAT-65 ARITHMETIC & PRE-ALGEBRA 5.00 UNITS**
Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers, and decimals, to include applications to real world problems along with an introduction to the notion of algebra and its uses.
- **PREREQUISITE:** None.

**MAT-96 MATH CENTER PRACTICUM 0.50 UNITS**
Math center access for students enrolled in mathematics courses.
- (Non-degree credit course. Pass-No Pass only.)
  - **PREREQUISITE:** None.
  - **COREQUISITE:** Concurrent enrollment in any Math course.

**MAT-97 MATH CENTER PRACTICUM 1.00 UNITS**
Math center access for students enrolled in mathematics courses.
- (Non-degree credit course. Pass-No Pass only.)
  - **PREREQUISITE:** None.
  - **COREQUISITE:** Concurrent enrollment in any Math course.

**MAT-98 ACADEMIC EXCELLENCE SEMINAR 0.50 UNITS**
Interactive seminar to augment students’ learning skills and experience in mathematics.
- **PREREQUISITE:** None.
  - **COREQUISITE:** Concurrent enrollment in First-Year Experience Program.

**MICROBIOLOGY**
**MIC-1 MICROBIOLOGY 4.00 UNITS**
General characteristics of microbes with emphasis on their control and role in disease.
- **PREREQUISITE:** CHE-2A and one of the following: AMY-2A, AMY-2B, AMY-10, BIO-1, BIO-2A, BIO-2B, BIO-5, BIO-8, BIO-11, BIO-12 or BIO-34.

**MUSIC**
**MUS-19 MUSIC APPRECIATION 3.00 UNITS**
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.
- **PREREQUISITE:** None.

**PARAMEDIC - See Emergency Medical Services (Moreno Valley Campus)**

**MEDICAL ASSISTING - See Moreno Valley Campus**
PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS
Introduction to the major questions of Western philosophy and their answers.
• PREREQUISITE: None.
36142 10:00AM 02:30PM MTWTH HUM 101 C Gordon
06/23/09 07/30/09 Last day to add: 06/27/09
ONLINE
36037 06/22/09 08/13/09 Last day to add: 06/30/09

PHI-11 CRITICAL THINKING 3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.
• PREREQUISITE: None.
36185 02:45PM 07:15PM MTWTH HUM 101 C Gordon
06/23/09 07/30/09 Last day to add: 06/29/09

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS
Principles of basic nutrition and their application to health and diseases.
• PREREQUISITE: None.
36143 12:35PM 02:50PM MTWTH WEQ W6 T Wallstrom
06/22/09 07/30/09 Last day to add: 06/26/09

PHP-A46 HATHA YOGA, BEGINNING 1.00 UNITS
Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation.
• PREREQUISITE: None.
36144 07:35AM 09:50AM MTWTH WEQ W2 M Burns
06/22/09 07/30/09 Last day to add: 06/26/09

PHP-A64 SOCCER 1.00 UNITS
Introduces rules, basic skills, offensive and defensive strategies and competition in soccer.
• PREREQUISITE: None.
36145 07:35AM 09:50AM MTWTH SOCR 1 L Jalayer
06/22/09 07/30/09 Last day to add: 06/26/09
(Soccer Team)

EVENING
36146 05:00PM 07:15PM MTWTH SOCR 2 F Melgarejo
06/22/09 07/30/09 Last day to add: 06/26/09
(Soccer Team)

PHP-A81 PHYSICAL FITNESS 1.00 UNITS
Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.
• PREREQUISITE: None.
36147 10:00AM 12:15PM MTWTH WEQ W8 T Wallstrom
06/22/09 07/30/09 Last day to add: 06/26/09
36148 12:35PM 02:50PM MTWTH WEQ W8 M Kassouf
06/22/09 07/30/09 Last day to add: 06/26/09

PHP-A83 KICKBOXING AEROBICS 1.00 UNITS
Develops muscular strength, flexibility and endurance with kickboxing aerobic activity and body conditioning exercises.
• PREREQUISITE: None.
36149 10:00AM 12:15PM MTWTH WEQ W2 M Kassouf
06/22/09 07/30/09 Last day to add: 06/26/09

PHYSICAL SCIENCE

PHS-1 INTRO PHYSICAL SCI 3.00 UNITS
Descriptive survey of the physical sciences: astronomy, geology, physics, chemistry as they relate to daily living.
• PREREQUISITE: None.
36150 12:35PM 02:50PM MTWTH HUM 201 P Tran
06/22/09 07/30/09 Last day to add: 06/26/09

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS
The principles, institutions, policies and critical issues in American politics.
• PREREQUISITE: None.
36152 07:35AM 09:50AM MTWTH HUM 111 R Brown
06/22/09 07/30/09 Last day to add: 06/26/09
36153 10:00AM 12:15PM MTWTH THTR 204 G Conley
06/22/09 07/30/09 Last day to add: 06/26/09

EVENING
36038 06:00PM 09:23PM MTWTH ST 202 R Greene
06/23/09 07/30/09 Last day to add: 06/29/09
ONLINE
36039 06/22/09 08/13/09 Last day to add: 06/30/09
(J Danley-Scott)

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.
• PREREQUISITE: None.
36154 07:35AM 09:50AM MTWTH WEQ W5 K Norton
06/22/09 07/30/09 Last day to add: 06/26/09

EVENING
36041 06:00PM 09:23PM MW ST 202 J Zeeb
06/22/09 08/12/09 Last day to add: 06/28/09

WEEKEND
36168 08:30AM 03:15PM S LIBR 108 W Micham
06/27/09 08/15/09 Last day to add: 07/08/09

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.
• PREREQUISITE: None.
36155 10:00AM 12:15PM MTWTH ST 203 K Norton
06/22/09 07/30/09 Last day to add: 06/26/09

EVENING
36042 06:00PM 09:23PM TTH HUM 111 L Krajewski
06/23/09 08/13/09 Last day to add: 06/29/09

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
### READING

#### READING RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES

Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

- **READING 81—LEVEL 1**: Basic skill level comprehension and vocabulary.
- **READING 82—LEVEL 2**: Intermediate level. Skills include critical thinking and vocabulary building.
- **READING 83—LEVEL 3**: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

**RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES**

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<th>Code</th>
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### REAL ESTATE - Also see Business Administration

#### REAL ESTATE PRINCIPLES

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- **PREREQUISITE**: None.

**ONLINE**

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<td>RLE-80</td>
<td>3.00</td>
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#### REAL ESTATE PRACTICE

Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.

- **PREREQUISITE**: None.

**ONLINE**

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<td>RLE-81</td>
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### LEGAL ASPECT RL ESTAT

California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.

- **PREREQUISITE**: None.

**ONLINE**

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<td>RLE-82</td>
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### SOCIOLOGY

**SOC-1 INTRO TO SOCIOLOGY**

3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE**: None.

**ONLINE**

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### SPANISH

**SPA-1 SPANISH 1**

5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE**: None.

**ONLINE**

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**ENROLLMENT GUIDELINES: SPANISH COURSES**

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

**SPANISH PLACEMENT TESTING SCHEDULE**

Norco campus: (Call 951-372-7101 for an appointment)

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<th>Date</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>May 19</td>
<td>08:30AM</td>
<td>SSV 218</td>
<td>D Hitchcock</td>
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<td>June 9</td>
<td>08:30AM</td>
<td>SSV 218</td>
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<tr>
<td>June 22</td>
<td>10:30AM</td>
<td>SSV 218</td>
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*Dates subject to change due to unforeseen circumstances.*
SPEECH COMMUNICATION
SPE-1 PUBLIC SPEAKING 3.00 UNITS
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required.
• PREREQUISITE: None.
• ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.
36160 07:35AM 09:50AM MTWTH HUM 102 J Floerke
36161 02:50PM 05:05PM MTWTH HUM 102 M Weber
36066 05:30PM 08:52PM MW THTR 204 R Orton
36064 06:00PM 09:20PM TTH HUM 102 R Orton
36065 08:30AM 03:15PM S LIBR 109 M Fleming

THEATER ARTS
THE-3 INTRO TO THE THEATER 3.00 UNITS
A survey of theatrical styles and forms intended for the general college student.
• PREREQUISITE: None.
ONLINE
36068 LIBR 108 P Pearson

HISTORY
HIS-26 CALIFORNIA HISTORY 3.00 UNITS
The political, economic and social history of California from the pre-Columbian period to the present.
• PREREQUISITE: None.
36169 08:30AM 03:15PM S LIBR 121 G Marshall

MATHEMATICS
MAT-12 STATISTICS 3.00 UNITS
A study of statistical methods and their application to hypothesis testing and estimation of population parameters.
• PREREQUISITE: MAT-35 or qualifying placement level.
36019 08:30AM 03:15PM S LIBR 110 K Sadatmand

PSYCHOLOGY
PSY-1 GENERAL PSYCH 3.00 UNITS
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.
• PREREQUISITE: None.
36168 08:30AM 03:15PM S LIBR 108 W Micham

SPEECH COMMUNICATION
SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS
Analyzes the dynamics, components and ethics of the two-person communication process in relationships.
• PREREQUISITE: None.
• ADVISORY: SPE-52 or qualification for ENG-1A.
36162 10:00AM 12:15PM MTWTH LIBR 108 J Floerke
36163 12:25PM 02:40PM MTWTH THTR 204 M Weber
36067 06:00PM 09:20PM MW HUM 102 A Glatfelter
### American Sign Language

#### Enrollment Guidelines

**American Sign Language Courses**

1. If you have taken American Sign Language in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.

2. If you have acquired knowledge of American Sign Language outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

**American Sign Language 1 (4.00 units)**

Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of Deaf people.

- **Prerequisite:** None.

**Code**: 25790  
**Hours**: 10:00AM - 01:00PM  
**Days**: MTWTH  
**Room**: SCI 211  
**Instructor**: Staff  
**Last day to add**: 06/26/09

Plus 18 hours laboratory by arrangement.

### Anatomy & Physiology

**Anatomy & Physiology 1 (4.00 units)**

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.

- **Prerequisite:** None.

**Code**: 25791  
**Hours**: 08:00AM - 02:00PM  
**Days**: MTWTH  
**Room**: SCI 250  
**Instructor**: S. Wagner  
**Last day to add**: 06/26/09

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### Mission Statement

Responsive to the educational needs of its region, Moreno Valley College offers academic programs and student support services which include baccalaureate transfer, professional, pre-professional, and pre-collegiate curricula for all who can benefit from them. Life-long learning opportunities are provided, especially, in health and public service preparation.
AMY-10  SURVEY HUMAN ANAT/PHYSIO  3.00 UNITS
A survey of the structure and function of human cells, tissues and systems - for Allied Health majors.
• PREREQUISITE: None.
25946  07:35AM 09:50AM MTWTH HM 104  S Covert
06/22/09 07/30/09  Last day to add: 06/26/09
EVENING
25707  06:00PM 09:20PM MW HM 105 M Vondersaar
06/22/09 08/12/09  Last day to add: 06/28/09

ANTHROPOLOGY
ANT-1  PHYSICAL ANTHROPOLOGY  3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.
• PREREQUISITE: None.
25792  12:35PM 02:50PM MTWTH LIB 131 L Broyles
06/22/09 08/12/09  Last day to add: 06/28/09

ANT-2  CULTURAL ANTHRO  3.00 UNITS
An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.
• PREREQUISITE: None.
25793  10:00AM 12:15PM MTWTH LIB 131 L Broyles
06/22/09 07/30/09  Last day to add: 06/26/09

BUSINESS ADMINISTRATION- Also see Accounting, Management, Marketing, Paralegal and Real Estate
BUS-10  INTRO TO BUSINESS  3.00 UNITS
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.
• PREREQUISITE: None.
EVENING
25710  06:00PM 09:20PM TTH HM 322  J Duran
06/23/09 08/13/09  Last day to add: 06/29/09
ONLINE
25711  06/22/09 08/13/09  Last day to add: 06/30/09

BUS-18A  BUSINESS LAW I  3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment.
• PREREQUISITE: None.
EVENING
25943  06:00PM 09:20PM TTH HM 209 R Esquivel-Wessler
06/23/09 08/13/09  Last day to add: 06/29/09

BUS-20  BUSINESS MATH  3.00 UNITS
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
• PREREQUISITE: None.
ONLINE
25712  06/22/09 08/13/09  Last day to add: 06/30/09

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ART
ART-6  ART APPRECIATION  3.00 UNITS
An introductory course for the non-art major. An overview of the creative process and various art forms.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
EVENING
25708  06:00PM 09:20PM T HM 129  J Lopez Garcia
06/23/09 08/11/09  Last day to add: 06/27/09
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ART-17  BEGINNING DRAWING  3.00 UNITS
Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.
• PREREQUISITE: None.
25794  07:35AM 12:05PM MTWTH HM 126  K McGuire
06/22/09 07/30/09  Last day to add: 06/27/09

ART-18  INTERMEDIATE DRAWING  3.00 UNITS
Continued study of the skills acquired in Beginning Drawing, with the emphasis on color theory and color media in drawing.
• PREREQUISITE: ART-17 or 22.
25795  07:35AM 12:05PM MTWTH HM 126  K McGuire
06/22/09 07/30/09  Last day to add: 06/27/09

ART-36  COMPUTER ART  3.00 UNITS
Creating fine art and design using digital media. Exploration of art related software, the elements of art and design, and creative problem solving.
• PREREQUISITE: None.
• ADVISORY: ART-17, 22 and computer experience.
25969  10:00AM 02:30PM MTWTH HM 335  J Lopez Garcia
06/22/09 07/30/09  Last day to add: 06/26/09

ART-48  STUDIO DRAWING  3.00 UNITS
Continued drawing studio work with emphasis on individual art problems for the self-motivated student.
• PREREQUISITE: ART-17 (4A) or ART-18 (5A).
25949  07:35AM 12:05PM MTWTH HM 126  K McGuire
06/22/09 07/30/09  Last day to add: 06/27/09

BIOLOGY
BIO-1  GENERAL BIOLOGY  4.00 UNITS
A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.
• PREREQUISITE: None.
25796  10:00AM 12:15PM MTWTH STU 101  F Galicia
07:35AM 09:50AM MTWTH SCI 255  F Galicia
06/22/09 07/30/09  Last day to add: 06/26/09

BIO-30  HUMAN REPRODUCTION  3.00 UNITS
Reproduction and sexuality - biologically oriented to provide current information in all facets of subject area.
• PREREQUISITE: None.
EVENING
25709  06:00PM 09:20PM MW HM 106  M Torres
06/22/09 07/30/09  Last day to add: 06/28/09

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
### CHEMISTRY

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

**CHE-2A  INTRO CHEMISTRY I  4.00 UNITS**

Introductory chemical concepts with health and environmental applications—fulfills the needs of non-science majors.

- **PREREQUISITE:** MAT-52.

#### 25801
- Time: 12:35PM-02:50PM
- Days: MTWTH
- Room: HM 129
- Instructor: R Allahyari
- Time: 10:00AM-12:15PM
- Days: MTWTH
- Room: SCI 261
- Instructor: R Allahyari

#### 25802
- Time: 12:35PM-02:50PM
- Days: MTWTH
- Room: HM 129
- Instructor: R Allahyari
- Time: 03:00PM-05:15PM
- Days: MTWTH
- Room: SCI 261
- Instructor: R Allahyari

---

### COMPUTER APPLICATIONS/OFFICE

Most Computer Applications/Office courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-50</td>
<td>KEYBOARD/DOC PROCESSING  3.00 UNITS</td>
<td>Touch typing, keyboard mastery and document formatting on computers for basic business applications.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

#### 25798
- Time: 07:35AM-09:50AM
- Days: MW
- Room: HM 324
- Instructor: S Balderrama

### COMPUTER INFORMATION SYSTEMS

**COMPUTER LAB HOURS: MORENO VALLEY (SCI 151)**

Monday-Thursday: 7:30AM-9:30PM

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-97</td>
<td>PRACTICUM COMPUTERS  1.00 UNITS</td>
<td>Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

#### 25716
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

#### 25717
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

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### COMPUTER APPLICATIONS

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-76B</td>
<td>INTRO DREAMWEAVER  3.00 UNITS</td>
<td>Learn to design and administer industry standard personal and business Web sites using Dreamweaver. (Same as CIS-76B)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

#### 25799
- Time: 10:00AM-12:15PM
- Days: MTWTH
- Room: HM 324
- Instructor: M Barboza

#### 25980
- Time: 12:35PM-02:50PM
- Days: MTWTH
- Room: HM 324
- Instructor: M Barboza

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-78A</td>
<td>INTRO ADOBE PHOTOSHOP  3.00 UNITS</td>
<td>Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

#### 25714
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

#### 25715
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

<table>
<thead>
<tr>
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<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-96</td>
<td>PRACTICUM IN COMPUTERS  0.50 UNITS</td>
<td>Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)</td>
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<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

#### 25714
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

#### 25715
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

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<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

#### 25780
- Time: 12:35PM-02:50PM
- Days: MTWTH
- Room: HM 324
- Instructor: M Barboza

#### 25804
- Time: 10:00AM-12:15PM
- Days: MTWTH
- Room: HM 333
- Instructor: W Christensen

### CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.

#### EVENING

- Time: 06:00PM-09:20PM
- Days: TTH
- Room: HM 333
- Instructor: M McQuead

#### ONLINE

- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M McQuead

<table>
<thead>
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<td>INTRO TO DREAMWEAVER  3.00 UNITS</td>
<td>Learn to design and administer industry standard personal and business Web sites using Dreamweaver. (Same as CAT-76B)</td>
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</tbody>
</table>

- **PREREQUISITE:** None.

