

If you are experiencing problems with any of the technological equipment in your classroom, please contact the Instructional Media Center (x6201) for further assistance.

Below is a break down of which department to contact if you experience technical problems in a classroom:



#### IMC x6201

- Overhead projector is not working.
- The computer is working fine but it will not send a picture to the LCD projector.
- The TV DVD unit is not working properly

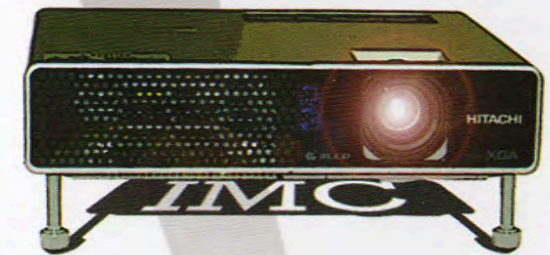
#### Computer Help Desk x8388

- Computer not powering.
- Computer's DVD drive is not working or your disc is stuck inside the machine.
- You cannot get on the internet.



Designed by: Jerry R. Sepulveda  
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## Instructional Media Center



**GENERAL LINE: 951-571-6201**  
After office hours, call 951-571-6165

Gustavo Segura  
Media Coordinator  
951-571-6200  
Office Hours  
7am-3:30pm

Angela Thomas  
Media Technician  
951-571-6289  
Office Hours  
1pm-9:30pm

## Disc Duplication

Audio CD-R's of foreign language class material can be duplicated for students who wish to listen to the material outside of the Language Lab. There are also course specific DVD's available for duplication.

Due to copyright restrictions, only two (2) CD-R's or DVD-R's can be duplicated per day.

In order to acquire a copy of a CD or DVD, a student must provide a Moreno Valley IMC staff member with a maximum of 2 blank CD-R's or DVD-R's. Discs are duplicated on a "first come, first serve" basis. The duplication process normally takes 15 to 20 minutes; however, it may take longer depending on the number of requests received. Discs must be labeled with the student's first and last name, so the staff can easily identify and return the discs when they are ready.

## KRCC 17

KRCC 17 is the Educational Access Channel for the Riverside Community College District serving Moreno Valley, Perris, Nuevo and parts of Riverside. You can watch us on Time Warner Cable's channel 17 (in Moreno Valley).

If you have a college related announcement that you would like to advertise on KRCC 17's Bulletin Board or an educational related program that you would like aired, please contact the IMC.

## What is the IMC?

The Instructional Media Center is here to meet your multimedia needs from streaming media to satellite downlinking. Explore our site at:

[www.imc.rcc/morenovalley/morenovalley.htm](http://www.imc.rcc/morenovalley/morenovalley.htm)

Contact us for more information on how we can assist you with your project. Here is a list of common equipment ordered through our department to meet your instruction needs.

- LCD projectors
- Laptops for Instruction Purposes
- Public Address Systems
- Document Cameras
- Video/Audio Equipment



We also assist with the following:

- Video Production (pre and post)
- Audio Production (pre and post)
- PowerPoint Assistance
- Scanning Images
- Video Conferences



### HOURS OF OPERATION

**Fall and Spring Semester**  
**Monday - Thursday 7:30am-9pm**  
**Friday & Saturday 7:30-4pm**  
**Sunday CLOSED**

**Winter and Summer**  
**Monday - Thursday 7:30am-9pm**  
**Friday & Saturday CLOSED**  
**Sunday CLOSED**

**(HOURS MAY VARY)**