RIVERSIDE COMMUNITY COLLEGE DISTRICT
MORENO VALLEY COLLEGE ACADEMIC SENATE MINUTES
April 21, 2014 3:50 pm SAS 101

Call to Order: Travis Gibbs called meeting to order at 3:51 pm, 9 Senators present (excluding Gibbs & Parker)

Roll Call:
Senators:
- President: Travis Gibbs (present)
- Vice President: LaTonya Parker (present)
- Secretary/Treasurer / Communications Rep: Edd Williams (present)
- Senator at Large: Nick Sinigaglia (absent)
- Business & Information Technology Systems Communications: Cheryl Honoré (present)
- Health, Human & Public Services: Valarie Zapata (present)
- Humanities, Arts & Social Sciences: George Gage (absent)
- Math, Science & Kinesiology: Lisa Hausladen (present)
- Public Safety, Education, & Training: Sal Soto (present)
- Associate Faculty Representative: Cheryl Honoré (present)
- Student Government Representative: Chris Nollette (present)
- Representative on behalf of ASMVC: Brené Wright (absent)

Visitors:
- Vice-President Business Services: Norm Godin
- Curriculum Committee Chair: Carolyn Quin (absent, reports sent by email)
- Student Equity Committee Representative: Cordell Briggs
- RCCD Photographer: Joshua Scheide
- Student Liaison Representative: Akia Marshall
- Library Representative: Debbi Renfrow
- Student Government Representative: Itzel Tiscareño
- Student Senate Minutes Apprentice: Diana Anguiano
- Representative on behalf of ASMC: Annie Dubon

Adjustment to Agenda: Gibbs suggested we move VIIa to II.a. All agreed to the change.

I. Approval of minutes from 4/7/14 MVCAS meeting – unanimous approval from voting senators, two abstention (Williams, Hausladen); Nollette not yet present for this vote, but arrived during II.a. report.

II.a. Akia Marshall reports,
State-wide week for honoring classified staff (May 19-23). Please on Friday, at John’s Incredible Pizza, stop by to offer your appreciation for our classified staff. “Undercover Boss” took place a couple of years ago and was fun and successful. It did not take place last year. Some discussion was shared about Ed Code and compensation for Classified Staff. Several events have taken place in the past to show our appreciation to Staff, and some of those have continued.

II.b. Curriculum: Carolyn Quin:
(1) Associate in Arts in Political Science for Transfer (ADT, TMC, SB 1440)
Motion to approve: Nollette, Second by Honore. No Discussion. Vote: Unanimously approved

(2) Fire Technology Changes to Existing Program:
Motion to Approve: Parker, Second, Honore Unanimously approved.

(3) Fire Officer Changes to Existing Program.
Motion to Approve: Williams, Second: Nollette. Unanimously Approved

(4) Dental Assisting Changes to Existing Program. Motion to Approve: Hausladen, Second, Nollette
A question came up from Senator Soto about English 50. Discussion established English 50 is a prerequisite. The senate paused to answer this question for certain and moved on to item (5), the PA Program.

Foster clarified English 50 is clearly a prerequisite to the Program. Call for Vote: Unanimously approved

(5) Physician Assistant Changes to Existing Program
Motion to Approve: Williams, Second Hausladen. Soto reminded the Senate about the growing prerequisites in this Program, amounting to significant changes such as the number of hours for Accreditation Standards from 2,000 to 3,000 hours. Parker commented that this is an awareness item from Soto. Gibbs added information about students in the Program, how the standards have shifted. Parker added we should rely on the experts. Foster added the process is assumed to have been excessive, and faculty input has been included. Honore added that Byous talked about this to Senate before, as well as to Curriculum. Vote: Unanimously approved.

(6) Transfer Degree to Sociology (Part of item 5 in Quin’s email): add one class (Soc 25: Introduction to Sex and Gender). Motion to Approve: Soto, Second, Parker, unanimously approved.

III. Senate Plenary Report: LaTonya Parker attended the meeting in San Francisco, April 9-11, and among the subjects discussed: (1) Adult Learners – Community education and CTE (Career Technical Education) and Basic Skills; (2) SB1456, the Mission of Academic Senates; (3) Comm. College Baccalaureate Degrees; some institutions are already offering this; (4) Common Core and career readiness; (5) Accreditation was discussed to perhaps “nationalize” Accreditation. (6) Student Equity (7) The need for full time faculty and the utilization of Part time faculty (8) Crucial conversations in the classroom: dealing with inappropriate comments from students or faculty in the classroom. Gibbs noted Parker gave a report at Plenary Meeting. Senator Soto also attended.