#### 25717
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

#### 25718
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

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<td>Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)</td>
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<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

#### 25718
- Time: 10:00AM-12:15PM
- Days: MTWTH
- Room: HM 333
- Instructor: W Christensen

#### 25719
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M McQuead

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<tbody>
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<td>CIS-97</td>
<td>PRACTICUM COMPUTERS  1.00 UNITS</td>
<td>Additional practice for students with operational skills on the computer.</td>
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<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** None.

#### 25716
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

#### 25717
- Time: 06/22/09-08/13/09
- Room: SCI 151
- Instructor: M Barboza

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**COMPUTER LAB HOURS: MORENO VALLEY (SCI 151)**

Monday-Thursday: 7:30AM-9:30PM
DENTAL HYGIENE

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/dentalhygiene or call 571-6431.

DEH-20B  CLINICAL DENTAL HYGIENE #2  1.00 UNITS

Allows students to apply clinical skills while performing dental hygiene services on patients with gingivitis and mild to moderate periodontal disease.

- PREREQUISITE: None.
- LIMITATIONS ON ENROLLMENT: Course is limited to students who have been admitted to RCC’s Dental Hygiene program.

25806  01:00PM 04:00PM  MW  MDEC 1  D Lesser
06/22/09 07/29/09  Last day to add: 06/26/09
25807  01:00PM 04:00PM  MW  MDEC 3  D Lesser
06/22/09 07/29/09  Last day to add: 06/26/09
25808  01:00PM 04:00PM  MW  MDEC TECH  D Lesser
05/30PM 08:30PM  MW  MDEC TECH  Last day to add: 06/26/09

DENTAL TECHNOLOGY

DEN-70  INTRO TO DENTAL TECH  2.00 UNITS

Introduction to the field of dental laboratory technology. Successful completion necessary for program admission.

- PREREQUISITE: None.

25810  08:30AM 08:50AM  MTWTH  MDEC 2  J Hoover
08:55AM 12:25PM  MTWTH  MDEC 2  Last day to add: 06/26/09

DRAFTING - See Engineering, Norco Campus

EARLY CHILDHOOD EDUCATION

EAR-19  OBSERVATION METHODS-ECE  3.00 UNITS

Overview of observation and assessment approaches in order to develop, design, and implement curriculum that is responsive to and supportive of children’s typical and atypical developmental needs.

- PREREQUISITE: EAR-20.

EVENING

25811  06:00PM 09:23PM  TTH  ECEM 115 E Deal McWilliams
06/23/09 08/13/09  Last day to add: 06/29/09

EAR-20  CHILD DEVELOPMENT  3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- PREREQUISITE: None.

25724  07:35AM 09:50AM  MTWTH  ECEM 115  K Metcalfe
06/22/09 07/30/09  Last day to add: 06/26/09

EAR-24  CREATIVE ACTIVITIES  3.00 UNITS

Integration of creative activity into various aspects of the curriculum.

- PREREQUISITE: None.

25913  10:00AM 12:15PM  MTWTH  ECEM 115  K Metcalfe
06/22/09 07/30/09  Last day to add: 06/26/09

ECONOMICS

ECO-7  MACROECONOMICS  3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- PREREQUISITE: None.
- ADVISORY: Qualification for ENG-1A and MAT-52.

25812  07:35AM 09:50AM  MTWTH  HM  337  B Bandyopadhyay
06/22/09 07/30/09  Last day to add: 06/26/09

EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/academicprograms/ems or call 951-571-6100 x 4600.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. Prompt attendance is required at the orientation and NO late admissions will be allowed. If you have a disability requiring accommodation, please call 951-222-8060 at least one week prior to the date of the event in order to assure accommodation.

Summer Orientation Dates for EMS-50 and 51

05/28/09 Thursday 02:00PM – 04:00PM  BLDG L  Ben Clark Training Center
06/04/09 Thursday 02:00PM – 04:00PM  BLDG L  Ben Clark Training Center

EMS-50  EMS-BASIC  6.00 UNITS

Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

- PREREQUISITE: None.
- COREQUISITE: EMS-51.
- LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

25725  06:45AM 12:45PM  MW  CLRK CTR  R Fontaine
01:30PM 05:30PM  MW  CLRK CTR  Last day to add: 06/26/09
06/22/09 08/12/09

Note: Concurrent enrollment with EMS-51 #25727 is required.

25726  06:45AM 12:45PM  TTH  CLRK CTR  R Fontaine
01:30PM 05:30PM  TTH  CLRK CTR  Last day to add: 06/29/09
06/23/09 08/13/09

Note: Concurrent enrollment with EMS-51 #25728 is required.
### EMS-BASIC CLINICAL/FIELD

**Code**: EMS-51  
**Title**: EMS-BASIC CLINICAL/FIELD  
**Units**: 1.00  
**Provides**: supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.  
- **Prerequisite**: None.  
- **Corequisite**: EMS-50.  
- **Limitation on Enrollment**: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

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</tr>
</thead>
<tbody>
<tr>
<td>25727</td>
<td>08/16/09</td>
<td>06/22/09</td>
<td>FLD EMS</td>
<td>R Fontaine</td>
</tr>
<tr>
<td>25728</td>
<td>08/16/09</td>
<td>06/22/09</td>
<td>FLD EMS</td>
<td>R Fontaine</td>
</tr>
</tbody>
</table>

Note: Concurrent enrollment with EMS-50 #25725 is required. First Meeting: Monday, 6/22/09, 6:45am Ben Clark Training Center.

### EMS-90 ASSESSMENT BASED MANAGEMENT

**Code**: EMS-90  
**Title**: ASSESSMENT BASED MANAGEMENT  
**Units**: 4.50  
**Fourth term course focusing on the paramedic students’ assessment skills and development of clinical/field judgments in treating the sick and injured in a pre-hospital setting.**  
- **Prerequisite**: EMS-80, 81, 82 and 83.  
- **Limitation on Enrollment**: Acceptance into the paramedic program. Students must enroll in EMS-91 concurrently.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>25729</td>
<td>08/10/09 12:30PM</td>
<td>MT</td>
<td>CLRK CTR</td>
<td>C Nollette</td>
</tr>
<tr>
<td>08/11/09 01:30PM</td>
<td>MT</td>
<td>CLRK CTR</td>
<td>C Nollette</td>
<td></td>
</tr>
<tr>
<td>06/22/09 08/11/09</td>
<td>Last day to add: 06/27/09</td>
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</tbody>
</table>

Note: Concurrent enrollment with EMS-91 #25894 is required.

### EMS-91 PARAMEDIC FIELD INTERNSHIP

**Code**: EMS-91  
**Title**: PARAMEDIC FIELD INTERNSHIP  
**Units**: 10.00  
**Concluding course of the Paramedic program; provides a minimum of 540 hours of field training under the supervision of a trained preceptor to prepare students for certifications as a Paramedic.**  
- **Prerequisite**: EMS-80, 81, 82 and 83.  
- **Limitation on Enrollment**: Acceptance into the paramedic program. Students must enroll in EMS-90 concurrently.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>25894</td>
<td>07/01/09 12/18/09</td>
<td>Last day to add: 08/21/09</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: Concurrent enrollment with EMS-90 #25729 is required.

## PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES

**ENGLISH 1A**: One of the following:  
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.  
2. A grade of C or better in ENG-50.

**ENGLISH 1B**:  
A grade of C or better in ENG-1A.

**ENGLISH 50**: One of the following:  
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.  
2. Successful completion of ENG-60B or ESL-55.

**ENGLISH 60A**:  
There is no prerequisite; the course is open to all students. It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment. See “Moving through English” for more details.

### ENGLISH

#### ENG-1A ENGLISH COMPOSITION

**Title**: EnGLISH COMPOSITION  
**Units**: 4.00  
**Teaches**: college-level critical reading, academic writing, and research skills.  
- **Prerequisite**: ENG-50 or qualifying preparation score.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>25813</td>
<td>06:50AM 09:50AM</td>
<td>MTWTH</td>
<td>LIB 123</td>
<td>M Marinos</td>
</tr>
<tr>
<td>09/07/09</td>
<td>Last day to add: 06/26/09</td>
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</tr>
</tbody>
</table>

The above section is a hybrid class. Computer with Internet access may be required.

#### ENG-1B CRITICAL THINKING/WRITING

**Title**: CRITICAL THINKING/WRITING  
**Units**: 4.00  
**Through a study of argument and literature, this course develops students’ critical thinking, reading, and writing skills beyond the level achieved in 1A.**  
- **Prerequisite**: ENG-1A or 1AH.

<table>
<thead>
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<th>Hours</th>
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<th>Room</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>25814</td>
<td>10:00AM 01:00PM</td>
<td>MTWTH</td>
<td>SCI 157</td>
<td>M Podolny</td>
</tr>
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<td>06/22/09 07/30/09</td>
<td>Last day to add: 06/26/09</td>
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</table>

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### ENGLISH COMPOSITION

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<thead>
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<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>25815</td>
<td>01:10PM 04:10PM</td>
<td>MTWTH</td>
<td>PSC 7</td>
<td>K Stevenson</td>
</tr>
<tr>
<td>06/22/09 07/30/09</td>
<td>Last day to add: 06/26/09</td>
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</table>

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### ENG-50 BASIC ENGLISH COMP

**Title**: BASIC ENGLISH COMP  
**Units**: 4.00  
**Prepares**: students for college-level reading and academic writing.  
- **Prerequisite**: ENG-50, ESL-55 or qualifying preparation score.  
- **Advisory**: REA-82, or qualifying preparation score.

<table>
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<tbody>
<tr>
<td>25816</td>
<td>10:00AM 01:00PM</td>
<td>MTWTH</td>
<td>HM 322</td>
<td>K Norris</td>
</tr>
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<td>06/23/09 07/30/09</td>
<td>Last day to add: 06/27/09</td>
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### ENG-50 BASIC ENGLISH COMP

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</tr>
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<tbody>
<tr>
<td>25817</td>
<td>01:10PM 04:10PM</td>
<td>MW</td>
<td>LIB 120</td>
<td>A Modzelewski</td>
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<td>06/22/09 07/29/09</td>
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Moving through English

### ESL

#### ESL-51 Reading
- **Hours**: 4.00
- **Room**: HM 209
- **Instructor**: A Sacks

#### ESL-52 Reading
- **Hours**: 4.00
- **Room**: LIB 124
- **Instructor**: A Loverde

#### ESL-53 Reading
- **Hours**: 4.00
- **Room**: HM 206
- **Instructor**: K Smith

#### ESL-54*

#### ESL-55*

Shaded areas indicate possible course placements

* Indicates UC/CSU transferable course

** Associate Degree applicable only

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### English Composition

#### ENG-60A

#### ENG-60B

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### ENGLISH AS A SECOND LANGUAGE

**ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE**

Moreno Valley campus: (Call 951-571-6492 for an appointment)

- May 22 Friday 8:30AM STU 301
- May 27 Wednesday 6:00PM STU 301
- June 3 Wednesday 6:00PM STU 301
- June 18 Thursday 8:30AM STU 301
- June 24 Wednesday 6:00PM STU 301

*Dates subject to change due to unforeseen circumstances.

ESL (51-55) and English composition (60A, 60B, 50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English and Speech Communication Department chair for advisement concerning exceptions to this policy.

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### ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

**PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

#### ESL-55
- **Hours**: 5.00
- **Room**: HM 206
- **Instructor**: A Amezquita

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### ESL-72 INTERMED READING/VOCABULARY 4.00 UNITS

An intermediate reading skills and vocabulary building class for English as a Second Language students. (Non-degree credit course. Pass-No Pass only.)

**PREREQUISITE:** None.

**ADVISORY:** Enrollment in ESL-53 or 54.

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**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>ESL-90C</td>
<td>Preposition Review</td>
<td>1.00</td>
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<tr>
<td></td>
<td>Reviews and practices correct use of prepositions in common verb, noun and adjective phrases. (Non-degree credit course. Pass-No Pass only.)</td>
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<td>• PREREQUISITE: None.</td>
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<td></td>
<td>• ADVISORY: Qualification for or enrollment in ESL-53 or higher.</td>
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<tr>
<td>ESL-90D</td>
<td>Verb Tense Review</td>
<td>2.00</td>
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<tr>
<td></td>
<td>An intensive review and integration of verb tense structures. (Non-degree credit course. Pass-No Pass only.)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• ADVISORY: Qualification for or enrollment in ESL-54 or higher.</td>
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<tr>
<td>ESL-93</td>
<td>Advanced Oral Communication</td>
<td>3.00</td>
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<td></td>
<td>An advanced conversation, idioms and pronunciation class for English as a Second Language students. (Degree credit course. Letter grade, or Pass-No Pass option.)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• ADVISORY: Concurrent enrollment in ESL-54, ESL-55 or ENG-50.</td>
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<tr>
<td>ESL-96</td>
<td>Writing and Reading Center Practicum</td>
<td>0.50</td>
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<td></td>
<td>Writing and Reading Center access and support for students enrolled in ESL courses. (Non-degree credit course. Pass-No Pass only.)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum ESL course.</td>
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<tr>
<td>ESL-97</td>
<td>Writing and Reading Center Practicum</td>
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<td></td>
<td>Writing and Reading Center access and support for students enrolled in ESL courses. (Non-degree credit course. Pass-No Pass only.)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum ESL course.</td>
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### GEOGRAPHY

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<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>GEG-1</td>
<td>Physical Geography</td>
<td>3.00</td>
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<tr>
<td></td>
<td>The interacting physical processes of air, water, land, and life which impact Earth's surface.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>GEG-1L</td>
<td>Physical Geography Lab</td>
<td>1.00</td>
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<td></td>
<td>Practical application of physical geography principles through geographically based in-class exercises.</td>
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<td></td>
<td>• PREREQUISITE: None.</td>
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<td></td>
<td>• COREQUISITE: Concurrent enrollment in or prior completion of GEG 1.</td>
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### GUIDANCE

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<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>GUI-45</td>
<td>Introduction to College</td>
<td>1.00</td>
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<td>Introduction to programs, resources and personal factors that contribute to college success.</td>
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<td>• PREREQUISITE: None.</td>
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### HEALTH SCIENCE

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<tr>
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<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>HES-1</td>
<td>Health Science</td>
<td>3.00</td>
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<td>• PREREQUISITE: None.</td>
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### HEALTH CARE TECHNICIAN

- Health Care Technician orientations will be conducted:
  - HET-80 (Certified Nurse Assistant) Date: to be announced
  - HET-86 (Acute Care Nurse Assistant) Date: to be announced

**Requirements for the above classes:**
- Current CPR card
- DMV printout (H-6; $5.00 at the Department of Motor Vehicles)
- Medical clearance with immunization titers results
- Additional fingerprinting and Department of Health Services application required for HET-80 students only
- After clinical clearance, an additional $5.00 may be charged for a special Health Care Technician ID card

Contact the Health, Human and Public Services office at the Moreno Valley campus in PSC 15 or call 571-6135, Option 9.

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<tr>
<th>Code</th>
<th>Course Title</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HET-80</td>
<td>CNA Theory/Practices</td>
<td>6.00</td>
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<td></td>
<td>Lectures and clinical laboratory practice in preparation for state nurse assistant certification examination.</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None. Prior to course: requires fingerprinting and submission of application for state certification examination, current CPR certification and immunizations, medical clearance from healthcare provider, uniform and RCC HET I.D. badge.</td>
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</table>

Clinical lab classes will be held at the following locations: Air Force Village West, 17050 Arnold Drive, Riverside.

