Distance Education Subcommittee Minutes (11/26/13)

I. Call to Order and Roll Call (sign-in): 12:30pm – Michael Schwartz, Chair
   Attendance of Members: Michael Schwartz (Subcommittee Chair), Jeanette LaPorte, Sheila Pisa, Anya Marquis, Jeanne Howard, Frank Almeida, Carolyn Quin

II. Discussion of subcommittee purpose and goals
    Plan is to have a draft of subcommittee mission statement by next meeting on Feb. 25

III. Discussion of “Regular and Effective Contact” Guidelines for Distance Education
    This document has been a topic of ongoing discussion at our fall Curriculum Committee meetings, and this subcommittee is tasked with playing an advisory role to the CC with respect to all matters related to Distance Education.

IV. Discussion of spring Flex events related to Distance Education
    Jeanette LaPorte has extensive knowledge of distance education pedagogies and “best practice” teaching methods, and she suggested topics such as “voice thread” demos and Intellicom as possible Flex events. Michael Schwartz plans to get in touch with Dean Vakil about institutional licenses for these products.

V. Discussion of survey of faculty on distance education needs
    This will be an ongoing project in development with the Curriculum Committee and our distance education faculty.

VI. Open Discussion

VII. Adjournment (2:00pm)

VIII. The next regularly scheduled meeting of the Moreno Valley College Distance Education Subcommittee is on Tuesday, February 25, 2014, at 12:50 p.m. in HUM 234.