IV. Ongoing Business:

a. Annual Program Review Update – Gibbs reported we were up for a turn-around with previous reports; the onerous nature of PR, and adjustments have been stifled thanks to losing our VP of Academic Affairs to the District, and our recent replacement here for only one month. By next Spring, we will have a more streamlined APR process. Finally, how APR and CPR will go together: CPR once every six years; the APR annually; and they will be “folded in together” (Gibbs).


c. AP 4021: Program Viability and Discontinuance – Williams asked if this was discussed at the April 7 meeting; RCC’s Senate President emailed to report the RCC Senate had voted to Approve (with minor changes). We will table this until the next ASMVC meeting on the 5th of May.

d. Agree to move V.b. to IV.d. RE: Web Development Policy & Procedures: Part I; Part II; Part III: SPC This is a voting item that Foster wants to be included on; he must leave at 5:20pm for his evening Monday night class, which begins at 5:30pm. Gibbs asked why this is not an AP (Administrative Procedure). Godin suggested this is a “For Information Only” item because this was approved at the last subcommittee meeting, but has not yet been approved by SPC, which meets this Thursday, April 24, but this item apparently is not on their agenda as an action item. Godin commented that it was an action item last month; we will need to clarify this item. Gibbs will follow-up with SPC. Honore asked about who controls each of these Websites? Each group controls its own Website (Godin). Honore suggested this be noted as an information item on the general Website.

e. Attendance Policy: Williams reported that the Attendance Policy was revised, the DASC (District Academic Standards Committee) approved the changes, and the document was sent forward to the District Academic Senate, which meets next Monday, April 28.

f. AP 7120c—full-time faculty hiring: Norco College Senate resolution – tabled, no discussion

g. AP 4260: Limitation on Enrollment, Co-requisites, Prerequisites, & Advisories (approved by MVC on 12/2/13) – Tabled, no discussion

h. AP 7211: Equivalency – Williams reported DASC is revising this policy and will be sending it forward to District Academic Senate, but likely not before its next meeting on April 28.
i. AP 7160a: Professional Growth—Full-Time Faculty Salary Advancement Information (previously MVC & RCC approved, NC denied—concern about item IIa) Tabled, no discussion
j. Distinguished Faculty Lecturer: Rhonda Taube will be speaking at MVC on May 15 during college hour.
k. Committee appointments: None to report

V. New Business:
   a. Copyrights, classrooms, and club activities -- For Information Only: Ruth Adams (legal) advised that a particular club was not given a room to show a movie (a documentary entitled “Bully”) related to the club. The club faculty advisor was told the movie could not be shown because of royalty / copyright issues. It was noted the Library has a copy of this movie. Adams emailed that the fact that it was educational means the movie could be shown. The R-25 location was irrelevant.
   
   Student Rep Itzel Tiscareño brought up the movie for the Easter Egg Hunt. Godin reported the movie could not be shown because it was being shown to the general public and thus could not be classified as educational for MVC students only. Royalties were at-question.

VI. Officer and Student Liaison Reports
   a. Student Liaison – Report pending (email requested).
      NOTE: Senator Parker exited at 5:37pm
   b. President: Travis Gibbs – Senate votes for Secretary/Treasurer once a year. This will be on the next agenda. We are making a call for Enrollment Manager. Dan Clark, Faculty Development Coordinator, is stepping down, so that position will need to be filled. Math, Science, and Kinesiology have voted to separate Math out as its own Department.
   c. Vice President: LaTonya Parker – left moments ago, no report
   d. Secretary/Treasurer: Edd Williams – no report
   e. Senator At-Large: Nick Sinigaglia (absent, no report)
   f. Administrator Reports - no report
   g. Associate Faculty (Part-time Faculty): Breneé Wright (absent, no report)

VII. Committee and Liaison Reports:
   a. Classified Staff Liaison: Akia Marshall
   b. Strategic Planning Council (SPC): Greg Sandoval (on Administrative leave will be replaced by Eugenia Vincent) / Ree Amezquita – no report
   c. Comprehensive Instructional Program Review Coordinator: Carolyn Quin
   
   On March 18, the District Program Review Committee conducted training at the Spruce Street office of RCCD for the disciplines and programs that are scheduled for the four-year comprehensive instructional program review in fall 2014.
   
