

## What Are Online, Hybrid and Web-enhanced Classes?

- **Online** classes are taken exclusively over the Internet; there are no on-campus meetings required. However, some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See [www.opencampus.com](http://www.opencampus.com).
- **Hybrid** classes meet both on campus and online; think of them as traditional face-to-face classes where some of the on-campus class meetings are replaced with online assignments. In a hybrid class, you will attend meetings on campus during the dates and times listed in this schedule of classes. Since the on-campus portion of hybrid classes could take place at any of our three colleges (Riverside City, Norco or Moreno Valley), hybrid classes are listed according to the campus where the on-campus meetings take place. So, for example, if you'd like to take a hybrid class at Norco, you'd look under the Norco college section of this schedule.
- **Web-Enhanced** classes are traditional face-to-face classes that are augmented with course websites. Unlike hybrid classes, all web-enhanced class meetings take place on campus. The course website is an extra value!

## Are You Ready for Online Learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

- You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At [www.opencampus.com](http://www.opencampus.com), click on "Help" then click "Requirements Help" (near the top left, under "Help Links").
- You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.
- You should be self-disciplined and have strong study skills. It's easier to fall behind in an online class.
- Lastly, you shouldn't believe the myth that online or hybrid classes are "easier" than face-to-face classes. In fact, online classes cover the same material as face-to-face classes, and many students say that their online classes actually require more of their time than their face-to-face classes. *Set aside a few minutes and take the Open Campus Distance Learning quiz to help you decide.*

Please note: To enable online-based students to communicate more effectively with their instructors, students need to activate and use their RCCD e-mail account. Please go to [www.rccd.edu/students/email.cfm](http://www.rccd.edu/students/email.cfm) and follow the link to e-mail tutorial at [www.rccd.edu/students/emailtutorial.cfm](http://www.rccd.edu/students/emailtutorial.cfm). Personal e-mail addresses will not be used so the RCCD account is the only approved method of formal communication from RCCD to the student.

## What's An Online Class Like?

Sample an online class--go to [www.opencampus.com](http://www.opencampus.com) and click on "Online Course". Under "Quick Links" in the left column, click on "Sample Class". Use the information provided to log in.

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Some online classes require proctored exams, either on an RCCD campus or an off-site proctor approved by the instructor.

See <http://www.opencampus.com/online/schedule.html>.

## Questions?

Visit [www.opencampus.com](http://www.opencampus.com).

This website provides:

- Computer settings and requirements
- Information about registration
- Log in information
- Student and faculty help files
- Course syllabi and textbook information
- A sample online class

If you've visited our website and still have questions, please call the Open Campus Help Line at (866) 259-7271.

## Are Open Campus Distance Learning Classes for Me?

### 1. Holding weekly class meetings face-to-face is:

- a. Not particularly necessary for me;
- b. Somewhat important to me;
- c. Very important to me;

### 2. I would classify myself as someone who:

- a. Often gets things done ahead of time;
- b. Needs reminding to get things done on time;
- c. Puts things off until the last minute or doesn't complete them;

### 3. When an instructor hands out directions for assignments, I prefer:

- a. Figuring out the instructions myself;
- b. Trying to follow the directions on my own, then asking for help as needed;
- c. Having the instructions explained to me;

### 4. Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning class is:

- a. More than enough time for an on-campus class;
- b. The same as for a class on campus;
- c. Less than for a class on campus;

### 5. As a reader, I would classify myself as:

- a. Good - I have no problem understanding textbook material;
- b. Average - I sometimes need help to understand the text;
- c. Slower than average;

### 6. Commuting to campus on a regular weekly schedule is:

- a. Extremely difficult for me - I have commitments;
- b. A little difficult, but I can rearrange my priorities for regular attendance on campus;
- c. Easy for me;

### 7. When I need help understanding the subject:

- a. I am comfortable approaching the instructor;
- b. I am uncomfortable approaching the instructor, but I do it anyway;
- c. I never approach an instructor to admit I don't understand something;

**SCORING:** Are Distance Learning classes for you? Score your responses: 3 points for each "a", 2 points for each "b", and 1 point for each "c". **14 or over**--a Distance Learning class is a **real possibility** for you. Between **8 and 13**--Distance Learning classes **may work** for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less**--Distance Learning classes **may not** currently be the best alternative; talk with your counselor.

