MEETING NOTES

MEETING SUBJECT
Moreno Valley Science & Technology Center Remodel Secondary Effects

NOTES TAKEN BY DATE | TIME
Shawna Upp 11.09.09 | 2:00 PM

LOCATION
Moreno Valley Campus, Humanities 134

ATTENDEES
Reagan Romali (RR), MVC
Dale Adams (DA), RCCD
Patricia M. Bufalino (PB), Dean of Instruction
Felipe Galicia (FG), MVC – Biology
Julio Cuz (JC), MVC – STEM/Web Development
Diane Marsh (DM), MVC – Chemistry
Joanne Werner-Fraczek (JWF), MVC – MSPE
Michael McQuead (MM), MVC – Business/CIS
Matthew Barboza (MB), MVC – BITS Chair
Dale Barajas (DB), MVC – Facilities
James Mitchell (JM), MVC – Information Services
Ron Ricard (RR), MVC – Information Services
Matt Fast (MF), MVC – CIS
Maureen Chavez, MVC
Joe Sion (JS), Steinberg Architects
Shawna Upp (SU), Steinberg Architects

OBJECTIVE
Discussion of Secondary Effects

ITEM ID NOTES (notes do not occur in order discussed, instead they have been organized by topic)

1.0 Project Status
1.1 HVAC Emergency Repairs
1.1.1 Steinberg Architects is currently preparing construction documents for the HVAC repairs to resolve ventilation issues at the Anatomy Storage and Chemical Stock Rooms.
1.1.2 The Board has identified this as an emergency repair, which will proceed as soon as possible.
1.1.3 It has been requested that the repair work not be disruptive to the classes. FG suggested they work in the evenings when there are fewer occupants in the building.
1.2 Sci-Tech Building Remodel
1.2.1 The ground floor will be remodeled to provide three additional labs for the Sciences.

2.0 Preliminary Schedule & Other Project Timelines
2.1 Once the HVAC repair project has been bid, it may take a couple of months before the project is completed.
2.2 Provided the Board approves the Sci-Tech Building Remodel project at the December meeting, design phases of the project could start as early as January 2010. This would lead to a potential construction start date of July 2011.
2.3 DA mentioned the Lion’s Den may be under construction for the next 12 months.
2.4 RR identified February 2011 as the potential construction start date for the Parking/Surge Building which could be ready by Spring 2012.
2.5 Health Sciences Complex was recently submitted to the State for funding. A decision is expected to be made in approximately 2 years.

3.0 Project Phasing
3.1 First phase of the project involves remodel of the entire ground floor.
3.2 Second phase of the project involves remodel of the entire 1st floor.
3.3 During the second phase a temporary building (trailer) will be needed to house Chemistry or Anatomy.
3.4 1st floor lab or trailer is acceptable to DM. DM can operate for up to a year with only water and power. Fume hoods will not be necessary during this time.

4.0 Secondary Effects
4.1 Rooms that will be displaced by the remodel project include:
   - STEM Center
   - CIS Lab (aka 151)
   - DSPS Office
   - DSPS Tech Office
   - McQuead Office
   - Bhattacharya Office
   - Classroom
   - Adjunct Offices
4.2 It has been suggested that if the Physician’s Assistant (PA) Program relocates to PSC then CIS and STEM could be located at the end floor of Humanities in Rooms 221, 222, & 227.
4.3 Dr. Isaac has expressed concern about the PA Program being in the portables, however the director of the PA program is agreeable to the move.
4.4 The first floor of Student Services is an ideal location for DSPS. Room 102 was suggested as a possible location.
4.5 When Administration is moved to the third floor of Humanities the Admin Annex will be available for offices. It has been suggested that Professors McQuead and Bhattacharya be relocated there.
4.6 RR stated the adjuncts will be without office space.
4.7 The group agreed they could live without the additional classroom.

5.0 Other
5.1 Once the Parking/Surge project is completed, the Student Activities Center will be relocated there. This opens up the Student Activities Center for a short period of time to be used as swing space.
5.2 RR has suggested the Bookstore relocate to Parking/Surge. This would provide additional temporary swing space.

DISTRIBUTION
- ALL ATTENDEES
- OTHER: D. Hart, Elena Andrews

Steinberg Architects will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting unless the author receives written notice to the contrary within seven calendar days of the issue date of this meeting report.