**Code  Hours  Days  Room  Instructor**

25827 10:30AM 12:45PM MTWTH LIB 130 J Tetley
06/15/09 06/25/09 Last day to add: 06/15/09

25828 01:15PM 03:30PM MTWTH LIB 130 J Tetley
06/22/09 06/29/09 Last day to add: 06/22/09

25829 10:30AM 12:45PM MTWTH LIB 120 Staff
06/09/09 06/22/09 Last day to add: 06/22/09

25743 08:00AM 09:20AM MTWTH LIB 120 J Tetley
06/22/09 07/02/09 Last day to add: 06/22/09

25831 10:30AM 12:45PM MTWTH LIB 130 J Tetley
07/27/09 08/20/09 Last day to add: 07/29/09

25830 09:00AM 10:15AM MTWTH LIB 130 J Tetley
06/22/09 07/20/09 Last day to add: 07/29/09

25832 10:00AM 12:15PM MTWTH LIB 221 R. Flores
06/22/09 07/02/09 Last day to add: 07/02/09

HEALTH CARE TECHNICIAN

- Health Care Technician orientations will be conducted:
  - HET-80 (Certified Nurse Assistant) Date: to be announced
  - HET-86 (Acute Care Nurse Assistant) Date: to be announced

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- Current CPR card
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Contact the Health, Human and Public Services office at the Moreno Valley campus in PSC 15 or call 571-6135, Option 9.
Clinical lab classes will be held at the following location: Community Care Rehab Ctr., 4070 Jurupa Ave., Riverside.

**HUMAN SERVICES**

**HMS-16**  
**PUBLIC ASSISTANCE/BENEFITS**  
1.00 UNITS  
Overview of federal, state and local public benefits for persons in need, including availability, eligibility requirements and entitlements. (Same as SOC-16)  
• **PREREQUISITE:** None.  
**EVENING**  
25750  
06:30PM 08:45PM  T  
PSC 16  
P Livingston  
06/23/09 08/11/09  
Last day to add: 06/27/09

**HUMANITIES**

**HUM-10**  
**WORLD RELIGIONS**  
3.00 UNITS  
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.  
• **PREREQUISITE:** None.  
• **ADVISORY:** Qualification for ENG-1A.  
**EVENING**  
25752  
06:00PM 09:20PM  
MW  
HM 209  
B Skinner  
06/22/09 07/30/09  
Last day to add: 06/28/09

**INTERPRETING** - See Community Interpretation in Spanish

**LOGISTICS** - See Business Administration

**MACHINE SHOP TECHNOLOGY** - See Norco Campus

**MANAGEMENT**

**MAG-44**  
**PRINCIPLES OF MANAGEMENT**  
3.00 UNITS  
An overview of the concepts, processes and techniques of organizational management.  
• **PREREQUISITE:** None.  
• **ADVISORY:** BUS-10.  
**ONLINE**  
25753  
06/22/09 08/13/09  
D Cescolini  
06/22/09 08/13/09  
Last day to add: 06/30/09

**MANUFACTURING TECHNOLOGY** - See Norco Campus

**MARKETING**

**MKT-20**  
**PRINC OF MARKETING**  
3.00 UNITS  
Examines the role of marketing along with an analysis of both profit and non-profit organization’s product, price, distribution and promotion.  
• **PREREQUISITE:** None.  
• **ADVISORY:** BUS-10.  
**ONLINE**  
25764  
06/22/09 08/13/09  
J Duran  
06/22/09 08/13/09  
Last day to add: 06/30/09

The above section is an online class. Computer with Internet access required. See www.opencampus.com.
### MATHEMATICS COURSES

**MAT-10 PRECALCULUS** 4.00 UNITS

The college level algebra and trigonometry preparation for calculus.
- **PREREQUISITE:** MAT-35 or qualifying placement level.

25840 01:10PM 04:10PM MTWTH HM 207 V Alvarez
06/22/09 07/30/09 Last day to add: 06/26/09

**MAT-11 COLLEGE ALGEBRA** 4.00 UNITS

College level algebra.
- **PREREQUISITE:** MAT-35 or qualifying placement level.

25841 10:00AM 01:00PM MTWTH HM 104 N Baciuna
06/22/09 07/30/09 Last day to add: 06/26/09

**MAT-12 STATISTICS** 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.
- **PREREQUISITE:** MAT-35 or qualifying placement level.

25842 07:35AM 09:50AM MTWTH HM 106 F Johnson
06/22/09 07/30/09 Last day to add: 06/26/09

25843 10:00AM 01:45PM MTWTH HM 106 F Johnson
06/22/09 07/30/09 Last day to add: 06/26/09

**MAT-13 ELEMENTARY ALGEBRA** 4.00 UNITS

An introduction to the concepts of algebra.
- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

25846 06:50AM 09:50AM MTWTH HM 206 S Drake
06/22/09 07/30/09 Last day to add: 06/26/09

25847 10:00AM 01:00PM MTWTH HM 207 J Namekata
06/22/09 07/30/09 Last day to add: 06/26/09

**MAT-14 COLLEGE GEOMETRY** 3.00 UNITS

A course in the study of Euclidian geometry.
- **PREREQUISITE:** MAT-52 or qualifying placement level.

25848 07:35AM 09:50AM MTWTH HM 336 V Alvarez
06/22/09 07/30/09 Last day to add: 06/26/09

**MAT-15 ARITHMETIC** 3.00 UNITS

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems.
- **PREREQUISITE:** None.

25849 10:00AM 12:15PM MTWTH HM 206 C Dang
06/22/09 07/30/09 Last day to add: 06/26/09

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**REGISTRATION REQUIREMENTS:** MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- OR
  - All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.
MAT-90A  WHOLE NUMBERS, INTRO FRACTIONS  1.00  UNITS
A course designed for students who wish an introduction to, or
reinforcement in, basic mathematical concepts and applications involving
whole numbers and fractions. (Non-degree credit course. Pass-No Pass only.)
•   PREREQUISITE: None.

25851  10:00AM 12:15PM  MTWTH  PSC 10  S Kalpakoff
   06/22/09 07/30/09   Last day to add: 07/21/09

MAT-90B  FRACTIONS, INTRO DECIMALS  1.00  UNITS
A course designed for students who wish an introduction to, or
reinforcement in, basic mathematical concepts and applications involving
fractions and decimals. (Non-degree credit course. Pass-No Pass only.)
•   PREREQUISITE: MAT-90A.

25852  10:00AM 12:15PM  MTWTH  PSC 10  S Kalpakoff
   06/22/09 07/30/09   Last day to add: 07/21/09

MAT-90C  DECIMALS  1.00  UNITS
A course designed for students who wish an introduction to, or
reinforcement in, basic mathematical concepts and applications involving
decimals. (Non-degree credit course. Pass-No Pass only.)
•   PREREQUISITE: MAT-90B.

25853  10:00AM 12:15PM  MTWTH  PSC 10  S Kalpakoff
   06/22/09 07/30/09   Last day to add: 07/21/09

MAT-96  MATH CENTER PRACTICUM  0.50  UNITS
Math center access for students enrolled in mathematics courses.
(Non-degree credit course. Pass-No Pass only.)
•   PREREQUISITE: None.
•   COREQUISITE: Concurrent enrollment in any Math course.

25761  06/22/09 08/13/09  Last day to add: 08/13/09

MAT-97  MATH CENTER PRACTICUM  1.00  UNITS
Math center access for students enrolled in mathematics courses.
(Non-degree credit course. Pass-No Pass only.)
•   PREREQUISITE: None.
•   COREQUISITE: Concurrent enrollment in any Math course.

25762  06/22/09 08/13/09  Last day to add: 08/13/09

MEDICAL ASSISTING
MDA-1A  MEDICAL TERMINOLOGY 1A  3.00  UNITS
Introduction to medical terminology.
•   PREREQUISITE: None.

25854  08:00AM 10:15AM  MTWTH  HM 334  L Hausladen
   06/22/09 07/30/09   Last day to add: 06/26/09

EVENING
25763  06:00PM 09:20PM  MW  HOSP PKVW  D Mawn
   06/22/09 08/12/09   Last day to add: 06/28/09

The above section meets at Parkview Community Hospital Founders Center, 3866 Jackson Street, Riverside.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHP-A11</td>
<td>TENNIS, BEGINNING</td>
<td>1.00 UNITS</td>
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<tr>
<td>25858</td>
<td>06:00PM-08:15PM</td>
<td>MTWTH</td>
<td>VLHS TENN</td>
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<tr>
<td>PHP-A12</td>
<td>TENNIS, INTERMEDIATE</td>
<td>1.00 UNITS</td>
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<tr>
<td>25859</td>
<td>06:00PM-08:15PM</td>
<td>MTWTH</td>
<td>VLHS TENN</td>
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<tr>
<td>PHP-A40</td>
<td>KARATE, BEGINNING</td>
<td>1.00 UNITS</td>
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<tr>
<td>25860</td>
<td>10:00AM-12:15PM</td>
<td>MTWTH</td>
<td>PSC MPB</td>
<td>D Namekata</td>
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<tr>
<td>25861</td>
<td>03:00PM-05:15PM</td>
<td>MTWTH</td>
<td>PSC MPB</td>
<td>J Namekata</td>
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<tr>
<td>PHP-A41</td>
<td>KARATE, INTERMEDIATE</td>
<td>1.00 UNITS</td>
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<tr>
<td>PHP-A46</td>
<td>HATHA YOGA, BEGINNING</td>
<td>1.00 UNITS</td>
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<td>25865</td>
<td>10:00AM-12:15PM</td>
<td>MTWTH</td>
<td>PSC MPB</td>
<td>D Namekata</td>
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<tr>
<td>25864</td>
<td>03:00PM-05:15PM</td>
<td>MTWTH</td>
<td>PSC MPB</td>
<td>J Namekata</td>
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<tr>
<td>PHP-A64</td>
<td>SOCCER</td>
<td>1.00 UNITS</td>
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<tr>
<td>PHP-A75</td>
<td>WALKING FOR FITNESS</td>
<td>1.00 UNITS</td>
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<tr>
<td>25872</td>
<td>12:35PM-02:50PM</td>
<td>MTWTH</td>
<td>FT 19 CLAS</td>
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Physical Fitness classes meet at Fitness 19 Center, 16080 Perris Blvd., Moreno Valley. No use fees will be charged. RCC identification card required.

**PHYSICIAN ASSISTANT**

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/physicianassistant or call 571-6166.

Hours are subject to change due to guest lecturers and/or faculty availability. Year two clinical assignments will be made by PA Program Clinical Coordinator.

**PHT-8**  APPLIED CLINIC SKLS III  3.00 UNITS

Principles and practice of clinical bedside procedures to include cardiopulmonary resuscitation, endotracheal intubation, venipuncture, parenteral injections intravenous access, insertion of nasal gastric tubes, insertion of Foley catheters, casting procedures, and suturing skills.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

25905  07:00AM-10:00AM  TTH  HM  227  D Middleton
06/23/09  08/13/09  Last day to add: 06/27/09

**PHT-9**  MEDICINE SCIENCE III  6.50 UNITS

Principles and practice of clinical medicine include modules in pediatrics, women health, general surgery and behavioral science.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

25906  02:45PM-06:30PM  MTWTH  HM  227  D Middleton
06/22/09  08/13/09  Last day to add: 06/28/09

**PHT-10**  CLINICAL NUTRITION  3.00 UNITS

Principles of clinical nutrition related to physiology and pathophysiology of disease states to growth and development, diet assessment and therapy and nutritional counseling recommended for medical problems and life cycle stages.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

25895  08:00AM-02:45PM  M  HM  227  D Middleton
06/22/09  08/10/09  Last day to add: 06/26/09

**PHT-11**  INTERNAL MEDICINE I  6.00 UNITS

Under supervision, assigned to patients for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

25896  06/22/09  08/16/09  Last day to add: 07/09/09

**PHT-12**  INTERNAL MEDICINE II  6.00 UNITS

Under supervision, students participate in a wide variety of patient care activities in internal medicine and the intensive and Coronary Care Units. Students are assigned to medical history review, physical examination, diagnostic testing, technical procedures and patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

25897  06/22/09  08/16/09  Last day to add: 07/09/09
THE WORLD IS YOURS

Seeking a unique, challenging and rewarding educational experience? Interested in world affairs, international employment, transferring to quality universities and travel? RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4,000 students from around the world. Minimal costs.

Get a head start and attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.

25878 10:00AM 12:15PM MTWTH HM 129 M Lafferty
06/22/09 07/30/09 Last day to add: 06/26/09
ONLINE
25876 06/22/09 07/30/09 Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ONLINE
25877 06/22/09 07/30/99 Last day to add: 06/27/09
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

• PREREQUISITE: None.

25882 10:00AM 12:15PM MTWTH HM 205 A Tolunay Ryan
06/22/09 07/30/09 Last day to add: 06/26/09
EVENING
25880 06:00PM 09:00PM M HM 338 T Gibbs
06/22/09 07/20/09 Last day to add: 06/22/09
The above section is a teleweb class. Computer with Internet access required. See www.opencampus.com.

25774 06:00PM 09:20PM TTH HM 106 K Schultz
06/23/09 08/13/09 Last day to add: 06/29/09
PSY-2 PHYSIOLOGICAL PSYCH 3.00 UNITS

A scientific study of the physiological determinants of behavior.

• PREREQUISITE: None.

25775 08:00AM 02:50PM  S  CLRK CTR V Simmons
06/27/09 08/15/09 Last day to add: 07/08/09
The above section meets at the Ben Clark Training Center, 3423 Davis Ave., Riverside.
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

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<tr>
<th>Code</th>
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<th>Days</th>
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<th>Instructor</th>
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**EVENING**

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<td>MW</td>
<td>HM 336</td>
<td>M Warden</td>
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Last day to add: 06/26/09

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**RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES**

Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

**REA-81—LEVEL 1:** Basic skill level comprehension and vocabulary.

**REA-82—LEVEL 2:** Intermediate level. Skills include critical thinking and vocabulary building.

**REA-83—LEVEL 3:** Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

---

**SOCIOLOGY**

**SOC-1**  **INTRO TO SOCIOLOGY**  **3.00 UNITS**

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

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Last day to add: 06/26/09

**EVENING**

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Last day to add: 06/29/09

**ONLINE**

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<td>25888</td>
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<td>E Thompson</td>
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</table>

The above section is an online class. Computer with Internet access required. See www.opencampus.com.
ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

SPANISH

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

SPANISH PLACEMENT TESTING SCHEDULE

Moreno Valley campus: Call (951)571-6492 for an appointment.

May 19 Tuesday 2:00PM STU 301
June 9 Tuesday 8:30AM STU 301
June 23 Tuesday 3:00PM STU 301

* Dates subject to change due to unforeseen circumstances.

SPA-1 SPANISH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

• PREREQUISITE: None.

25890 07:35AM 12:05PM MTWTH PSC 3 G Decker
06/22/09 07/30/09 Last day to add: 06/26/09

EVENING

25786 06:00PM 09:20PM MTWTH SCI 157 M Vega Sanchez
06/22/09 08/13/09 Last day to add: 06/28/09

The above section is a web-enhanced class. Internet access may be required.

SPA-2 SPANISH 2 5.00 UNITS

Further development of basic skills in understanding, reading, communicating and writing in Spanish.

• PREREQUISITE: SPA-1 or SPA-1B.

25891 10:00AM 02:30PM MTWTH HM 233 D Eldredge
06/22/09 07/30/09 Last day to add: 06/26/09

SPEECH COMMUNICATION

SPE-1 PUBLIC SPEAKING 3.00 UNITS

Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required.

• PREREQUISITE: None.

• ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.

25945 07:35AM 09:50AM MTWTH HM 338 R Newman
06/22/09 07/30/09 Last day to add: 06/26/09

25892 12:35PM 02:50PM MTWTH LIB 136 D Mann
06/22/09 07/30/09 Last day to add: 06/26/09

EVENING

25787 06:00PM 09:20PM MW LIB 124 T Berry
06/22/09 08/12/09 Last day to add: 06/28/09

SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

• PREREQUISITE: None.

• ADVISORY: SPE-52 or qualification for ENG-1A.

25893 10:00AM 12:15PM MTWTH HM 338 R Newman
06/22/09 07/30/09 Last day to add: 06/26/09

25789 03:00PM 05:15PM MTWTH LIB 136 D Mann
06/22/09 07/30/09 Last day to add: 06/26/09

EVENING

25950 06:00PM 09:20PM TTH LIB 124 T Berry
06/23/09 08/13/09 Last day to add: 06/29/09

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
RCC classes will be held at Rubidoux Annex, 4250 Opal Street, Riverside in the morning, afternoon and evening. These classes are open to everyone! A health fee will be charged, but an RCC parking permit is not required for classes held at RXHS. Visit the RCC Office, located at RXHS, Room T11. Staff are available five days a week to provide information, answer questions and most importantly, get you started as an RCC student! For more information, call (951) 328-3790.

