Call to Order: Travis Gibbs called the meeting to order at 3:56pm

I. Roll Call:

<table>
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<tr>
<th>Position</th>
<th>Name</th>
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<tr>
<td>President</td>
<td>Travis Gibbs</td>
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<tr>
<td>Vice President</td>
<td>Sal Soto</td>
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<td>Senator-at-Large</td>
<td>Nick Sinigaglia</td>
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<tr>
<td>Business &amp; Information Technology Systems</td>
<td>Cheryl Honore</td>
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<td>Communications</td>
<td>Edd Williams (Absent)</td>
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<td>Valarie Zapata</td>
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<td>Health, Human &amp; Public Services</td>
<td>Bob Fontaine</td>
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<td>Kim Metcalfe (Absent)</td>
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<td>Humanities &amp; Social Sciences/</td>
<td>Eric Thompson</td>
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<td>Carolyn Quin</td>
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<td>LaTonya Parker</td>
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<td>Math, Science &amp; PE</td>
<td>Ellen Lipkin</td>
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<td>Nicolae Baciuna</td>
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<td>Public Safety, Education, &amp; Training</td>
<td>Natalie Hannum</td>
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<td>Associate Faculty</td>
<td>Michael Schulz (Absent)</td>
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<td>Vice President, ASMVC</td>
<td>Constance Hardin</td>
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<td>ASMVC-Student Government</td>
<td>Vincent Patterson</td>
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Visitors:

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<tr>
<th>Position</th>
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<tr>
<td>College President</td>
<td>Sandra Mayo</td>
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<tr>
<td>Vice President, Academic Affairs</td>
<td>Robin Steinback</td>
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<td>Vice President, Student Services</td>
<td>Greg Sandoval</td>
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<tr>
<td>Dean of Student Services</td>
<td>Eugenia Vincent</td>
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<td>Interim Dean of Instruction</td>
<td>Cynthia (Cid) Tenpas</td>
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<td>Library/Communications</td>
<td>Debbi Renfrow</td>
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<td>Disabled Student Services</td>
<td>Joe Gonzalez</td>
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<tr>
<td>Dean, BCTC</td>
<td>Cordell Briggs</td>
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<tr>
<td>Math, Science &amp; PE/Basic Assessment</td>
<td>Sheila Pisa</td>
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<tr>
<td>Director, PSET</td>
<td>Ann Yoshinaga</td>
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<tr>
<td>ASMVC</td>
<td>Allan Malapitan</td>
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<tr>
<td>Classified Staff Liaison</td>
<td>Akia Marshall</td>
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<td>Dir. Cooperative Title V</td>
<td>Maureen Chavez</td>
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II. Approval of Agenda: Unanimous Approval

Motion: Eric Thompson
Second: Bob Fontaine
III. Approval of Minutes: Unanimous Approval
   Motion: Valarie Zapata
   Second: Nick Sinigaglia

IV. Temporary HSS Senator: Carolyn Quinn – Academic Senate quorum back at eight.

V. Student Equity Committee Report: LaTonya Parker
   http://www.asccc.org/papers/practices-promote-equity-basic-skills-california-community-colleges

27 Student Equity: From Dialog and Access to Action **Recommendations for Local Senates:**

- Locate the college’s student equity plan and consider providing an electronic link to it on the senate’s web site.
- Host a discussion group to read the plan and discuss its meaning. Is it substantive? Is it a usable document? Is it accurate? Bring any suggestions for improvement to the senate for discussion.
- Review the college equity plan by division and program and discern its applicability on each level.
- Invite the college or district researcher to a senate meeting to explain the use of data and especially the use of student demographic data.
- Have an authentic dialog about the equity plan and the meaning of equity. Be sure to include students in all discussions about equity, reviewing data, and developing strategies and goals for the college.
- Provide professional development activities for faculty on the concept of equity, the value and meaning of diversity, and activities that may improve student equity, including but not limited to pedagogy, cultural competence, and reflective teaching.
- Ensure that the application of the college equity plan is integrated into the program review process.
- Ensure that student equity is part of the college’s budget and planning process.
- Decide what data are needed to take a close and authentic look at student equity at the college and in individual programs and areas.
- Find out what data the college can easily produce. Take steps to ensure that other necessary data are made available.
- Advocate for providing faculty with disaggregated data.
- Review and revise as necessary the college’s student equity plan. Make sure that all groups participate to ensure full support of the...
Advocate for and support professional development activities for classified and administrative staff, including but not limited to cultural diversity, service skills, and diverse communication styles.

