MEETING MINUTES 2

DATE: August 5, 2009

PROJECT: Riverside Community College District
Moreno Valley Campus
March Dental Education Center (MDEC) facility
HMC #3251010

PRESENT: Chris Carlson, Rick Hernandez, Reagan Romali, Orin Williams (RCCD)
Ed Salisbury, Ken Salyer (HMC)

PURPOSE: The purpose of the meeting was to discuss the organization of the upcoming programming effort.

ITEMS DISCUSSED:

2.1 Design Review by March ARB Joint Powers Authority (JPA):
   A. Although the project will be plan reviewed by the Division of the State Architect (DSA), Riverside Community College District (RCCD) will cooperate with JPA for courtesy reviews of the project design, to ensure that the project design is complementary with the March Lifecare Campus Specific Plan.
   B. March Healthcare Development (MHD), as the overall site developer, will serve as the intermediary between RCCD and JPA for design review submittals.
   C. RCCD and MHD will meet in the next few days, to evaluate the current Moreno Valley Campus architectural guidelines, for compatibility with the desired project design quality.

   Action/Responsibility: MHD/RCCD

2.2 Project Assignable Square Footage (ASF):
   A. The new facility will be programmed for 15,000 ASF; the Fusion database lists the existing facility at 8,000 ASF.
   B. RCCD and HMC will meet to confirm how the ASF of the project will be allocated. The ability to accommodate other academic programs within the facility is desirable.
   C. Once the overall program divisions are determined, user group meetings will follow, and the schematic design process will commence.

   Action/Responsibility: HMC/RCCD
2.3 **Furniture and Equipment:** The project design will assume provision of new furniture and equipment. Relocation of existing equipment is not anticipated.

**Action/Responsibility:** Information

2.4 **LEED Certification:** The project design and construction will target a LEED Silver rating. Certification of the project will be pursued.

**Action/Responsibility:** HMC

2.5 **Site Development Issues:**

A. **Floodplain:** The hydrology report will be obtained and reviewed, to determine the relationship of the site to the 100 year floodplain. Significant grading work to bring the site above the floodplain, if required, will be incorporated into the land lease agreement.

B. **CEQA:** A mitigated negative declaration for the site is anticipated, but will depend on proper documentation of prior environmental assessment and remediation.

**Action/Responsibility:** HMC/RCCD

The above notes document our understanding of items discussed in the above referenced meeting. Unless notice to the contrary is received, the notations will be considered acceptable and HMC will proceed with work based on these understandings. Any discrepancies should be brought to our attention within seven (7) working days of receipt.

Submitted by,

HMC Architects

[Signature]

Ed Salisbury
Project Architect

cc: Those present
Jim Wurst (HMC)
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