**EARLY CHILDHOOD EDUCATION**

<table>
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<tr>
<td>EAR-24</td>
<td>3.00</td>
<td>TTH</td>
<td>RXHS P2</td>
<td>B Kirby</td>
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Integration of creative activity into various aspects of the curriculum.

- **PREREQUISITE:** None.

**ENGLISH AS A SECOND LANGUAGE**

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<td>1.00</td>
<td>TTH</td>
<td>RXHS P5</td>
<td>J Ray</td>
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Implements students' spelling skills. (Non-degree credit course. Pass-No-Pass only.)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for or enrollment in ESL-53 or higher.

**SOCIOLGY**

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<td>SOC-1</td>
<td>3.00</td>
<td>TTH</td>
<td>RXHS P1</td>
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An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

**MATHEMATICS**

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<td>TTH</td>
<td>RXHS T8</td>
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College level algebra.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

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<td>5.00</td>
<td>TTH</td>
<td>RXHS P4</td>
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The algebra preparation for college level mathematics.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

**PHYSICAL EDUCATION**

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<td>PHP-4</td>
<td>3.00</td>
<td>TTH</td>
<td>RXHS P3</td>
<td>J Bernard Smith</td>
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</table>

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

**SPEECH COMMUNICATION**

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<th>Code</th>
<th>Hours</th>
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<td>SPE-1</td>
<td>3.00</td>
<td>TTH</td>
<td>RXHS P5</td>
<td>A Miller</td>
</tr>
</tbody>
</table>

Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required.

- **PREREQUISITE:** None.
- **ADVISORY:** SPE-51, SPE-52 or qualification for ENG-1A.
### Code  Hours  Days  Room  Instructor
#### ANTHROPOLOGY
- **ANT-1  PHYSICAL ANTHROPOLOGY  3.00 UNITS**
  Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.
  - **PREREQUISITE:** None.
  - **EVENING**
    - 46225 06:00PM 09:20PM  TTH  STOK E119  J Griffing
    - Last day to add: 06/29/09

#### EARLY CHILDHOOD EDUCATION
- **EAR-42  HOME SCHOOL AND COMM REL  3.00 UNITS**
  Techniques for communication and interaction within the family, school and community for parents and teachers.
  - **PREREQUISITE:** None.
  - **EVENING**
    - 46171 06:00PM 09:20PM  MW  STOK E102  A Black
    - Last day to add: 06/28/09

#### ENGLISH
- All sections of ENG-1A, 50 and 60A have an 18 hour laboratory requirement to be arranged.

- **ENG-1A  ENGLISH COMPOSITION  4.00 UNITS**
  Teaches college-level critical reading, academic writing, and research skills.
  - **PREREQUISITE:** ENG-50 or qualifying preparation score.
  - **EVENING**
    - 46215 06:00PM 08:15PM  MTWH  STOK F101  N Freim
    - Last day to add: 06/28/09

- **ENG-50  BASIC ENGLISH COMP  4.00 UNITS**
  Prepares students for college-level reading and academic writing.
  - **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
  - **ADVISORY:** REA-82, or qualifying preparation score.
  - **EVENING**
    - 46216 10:00AM 01:00PM  MTWH  STOK F101  M Waters
    - Last day to add: 06/26/09

- **ENG-60A  ENGL FUND: SENT TO PARAGRAPH  4.00 UNITS**
  This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)
  - **PREREQUISITE:** None.
  - **EVENING**
    - 46217 06:50AM 09:50AM  MTWH  STOK F101  C Carrillo
    - Last day to add: 06/26/09

#### HISTORY
- **HIS-7  POL SOC HISTORY OF US  3.00 UNITS**
  A history of the United States from 1877 to the present.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for ENG-1A.
  - **EVENING**
    - 46224 10:00AM 12:15PM  MTWH  STOK E119  Staff

### Code  Hours  Days  Room  Instructor
#### MATHEMATICS
- **MAT-11  COLLEGE ALGEBRA  4.00 UNITS**
  College level algebra.
  - **PREREQUISITE:** MAT-35 or qualifying placement level.
  - **EVENING**
    - 46222 12:00PM 03:00PM  MTWH  STOK D101  B Podlesny
    - Last day to add: 06/26/09

- **MAT-35  INTERMEDIATE ALGEBRA  5.00 UNITS**
  The algebra preparation for college level mathematics.
  - **PREREQUISITE:** MAT-52 or qualifying placement level.
  - **EVENING**
    - 46223 06:00PM 08:48PM  MTWH  STOK D101  E Kim
    - Last day to add: 06/28/09

#### READING
- **REA-81  READING, LEVEL 1  3.50 UNITS**
  Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)
  - **PREREQUISITE:** None.
  - **EVENING**
    - 46250 10:00AM 01:45PM  MTWH  STOK CLAS  G Brophy
    - Last day to add: 06/26/09

#### SOCIOLOGY
- **SOC-1  INTRO TO SOCIOLOGY  3.00 UNITS**
  An introduction to the basic concepts of societal organization.
  - **PREREQUISITE:** None.
  - **EVENING**
    - 46226 06:00PM 09:20PM  MW  STOK E119  M Baez
    - Last day to add: 06/26/09

#### SPEECH COMMUNICATION
- **SPE-1  PUBLIC SPEAKING  3.00 UNITS**
  Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required.
  - **PREREQUISITE:** None.
  - **ADVISORY:** SPE-51, SPE-52 or qualification for ENG-1A.
  - **EVENING**
    - 46218 10:00AM 12:15PM  MTWH  STOK F119  S Kasle
    - Last day to add: 06/26/09

- **SPE-9  INTERPERSONAL COMMUNICATION  3.00 UNITS**
  Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)
  - **PREREQUISITE:** None.
  - **ADVISORY:** SPE-52 or qualification for ENG-1A.
  - **EVENING**
    - 46219 12:35PM 02:50PM  MTWH  STOK F119  D Manross
    - Last day to add: 06/26/09

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**www.rcc.edu**
Welcome to Riverside Community College District's unique and vital public safety training located at the Ben Clark Training Center (BCTC.) In association with local, state and federal agencies, Riverside Community College (RCC) offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers.

Most of the training occurs at the BCTC, located adjacent to March Air Force Reserve Base. RCC at the BCTC is recognized nationally for its innovative, interagency programs that emphasize state-of-the-art training for law enforcement and firefighting personnel to function as a team.

Several major public agencies participate in public safety training, including the Riverside County Sheriff’s Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, RCC is able to offer the following intensive programs in Law Enforcement and Fire Technology:

### Law Enforcement
- Peace Officer Training
- Correctional Officer Training
- Probation Officer Training
- Dispatcher Training
- Driver Operator
- Wildland Firefighting

### Fire Technology
- Basic Firefighter Academy
- Technical Rescue
- Hazardous Materials
- Company & Chief Officer Training

If you have any questions, call the phone number listed in each course description in the schedule of classes or call the Ben Clark Training Center Office at the numbers below. For additional information regarding registration for Riverside Community College at Ben Clark Training Center courses, Riverside County Fire Department courses, or Riverside County Training Officer’s Association courses, visit the Riverside Community College website at www.rcc.edu for specific registration details.

To assure open enrollment, class availability and scheduling flexibility while meeting the training needs of law enforcement, fire technology, and other public safety agencies, classes are scheduled on an as-needed basis. Please note that many of the listed classes have a prerequisite requirement.

#### Fast Track (951) 571-6324
The Fast Track Program provides sworn and correctional deputies, fire service personnel and all students with an opportunity to complete the prescribed general education requirements to earn an Associate of Science Degree in Law Enforcement, Fire Technology, or other related public service discipline within twelve to eighteen months.

This schedule of courses is especially attractive for public safety personnel to access the college’s courses and available programs. All classes are offered at the Ben Clark Public Safety and Training Center, located at 3423 Davis Avenue, Riverside, CA, where no parking permit is required.

Ultimately, Fast Track provides students with at least two opportunities: a time to enhance and apply their intellectual skills toward greater professional performance; and a time to prepare to advance in their leadership positions.

### Code Hours Days Room Instructor

#### PSYCHOLOGY

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<td>CLRK CTR</td>
<td>V Simmons</td>
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<td>08:00AM 03:00PM</td>
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#### ADMINISTRATION OF JUSTICE

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### Code Hours Days Room Instructor

#### ADJ-A11A WRITING—LAW ENFORCEMENT 0.25 UNITS
- Gives the law enforcement student a critical understanding of effective writing skills. For information regarding enrollment procedures, call 486-2797.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

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#### ADJ-A13A DRUG USE RECOGNITION 1.00 UNITS
- Advanced officers training to assist the student in recognizing and processing individuals under the influence of a controlled substance. For information regarding enrollment procedures, call 486-2797.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

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#### ADJ-A29A COURTROOM TESTIMONY/DEMEANOR 0.50 UNITS
- Provides an overview of the courtroom testimony process.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

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<tr>
<td>ADJ-A33A</td>
<td>PUBLIC SAFETY SEMINAR A</td>
<td>0.25 UNITS</td>
<td>Designed to address legislative requirements for fire, law enforcement or corrections personnel.</td>
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<td>• PREREQUISITE: None.</td>
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<td>• LIMITATION ON ENROLLMENT: Must be sworn peace officer.</td>
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<td>25958</td>
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<td>M</td>
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<tr>
<td>ADJ-A37A</td>
<td>LATENT FINGERPRINT RETRIEVAL</td>
<td>0.50 UNITS</td>
<td>Provides law enforcement personnel with the knowledge and techniques necessary for the identification and retrieval of fingerprints. For information regarding enrollment procedures, call 486-2797.</td>
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<td>• PREREQUISITE: None.</td>
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<td>• LIMITATION ON ENROLLMENT: Must be sworn peace officer.</td>
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<tr>
<td>ADJ-A42A</td>
<td>CRIME SCENE INVESTIGATION</td>
<td>0.50 UNITS</td>
<td>Reviews principles of evidence collection, crime scene examination, recording, gathering trace evidence and collecting and packaging of biological evidence and the use of the 35 mm camera in a crime scene investigation. For information regarding enrollment procedures, call 486-2797.</td>
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<td>• PREREQUISITE: None.</td>
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<td>• LIMITATION ON ENROLLMENT: Must be sworn peace officer.</td>
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<td>CLRk CTR</td>
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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>ADJ-A44A</td>
<td>LASER OPERATOR</td>
<td>0.25 UNITS</td>
<td>Provides an understanding of the basics of radar operation as it relates to the use of laser technology. For information regarding enrollment procedures, call 486-2797.</td>
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<td>• PREREQUISITE: None.</td>
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<td>• LIMITATION ON ENROLLMENT: Must have successfully passed a 24-hour POST Radar certification class. Must be a current sworn peace officer.</td>
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<td>CLRk CTR</td>
<td>B Wilson</td>
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<tr>
<td>ADJ-A48A</td>
<td>BASIC INVESTIGATOR’S COURSE</td>
<td>2.00 UNITS</td>
<td>This course will teach students basic information necessary for a new investigator to conduct follow-up criminal investigations.</td>
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<td>• PREREQUISITE: ADJ-B1B.</td>
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<tr>
<td>25926</td>
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<td>MTWTHF</td>
<td>CLRk CTR</td>
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<td>08:00AM 12:00PM</td>
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<td>MTWTHF</td>
<td>CLRk CTR</td>
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<td>Last day to add: 07/16/09</td>
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<tr>
<td>ADJ-A57A</td>
<td>CASINO-RELATED CRIME INVEST</td>
<td>0.25 UNITS</td>
<td>This course will familiarize the law enforcement officers with the crime trends in the gambling industry, investigative resources, prosecutorial considerations and issues related to tribal casinos.</td>
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<td>• PREREQUISITE: None</td>
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<td>• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST certification.</td>
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<td>25978</td>
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<td>T</td>
<td>CLRk CTR</td>
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<td>Last day to add: 07/07/09</td>
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<tr>
<td>ADJ-B1B</td>
<td>BASIC PEACE OFFICER ACADEMY</td>
<td>18.00 UNITS</td>
<td>Intensive basic instruction designed to meet the minimum requirements of a peace officer as established by State Law. For information regarding enrollment procedures, call 571-6316.</td>
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<td>• PREREQUISITE: Completion of the POST reading and writing skills examination. Completion of POST physical fitness assessment. Possession of a valid California driver’s license. Successful completion of a medical examination. Fingerprint clearance through the California State Department of Justice.</td>
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<tr>
<td>25970</td>
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<td>Last day to add: 10/27/09</td>
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<tr>
<td>ADJ-C5A</td>
<td>BAS WRITING SKILLS-CORREC</td>
<td>0.50 UNITS</td>
<td>Reviews the basic principles of law enforcement writtencommunications. For information regarding enrollment procedures, call 486-2877.</td>
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<td>CLRk CTR</td>
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<td>02:20PM 05:00PM</td>
<td>TWTH</td>
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<td>D Ybarra</td>
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<tr>
<td>ADJ-C6A</td>
<td>CORRECT TRAINING OFFICER</td>
<td>2.00 UNITS</td>
<td>This STC certified course is designed to enhance the on-the-job training skills of the corrections training officer. For information regarding enrollment procedures, call 486-2877.</td>
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<td>• PREREQUISITE: None.</td>
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<td>• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.</td>
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ADJ-C12A  FIRST AID/CPR INSTRUCTOR  1.50 UNITS
Designed to train individuals to be First Aid/CPR instructors.
- PREREQUISITE: None.
- LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.
25912  08:00AM 02:25PM MTWTHF CLRK CTR R Peebles
03:25PM 05:00PM MTWTHF CLRK CTR C Wilhite
08/17/09 08/21/09 Last day to add: 08/20/09

ADJ-C18A  BASIC INMATE CLASSIFICATION  0.50 UNITS
Provides the correctional officer with the necessary skills to properly interview and classify inmates for housing. For information regarding enrollment procedures, call 486-2877.
- PREREQUISITE: None.
- LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.
25927  08:00AM 03:00PM TW CLRK CTR R Peebles
04:00PM 05:00PM TW CLRK CTR M Potter
06/23/09 06/24/09 Last day to add: 06/23/09

ADJ-C20A  LEADERSHIP ENHANCEMENT  1.00 UNITS
This course is designed to give the Corrections employee the skills and tools to become an effective leader.
- PREREQUISITE: None.
- LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.
25911  08:00AM 03:20PM TWTH CLRK CTR R Peebles
04:20PM 05:00PM TWTH CLRK CTR C Wilhite
08/04/09 08/06/09 Last day to add: 08/06/09

ADJ-C21A  CORRECTIONS TRAIN OFCR UPDATE  1.00 UNITS
This course is designed to improve the Corrections Training Officers' ability to train newly hired correctional deputies.
- PREREQUISITE: None.
- LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.
25928  08:00AM 03:40PM TWTH CLRK CTR R Peebles
04:00PM 05:00PM TWTH CLRK CTR
06/16/09 06/18/09 Last day to add: 06/18/09

ADJ-D1C  COMMUNICATIONS TRNG OFCR  2.00 UNITS
Provides communications trainers with the skills, knowledge, roles and responsibilities in the training of new dispatchers. For information regarding enrollment procedures, call 486-2877.
- PREREQUISITE: ADJ-D1A.
25929  08:00AM 12:00PM MTWTHF CLRK CTR G Raya
01:00PM 05:00PM MTWTHF CLRK CTR
07/06/09 07/10/09 Last day to add: 07/09/09

ADJ-D4A  DISPATCH ROLE-OFCR SAFETY  0.25 UNITS
This course will help the student learn their role when dealing with high-risk situations. For information regarding enrollment procedures, call 486-2877.
- PREREQUISITE: ADJ-D1A.
25930  08:00AM 12:00PM M CLRK CTR G Raya
01:00PM 05:00PM M CLRK CTR
06/22/09 06/22/09 Last day to add: 06/22/09

ADJ-P4A  ARREST, SEARCH, SEIZURE  1.50 UNITS
Provides the student with the knowledge and skills necessary to qualify for limited peace officer powers as required by Penal Code 832. For information regarding enrollment procedures, call 571-6316.
- PREREQUISITE: None.
25931  08:00AM 02:00PM MTWTHF CLRK CTR T Ybarra
03:00PM 05:00PM MTWTHF CLRK CTR W Meyer
06/22/09 06/26/09 Last day to add: 06/25/09

FIT-1  FIRE PROTECTION ORG  3.00 UNITS
Provides participants with an introduction and overview of public and private fire protection services.
- PREREQUISITE: None.
EVENING
25972  06:00PM 09:23PM MW CLRK CTR S Soltz
06/22/09 08/16/09 Last day to add: 06/29/09

FIT-E2A  FIRST RESPONDER MEDICAL  2.00 UNITS
Prepares fire service personnel to render pre-hospital care at the scene of an emergency. For enrollment information please call 571-6315.
- PREREQUISITE: None.
25973  TBA CLRK CTR
06/06/09 07/11/09 Last day to add: 07/03/09

FIT-E3D  EMT CONTINUING EDUCATION  1.00 UNITS
Designed as continuing education for the Emergency Medical Technician. For enrollment information please call 486-2897.
- PREREQUISITE: FIT-E3C.
25974  08:00AM 01:00PM MTW CLRK CTR A Yoshinaga
02:00PM 05:00PM MTW CLRK CTR C Clements
06/15/09 06/17/09 Last day to add: 06/17/09
25975  08:00AM 01:00PM SSU CLRK CTR A Yoshinaga
02:00PM 05:00PM SSU CLRK CTR A Yoshinaga
08/08/09 08/15/09 Last day to add: 08/15/09
What are online, hybrid and web-enhanced courses?