Set a college goal that equity is essential.

Use the assessment tool included in this paper or a similar, locally designed tool.

Use tools to assess cultural competence and bias.

Use the assessment tool included in this paper or a similar, locally designed tool.

Use tools to assess cultural competence and bias.

RECOMMENDATIONS:

In an effort to address these gaps, the Academic Senate recommends the following actions:

- Local senates should create venues to discuss student success data, disaggregated by ethnicity and other student populations, in order to identify barriers related to equitable outcomes.

- The Academic Senate statewide faculty development efforts should provide training on Equity-Mindedness, Cultural Competency, and Universal Design for Learning in an effort to promote equitable access, equitable support, and, most importantly, equitable outcomes.

- Local senates should examine the key components of programs that have promoted student success in order to determine if their own institutional programs could adopt key principles from effective programs or initiate similar programs.

- The Academic Senate should continue to support examination and expansion of noncredit alternatives to meet the needs of student populations that are normally served exclusively by credit options.

- Student equity plans should be developed in conjunction with college-wide discussions that link the equity plan to curriculum development, program improvement, budgeting, and planning.

- Local senates should adopt the practices and strategies described in the Academic Senate paper Student Equity: From Dialog and Access to Action (2010)

VI. SPC Action Items: Debbi Renfrow

The SPC met on March 21st, 2013.

At that meeting, Subcommittee I, Institutional Mission and Effectiveness, made the following motion:
The Standard I subcommittee co-chairs move that the Council “accept a draft of the revised mission statement of the college for the purpose of presenting it to all stakeholders of the college for widespread discussion and further revisions.”

The DRAFT mission statement is as follows:

**March 21, 2013 - A Draft of the Revised Mission Statement:**

Supporting the educational needs of its diverse student body, Moreno Valley College offers academic programs leading to baccalaureate transfer and career technical education programs appropriate for specialized careers or post-employment opportunities. Student services contribute to student learning by providing supportive assistance to match student needs related to transfer, financial aid, health, careers, and counseling. Moreno Valley College, as an institution of higher education, is committed to student learning and to the improvement of teaching, assessment, and planning that results in an increase in student achievement.

**Current Moreno Valley College Mission Statement (reaffirmed May 31, 2012; Board of Trustees approval 2006):**

Responsive to the educational needs of its region, Moreno Valley College offers academic programs and student support services which include baccalaureate transfer, professional, pre-professional, and pre-collegiate curricula for all who can benefit from them. Life-long learning opportunities are provided, especially in health and public service preparation.

Action: The SPC voted unanimously to recommend the above motion to the president.

VII. New MVC Planning Model: Robin Steinback –item moved to 4/15/13 agenda

VIII. New Business

a. TBA hours: COR and SLO’s
   Faculty has to clearly have a COR with documented SLO” and Activities.
   - Can’t be unsupervised activities
   - Designated location

b. AP/BP 4260: limitations on enrollment
   AP/BP 4260 In process/ Not ready to address
   (Travis Gibbs will roll over to old business)
   Carolyn Quin- Informed individual to contact regarding the policy.

c. AP 7120c. Faculty Recruitment and Hiring
   AP 7120c: District Senate looking at formulating an AD HOC Committee to review discipline subject matter and college needs job description and quotes by ACCJC.
   Recommendations: (All 3 colleges will be represented on the AD HOC Committee).

d. Nominations for MVC Curriculum Representation
   MVC Nominations for District Curriculum Representative: Current Representative Maria Pacheco
   Position will conclude at the end of spring 2013.
   *Any suggestions submit to Travis
   Sal Soto: Requested a description of representative duties and responsibilities.
   Carolyn Quin: $385.00 fee for Curriculum Institute in Anaheim attendance

e. AA-Ts in Anthropolgy, Studio Arts and AS-T in Mathematics
Forwarding the 3 Associate for Transfer Degrees for Senate approval- Forwarded from Curriculum Committee.
  - Studio art (Issue with a repeatable course)
  - Mathematics- Everything to go!
Motion: Carolyn Quin
Second: Eric Thompson
Degrees Approved with documents forth coming.