**Online course Limitation on Enrollment**

Enrollment in online classes offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment. Before you can register for an online class, you must demonstrate that you have the computer and Internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

**1. Successful completion of an online class (grade of "C" or better):**

If you successfully completed an online class at Riverside Community College District prior to **WINTER 2013**, your record has already been cleared and you may register immediately. If you successfully completed an online class at another accredited college or university, please call the prerequisite hotline (951) 222-8808 for directions on how to provide documentation to clear this limitation on enrollment (since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below).

or

**2. Log into WebAdvisor and complete the Online Skills Workshop:**

The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an e-mail, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

**ACCOUNTING**

**ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS**

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-20.*

42004	02/11/13	06/06/13	M Chaks
42008	02/11/13	06/06/13	F Stearns
42009	02/11/13	06/06/13	F Stearns
42010	02/11/13	06/06/13	F Stearns
42011	02/11/13	06/06/13	F Stearns
32005	02/11/13	04/05/13	P Worsham
32006	04/15/13	06/06/13	P Worsham

**ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS**

A study of managerial accounting principles and information systems.

- *PREREQUISITE: ACC-1A.*

42014	02/11/13	06/06/13	F Stearns
32009	02/11/13	04/05/13	P Worsham
32010	04/15/13	06/06/13	P Worsham

**ACC-38 MANAGERIAL ACCOUNTING 3.00 UNITS**

Conceptual and technical analysis of accounting information used by managers. Course for non-accounting majors.

- *PREREQUISITE: ACC-1A.*

32012	04/15/13	06/06/13	M Scott
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**ACC-63 INCOME TAX ACCTNG 3.00 UNITS**

Theory and method of preparation of federal income tax returns for individuals.

- *PREREQUISITE: None.*

32013	02/11/13	04/05/13	J Liu
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**ADMINISTRATION OF JUSTICE**

**ADJ-1 INTRO ADMIN OF JUSTICE 3.00 UNITS**

The history and philosophy of administration of justice in America.

- *PREREQUISITE: None.*

42021	02/11/13	06/06/13	D Baker
42022	02/11/13	06/06/13	O Thompson

**ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS**

The role and responsibilities of each segment in the administration of justice system.

- *PREREQUISITE: None.*

42029	02/11/13	06/06/13	O Thompson
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**AMERICAN SIGN LANGUAGE**

**AML-22 AMERICAN DEAF CULTURE 3.00 UNITS**

Introduction to the cultural and linguistic aspects, development of awareness and appreciation of the special diversity of deaf people. (Same as SOC-22)

- *PREREQUISITE: None.*

42074	04/15/13	06/06/13	R Stone
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**ANTHROPOLOGY**

**ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS**

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- *PREREQUISITE: None.*

42092	02/11/13	06/06/13	L Greathouse
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See <http://www.opencampus.com/online/schedule.html>.

**ANT-2 CULTURAL ANTHRO 3.00 UNITS**

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- *PREREQUISITE: None.*

32030	02/11/13 06/06/13	A Gray
42096	02/11/13 06/06/13	T Tombs
42099	02/11/13 06/06/13	T Tombs

**BUS-20 BUSINESS MATH 3.00 UNITS**

Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- *PREREQUISITE: None.*

32070	02/11/13 04/05/13	R Beck
32071	04/15/13 06/06/13	R Beck
42185	02/11/13 06/06/13	R Pardee
22063	02/11/13 06/06/13	D Webster

**ARCHITECTURE**

**ARE-35 HIST ARCH BEGIN-GOTHIC 3.00 UNITS**

Purposes and types of buildings from antiquity through the Gothic period. Emphasis on processes and sources of design.

- *PREREQUISITE: None.*

32038	02/11/13 06/06/13	J Jorgensen
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**BUS-22 MGMT COMMUNICATIONS 3.00 UNITS**

Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- *PREREQUISITE: None.*
- *ADVISORY: CAT-30.*

42186	02/11/13 06/06/13	C Ishihara
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**ART**

**ART-6 ART APPRECIATION 3.00 UNITS**

An introductory course for the non-art major. An overview of the creative process and various art forms.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

32045	02/11/13 04/05/13	K Skiba
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**BUS-30 ENTREPRENEURSHIP 3.00 UNITS**

An exploration of the nature and extent of business ownership and small business management.

- *PREREQUISITE: None.*

22065	02/11/13 06/06/13	L Holt
42188	02/11/13 06/06/13	D Wilcoxson

**BUS-40 INT'L BUS-PRINCIPLES 3.00 UNITS**

Provides a comprehensive overview of international business with a global perspective on international trade.