- **Online** courses are taken exclusively over the Internet—there are no on-campus meetings required. However, some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See [www.open-campus.com](http://www.open-campus.com).

- **Hybrid** courses meet both on-campus and online; think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this Schedule of Classes. Since the on-campus portion of hybrid classes could take place at any of our three colleges (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you’d like to take a hybrid course at Norco, you’d look under the Norco campus section of this schedule.

- **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course Web sites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course Web site is an extra value!

Are you ready for online learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

- You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At [www.open-campus.com](http://www.open-campus.com), click on “Help”, then click “Requirements Help” (near the top left, under “Help Links”).

- You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

- You should be self-disciplined and have strong study skills. It’s easier to fall behind in an online class.

- Lastly, you shouldn’t believe the myth that online or hybrid courses are “easier” than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. *Set aside a few minutes and take the Open Campus Distance Learning quiz below to help you decide.*

Please note: To enable online-based students to communicate more effectively with their instructors, students need to activate and use their RCC e-mail account. Please go to [http://www.rcc.edu/students/email.cfm](http://www.rcc.edu/students/email.cfm) and follow the link to e-mail tutorial at [http://www.rcc.edu/students/emailtutorial.cfm](http://www.rcc.edu/students/emailtutorial.cfm). Personal e-mail addresses will not be used so the RCC account is the only approved method of formal communication from RCC to the student.
1. Holding weekly class meetings face-to-face is:
   a. Not particularly necessary for me.
   b. Somewhat important to me.
   c. Very important to me.

2. I would classify myself as someone who:
   a. Often gets things done ahead of time.
   b. Needs reminding to get things done on time.
   c. Puts things off until the last minute or doesn’t complete them.

3. When an instructor hands out directions for assignments, I prefer:
   a. Figuring out the instructions myself.
   b. Trying to follow the directions on my own, then asking for help as needed.
   c. Having the instructions explained to me.

4. Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning course is:
   a. More than enough time for an on-campus course.
   b. The same as for a class on-campus.
   c. Less than for a class on-campus.

5. As a reader, I would classify myself as:
   a. Good - I have no problem understanding textbook material.
   b. Average - I sometimes need help to understand the text.
   c. Slower than average.

6. Commuting to campus on a regular weekly schedule is:
   a. Extremely difficult for me - I have commitments.
   b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
   c. Easy for me.

7. When I need help understanding the subject:
   a. I am comfortable approaching the instructor.
   b. I am uncomfortable approaching the instructor, but I do it anyway.
   c. I never approach an instructor to admit I don’t understand something.

**SCORING:** Are Distance Learning courses for you? Score your responses:
3 points for each “a”, 2 points for each “b”, and 1 point for each “c”. 14 or over--a Distance Learning is a real possibility for you. Between 8 and 13--Distance Learning courses may work for you, but you may need to make adjustments in your schedule and study habits to succeed. 7 or less--Distance Learning courses may not currently be the best alternative for you; talk with your counselor.

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.
See www.opencampus.com/online/schedule.html.
Online Courses

Online course Limitation on Enrollment:
Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. Successful (grade of “C” or better) completion of an online class.
   If you successfully completed an online course at Riverside Community College District prior to summer 2009, your record has already been cleared and you may register immediately. (If you are unable to register, please contact the Matriculation Specialist at matric.specialist@rcc.edu.)
   If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222 - 8808 for directions about how to provide documentation to clear this limitation on enrollment. (Since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below.
   OR

2. Go to http://opencampus.com/ and complete the “Online Skills Workshop”.
   The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an e-mail, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

ACCOUNTING
ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors.
• PREREQUISITE: None.
• ADVISORY: BUS-20 and concurrent enrollment in ACC-96.
45833 06/22/09 07/30/09 F Stearns
45834 06/22/09 07/30/09 F Stearns
36069 06/22/09 08/13/09 P Worsham

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS
A study of managerial accounting principles and information systems.
• PREREQUISITE: ACC-1A.
• ADVISORY: Concurrent enrollment in ACC-96.
45836 06/22/09 07/30/09 F Stearns
36070 06/22/09 08/13/09 P Worsham

ADMINISTRATION OF JUSTICE
ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS
The role and responsibilities of each segment in the administration of justice system.
• PREREQUISITE: None.
46189 06/22/09 07/30/09 O Thompson

ANTHROPOLOGY
ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.
• PREREQUISITE: None.
39965 06/22/09 08/13/09 A Gray
45843 06/22/09 07/30/09 S Mazur-Stommen

ANT-2 CULTURAL ANTHRO 3.00 UNITS
An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.
• PREREQUISITE: None.
45845 06/22/09 07/30/09 T Tombs

ART
ART-6 ART APPRECIATION 3.00 UNITS
An introductory course for the non-art major. An overview of the creative process and various art forms.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
36073 06/22/09 07/30/09 K Skiba
36171 06/22/09 07/30/09 K Skiba

BUSINESS ADMINISTRATION
BUS-10 INTRO TO BUSINESS 3.00 UNITS
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.
• PREREQUISITE: None.
25711 06/22/09 08/13/09 J Duran
45860 06/22/09 07/30/09 R Pardee
45862 06/22/09 07/30/09 C Wyckoff
36093 06/22/09 07/30/09 G Zwart
36094 06/22/09 07/30/09 G Zwart
35970 06/22/09 08/13/09 C Pentis

BUS-18A BUSINESS LAW I 3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment.
• PREREQUISITE: None.
45863 06/22/09 07/30/09 L Judon
35970 06/22/09 08/13/09 C Pentis

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.
See www.opencampus.com/online/schedule.html.
### COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

#### CAT-80 WORD FOR WINDOWS 3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CAT-96 or 97, and typing knowledge/skills with at least 40 wpm.

#### CAT-98A INTRO TO EXCEL 1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CAT-96 or 97.

#### CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

#### CIS-2 FNDMTLS SYSTEM ANALYSIS 3.00 UNITS
Structured analysis of user requirements related to information systems, for eventual design/development of the system.
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

#### CIS-12 PHP DYNAMIC WEB SITE PROGRAM 3.00 UNITS
Introduction to dynamic Web site programming using PHP, featuring database-driven applications such as user registration, content management, and e-commerce.
- **PREREQUISITE:** None.
- **ADVISORY:** Programming fundamentals such as in CIS-5 or CIS-14A, and familiarity with HTML such as in CIS-72A or CIS-14A. Concurrent enrollment in CIS-96 or 97.

#### CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
- **PREREQUISITE:** None.

### COMPUTER APPLICATIONS/OFFICE

Most Computer Applications/Office courses have a 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

#### CAT-50 KEYBOARD/DOC PROCESSING 3.00 UNITS
Touch typing, keyboard mastery and document formatting on computers for basic business applications.
- **PREREQUISITE:** None.

#### CAT-63 ELECTRONIC RECORDS MGMT 3.00 UNITS
An introduction to electronic records management and the impact of electronic devices in the creation and storage of documents within the records information management field.
- **PREREQUISITE:** None.
- **ADVISORY:** CAT/CIS-60.

#### CAT-65 INTRO TO MS POWERPOINT 1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65)
- **PREREQUISITE:** None.

#### CAT-82 MS ACCESS DBMS: ADVANCED 3.00 UNITS
Advanced use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
- **PREREQUISITE:** None.

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com/online/schedule.html.
### CIS-80  WORD FOR WINDOWS  3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 and typing knowledge/skills with at least 40 wpm.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

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<td>45680</td>
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### CIS-98A  INTRO TO EXCEL  1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

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### ECONOMICS

#### ECO-7  MACROECONOMICS  3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

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### ENGLISH

#### ENG-1A  ENGLISH COMPOSITION  4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
- **PREREQUISITE:** ENG-50 or qualifying preparation score.
- **ADVISORY:** All online sections of ENG-1A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

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### FILM, TELEVISION AND VIDEO

#### FTV-68  STORY DEVELOPMENT PROCESS  3.00 UNITS
An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

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#### FTV-69  SCRIPT SUPERVISING-FILM, TELEV  3.00 UNITS
Introduction to the theory and practice of script supervising for film and television production.
- **PREREQUISITE:** None.

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<td>46163</td>
<td>06/22/09 08/13/09</td>
<td>K Eaton</td>
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</table>

### HISTORY

#### HIS-2  WORLD CIVILIZATIONS 2  3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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<td>45947</td>
<td>06/22/09 07/30/09</td>
<td>K Woods</td>
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#### HIS-6  POL SOC HIST OF US  3.00 UNITS
A history of the United States from Colonial time to 1877.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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<td>25748</td>
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#### HIS-7  POL SOC HISTORY OF US  3.00 UNITS
A history of the United States from 1877 to the present.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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### HUMANITIES

#### HUM-10  WORLD RELIGIONS  3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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<td>25839</td>
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<td>25838</td>
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<td>C Rocco</td>
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### MANAGEMENT

#### MAG-44  PRINCIPLES OF MANAGEMENT  3.00 UNITS
An overview of the concepts, processes and techniques of organizational management.
- **PREREQUISITE:** None.

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#### MAG-51  ELEMENTS OF SUPERVISION  3.00 UNITS
Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.
- **PREREQUISITE:** None.

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<tr>
<td>45962</td>
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<td>R Pardee</td>
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#### MAG-53  HUMAN RELATIONS  3.00 UNITS
Practical application of basic psychology in building better employer-employee relationships.
- **PREREQUISITE:** None.

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<td>36183</td>
<td>06/22/09 07/30/09</td>
<td>G Zwart</td>
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#### MAG-54  EMPLOYEE LABOR RELATIONS  3.00 UNITS
An introduction to employee labor relations within the field of human resources management.
- **PREREQUISITE:** None.

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<td>C Pentis</td>
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#### MAG-70  INTRO ORGANIZATION DEVELOPMENT  3.00 UNITS
Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)
- **PREREQUISITE:** None.
- **ADVISORY:** MAG-44.

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<td>36127</td>
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### MARKETING

#### MKT-20  PRINC OF MARKETING  3.00 UNITS
Examines the role of marketing along with an analysis of both profit and nonprofit organization’s product, price, distribution and promotion.
- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10.

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<tr>
<td>25764</td>
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</table>
MKT-41 TECHNIQUES OF SELLING 3.00 UNITS
Studies sales communication, behavioral, ethical and philosophical factors as applied to the selling function.
• PREREQUISITE: None.
25765 06/22/09 08/13/09 L Jackson

MKT-42 RETAIL MANAGEMENT 3.00 UNITS
Survey of retail management, philosophies, strategies, concepts and objectives.
• PREREQUISITE: None.
36184 06/22/09 08/13/09 A Riker

MATHEMATICS

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS
The algebra preparation for college level mathematics.
• PREREQUISITE: MAT-52 or qualifying placement level.
45719 06/22/09 07/31/09 K Cramm
45721 06/22/09 07/31/09 K Cramm
25756 06/22/09 08/13/09 S Drake
36021 06/22/09 08/13/09 B Johnson

MAT-36 TRIGONOMETRY 4.00 UNITS
An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.
• PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.
36022 06/22/09 08/13/09 J Driver

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS
An introduction to the concepts of algebra.
• PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.
36025 06/22/09 08/13/09 E Chung
36024 06/22/09 08/13/09 J Frewing
36026 06/22/09 08/13/09 R Prior
25944 06/22/09 08/13/09 K Saxon

MAT-64 PRE-ALGEBRA 3.00 UNITS
Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)
• PREREQUISITE: MAT-63 or 90C.
36029 06/22/09 08/13/09 J Rey

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.
• PREREQUISITE: None.
45995 06/22/09 07/30/09 P Curtis
25766 06/22/09 08/13/09 D Foster
25767 06/22/09 08/13/09 D Foster
25768 06/22/09 08/13/09 D Foster
36034 06/22/09 07/30/09 D Hubble
36035 06/22/09 07/30/09 D Hubble
45992 06/22/09 07/30/09 I Tsai
45993 06/22/09 07/30/09 I Tsai

MUS-25 JAZZ APPRECIATION 3.00 UNITS
A comprehensive study of jazz from its origins to the present day.
• PREREQUISITE: None.
45996 06/22/09 07/30/09 C Richard
45997 06/22/09 07/30/09 C Richard

MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS
A study of film music in the United States from 1927 to the present day.
• PREREQUISITE: None.
45998 06/22/09 07/30/09 K Mayse
46229 06/22/09 07/30/09 K Mayse

MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS
A comparative and integrative study of the multicultural musical styles of the United States.
• PREREQUISITE: None.
46205 06/22/09 07/30/09 P Curtis

PARALEGAL STUDIES

PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS
An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.
• PREREQUISITE: None.
4619 06/22/09 07/30/09 L Judon

PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS
Introduction to the major questions of Western philosophy and their answers.
• PREREQUISITE: None.
36037 06/22/09 08/13/09 S Crasnow
36164 06/22/09 08/13/09 S Crasnow

PHI-11 CRITICAL THINKING 3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.
• PREREQUISITE: None.
46024 06/22/09 07/30/09 C Gobatie
46262 06/22/09 07/30/09 C Gobatie

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS
Principles of basic nutrition and their application to health and diseases.
• PREREQUISITE: None.
46035 06/22/09 08/13/09 D Almquist
45757 06/22/09 08/13/09 N Bonzoumet
25772 06/22/09 08/13/09 T Brown-Lowry

PHP-30 FIRST AID AND CPR 3.00 UNITS
Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.
• PREREQUISITE: None.
46122 06/22/09 08/13/09 K Farris

PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS
Studies the various dimensions of health as they relate to living a positive, healthy life.
• PREREQUISITE: None.
46213 06/22/09 08/13/09 S Sigloch

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS
The principles, institutions, policies and critical issues in American politics.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
25876 06/22/09 07/30/09 F Biancardi
25877 06/22/09 07/30/09 F Biancardi
36039 06/22/09 08/13/09 J Danley-Scott
36040 06/22/09 08/13/09 J Danley-Scott
46094 06/22/09 07/30/09 D Haghighat
46095 06/22/09 07/30/09 D Haghighat
46096 06/22/09 07/30/09 D Haghighat

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com/online/schedule.html.
## PSYCHOLOGY

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<tr>
<td>PSY-1</td>
<td>GENERAL PSYCH</td>
<td>3.00</td>
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<td>Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.</td>
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<td>A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>46104</td>
<td>06/22/09 07/30/09</td>
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<tr>
<td>46105</td>
<td>06/22/09 07/30/09</td>
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<tr>
<td>46106</td>
<td>06/22/09 07/30/09</td>
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## READING

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>REA-83</td>
<td>READING, LEVEL III</td>
<td>3.00</td>
</tr>
<tr>
<td></td>
<td>Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> REA-82 or ESL-73 or qualifying preparation score.</td>
<td></td>
</tr>
<tr>
<td>46111</td>
<td>06/22/09 07/30/09</td>
<td></td>
</tr>
<tr>
<td>46112</td>
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## REAL ESTATE

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>RLE-80</td>
<td>REAL ESTATE PRINCIPLES</td>
<td>3.00</td>
</tr>
<tr>
<td></td>
<td>Fundamental course covering the basic laws, principles and terminology of California real estate practice.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>36045</td>
<td>06/22/09 08/13/09</td>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>RLE-81</td>
<td>REAL ESTATE PRACTICE</td>
<td>3.00</td>
</tr>
<tr>
<td></td>
<td>Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>36046</td>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>RLE-82</td>
<td>LEGAL ASPECT RL ESTAT</td>
<td>3.00</td>
</tr>
<tr>
<td></td>
<td>California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>36047</td>
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## SOCIOLOGY

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>SOC-1</td>
<td>INTRO TO SOCIOLOGY</td>
<td>3.00</td>
</tr>
<tr>
<td></td>
<td>An introduction to the basic concepts of societal organization.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
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</tr>
<tr>
<td>46122</td>
<td>06/22/09 07/30/09</td>
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<td>46123</td>
<td>06/22/09 07/30/09</td>
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<tr>
<td>46124</td>
<td>06/22/09 07/30/09</td>
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<td>46125</td>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>SOC-2</td>
<td>AMER SOCIAL PROB</td>
<td>3.00</td>
</tr>
<tr>
<td></td>
<td>Identification and analysis of major contemporary social problems.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>45821</td>
<td>06/22/09 08/13/09</td>
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## SPANISH

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>SPA-12</td>
<td>LAT AMER CULTURE, CIVILIZATION</td>
<td>3.00</td>
</tr>
<tr>
<td></td>
<td>Introductory survey of Latin American culture and civilization. Class conducted in English.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
<td></td>
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<tr>
<td>46134</td>
<td>06/22/09 07/30/09</td>
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>SPA-51</td>
<td>INTRO LISTENING COMP I</td>
<td>2.00</td>
</tr>
<tr>
<td></td>
<td>Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.</td>
<td></td>
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<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>46137</td>
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## THEATER ARTS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>THE-3</td>
<td>INTRO TO THE THEATER</td>
<td>3.00</td>
</tr>
<tr>
<td></td>
<td>A survey of theatrical styles and forms intended for the general college student.</td>
<td></td>
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<tr>
<td></td>
<td><strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>46149</td>
<td>06/22/09 07/30/09</td>
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<tr>
<td>46151</td>
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<td>46202</td>
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<td>45830</td>
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<tr>
<td>46148</td>
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<tr>
<td>36068</td>
<td>06/22/09 08/13/09</td>
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**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
**Telewebcourses**

**Television for Your Head...** A telewebcourse is a college credit course that allows you to complete much of your study at home by viewing televised or streaming video on the Internet lectures instead of attending lectures on campus. Telewebcourses have been specially designed to provide students with educational opportunities that are flexible enough to fit even the busiest schedule. The televised or video on demand lectures represent one component of an integrated instructional package that includes a textbook, study guide, course syllabus, required on-campus seminars and other required online material accessed via the Internet.

