February 26, 2009

Door Hardware Meeting

*Kitchen Renovations (Lion’s Den)* - Moreno Valley Campus

Riverside Community College District

Attending:

Reagan Romali, *Riverside C.C.D.*
Dale Adams, *Riverside C.C.D.*
Dale Barajas, *Riverside C.C.D.*
Steve Gilson, *Riverside C.C.D.*
Kathy Paschke, *Riverside C.C.D.*
Tim Corcoran, *Provider*
Mitch Holt, *Provider*
Geoff Beckham, *GSB Design*
Steve Johnson, *Design West*
Jonathan Bianchet, *Design West*
Dave Higginson, *Higginson + Cartozian*
Paxton Jackson, *Higginson + Cartozian*

A meeting was held on the above date and the following items were discussed:

1. HCA, Inc. to address sinking concrete problem at south of building.
2. HCA, Inc./GSB to review adding a new mobile cash station near entry doors.
   a. Review existing cash stations locations and Pedestrian traffic flow.
3. HCA, Inc. to review main exterior double doors for possible turnstile type (entry/exit) use.
4. Per Kathy, we need to provide WI-FI, I.T. to coordinate with JCA.
5. GSB to address adding the following items:
   a. Hot Grab & Go.
   b. Pizza
   c. Pretzels
   d. Casters at rack cooler.
   e. Ice machine with water, drain.
6. Tim, discussed adding location for power for Pepsi Machines, need to provide dedicated circuit. (DWE).
7. Discussed the need to locate (2) emergency phone lines, Kathy to coordinate locations with JCA/ District.
8. DWE, to address providing vacuum breakers at sinks in Custodian Room.
9. Discussed the possibility of phasing the data portion. This would help expedite schedule. HCA & Steve/Kathy to review options.
11. It was discussed for Provider/IT to review and coordinate P.O.’s/Camera pathways.
12. HCA, Inc. to review options for adding Building Signage that incorporates the “Lion’s Den Café” verbiage.
13. HCA, Inc. confirmed the location of the grease interceptor at northeast area near Book Store ok per District.
14. HCA, Inc./DWE was asked to add gas stub out at covered patio area for outdoor grille.
   a. HCA, Inc. confirmed the routing of new gas line for serving the new Kitchen.
15. HCA, Inc. to review re-roofing material for existing building to include white cap material for cool roof per District – Trim co Roofing System.
16. DWE to provide EMS connection/communication with New HVAC per district standard-Automated Logic.
17. HCA, Inc./DWE to address adding Knox Box at main entry doors.
18. HCA, Inc. to address leaving existing hose bib at south of building.
19. HCA, Inc. asked to address existing access road, needs to be wider or straightened.
20. HCA, Inc. to meet with College to Discuss hardware on 3/2/09.
21. Project status and schedule was discussed, pending DSA approval April.

These minutes are prepared by Paxton Jackson, Higginson + Cartozian Architects, Inc. The above meeting notes are intended to summarize the comments made, agreements reached and responsibilities assigned during the course of this meeting. Any party wishing to modify or clarify these meeting notes is required to notify the author within (3) business days. Should no comments, corrections, or clarifications be received these minutes shall stand as the true and accurate record of this meeting.

Paxton Jackson, Project Manager
Higginson + Cartozian Architects, Inc.
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