- *PREREQUISITE: None.*

42189	02/11/13 06/06/13	C Ishihara
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**BUSINESS ADMINISTRATION**

**BUS-10 INTRO TO BUSINESS 3.00 UNITS**

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- *PREREQUISITE: None.*

32064	04/15/13 06/06/13	R Carrigan
22057	02/11/13 06/06/13	J Duran
22059	02/11/13 06/06/13	J Duran
42171	02/11/13 06/06/13	R Pardee
42172	02/11/13 06/06/13	R Pardee
42173	02/11/13 06/06/13	Staff
32063	02/11/13 04/05/13	G Zwart
32065	02/11/13 06/06/13	G Zwart

**BUS-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS**

An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as MAG-47)

- *PREREQUISITE: None.*

32547	02/11/13 04/05/13	G Zwart
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**BUS-51 PRINCIPLES OF E-COMMERCE 3.00 UNITS**

Provides theory and practice of conducting business transactions over the Internet and the World Wide Web.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-10 and CIS-1A.*

22066	02/11/13 06/06/13	D Cescolini
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**BUS-18A BUSINESS LAW I 3.00 UNITS**

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- *PREREQUISITE: None.*

42178	02/11/13 04/05/13	L Judon
42180	02/11/13 04/05/13	L Judon
42179	04/15/13 06/06/13	L Judon
32066	02/11/13 06/06/13	C Pentis

**BUS-58 MARKETING THE VIRTUAL OFFICE 3.00 UNITS**

Identify and evaluate various techniques to secure employment as a virtual assistant. Topics include networking, virtual interviews, and development of web marketing resources. (Same as CAT-58)

- *PREREQUISITE: None.*
- *ADVISORY: CAT-57 and CAT/CIS-76A or 76B.*

42192	04/15/13 06/06/13	D Wilcoxson
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**BUS-18B BUSINESS LAW II 3.00 UNITS**

Commercial paper, business organizations, government regulations, protection of property rights and international law.

- *PREREQUISITE: None.*

42181	02/11/13 04/05/13	L Judon
42182	04/15/13 06/06/13	L Judon

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**BUS-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS**

Introduction to techniques for improving organizational effectiveness through process improvement and development of people.  
(Same as MAG-70)

- *PREREQUISITE: None.*
- *ADVISORY: MAG-44.*

32075      02/11/13 04/05/13      G Zwart

**CAT-36B LEGAL OFFICE PROCED II 3.00 UNITS**

A continuation and in-depth study of California legal procedure in various areas of law for the legal secretary.

- *PREREQUISITE: None.*
- *ADVISORY: CAT-36A and Microsoft Word or Corel WordPerfect, CAT-34A.*

42199      02/11/13 04/05/13      S Cortez

**BUS-80 PRINCIPLES OF LOGISTICS 3.00 UNITS**

Introduction to the field of logistics and the methods for improving product distribution effectiveness.

- *PREREQUISITE: None.*

32076      02/11/13 04/05/13      R Beck

**CAT-38 LEGAL WORD PROCESS/FORMS 3.00 UNITS**

Preparing California legal documents and Judicial Council forms using a computer.

- *PREREQUISITE: None.*
- *ADVISORY: CAT-36A and Microsoft Word or Corel WordPerfect.*

42200      04/15/13 06/06/13      S Cortez

**BUS-86 TRANSPORTATION/TRAFFIC MGMT 3.00 UNITS**

A study of the domestic freight transportation system, including pricing, regulation and traffic management.

- *PREREQUISITE: None.*

32078      04/15/13 06/06/13      C Pentis

**CAT-57 CREATE, MANAGE VIRTUAL OFFICE 3.00 UNITS**

Time management, workplace customization, software/hardware evaluation for virtual office entrepreneurs or telecommuters.

- *PREREQUISITE: None.*
- *ADVISORY: CAT-95A.*

42204      02/11/13 04/05/13      J Lehr

**COMMUNICATION STUDIES**

**COM-12 INTERCULTURAL COMMUNICATION 3.00 UNITS**

Explores the diverse communication components across cultures.

- *PREREQUISITE: None.*
- *ADVISORY: COM-51 and/or qualification for ENG-1A.*

32120      02/11/13 04/05/13      A Olaerts

**CAT-80 WORD FOR WINDOWS 3.00 UNITS**

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)

- *PREREQUISITE: None.*
- *ADVISORY: Typing knowledge/skills of at least 40 wpm.*

42207      02/11/13 06/06/13      S Torre

**COMPUTER APPLICATIONS/OFFICE**

Most Computer Applications/Office courses have an 18-hour laboratory requirement to be arranged and completed weekly. Your instructor will have details on the first day of class.