**Flexibility for Your Schedule.** Telewebcourses enable you to watch course-related programs at home on local television channels or on demand via the Internet. You may also view the course-related programs at your convenience in the Norco, Moreno Valley and Riverside Campus Libraries.

**An Instructor Who Cares.** An RCC faculty member is assigned to serve as instructor for each telewebcourse. Your instructor will have many of the same responsibilities as any classroom instructor – preparing and grading assignments, answering your questions, administering your exams, and conducting the on-campus seminars. The instructor will also be available to answer your questions by phone or in person during designated hours. Check your course syllabus for your instructor’s telephone number and office hours.

**Is a telewebcourse for you?** To help you decide, take our Open Campus Distance Learning quiz to find out if you have what it takes to succeed in a telewebcourse. If you score well on the quiz, you may also want to consider taking an Open Campus Online course. See the Open Campus Online section for details.

**Motivation + Determination = Success. Register Now and Give Yourself Some Credit.** You may register for a telewebcourse in the same manner as any on-campus course. (Please see the center of this schedule for an Application for Admission.) For your convenience, you may purchase your textbooks in the bookstore or order online by email - [www.opencampus.com](http://www.opencampus.com).

**Questions?** Most of your questions will be answered on the Open Campus website, [www.opencampus.com](http://www.opencampus.com) (update your browser settings - instructions are at [www.opencampus.com/help](http://www.opencampus.com/help).) Telecast schedule and on-campus room assignment information available on the **TELEWEBCOURSE HOTLINE** at (951) 222-8978, after June 15, 2009.

**Telewebcourse Programming begins the week of 6/22/09.**

PLEASE NOTE: On Charter Communications, you need a digital cable box to receive Channel 94 (in Riverside/Norco.) Call Charter Customer Service at 359-8989 to order a digital cable box.

**Telecast Choices:**
- KRCC Channel 94 (Charter Comm in Riverside-Norco only)
- KRCC Channel 17 (Time Warner Cable - Moreno Valley)

Final telecast times will be available after **June 15, 2009** on the Open Campus website - [www.opencampus.com](http://www.opencampus.com); or the Telewebcourse Student Hotline (951) 222-8978.

**On-campus Sessions and Internet Access: Important Note- Students who miss the first on-campus session may be automatically dropped from the course. No adds will be accepted after the first on-campus session. Internet access is required to complete a portion of every telewebcourse.**

**NOTE: Due to low enrollment, summer will be the last term telecourses are offered.**

**PSYCHOLOGY 1**
**General Psych (3 UNITS)**
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

**Telecast Choices:**
See Telewebcourses information.

**On-campus Sessions:**
Code 25880: Mondays, 6-9pm; Moreno Valley Campus HM 338
Dates: 6/22, 6/29*, 7/6, 7/13, 7/20
Instructor: Travis Gibbs, (951) 571-6150
* 6/29 session is online only.

**PSYCHOLOGY 35**
**Abnormal Psychology (3 UNITS)**
A survey of the nature, causes and treatment of psychological disorder.

**Telecast Choices:**
See Telewebcourses information.

**On-campus Sessions:**
Code 46102: Mondays, 2-5pm; Riverside City College QD 128
Dates: 6/22, 6/29, 7/6, 7/13, 7/20
Instructor: Jon Mettrick, (951) 222-5495

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See [www.opencampus.com/online/schedule.html](http://www.opencampus.com/online/schedule.html).
Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District's intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the College Health Service at each campus.

Assistance and Referral

Students can seek help through the College Health Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at 222-8151.

Regulations for Policy 3230/4230/6230, Smoking/Non-Smoking

Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District, unless a tobacco use area has been designated.

Off-campus Services

For off-campus services call:
Riverside County Substance Abuse Program................. 955-2105
24-hr Detox Line .................................................... 955-2100
After-hours (5pm) number ..................................... 1-800-499-3008

For toll-free information call:
For a local Al-Anon (Inland Empire Central Office) .. 909-825-4700
Alcoholics Anonymous........................................... 909-825-4700
Assisted Recovery .............................................. 1-800-527-5344
Assisted Recovery website .................................... aca-usa.org
Cocaine Anonymous ........................................... 951-359-3895
Cocaine/Substance-abuse hotline ....................... 1-800-662-HELP
National Council on Alcoholism ......................... 1-800-662-HELP

Medical Emergencies

Dial 911 for life threatening or serious conditions.

Health Services available for enrolled students:
• First Aid/Emergency Care while on campus
• Physician/Nurse Practitioner visits by appointment
• Personal counseling — MFCC - by appointment
• Health education/counseling and literature
• Immunizations at low-cost student rate
  (Measles, Tetanus, Hep. A and B and TB testing)
• Laboratory testing (low-cost urinalysis and pregnancy)
• Community referrals
• Free vision and hearing screening
• Weight loss counseling
• Smoking cessation program
• Substance-abuse counseling
• Over-the-counter medication
• Peer Health Program

For more information call:
Riverside (951) 222-8151
Moreno Valley (951) 571-6103
Norco (951) 372-7046
Programa de Inglés como segundo idioma (ESL) de Riverside Community College (RCC)

Clases de Inglés como segundo idioma son para personas que tienen conocimiento del Inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco Inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCC. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?
Usted es elegible para asistir a RCC si:
• Ha cumplido 18 años de edad o
• Tiene diploma de estudios secundarios o su equivalente (GED) o,
• Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCC?
Si, se requiere que los estudiantes tomen el examen PTESL para personas con Inglés limitado. Este examen se usa solamente para asegurarse que se inscriban la clase apropiada. El examen es gratis.

¿En cuál clase debo matricularme?
Utilizando los resultados del examen PTESL, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCC?
Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de Inglés. Se, puede repetir cada clase.

¿Cuándo empiezan las clases?
El día y la hora que empiezan las clases están indicados en el Horario de Clases (schedule of classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera (schedule of classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera

¿Cómo puedo matricularme?
1. Complete la solicitud que se encuentra al centro del Horario de Clases y traígala o enviela a la Oficina de Matrícula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.
2. Tome el examen PTESL y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejería al 222-8440 para hacer cita.
3. Se puede matricular llamando a Tiger Talk el sistema telefónico. Reliene la forma Tiger Talk al centro de Horario de Clases para facilitar su proceso de matrícula telefónica.
¿Cuánto cuesta asistir a Riverside Community College?

El Colegio Comunitario de Riverside (RCC) cobra por unidad y no por clase. Cada unidad cuesta veinte dólares ($20) para residentes de California. Mas aparte, residentes de otro estado pagan ciento ochenta y uno dólares ($181) por cada unidad, más veinte ($20) dólares si es residente de otro país. Todos los cargos pueden cambiar debido a acción legislativa del estado o a cambios de póliza del Consejo de RCC. La mayoría de las clases de Inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud
El estado de California requiere que la institución cobre la quota de Servicios de Salud, no importa si el estudiante tiene aseguranzas de salud o no. El costo es diecisiete dólares ($17) por cada semestre de otoño y primavera y catorce dólares ($14) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governor’s Waiver (BOGW), todavía tienen que pagar la quota de servicios de salud.

Servicios Estudiantiles
La quota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta quota.

¡Riverside Community College es para usted!

Riverside Community College (RCC) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES
Consejeros Académicos-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera-RCC ofrece asistencia financiera que cubre los gastos de matriculación para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para más información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera)-EOPS es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del Inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.
What Every Student Should Know!~

AB540 Non-Resident Fee Waiver
A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the Out of State Tuition fee and will pay the $20 per unit enrollment fee. The qualifications for the waiver are stated below.

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying nonresident tuition at Riverside Community College.

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California. Certificates of Completion may also qualify students for the waiver.
3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants (for example, those who hold F (student) visas, B (visitor) visas, etc.) are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the “Residence Classification for Tuition Purposes” section above. Students without lawful immigration status are not eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records office. This form can be printed out at http://www.rcc.edu/students/apply/nonresident.cfm.

Academic Freedom
The District endorses the American Association of University Professor’s Statement of Principles on Academic Freedom and Tenure: “Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning” (BP 4030)

Academic Honesty
Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another’s words, ideas, data, or product without appropriate acknowledgment—and cheating—the intentional use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the “Standards of Student Conduct”, listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

Academic Renewal
Academic renewal permits previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. Petitions and information are available in the Admissions offices of the Riverside, Moreno Valley and Norco campuses.

Americans with Disabilities Act
The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College District makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

Area of Emphasis Grade Requirements
Beginning in 2009, each course counted toward the unit requirement in an area of emphasis or a major or program of study must be completed with a grade of “C” or better or a “P” if the course is taken on a Pass/No Pass basis.

Attendance Policy
The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

Auditing
RCC offers students the option of auditing courses. Instructions for auditing are as follows:
1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor's signature.
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor's signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. With the instructor's signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor's discretion is strongly recommended.
8. The audit fee is $15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one unit courses.) The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all campuses. Fees are due when the form is submitted. For more information, please contact the Student Services offices at Moreno Valley (951) 571-6101 or Norco (951) 372-7003, or the Admissions and Records office at Riverside (951) 222-8600.
Basic Skills Requirements
In 2009, the basic skills requirements will change from completion of ENG 50, 1A or 1AH and MAT 1-49, 52 or 53 with a "C" grade or higher to completion of ENG 1A or 1AH or equivalent and MAT 1-49, 35, or equivalent.

Class Cancellation
The College reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

Counseling
Counseling appointments are available at all three campuses. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:
- City campus – (951) 222-8440
- Moreno Valley campus – (951) 571-6104
- Norco campus – (951) 372-7101.

Credit By Exam
Forms are available in Admissions. There is a separate form for Foreign Language classes.

Cross Enrollment at UC or CSU
Undergraduate students enrolled at RCC may enroll at a CSU or UC campus without formal admissions in a maximum of one course per academic term at a campus on a space available basis at the discretion of the appropriate campus authorities on both campuses.

An RCC student is qualified to cross enroll if the following requirements are met:
- Completed at least one term at Riverside Community College as a matriculated student
- Earned a grade point average of 2.0 (grade of “C”) for work completed
- Enrolled for a minimum of six units for the current term at RCC and paid appropriate fees
- Completed appropriate academic preparation as determined by host campus (UC or CSU)
- Is a California resident

Cross Enrollment application forms are available in Admission offices at RCC, UC and CSU campuses. UC and CSU may charge a $10 or more administrative fee each term. See the application form for other important information.

Pass/No Pass
If a class is offered with a Pass/No Pass option, students may elect to take the class on that basis; this option is available the first 30% of the course (see “Deadlines” for deadlines to elect Pass/No Pass). Pass (P) is equivalent to passing a class with a “C” or better. Requests for Pass/No Pass must be submitted to the Admissions and Records office at the Riverside City campus or to one of the Student Services offices at the Moreno Valley or Norco campus. Check the RCC catalog for classes that are offered with a Pass/No Pass option.

Deadlines
Add deadlines are listed with each class in this Schedule of Classes and on WebAdvisor at www.rcc.edu. Drop deadlines and refund deadlines can be printed on WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

Degree Change Alert!
The math and English competency requirements for the associate degree will be changing beginning with fall 2009. All new students and all other students who are returning after a break in their continuous enrollment will be required to get a “C” or better in ENG-1A and MAT-35 to complete an associate degree. Students who maintain continuous enrollment as defined in “Catalog Rights” in the college catalog will be able to fulfill this requirement by completing the current requirements of ENG-50 and MAT-52.

Enrollment Verifications
Enrollment verifications are available on WebAdvisor at www.rcc.edu or they may be obtained at the Transcript office at the City campus (951) 222-8603; from the Student Services office at the Moreno Valley campus (951) 571-6101; or the Norco campus (951) 372-7003. Students receive two free verifications. After that there is a $2.00 fee for each enrollment verification requested.

Requests for enrollment verification are accepted at each campus and are processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the $2.00 enrollment verification fee, if required, before the verification request can be processed.

Final Examinations
The final examination schedule for fall and spring semesters is published in the back of the Schedule of Classes. Final examinations for winter and summer classes will be held on the last class meeting date at the regularly scheduled time.

Grades
Grades are available on WebAdvisor at www.rcc.edu and Phone Reg at (951) 779-3100 (see calendar.) If grades are not posted by this date, contact the instructor. If necessary, contact the appropriate academic department. Grades may be available earlier, but please do not call prior to this date. Students with financial holds cannot receive transcripts or diplomas.

Grade Changes
According to RCC Board Policy: The student has one year following the semester in which the grade was recorded to request a change of grade. After the one-year limit, the grade is no longer subject to change. Students must file an Extenuating Circumstances Petition (ECP) and supporting documentation with the Admissions and Records office at one of the three campuses.

Honors Program
The requirements for the Honors Program include:
- A 3.2 GPA in at least 9 units of transferable coursework
- A 3.25 GPA for incoming high school students (provide a transcript)
- Verification of eligibility for or completion of English 1A (we’ll check this for you)
- Completion of an Honors Program application (which is available on the website or from the program coordinators.)

If you'd like more information, please contact:
Naomi Foley at (951) 222-8779 or email: naomi.foley@rcc.edu

Identification
No student information will be given or changes made to a student's records (other than filing an application) without photo identification. Changes cannot be made for another person.
Limitations on Enrollment

RCC offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

If you are currently enrolled in a prerequisite course at RCC (i.e., MAT-52), you will be allowed to register for the succeeding class (i.e., MAT-35). However, if you do not pass the prerequisite course with at least a C grade, you will be dropped from the succeeding class.

Completion of the prerequisite is required prior to enrolling in the class. Successful completion of a prerequisite requires a grade of C or better or P (Pass). D, F, NP (No Pass) or I grades are not acceptable. Instructions for validating prerequisites taken at another college follow.

Corequisite - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course. (For example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A.)

All course prerequisites and corequisites will be enforced. This means that a student's registration will be blocked if he/she does not have the required prerequisites and corequisites. Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLS and/or MDTP test(s) and classes based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

Verifying Prerequisites/Corequisites - It is the student’s responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within this Schedule of Classes and the current RCC Catalog. When the student has completed the prerequisite at another institution, the student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCC Admissions and Records. The student must also complete a Prerequisite Validation Request form, available in the counseling department at any RCC campus, requesting a review of the prerequisites on that transcript before attempting to register for classes. The request form is also available at www.rcc.edu. Click on Going to College. See Step 3.

Prerequisite/Corequisite Challenge Procedure - There is a procedure in place for challenging a prerequisite course. Students wishing to utilize the challenge procedure must contact the Counseling office and complete the required “Matriculation Appeals Petition.” Supporting documentation must be provided at the time the appeal is submitted. Prerequisites and/or corequisites may be challenged based on one of the following criteria:

1. The successful completion (C or better) of an equivalent course from another accredited college or university.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.