   The next training session is scheduled for this Friday, April 25, from 1-3 at the Spruce Street office.
   
   All CIPRs are now college-specific. The curriculum revisions needed to update all CORs for shared courses across the district should be completed and launched in Spring 2014. The disciplines and programs from Moreno Valley College that are scheduled to submit the CIPR in fall 2014 are as follows:
   
   Economics—lead faculty member is Eddy Chi
   Library—lead faculty member is Debbi Renfrow
   Sociology—lead faculty is Eric Thompson
   Physician Assistant—lead faculty is Rosslynn Byous
   
   Any questions related to the Comprehensive Instructional Program Review process and forms should be directed to Carolyn Quin.
   
   d. District Program Review (DPR): Carolyn Quin (included in report above in item VII.c.)
   e. MVC Faculty Assessment Committee: Cheryl Honore & Sheila Pisa – Honore reported a revised template on the Website. We are still looking at Institutional Outcomes. Looking at an SLO template for Comprehensive and Annual Instructional Program Review.

TRACDAT Workshops scheduled:
   Wed, April 23, 3-5pm SAS 101;
   Fri, May 9, 12pm-3pm, HUM-323;
   Fri, May 23, 12pm-3pm, HUM323;
   Tues June 3, 4-6pm, HUM-322;
f. Safety Committee: Joyce Kim

Jose Recinos as Facilities Director and Safety Committee Co-Chair was introduced.

Fire Inspection Report: 178 violations. Roughly 50% resolved. Must hire an architect to address the egress from the elevator on the 3rd floor of the library to bring it up to code. Approximately $5,000 worth of repairs to do. A new sign was installed on campus near the closet parking lot to the Humanities Bldg. The sign notes the pathway above the parking lot and south of the Humanities Bldg is not safe and now not available. [It is noted in these minutes by the Secretary/Treasurer that injuries have been reported on campus as a result of slippage in various places where the earth is exposed and sloped and the soil is decomposed granite or damp hardpan as with some areas along some parking lots and pathways. Furthermore, a serious leg injury resulted on the pathway in question on Dec 6, 2010 when an instructor slipped and fell and rupture his left quad. A surgery was required to repair the injury.]

New Business for the Safety Committee:
Spring 2014 Safety Walk: Fall 2013 Safety walk was done during the night so the Spring 2014 Safety walk is scheduled in the morning at 9am on Wed, April 30th. It was recommended that the Spring Safety walk focuses on the fire inspection repairs.

Building & Floor Captains: Kimberly Brooks is currently following up with floor captains to insure that there is an adequate number of floor captains and building captains.

Behavior Issues: A Modified Faculty/Staff “Disruptive Student” Form (available on Crisis Intervention Website) to be finalized soon and the final version is recommended to be available as hard copies.
1. If student was disruptive in class, then Dean David Vakil will address it with the student.
2. If the College Police is called, then Eugenia Vincent will meet with the student.
3. Form recommended at the district-wide level and possibly linked to datatel for shared information.
4. Sue Tarcon recommended Kognito Training for faculty and staff.
5. Issues with carts blocking entrances: increase awareness that the students with visual impairments must have clear consistent pathways.

Maintenance Requests by Officer Jackson

g. Academic Planning Council (APC): LaTonya Parker – no report

h. District Academic Standards (DASC): Edd Williams – no report beyond the items mentioned above for the Attendance Policy, Program Discontinuance, and Equivalency.

i. Diversity Committee: Adviye Tolunay On Thursday, April 24, there will be a presentation of “American Promise” with a subsequent discussion in SAS-103 facilitated by Jeff Rhyne and Larisa Broyles. Also, April 25 is the deadline for nominations for outstanding students (and faculty).

Senator Sal Soto exited the meeting at 5:50pm for his evening class that begins at 6:00pm

j. Basic Skills Committee: Sonya Nyrop – no report

k. Faculty Development Committee: Dan Clark – no report

l. District Profession Growth & Sabbatical Leave (PG&SLC): Kathy Saxon – no report

m. RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA – no report

n. Student Equity Committee: David Vakil/Cordell Briggs – EMAIL PENDING.

VIII. Open Hearing – No items brought forward.

IX. Adjournment -- 5:51pm