**CAT-30 BUSINESS ENGLISH 3.00 UNITS**

Reviews grammar, punctuation, spelling and vocabulary; includes business communication.

- *PREREQUISITE: None.*
- *ADVISORY: Keyboarding skills or CAT-53 and familiarity with Microsoft Word or CAT-34A.*

42195      02/11/13 06/06/13      S Torre

**CAT-98A INTRO TO EXCEL 1.50 UNITS**

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- *PREREQUISITE: None.*

42213      02/11/13 06/06/13      K Feller

**CAT-31 BUSINESS COMMUNICATIONS 3.00 UNITS**

Provides training and skill building in written communications.

- *PREREQUISITE: None.*
- *ADVISORY: CAT-30.*

42197      02/11/13 06/06/13      S Torre

**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF YOU**  
**HAVE NOT MET THE PREREQUISITE!**

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## COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18-hour laboratory requirement to be arranged and completed weekly. Your instructor will have details on the first day of class.

### CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- *PREREQUISITE: None.*

42243	02/11/13	06/06/13	S Bhatia
42256	02/11/13	06/06/13	S Bhatia
42254	02/11/13	06/06/13	S Bhatia
32093	02/11/13	06/06/13	C Brotherton
32089	02/11/13	06/06/13	J Coverdale
32091	02/11/13	06/06/13	J Coverdale
42255	02/11/13	06/06/13	J Cregg
22538	02/11/13	06/06/13	S Marlo
22539	02/11/13	06/06/13	S Marlo

### CIS-1B ADV CONCEPTS IN CIS 3.00 UNITS

Advanced word processing, spreadsheets, presentation and database concepts are covered through lecture and hands-on computer assignments.

- *PREREQUISITE: CIS-1A.*

32094	02/11/13	06/06/13	V Browne
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### CIS-20 SYSTEM ANALYSIS/DESIGN 3.00 UNITS

Exposure to the techniques used in the development of effective computer systems for business systems applications. (Same as CSC-20)

- *PREREQUISITE: CIS/CSC-2.*
- *ADVISORY: Working knowledge of MS Access.*

42259	02/11/13	06/06/13	S Bhatia
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### CIS-63 INTRO TO SQL 3.00 UNITS

Provides experience in database management using the Structured Query Language. The class will be introducing key SQL concepts necessary in developing a database schema and using the data manipulation language. (Same as CSC-63)

- *PREREQUISITE: None.*

42270	02/11/13	06/06/13	R McPherson
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### CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS

Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.

- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer and familiarity with the Internet; CIS-95A.*

42272	02/11/13	04/05/13	J Cregg
42273	04/15/13	06/06/13	K Kim

### CIS-91 MICROSOFT PROJECT 3.00 UNITS

Project management, tracking and collaboration using Microsoft Project. (Same as CAT-91)

- *PREREQUISITE: None.*

#### Become an Information Systems Analyst!

The Systems Analyst certificate gives students the skills necessary to analyze, design and develop an information system in any business environment. Work in an organization or become a consultant. Enroll in CIS-91 and learn about project management, tracking and information analysis utilizing Microsoft © Project.

42276	02/11/13	06/06/13	S Bhatia
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### CIS-95A INTRO TO THE INTERNET 1.50 UNITS

An introduction to the Internet for personal computers. (Same as CAT-95A)

- *PREREQUISITE: None.*

42277	04/15/13	06/06/13	J Cregg
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## COMPUTER SCIENCE

Most Computer Science courses have an 18-hour laboratory requirement to be arranged and completed weekly. Your instructor will have details on the first day of class.

### CSC-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS

Structured analysis of user requirements related to information systems, for eventual design/development of the system. (Same as CIS-2)

- *PREREQUISITE: None.*

42339	02/11/13	06/06/13	S Bhatia
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## EARLY CHILDHOOD EDUCATION

### EAR-26 HEALTH, SAFETY AND NUTRITION 3.00 UNITS

A study of health, safety and nutrition factors of importance to the teacher, child and family of the young child.

- *PREREQUISITE: None.*

42357	02/11/13	06/06/13	S Yates
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### EAR-53 PARENTING-GUIDING YNG CHILDREN 2.00 UNITS

Theoretical and practical guidance and discipline techniques that influence and shape behavior.