4. The prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
5. The prerequisite is discriminatory or is being applied in a discriminatory manner.

Students challenging a prerequisite based on unofficial documentation may submit a Matriculation Appeals Petition one time only. Students are required to submit official transcripts from all previous colleges after that time.

Advisory - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. Since the preparation is considered advantageous to a student’s success in the course, the preparation is considered advantageous to a student’s success in the course. Knowing the information presented in the advisory course is considered necessary in order for a student to be successful in the course. (For example, completion of, or concurrent enrollment in ENG-1A is required for PHY-4A.)

Military Credit

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech school credits are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOS’s, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit).

CCAF, SMARTS, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at the Riverside campus after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCC only and is not posted to your RCC transcript. See Veterans’ Services for more information.

Non-Degree Credit

Courses indicated as non-degree credit earn credit, but the credit is not counted toward the associate degree. These courses (Art 95 to 99; Computer Applications and Office Technology 99 ABCDE; English 60AB, 60A1, 60A2, 60A3, 60A4, 85, 90B; English as a Second Language 51, 52, 53, 65, 71, 72, 90A-K, 91, 92, 95, Guidance 95; Mathematics 63, 64, 65, 90A-F, 98; Nursing - Continuing Education 81, 83; Reading 81, 82, 83, 86, 87, 95; Spanish 85; Speech 52; and all practical numbered 96, 96A, 97) are intended to help students develop skills necessary to succeed in college level degree-applicable courses. Non-degree credit courses can be used toward the following: athletic eligibility, work study, financial aid, social security benefits, veteran’s benefits, associated student body office, and full-time status.

Notification of Rights under FERPA for Post-Secondary Institutions

Riverside Community College District adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the District applies the provisions of FERPA in a strict manner, the law allows the District to release student directory information. RCC, based on FERPA regulations, designates as directory information the following: student’s name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full-time/part time) participation in officially recognized activities and sports, weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the application process, students are provided this opportunity. Students who are continuing students with RCC may go to the Student Services office at the Moreno Valley or Norco campus, or to the Admissions and Records office at the City campus and request to have directory information withheld.
The student's prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclose education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa/ for more information.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to the Admissions and Records, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. Students should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

**Overlapping Classes**

If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. Forms are available in Admissions.

**Personal Profile Update**

On the Personal Profile Update link on WebAdvisor, students can update their address, phone number, privacy, personal email address and home campus. Students can also submit a Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), education goal or admit status. Students should speak to a counselor before changing their program of study (major) or educational goal, or for Assessment and Orientation/Counseling questions. Personal email addresses will not be used by RCC except in an emergency. Your RCC account is the ONLY approved method of formal communication from the District to the student.

**Probation and Dismissal Students**

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures. (Procedures for dismissal students can be viewed in WebAdvisor by selecting Check My Registration Dates/Holds, clicking on Help and then clicking on the link next to your hold).

**Repeat Policy**

Students may register on WebAdvisor without a Petition for Course Repetition unless limits have been reached per the following 5 rules:

- Students are limited to a maximum of 5 attempts per course including Ws and substandard grades (D,F,NP,NC);
- Students are limited to a maximum of 4 Ws per course;
- Students are limited to a maximum of 3 attempts that result in a substandard grade (D,F,NP,NC);
- Once a grade is recorded, a student is limited to a maximum of 2 additional attempts per course;
- Military Withdrawals (MW) are only counted as repeats after a substandard grade is recorded.

Once the number of times to repeat has been exhausted, a Request for Course Repetition may be appropriate for the reasons listed below:

- The student's previous grade is, at least in part, the result of extenuating circumstances (documented cases of accidents, illness, or other circumstances beyond the control of the student);
- There has been a lapse of time (at least 5 years) since the student previously took the course and received a "C" grade or better;
- The course outline of record has been officially changed and demonstrates significant curricular changes;
- An institution of higher education to which the student seeks to transfer has established a recency requirement which the student cannot satisfy without repeating the course;
- Under special/extenuating circumstances, a student can file a Request for Course Repetition for a 6th attempt. If the request is approved and depending on conditions (see examples below), the student should be advised that they may not be able to withdraw from the class (after census) and they may receive a grade whether or not they complete the course.

**SPECIAL CIRCUMSTANCES: students may repeat per A – E listed below:**

- A. Meet a legally mandated training requirement as a condition of volunteer or paid employment (documentation required);
- B. Repeat activity courses where course content differs each time it is offered;
- C. Enroll in variable unit open-entry/open exit courses (if required for legally mandated training, is a special class for students with disabilities, is due to extenuating circumstances, or is being repeated to alleviate substandard work);
- D. Repeat a cooperative work experience course (until a maximum of 16 units of WXX are completed);
- E. Students with disabilities can repeat a special class for students with disabilities with verification that repetition is required as a disability-related accommodation.

When course repetition occurs, the permanent academic records will be annotated in such a manner that all work remains legible ensuring a true and complete academic history. For courses taken and repeated at RCCD, the highest grade earned in the repeated course will be used to compute an adjusted grade point average. Requests for Course Repetition are available in Admissions and Records; they must be submitted to the Dean of Instruction prior to the first day of class. Student must bring signed request to Admissions and register in person.
Residency for Tuition Purposes

You are considered a California resident for tuition purposes if:

1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend.) The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.

2. You verify an intent to make California your permanent place of residence. U.S. Citizens, Permanent Residents, and those with Refugee/Asylee status or qualifying visas may establish residency for tuition purposes based on the above criteria. Further questions may be directed to the Admissions & Records Office.

Students who do not meet these requirements will be classified as non-residents and will be required to pay non-resident fees. Non-resident students pay both the $20 per unit enrollment fee and the $181 per unit non-resident fee. International students also pay the $19 per unit surcharge. Non-resident students may be eligible to pay resident enrollment fees using the AB540 Non-Resident Fee Waiver. See AB540 section for additional information.

Military and Veteran Students and Family Members

RCCD exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A dependent of an active military service member is considered a California resident for tuition purposes. Children of active duty military service members are eligible for a California resident tuition fee when enrolled on at least a half-time basis and have a parent or legal guardian who is on active duty. A veteran or member of the armed forces is also exempt from non-resident tuition.

Students who feel they are eligible for a fee exemption should contact the Riverside County Dept of Veterans Services at (951) 826-6050 for more information.

Standards of Student Conduct

The responsibility to maintain and respect conditions conducive to learning is shared by all members of the college community. Students should exercise their freedoms with maturity and responsibility. Standards of student conduct along with other rights and responsibilities are available in the Student Handbook. Students receive the handbook during the freshman orientation/counseling sessions prior to registering for classes. Copies of the Student Handbook are available in the Counseling Department on each campus or accessible online at www.rcc.edu/services/counseling/files/studenthandbook.pdf.

Student Right-to-Know Disclosure Statement

In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District to make available its completion and transfer rates to all current and prospective students. Beginning in fall 2004, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at Riverside Community College, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 23.9% attained a certificate, degree or became “transfer-prepared” during a three-year period (fall 2004 to spring 2007). Students who are “transfer-prepared” have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 18% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming “transfer-prepared” during a five semester period (spring 2005 to spring 2007).

More information about Student Right-to-Know rates and how they should be interpreted can be found at the California Community Colleges “Student Right-to-Know Information Clearinghouse website” located at http://srk.cccco.edu/index.asp.

Transfer Courses

You may obtain a list of RCCD classes which are transferable to the University of California and the California State University in the Career and Transfer Center. The information also appears in the college catalog.

Units for Full Time Status

For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in for fall/spring semesters is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

Veterans’ Services

Riverside Community College District provides assistance to veterans for the following benefit programs:

- Active Duty Educational Assistance Program – Montgomery GI Bill – Chapter 30
- Vietnam Era GI Bill – Montgomery GI Bill – Chapter 34/40
- Selected Reserve Educational Assistance Program – Montgomery GI Bill – Chapter 1606
- Vocational Rehabilitation – Chapter 31
- Post-Vietnam Era Veterans Educational Assistance Program (VEAP) – Chapter 32
- Survivors and Dependents Educational Assistance Program – Chapter 35
- Reserve Educational Assistance Program (REAP), Chapter 1607.
- Post-9/11 GI Bill - Chapter 33, refer to www.gibill.va.gov for updated information.

Veterans who are seeking to use VA Educational Benefits should apply online to the VA at www.gibill.va.gov. Allow 3-6 weeks for processing. Once processed, the VA will send applicants two copies of their Certificate of Eligibility. One copy must be given to the RCC Veterans’ Services office in the Bradshaw Building at Riverside or to the Student Services offices at the Norco and Moreno Valley campuses. For questions regarding pay, Certificate of Eligibility or benefits call 1-888-GIBILL-1.

While waiting for the Certificate of Eligibility veterans should continue with RCCD procedures in order to enroll and be certified for payment. Veterans apply to RCCD online at www.rcc.edu and complete assessment testing and/or counselor orientation (if applicable). Veterans may also be eligible for other financial aid and are encouraged to submit the FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov.

Before a VA Student Education Plan (SEP) can be developed, all transcripts must be sent or walked in to RCC in order to have prior credit evaluated. Transcripts must be official, sealed and printed less than 90 days ago. After transcripts are received veterans can request a transcript evaluation and an SEP for a VA approved Program of Study. Please allow 2-3 weeks processing time. The completed SEP will be mailed to the veteran’s home. After receiving the SEP veterans can register for approved classes. Check the VA website at www.gibill.va.gov for the listing of VA approved programs at RCCD.

After registering, veterans must turn in the Veteran’s Statement of Responsibility (Blue Sheet) to the RCC Veterans Services office at Riverside, or the Student Services offices at the Norco and Moreno Valley campuses. This “Blue Sheet” is required in order for enrollment certification to be submitted to the VA; this process may take 2-3 weeks. This form must be submitted to RCCD every term to request benefits.
Veterans are eligible for priority registration for two years after being discharged from active duty. In order to be eligible veterans must take a copy of their DD214 discharge papers to the Veterans’ Services or Admissions office at the Riverside campus, or to Student Services offices at the Norco and Moreno Valley campuses. Staff there will tell eligible veterans their priority registration dates.

Veterans’ assistance is available in the Bradshaw Building at Riverside and in Admissions at the Moreno Valley and Norco campuses. Contact the RCC Veterans’ Office at (951) 222-8607 or veterans@rcc.edu for more information. Information is also available at www.rcc.edu. Click on Going to College and then on Veterans’ Assistance.

See the Military Credit and Residency for Tuition Purposes sections for more information.

Workforce Preparation

Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-C-D-E), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students on the Riverside campus only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Lovekin F2.

RCCD Libraries

Overdue Fines:
General Collection - overdue fines will be levied at 20¢ per day per item.
Hourly Reserves - overdue fines will be levied at $1.00 per hour per item.

Replacement Bills:
If materials are not returned, they are declared “lost.” A bill will be issued for each lost item which will include: 1) the actual replacement cost of the item or $25.00 for out of print materials; 2) a processing fee of $10.00; and 3) any overdue fines (the maximum overdue fine is $20.00).

Refunds:
If the item is returned after the bill is issued (within one year) the replacement cost and processing fee will be waived or refunded; however, the overdue fines will still be charged.

Library Card Fees:
All currently registered students and currently employed faculty and staff receive a college card, which is used as the library card.
Community members may purchase a library card for $5.00 per session upon proof of District residence and age of 16 years or older (California Driver’s License, California Identification Card or Military Identification Card).

RCC District Libraries

Special hours will be posted at each campus location for exam days, holidays and weekends. Reference librarians are available to assist with reference questions, library orientations and collection development. Library schedules for the three campuses are as follows:

Summer Semester 2009: June 22 – August 16

Riverside Campus, Digital Library/Learning Resource Center
Phone (951) 222-8650; circulation x8651; reference x8652
June 22-July 30 (MTWTH).......................................................8:00AM - 8:00PM
August 3-13 (MTWTH)..........................................................5:00PM - 8:00PM
Friday, Saturday, Sunday ................................................................CLOSED

Norco Campus, Wilfred J. Airey Library
Phone circulation (951) 372-7019; reference (951) 372-7115
June 22-July 30 (MTWTH).......................................................7:30AM - 8:00PM
August 3-13 (MTWTH)..........................................................12:00PM - 8:00PM
Friday ..................................................................................12:00PM - 4:00PM
Saturday - Sunday ................................................................12:00PM - 4:00PM

Moreno Valley Campus Library
Phone circulation (951) 571-6111; reference (951) 571-6112
June 22-July 30 (MTWTH).......................................................8:00AM - 2:00PM & 5:00PM - 8:00PM
August 3-13 (MTWTH)..........................................................5:00PM - 8:00PM
Friday, Saturday, Sunday ................................................................CLOSED

All campus libraries will be closed
July 3-4, 2009.
**Student Support Services Available at RCC~**

*Discounts, Benefits and Services Provided through your Student Service Fee~*

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

**Student Savings:**
- Photo ID
- Free Admission to Live Entertainment
- Eligible to Participate in Student Government
- Bookstore Discounts
- Free Admission to Campus Music Concerts
- Free Admission to Recognition Banquets (if being honored)
- Discounts at Local Merchants
- Free Barbecues and Food Giveaways
- Representation by ASRCCD Membership
- Free Admission to World Renown Speakers
- Free Admission to Athletic Events
- Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions

Discount Tickets to Knott’s Berry Farm, Universal Studios, Magic Mountain and Sea World
Discount tickets to Cinema Star

**Services:**
- Club/Organization Membership
- Dance Theatre and Touring Company
- Student Government
- Cosmetology Completion Ceremonies
- Student Scholarships from ASRCCD
- Nursing Program Pinning Ceremonies
- Organizational Conferences Funded by ASRCCD
- Instrumental/Vocal Music Performance Groups
- Marching Band
- Membership in Multicultural Advisory Council
- Student Emergency Academic Loans from ASRCCD
- Athletic Teams
- Field Trips–Use of College Vans

If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained on the Riverside City Campus in the Student Activities office between 7:30 am-5 pm, Monday-Thursday and 7:30am-4pm on Friday, or in the Admissions office when Student Activities office is closed. At the Moreno Valley Campus fee waivers are distributed from the Admissions Office, the Student Activities office hours are 8am-5pm Monday - Thursday, and 8am-4pm Friday. At the Norco Campus the waivers are available in the Financial Aid office.

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**Telephone Numbers (Area Code 951)**

<table>
<thead>
<tr>
<th><strong>Admissions and Records:</strong></th>
<th><strong>Evaluations/Graduation Office</strong></th>
<th>222-8610</th>
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<tr>
<td>RIV 222-8600; MOV 571-6101; NOR 372-7003</td>
<td>ASRCC Riverside</td>
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<td>Assessment</td>
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<td>ASRCC Moreno Valley</td>
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<th><strong>Auxiliary Business Center (College Bank)</strong></th>
<th><strong>Student Services:</strong></th>
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<tr>
<td>Cashier</td>
<td>Transcripts Office</td>
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<td>College Safety &amp; Police (Campus Police)</td>
<td>Transfer Center</td>
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<td>Tutorial Services</td>
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<td>Disabled Student Programs &amp; Services (DSPS)</td>
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The Riverside Community College District offers a variety of financial assistance programs for eligible students consisting of the following:

### Financial Aid Application Workshops
Workshops are available to assist you with the FAFSA application. Please refer to our website at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) for workshop dates, times and locations. For more information, please refer to the Consumer Guide available on the SFS website listed above. Questions may be directed via email to [studentfinancialservices@rcc.edu](mailto:studentfinancialservices@rcc.edu).

### Grants
Grants—(range from $400–$4731, subject to change) Grants are financial assistance awarded to students based on financial need and do not require repayment if you successfully complete your courses. Grants consist of the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Academic Competitiveness Grant (ACG) and the Cal Grant. The ACG grant is for students who are enrolled full time in their first and second academic years and have graduated from a rigorous high school program of study. Completing the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) is the basis for all the grants and loans listed below. Make sure to add RCC Title IV school code #001270. The Cal Grant GPA Verification form and FAFSA must be completed by March 2nd of each year in order to apply for the Cal Grant program. Certain certificate or short-term programs may not qualify for grant or loan assistance; please visit one of our SFS Academic Counselors to inquire about your program's eligibility. Remember, apply early!

### Board of Governors Fee Waiver (BOGW)
( waiver fees from .5 units to maximum unit load) The Board of Governors Fee Waiver is a state program which waives enrollment fees and reduces parking fees for the fall and spring semesters for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and list the RCC Title IV school code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives your FAFSA information from the Department of Education. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees. If you are not a California resident, you may be eligible to apply for a non-resident tuition exemption through the AB 540 program. See Admissions and Records for additional information or view our consumer guide online.

