Program Review Task Force
Authority

- Formed and authorized by Dr. Mayo in July 2012
- Charged with:
  - Reviewing the Program Review Process
    - All program reviews- instructional, administrative (AA, BS, President’s Office, BCTC), and student services
  - Identifying communication gaps
  - Analyzing timelines
  - Reviewing and vetting forms
Core Issues

- Program reviews are not being reviewed and synthesized into the strategic planning process and don’t incorporate assessment efforts
- Significant gap in communication between SPC and Senate subcommittees and activities
- Flowchart for integrating program reviews does not accurately portray the process
- Forms need review and broad input
Task force has met three times

- August 22, 2012- introduced members, reviewed scope of project, created model “synthesis” flow charts for each program review area
- September 7, 2012- Worked with members of SPC on the SPC flowchart
- September 21, 2012- Completed draft model of SPC flowchart, began assessing forms
Process - Timeline for APR’s

Annual Program Review Timeline - April - October

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<th>April 2012</th>
<th>May 2012</th>
<th>June 2012</th>
<th>August 2012</th>
<th>September 2012</th>
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Feb. 13, 2012 - May 1, 2011 update curriculum, CORs


Aug. 23, 2012 - Oct. 1, 2012 Departments integrate disciplines' reviews, rank all requests.
Process - Timeline for APR’s

Annual Program Review Timeline - November through May


Nov 5, 2012 | PRC feedback presented to departments, unit managers
Feb. 28, 2013 | Final APRs are submitted
March 15, 2013 | Prioritized list sent to Senate
April 5, 2013 | Senate sends lists to subcommittees
April 18, 2013 | Recommendations to Strategic Planning Council
May 1, 2013 | Requests to College President

Feb. 11, 2013 - May 1, 2013
new cycle of curriculum updates

Feb. 11, 2013 - June 14, 2013
new assessment cycle
Proposed changes to SPC Flowchart

Instructional

Administrative

Student Service

Participatory Governance Council
- Admin (DOI, SS, VPAA, etc.)
- SPC Chairs and Standard Co-Chairs
- AS President
- APC Chair
- Student Representation

Standards:
- Standard 1
- Standard 2
- Standard 3
- Standard 4

Student Service
Proposed model cont’d

Participatory Governance Council

- Standard 1
- Standard 2
- Standard 3
- Standard 4

College President
Initial Feedback on Forms

- Perceived to be too long
  - Recommendation- separate into handbook and forms
- Vet Rubrics with APC and integrate APC review with Standard Subcommittees
- Remove dates
Review mission statement and goals need revision (SPC)
  ▪ There are presently nine goals - too many
  ▪ Work with SPC to complete flowchart
  ▪ Work with SPC on editing forms and rubrics
  ▪ Conduct “Town Hall” meeting on new process and forms
  ▪ Final edits to forms, flowcharts and timelines
  ▪ Present recommendations to Dr. Mayo-December 14, 2012
  ▪ Implement new forms and process spring 2013
Immediate needs

- Rubrics for scoring incoming APR’s
  - Due to the APC October 1st
- Continued dialog throughout the transition
- Transparency from all groups/committees
- Align forms, processes and “language” to meet ACCJC expectations
  - Review Academic Senate report prepared by Sheila Pisa
    - 9.24.12
Challenges

- Drafting new process and continuing with existing process