- *PREREQUISITE: None.*

42365	02/11/13	04/05/13	D Cazares
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**EAR-54 CONTEMPORARY PARENT 1.00 UNITS**

This course examines factors affecting child-rearing in the changing social environment.

- *PREREQUISITE: None.*

42366	02/11/13 04/05/13	S Yates
42367	04/15/13 06/06/13	S Yates

**ECONOMICS**

**ECO-7 MACROECONOMICS 3.00 UNITS**

Economic theory and analysis as applied to the U.S. economy as a whole.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A and MAT-52.*

42372	02/11/13 06/06/13	A Casolari
42373	02/11/13 06/06/13	A Casolari

**ECO-8 MICROECONOMICS 3.00 UNITS**

Economic theory and analysis applied to consumer and producer behavior in markets.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A and MAT-52.*

42374	02/11/13 06/06/13	A Casolari
42378	02/11/13 06/06/13	A Casolari

**ENGLISH**

**ENG-1A ENGLISH COMPOSITION 4.00 UNITS**

Teaches college-level critical reading, academic writing, and research skills.

- *PREREQUISITE: ENG-50 or ENG-80 or qualifying placement level.*

All sections of ENG-1A below have an 18-hour laboratory requirement to be arranged and completed weekly. Your instructor will have details on the first day of class.

22177	02/11/13 06/06/13	A Griffin
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All sections of ENG-1A below have an on-campus 18-hour laboratory requirement to be arranged and completed weekly in MLK 119. See the Riverside Writing and Reading Center website at <http://academic.rcc.edu/wrc/> for hours of operation.

42420	02/11/13 06/06/13	B Osgood-Treston
42418	02/11/13 06/06/13	J Spangler
43653	02/11/13 06/06/13	D Stokes

**ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS**

Emphasizing argument, analysis and the study of literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- *PREREQUISITE: ENG-1A or 1AH.*

All sections of ENG-1B below have an 18-hour laboratory requirement to be arranged and completed weekly. Your instructor will have details on the first day of class.

22186	02/11/13 06/06/13	M Schwartz
22531	02/11/13 06/06/13	M Schwartz

All sections of ENG-1B below have an on-campus 18-hour laboratory requirement to be arranged and completed weekly in MLK 119. See the Riverside Writing and Reading Center website at <http://academic.rcc.edu/wrc/> for hours of operation.

42447	02/11/13 06/06/13	C Bendshadler
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**ENGLISH AS A SECOND LANGUAGE**

**ESL-90D VERB TENSE REVIEW 2.00 UNITS**

An intensive review and integration of verb tense structures. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for or enrollment in ESL-54 or higher.*

22234	02/11/13 04/05/13	T Rublaitus
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**ESL-90H PHRASES AND CLAUSES 1.00 UNITS**

Provides practice in using phrases and clauses to write well-structured sentences. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for or enrollment in ESL-53 or higher.*

22235	04/15/13 06/06/13	T Rublaitus
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**FILM, TELEVISION AND VIDEO**

**FTV-41 INTRO TO TELECOM 3.00 UNITS**

A survey of electronic media including the history and development of mass media from its beginning in early radio and television to the current period of dynamic change in the telecommunications industry.

- *PREREQUISITE: None.*

42565	02/11/13 06/06/13	S Gillins
42566	02/11/13 06/06/13	S Gillins

**GEOGRAPHY**

**GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS**

The interacting physical processes of air, water, land, and life which impact Earth's surface.

- *PREREQUISITE: None.*

22237	02/11/13 06/06/13	A Marquis
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## GUIDANCE

### GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS

Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.

- *PREREQUISITE: None.*

42600	02/11/13	06/06/13	R Ramos
42602	02/11/13	06/06/13	E Brown
42604	02/11/13	06/06/13	E Brown
22243	02/11/13	06/06/13	J Howard
22245	02/11/13	06/06/13	M Pacheco
42599	02/11/13	06/06/13	R Ramos

## HISTORY

### HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

42623	02/11/13	06/06/13	K Woods
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### HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

42630	02/11/13	04/05/13	K Woods
42632	04/15/13	06/06/13	K Woods

### HIS-7 POL SOC HISTORY OF US 3.00 UNITS

A history of the United States from 1877 to the present.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

42648	02/11/13	06/06/13	D Lomayesva
42649	02/11/13	06/06/13	D Lomayesva

## HUMANITIES

### HUM-5 ARTS & IDEAS: RENAISS-MODERN 3.00 UNITS

An interdisciplinary study of the origins of movements in art, literature, music, philosophy and religion in Western civilization from the Renaissance through the post-Modern era.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