### Federal Work Study (FWS)
(earn up to $4000) The FWS Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA. When eligible to work, your supervisors will contact you. To view available jobs or for more information on FWS, please view the Student Employment section.

### Scholarships
( range from $50 - $60000) Students may utilize scholarships at RCC in two ways: Scholarships from sources outside of RCC or from scholarships offered through the RCCD Foundation. A list of scholarships available from outside sources, including free Internet scholarship search sites, is published throughout the year and is available at the Student Financial Services website at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) and in the Student Financial Services office at all three campuses. When outside scholarship funds are received by RCC, the student is notified by mail and must submit a Scholarship Action form in order to use the scholarship funds at RCC. The RCCD Foundation scholarship brochure for continuing and transferring students is available during the fall semester with an application deadline in early December. Applicants chosen for RCCD scholarships are notified by May of each year. The scholarship funds for students continuing at RCC are disbursed during the following fall and spring semesters upon verification of eligibility. The scholarship funds for students transferring to a University are disbursed to the transfer institution during the next fall semester. Transfer students must return the Transfer Notification form for students continuing at RCC are disbursed during the following fall and spring semesters upon verification of eligibility. The scholarship funds for students

### Chafee Grant
( up to $5000) Are you or were you a foster youth between the age of 16-22 years old? You may be eligible for this grant. This grant awards up to $5000 annually to eligible or current foster youths and does not have to be paid back. Applications can be found online at [www.chafee.csac.ca.gov](http://www.chafee.csac.ca.gov).

### Student Financial Services Counseling/Outreach
If you would like assistance to apply for financial assistance, search for scholarships over the Internet, or meet with our Student Financial Services (SFS) Academic Counselors, please visit our office located on the Riverside City Campus behind the Bradshaw Student Center. You may also visit the SFS office on the Moreno Valley and Norco campus to make appointments to meet with our SFS Academic Counselors.

### Loans
RCCD participates in the Federal Family Education Loan (FFEL) program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters in the SFS office on each campus. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student's education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and satisfactory academic progress. Students applying for a loan are required to have a two year Student Educational Plan (SEP) on file with RCCD before applying for the loan and must be enrolled in 6 or more units on that SEP plan.

For specialized grants including Gear Up, Child Development Grant, SSS Grant, etc., please see any Student Financial Services office for additional information or visit our consumer guide online.
Q: The grace period is over and I still haven’t received the parking permit I ordered, what should I do?
A: Parking permits are mailed within 5 days after payment (weekends & holidays excluded). If you haven’t received the permit you ordered, you may pick up a temporary permit at any Admissions office. If you haven’t received your parking permit in the mail by the time your temporary is about to expire, please contact Admissions to find out why it may have been delayed.

Q: What are the hours permits are required?
A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCCD ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK.

Q: If I paid for a parking permit, I can park wherever I want, right?
A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?
A: NO!! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: So where can I park on campus if I choose not to purchase a semester parking permit?
A: There are parking permit dispensers on each of the RCCD campuses. The prices of the permits are: $1 for two hours, $2 for four hours and $3 buys an all day permit. Semester permits are more economical and convenient for most students. It is your responsibility to have a valid parking permit properly displayed on your vehicle.

Q: I ride a motorcycle. Do I have to purchase a parking permit?
A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?
A: NO. If you forget your permit, stop by or call the Safety & Police Parking Office on the Riverside campus (951) 222-8171, Student Services at the Norco campus (951) 372-7088, or Safety & Police at the Moreno Valley Campus (951) 571-6190. You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: I have a disabled placard. Do I have to purchase a parking permit?
A: YES. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

Q: If I lost my permit, can I get another one?
A: No. Parking permits are personal property. You wouldn’t leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution. If you lost your permit contact Parking Services for the procedures for replacing your replacement.

Q: I got a parking citation, now what do I do?
A: No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. The appeal process is in accordance with California law.

Q: What happens if a citation is not paid?
A: If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation will increase. Further failure to adjudicate the citation will ultimately result in a Department of Vehicles hold being placed on the vehicles registration, and can also initiate a California state tax lien to be placed on the registered owner of the vehicle in violation.

Q: Why is parking such a challenge?
A: The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. The Riverside City Campus has a new multi-structured parking building on Magnolia Avenue that can be accessed from Magnolia or 15th Street. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside Campus first. REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.

Department of Safety & Police Parking Services offers a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include lockout service on non-automatic lock vehicles and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Program your cell phone with our dispatch center at (951) 222-8171. This number will work for all District properties.

If you need emergency services, each campus has several “Blue Light” emergency phones that will connect you directly to our 911 dispatch center. Please use these only in an emergency. You may also dial 911 from any campus inside desk telephone.
The matriculation program at Riverside Community College District is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete Assessment, Freshman Orientation and Counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCCD uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the assessment centers at any campus. RCCD’s placement process for math, English and reading courses is now computerized and in most cases no appointment is necessary. Please call to confirm hours of service. Assessment phone numbers: Moreno Valley (951) 571-6492; Norco (951) 372-7176; Riverside (951) 222-8451. Assessment hours are posted online at www.rcc.edu/services/assessment/dates.cfm.

Orientation/Counseling Session

All first time college students must attend a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors will introduce students to services and educational programs at Riverside Community College District; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. Call or stop by the Counseling department on any campus to schedule a freshman orientation/counseling session. New students should also register for GUI-45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCC before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCC. (Special support programs may have additional requirements.)

Follow-up

Counselors and instructors will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

Prerequisites for courses will be enforced according to District policy. Students have the right to challenge prerequisites on the following grounds:

1. The successful completion ("C" or better) of an equivalent course from another accredited college or university.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. A prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
5. The prerequisite is discriminatory or being applied in a discriminatory manner.

The Matriculation Appeals Petition form to challenge prerequisites is available in the Counseling Center on all three campuses.

It is the student’s responsibility to a) complete placement testing and orientation prior to registering for classes, b) express a broad educational intent upon admission and c) declare a specific educational goal by the time 15 semester units are completed. The student is also responsible for participating in counseling, attending class, completing assignments and maintaining progress toward that educational goal. If you have questions regarding the matriculation process, please contact the District Matriculation office at (951) 222-8442.

Registration Checklist--
New, Returning Students

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<tr>
<th>STEPS TO REGISTER</th>
<th>EXEMPTION CRITERIA</th>
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<tr>
<td>APPLICATION Admissions 222-8600</td>
<td>All students are welcome to participate in any of these services even if an exemption has been granted.</td>
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<tr>
<td>YES</td>
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<td>ASSESSMENT 222-8451 (RIV) 571-6492 (MOV) 372-7156 (NOR)</td>
<td>1. AA/AS or higher</td>
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<tr>
<td>NO</td>
<td>2. Taking 5 units or less and a goal of:</td>
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<tr>
<td>YES</td>
<td>• Advancement in current career</td>
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<tr>
<td>ORIENTATION/COUNSELING (New students enroll in GUI-45) 222-8440 (RIV) 571-6104 (MOV) 372-7101 (NOR)</td>
<td>1. AA/AS or higher</td>
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<tr>
<td>NO</td>
<td>2. Taking 5 units or less and a goal of:</td>
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<tr>
<td>YES</td>
<td>• Advancement in current career</td>
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www.rcc.edu
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<tr>
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<td>Administration of Justice</td>
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<td>AOJ/Basic Correctional Deputy Academy</td>
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<td>A0/Basic Public Safety Dispatch Course</td>
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<td>Crime Scene Investigation</td>
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<td>Investigative Assistant</td>
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<td>Law Enforcement</td>
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<td>Air Conditioning and Refrigeration</td>
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<td>Applied Dental Modal and Polishing</td>
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<td>Basic Electronic Progress</td>
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<td>Automotive Technology</td>
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<td>Automotive Body Repair</td>
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<td>Drafting Technology</td>
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<td>ECE / Aest Teacher</td>
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Commitment to Diversity
Riverside Community College District is committed to building a diverse and accessible environment that fosters intellectual and social advancement. All District programs and activities seek to affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age and socioeconomic class. Diversity is encouraged and welcomed because RCCD recognizes that our differences, as well as our commonalities, promote integrity and resilience that prepares our students for the evolving and changing community we serve.

Nondiscrimination
The Riverside Community College District Board of Trustees has adopted policies and procedures that comply with Federal and State laws relating to prohibition of discrimination and/or harassment on the basis of an actual, perceived or association with others’ disability, sex/gender, nationality, race or ethnicity, age (40+), religion, sexual orientation, marital status, Vietnam Veteran status or any characteristic listed or defined in Section 11135 of the Government code or any characteristic contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 and the Penal Code.

Prohibition of Harassment and Retaliation
All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by State and Federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based upon an individual’s actual or perceived association with others; ethnic group identification, national origin, religion, age, sex or gender, race, color, ancestry, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation may involve, but is not limited to, the making or threats of reprisals, intimidation, coercion, discrimination or harassment following the initiation of an informal or formal complaint. Such conduct is illegal and constitutes a violation of this policy.

Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint, who refers a matter for investigation or complaint, who participates in an investigation, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of unlawful discrimination or harassment.

Comprometimiento a La Diversidad
El Distrito de Riverside Community College está comprometido a construir un ambiente accesible y diverso que adopta avance intelectual y social. Todos los programas y actividades del Distrito buscan afirmar pluralismo de las creencias y opiniones, incluyendo diversidad en la religión, género, étnica, raza, orientación sexual, discapacidades, edad y estado social económico. Alentamos y acogemos diversidad porque RCCD reconoce que nuestras diferencias al igual que nuestras igualdades promueven integridad y fortaleza que prepara a nuestros estudiantes para evolucionar y cambiar la comunidad que servimos.

No Discriminación
El Consejo Directivo del Distrito de Riverside Community College ha adoptado políticas y procedimientos que cumplen con las leyes federales y estatales relacionadas a la prohibición y/o de acoso basados en la actual, percibida, o asociada: incapacidad física, sexo/género, nacionalidad, raza o grupo étnico, edad (40+), religión, orientación sexual, estado marital, estado de Veterano de Vietnam, o cualquier característica enumerada o definida en la Sección 11135 del Código de Gobierno o cualquier característica que esta contenida en la prohibición de crímenes de odio contenidos en la subdivisión (a) de la Sección 422.6 o el Código Penal.

Prohibición de Acoso y Represalias
Todas las formas de acoso son en contra de los niveles básicos de conducta entre los individuos y son prohibidos por la ley del estado federal, al igual que nuestra póliza, y no será tolerado. El Distrito esta comprometido a proveer un medio de trabajo académico que respeta la dignidad de los individuos y grupos. El Distrito será libre de acoso sexual y todas las formas de intimidación sexual y explotación. También será libre de otros acoso ilegales, incluyendo aquella que esten basadas en prácticas discriminatorias (reales, percibidas o por asociación con otras personas) basadas en el/la: identificación de grupo étnico, nacionalidad, religión, edad, sexo/género, raza, color, descendencia, orientación sexual, discapacidad física o mental, o alguna característica nombrada o definida en la Sección 11135 del código o cualquier característica que esta contenida en la prohibición de odio y crímenes establecidos en la subdivisión (a) Código Penal Sección 422.6.

Esta póliza aplica todos los aspectos del medio académico incluyendo pero no limitado a las reglas del aula, grado, estado académico, oportunidades de empleo, becas, recomendaciones, acciones disciplinarias y cualquier participación de actividad en un colegio comunitario.

El Distrito busca acoger un ambiente en el cual todos los empleados y estudiantes se sienten libres de denunciar incidentes de acoso sin miedo a amenazas o represalias. Represalias pueden involucrar pero no están limitadas a hacer amenazas, el acto de represalias o hacer amenazas, intimidación, coerción, discriminación o acoso seguido por el inicio de una queja formal o informal. Tal comportamiento es ilegal y constituye la violación de esta póliza.

Por lo tanto, el Distrito también prohíbe rigurosamente represalias en contra de cualquier individuo por archivar una queja, que remite un motivo de investigación o queja, quien participa en una investigación, que representa o sirve como un abogado por una presunta víctima o un presunto delincuente, o cualquier premovimiento de los principios de discriminación ilegal o acoso.
Reporting Discrimination or Harassment

Riverside Community College District • Diversity and Human Resources

The RCCD Diversity, Equity and Compliance office is available to assist students, faculty, staff and visitors with problems or questions regarding discrimination or harassment. For more information on reporting procedures or to download a copy of the required form to file a formal complaint, please visit our web site at: http://www.rcc.edu or we may be reached by telephone at: (951) 222-8039.

How to Report

If you experience or witness what you believe to be unlawful discrimination or harassment please document the following information:

- Date, time and location of the incident;
- Names and contact information for those involved and possible witnesses, if known;
- Detailed information on what occurred;
- Report your concerns and problems to the District by calling (951)222-8039.

Discrimination/Harassment is contrary to the RCCD mission of higher education and is against the law. District policy prohibits any discriminatory practice that is based upon an individual’s actual, perceived or association with others:

- Ethnic group identification
- National origin
- Religion
- Age
- Sex or Gender
- Race
- Color
- Ancestry
- Sexual Orientation
- Physical or Mental Disability
- Or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Sexual Harassment has no place in an academic or work setting. RCCD is committed to providing a positive and safe environment for all students, employees and visitors. The following is a partial list of prohibited activities that may be considered sexual harassment:

- Unwanted sexual advances;
- Offering employment or grade benefits in exchange for sexual favors;
- Actual or threatened retaliation for non-participation;
- Leering; making sexual gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters, sexual comments including graphic comments about an individual’s body;
- Making or using derogatory comments, epithets, slurs, or jokes;
- Sexually degrading words describing an individual; suggestive or obscene letters, notes, or invitations;
- Physical touching or assault, as well as impeding or blocking movements.

Resolution of complaints may be achieved by either formal or informal process. The choice of resolution process is determined by the individual raising the complaint. The purpose of the informal resolution process is to allow an individual who believes they have experienced discrimination or harassment to resolve the issue through a mediation process rather than the formal complaint process. Typically, the informal process is utilized when there is a simple misunderstanding or the individual seeks nothing more than a clarification of the misunderstanding or an apology from the other person and an assurance that the offending behavior will cease. Informal resolutions are to be reviewed by the Director of Diversity, Equity and Compliance. Formal complaints must be filed in writing using the required formal complaint form available on our web site, the State Chancellor’s web site or in the Diversity and Human Resources department. If a formal complaint is filed, the District conducts an investigation within required timeframes according to policy and law. During the formal process the complainant will not be required to confront, or work out problems with, the person accused of unlawful conduct.

Informal Resolutions may be arranged by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039. Informal resolutions require written acknowledgement from the person raising the concern. Choosing the informal process does not hinder the right to file a formal complaint within the regulatory time period for formal complaints.

Formal Complaints may be filed by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039 or the California Community Colleges Chancellor’s Office at 1102 Q Street, Sacramento, CA 95811. Formal complaints must be submitted in writing on the required complaint form. Formal complaints may only be filed by one who alleges they have personally suffered unlawful discrimination/harassment or by one who has learned of such unlawful discrimination in their official capacity as a District faculty member or administrator.

The complaint form is available from the following web sites: http://www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf http://www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx

Upon receipt of a completed complaint form, the District will conduct an investigation within the time period required by Board Policy and California Code of Regulations, Title 5, Section 59300. Both the complainant and person accused of the conduct will be notified of the investigative findings.

Timeline for Filing a Complaint in cases not involving employment discrimination/harassment is within one year of the last date the alleged conduct occurred. Complaints involving employment discrimination/harassment shall be filed within 180-calendar days of the last date the alleged conduct occurred. An extension may be available if knowledge of the facts of the alleged discrimination or violation occurs after the expiration date.

In cases not involving employment related discrimination/harassment, in addition to the State Chancellor’s office cited above, individuals have the right to file a complaint with the following external agency:

U.S. Department of Education, Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
http://www.ed.gov

In any case involving employment related discrimination/harassment, individuals have the right to file a complaint with the following external agencies:

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684
http://www.dfeh.ca.gov/

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
http://www.eeoc.gov

Retaliation for filing a discrimination/harassment complaint or referring a matter for investigation is unlawful.

Confidentiality is maintained to the extent possible by law.
Director, Diversity, Equity and Compliance
Diversity and Human Resources
Riverside Community College System Offices
3845 Market Street
Riverside, CA 92501
(951) 222-8039
www.rcc.edu

U.S. Department of Education Office for Civil Rights (OCR)
50 Beale St, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684  TTY (800) 700-2320
www.dfeh.ca.gov

Equity Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

State Chancellor’s Office
California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu