MVC Distance Education Subcommittee (3/25/14, HUM 234, 12:50 to 1:50pm)

I. Call to Order and Roll Call (sign-in): 12:50pm – Michael Schwartz, Chair

Members: Michael Schwartz (Subcommittee Chair), Jeanette LaPorte, Sheila Pisa, Anya Marquis, Jeanne Howard, Frank Almeida, Carolyn Quin, Ryan Carstens (Guest)

II. Revision of DES Mission Statement

MVC Distance Education Subcommittee Mission Statement (Draft, 2/25/14)

As a standing subcommittee of the Curriculum Committee (CC), the mission of the Moreno Valley College Distance Education Subcommittee (DES) is to support the CC in meeting all quality assurance standards for Distance Education (DE) courses at our college. The DES will work to ensure that MVC’s DE course offerings are in compliance with all state and district regulations, and that these courses are meeting the standards for “regular, effective, and substantive contact.” The DES will also plan and conduct professional development activities related to DE “best practices” – particularly the more technical aspects of these practices related to DE technologies and resources – in an effort to better prepare our DE faculty to design and teach their courses. Lastly, the DES will regularly report to the CC and will solicit recommendations from faculty and others on DE-related issues.

III. Towards a College eLearning/Distance Education Plan

Dr. Ryan Carstens

IV. Spring FLEX events

Possible topics: “How to Set Up an Effective Discussion Board,” “Using Adobe Connect,” “Using Blackboard Collaborate,” “Effective Uses of Intelecom in DE Courses”

Possible dates: Upcoming Tuesdays during college hour?

V. American Journal of Distance Education Subscription

VI. Open Forum

VII. Adjournment

VII. Next meeting: April 29th, 12:50 to 1:50pm, HUM 234