32303	02/11/13	06/06/13	B Pavlis
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**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF YOU**  
**HAVE NOT MET THE PREREQUISITE!**

### HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

22288	02/11/13	06/06/13	C Rocco
22290	02/11/13	06/06/13	C Rocco
22648	02/11/13	06/06/13	C Rocco

### HUM-16 ARTS & IDEAS: AMERICAN CULTURE 3.00 UNITS

An interdisciplinary survey of the cultural movements in art, literature, philosophy and music of American culture.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

42658	02/11/13	06/06/13	R Mahon
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## KINESIOLOGY

### KIN-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- *PREREQUISITE: None.*

42695	02/11/13	06/06/13	D Almquist
42693	02/11/13	06/06/13	N Bonzoumet
42694	02/11/13	06/06/13	N Bonzoumet
32315	02/11/13	06/06/13	A Doty
42696	02/11/13	06/06/13	W Elton
42692	02/11/13	06/06/13	C Lowden

### KIN-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- *PREREQUISITE: None.*

42689	02/11/13	06/06/13	C Lowden
42690	02/11/13	06/06/13	S Sigloch
42691	02/11/13	06/06/13	S Sigloch

## LIBRARY

### LIB-1 INFORMATION COMPETENCY 1.00 UNITS

Presents the fundamentals of the effective use of libraries, electronic databases and information.

- *PREREQUISITE: None.*

42779	04/15/13	06/06/13	S Brewster
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## MANAGEMENT

### MAG-44 PRINCIPLES OF MANAGEMENT 3.00 UNITS

An overview of the concepts, processes and techniques of organizational management.

- *PREREQUISITE: None.*

22330	02/11/13	06/06/13	D Webster
32546	04/15/13	06/06/13	G Zwart

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**MAG-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS**

An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as BUS-47)

- *PREREQUISITE: None.*

32548      02/11/13 04/05/13      G Zwart

**MAG-52 EMPLOYEE TRAINING, DEVELOPMENT 3.00 UNITS**

An introduction to employee training and development techniques in human resources management.

- *PREREQUISITE: None.*

43686      02/11/13 06/06/13      A Riley

**MAG-53 HUMAN RELATIONS 3.00 UNITS**

Practical application of basic psychology in building better employer-employee relationships.

- *PREREQUISITE: None.*

32331      04/15/13 06/06/13      G Zwart

**MAG-56 HUMAN RESOURCES MANAGEMENT 3.00 UNITS**

Introduces techniques involving the selection, training, evaluation and promotion of employees.

- *PREREQUISITE: None.*

32333      02/11/13 06/06/13      E Davalos

**MAG-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS**

Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)

- *PREREQUISITE: None.*
- *ADVISORY: MAG-44.*

43687      02/11/13 06/06/13      R Pardee  
32334      02/11/13 04/05/13      G Zwart

**MARKETING**

**MKT-20 PRINC OF MARKETING 3.00 UNITS**

Examines the role of marketing along with an analysis of both profit and non-profit organizations' product, price, distribution and promotion.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-10.*

22403      02/11/13 06/06/13      J Duran

**MKT-41 TECHNIQUES OF SELLING 3.00 UNITS**

Studies sales communication, behavioral, ethical and philosophical factors as applied to the selling function.

- *PREREQUISITE: None.*

22404      02/11/13 06/06/13      L Holt

**MKT-42 RETAIL MANAGEMENT 3.00 UNITS**

Survey of retail management, philosophies, strategies, concepts and objectives.

- *PREREQUISITE: None.*

42909      02/11/13 06/06/13      D Wilcoxson

**MATHEMATICS**

**MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS**

Algebra preparation for college-level mathematics.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

32370      02/11/13 06/06/13      E Chung  
32368      02/11/13 06/06/13      B Johnson  
22354      02/11/13 06/06/13      K Saxon

42839      02/11/13 06/06/13      K Nabours  
The above section requires proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.

**MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS**

An introduction to the concepts of algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

32386      02/11/13 06/06/13      B Johnson  
32378      02/11/13 06/06/13      R Prior  
32383      02/11/13 06/06/13      R Prior  
22372      02/11/13 06/06/13      K Richards-Dinger  
32387      02/11/13 06/06/13      D Smith

42864      02/11/13 06/06/13      S Dawson  
The above section requires proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.

**MAT-64 PRE-ALGEBRA 3.00 UNITS**

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-63 or 90C.*

32401      02/11/13 06/06/13      J Frewing  
32402      02/11/13 06/06/13      J Frewing

**MUSIC**

**MUS-19 MUSIC APPRECIATION 3.00 UNITS**

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- *PREREQUISITE: None.*

22407      02/11/13 04/05/13      D Foster  
22544      02/11/13 06/06/13      D Foster  
22408      04/15/13 06/06/13      D Foster  
22410      02/11/13 06/06/13      C Quin  
43485      02/11/13 04/05/13      I Tsai  
43486      02/11/13 04/05/13      I Tsai  
43487      02/11/13 04/05/13      I Tsai  
32416      02/11/13 06/06/13      I Zubizarreta

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**MUS-25 JAZZ APPRECIATION 3.00 UNITS**

A comprehensive study of jazz from its origins to the present day.

- *PREREQUISITE: None.*

43489	02/11/13 04/05/13	C Richard
43490	04/15/13 06/06/13	C Richard

**MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS**

A study of film music in the United States from 1927 to the present day.

- *PREREQUISITE: None.*

43492	02/11/13 04/05/13	K Mayse
43493	02/11/13 04/05/13	K Mayse

**MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS**

A comparative and integrative study of the multicultural musical styles of the United States.

- *PREREQUISITE: None.*

43544	04/15/13 06/06/13	P Curtis
32421	02/11/13 06/06/13	I Zubizarreta

**PHILOSOPHY**

**PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS**

Introduction to the major questions of Western philosophy and their answers.

- *PREREQUISITE: None.*

32424	02/11/13 04/06/13	S Crasnow
32425	04/15/13 06/06/13	S Crasnow
42970	02/11/13 06/06/13	C Gobatie
42974	02/11/13 06/06/13	C Gobatie

**PHI-11 CRITICAL THINKING 3.00 UNITS**

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- *PREREQUISITE: None.*

42981	02/11/13 04/05/13	C Gobatie
43648	02/11/13 06/06/13	C Gobatie
42982	04/15/13 06/06/13	C Gobatie

**POLITICAL SCIENCE**

**POL-1 AMERICAN POLITICS 3.00 UNITS**

The principles, institutions, policies and critical issues in American politics.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

22456	02/11/13 06/06/13	F Biancardi
43024	02/11/13 06/06/13	D Haghigat
43028	02/11/13 06/06/13	D Haghigat
43029	02/11/13 06/06/13	D Haghigat
32446	02/11/13 06/06/13	D Makin
32447	02/11/13 06/06/13	D Makin
32451	02/11/13 06/06/13	D Makin
43031	02/11/13 06/06/13	W Schinke
43032	02/11/13 06/06/13	M Sellick

**PSYCHOLOGY**

**PSY-1 GENERAL PSYCH 3.00 UNITS**

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- *PREREQUISITE: None.*

All online sections PSY-1 require a proctored final exam on an RCCD campus.

43048	02/11/13 04/05/13	R Ruiz
43049	02/11/13 04/05/13	R Ruiz
43045	04/15/13 06/06/13	R Ruiz
43050	04/15/13 06/06/13	R Ruiz

**PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS**

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- *PREREQUISITE: None.*

All online sections PSY-9 require a proctored final exam on an RCCD campus.

43066	02/11/13 04/05/13	P Matsos
43067	02/11/13 06/06/13	P Matsos
43068	02/11/13 04/05/13	P Matsos
43069	02/11/13 04/05/13	P Matsos
43070	02/11/13 06/06/13	P Matsos

**READING**

**REA-83 READING, LEVEL III 3.00 UNITS**

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- *PREREQUISITE: REA-82 or ESL-73 or qualifying placement level.*

43084	02/11/13 04/05/13	T Brown
43085	02/11/13 04/05/13	T Brown
43086	04/15/13 06/06/13	T Brown
43087	04/15/13 06/06/13	T Brown

**REAL ESTATE**

**RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS**

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- *PREREQUISITE: None.*

32478	02/11/13 04/05/13	B Miller
32479	04/15/13 06/06/13	B Miller

**RLE-81 REAL ESTATE PRACTICE 3.00 UNITS**

Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.

- *PREREQUISITE: None.*

22485	02/11/13 06/06/13	M Leivas
32480	02/11/13 04/05/13	T Wagner
32481	04/15/13 06/06/13	T Wagner

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**RLE-82 LEGL ASPECT RL ESTAT 3.00 UNITS**

California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.

- *PREREQUISITE: None.*

32482	02/11/13 04/05/13	T Wagner
32483	04/15/13 06/06/13	T Wagner

**RLE-83 REAL ESTATE FINANCE 3.00 UNITS**

Analysis of real estate finance in residential, apartment, commercial and special purpose properties.

- *PREREQUISITE: None.*

32484	02/11/13 04/05/13	T Wagner
32485	04/15/13 06/06/13	T Wagner

**RLE-85 REAL ESTATE ECON 3.00 UNITS**

Examples of trends and factors affecting real estate values, fluctuations, cycles and market trends.

- *PREREQUISITE: None.*

32559	04/15/13 06/06/13	B Miller
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**SOCIOLOGY**

**SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS**

An introduction to the basic concepts of societal organization.

- *PREREQUISITE: None.*

43117	02/11/13 06/06/13	R Davin
43121	02/11/13 06/06/13	R Davin
43122	02/11/13 06/06/13	R Davin
43123	02/11/13 06/06/13	E Perez
22491	02/11/13 04/05/13	E Thompson
22495	04/15/13 06/06/13	E Thompson

**SOC-2 AMER SOCIAL PROB 3.00 UNITS**

Identification and analysis of major contemporary social problems.

- *PREREQUISITE: None.*

43135	02/11/13 06/06/13	D Baker
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**SOC-3 SOCIAL INEQUALITY 3.00 UNITS**

An introduction to the theory, extent and consequences of social inequality in American society.

- *PREREQUISITE: None.*

43140	02/11/13 06/06/13	D Baker
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**SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS**

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- *PREREQUISITE: None.*

43126	02/11/13 06/06/13	D Baker
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**SOC-12 MARRIAGE FAMILY REL 3.00 UNITS**

Contemporary patterns in marriage and family relations.

- *PREREQUISITE: None.*

43129	02/11/13 06/06/13	J Brown
43130	02/11/13 06/06/13	J Brown
43131	02/11/13 06/06/13	J Brown
43132	02/11/13 06/06/13	J Brown
43133	02/11/13 06/06/13	J Brown
43128	02/11/13 06/06/13	M Carpenter

**SOC-20 CRIMINOLOGY 3.00 UNITS**

A sociological analysis of crime, criminal law and criminality.

- *PREREQUISITE: None.*

43138	02/11/13 06/06/13	D Baker
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**SOC-22 AMERICAN DEAF CULTURE 3.00 UNITS**

Introduction to the cultural and linguistic aspects, development of awareness and appreciation of the special diversity of Deaf people. (Same as AML-22)

- *PREREQUISITE: None.*

43139	02/11/13 06/06/13	R Stone
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**SPANISH**

**SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS**

Introductory survey of Spanish culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

43150	02/11/13 06/06/13	D Gaylor
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**SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS**

Introductory survey of Latin American culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

43151	02/11/13 06/06/13	D Gaylor
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**SPA-51 INTRO LISTENING COMP I 2.00 UNITS**

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- *PREREQUISITE: None.*

43157	02/11/13 06/06/13	K Kelly
43158	02/11/13 06/06/13	K Kelly

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**THEATER ARTS**

**THE-3 INTRO TO THE THEATER 3.00 UNITS**

A survey of theatrical styles and forms intended for the general college student.

- *PREREQUISITE: None.*

43564	02/11/13	04/05/13	H Bauer
43562	02/11/13	04/05/13	M Gourley
43561	02/11/13	04/05/13	J Julian
43566	04/15/13	06/06/13	J Julian
43556	02/11/13	04/05/13	D Nelson
43560	02/11/13	04/05/13	D Nelson
43558	04/15/13	06/06/13	D Nelson
43565	04/15/13	06/06/13	D Nelson
43568	04/15/13	06/06/13	C Sorenson
32512	02/11/13	06/06/13	Staff
32516	02/11/13	06/06/13	Staff
32515	02/11/13	04/05/13	W Stevens

**WORK EXPERIENCE**

**WKX-200 GENERAL WORK EXPERIENCE 1.00 UNITS**

Coordinates the student's occupational experience with related instruction in skills for career planning and occupational success.

- *PREREQUISITE: None.*
- *ADVISORY: Students should have paid or voluntary employment.*

43173	02/11/13	06/06/13	S Thomas
43170	02/11/13	06/06/13	Staff



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