IX. Old Business
a. Nominations for Senate VP informational item
b. Nominations for faulty graduation speaker
   Nomination: Ann Pfeifle for faculty graduation speaker
   Recommendation: Faculty will be sent emails to understand the importance of the nominations. Item rolled to next Academic Senate meeting.
   (5 minutes speech).
   **Travis Gibbs** will send another email.
c. Nominations for Five to Thrive speaker
   Chris Nolette has forwarded the power point presentation information to Dr. Mayo. Dr. Mayo reminded Academic Senate Chris Carlson needs to receive the presentation material. Five to Thrive 4/15/2013- Nomination moved to next meeting agenda.
d. Nominations for Basic Skills Coordinator
   Basic Skills Coordinator Sonya Nyrop-Approval Unanimous
   - (.2 reassigned time)
   Motion: Sal Soto
   Second: Valarie Zapata
   (Travis will forward email to Dr. Mayo and Dr. Steinback regarding approval position)
e. DSPC purpose: Review of Norco’s suggestions
   DSPC purpose- email attachment
   Motion: Cheryl Honore
   Second: Bob Fontaine
   Motion to accept the DSPC operational guideline
   Norco Revisions
   Senate approval unanimous
f. Faculty offices- Still being discussed (SSS building opening in September.)
g. BP/AP 4020: Program Curriculum, and course Development
   Approval 4020 line correct AP/BP
   Motion: Nick Sinigaglia
   Second: Cheryl Honore
   What’s the difference between credit and clock hours?
   **Robin Steinback** - Here at MVC no clock hours
   AP 4020 -Revised April 16, 2012 put in file
   Curriculum Committee
   Carolyn Quin concern: RCCD Curriculum Handbook is not on the district web site and placed in AP/BP 4020.
   Discussion: Approval – The RCCD Curriculum Handbook or Program Development Process has not been approved.
   AP 4020 was not approved by MVAS.
Opposition unanimous, Curriculum Committee has not reviewed either document.

**BP 4020: Passed unanimously**

Motion: Carolyn Quin  
Second: Cheryl Honore

h. **Faculty – authored or complied texts, papers, packages, required of students:**
Nothing has been approved to date. DAS is still addressing this matter.

i. **DSPC Operational Guidelines - Ongoing**

j. **Committee appointment:**
Donna Lesser- Appointed to Dental Hygiene Equivalency Committee.

k. **Accreditation update:**
Robin Steinback - In progress of providing writing teams with feedback. A little additional time needed. The week of April 15th the documentation will become available to college community.

Sal Soto: Do you feel we are back on track with the progress?  
Robin Steinback: Can’t afford to take a break and continue the momentum.  
Sandra Mayo: Yes, we are behind but making progress. 19% CCC are on sanction status.

X. **Officer and Student Liaison Reports**

a. **President: Travis Gibbs:**
   - Youth Exchange Program. MVC:  
     1 MVC faculty member will be selected to chaperon the Japan trip. Twenty participates from RCCD. Five students from MVC will be selected and a total of two MVC faculty members. Program dates (May 26 thru June 6, 2013)  
     Jan Schall – Office will handle selecting students (Passport needed)  
     Nick Sinigaglia: Willing to be a part of the student selection process (information needed ASAP). There are 3 1/2 days remaining for program student recruitment.
   - Mailroom: If, there are issues during closed hours/regarding operation hours speak with Christina Leon.
   - Distinguish faculty lecturer Alexis Gray from Norco, May 9, 2013. How does senate feel about her presenting the lecture at MVC? (Sandra Mayo has handled correspondence w/ Linda Reifschneider regarding DFL presentation at MVC): Friday, May 24th, 2013 is the scheduled date for the lecture at MVC-
   - 50% Law according to Aaron Brown only unrestricted funding used in the 50% law, and reassigned time is a part of the contract. According to District Controller Bill Bogle we are in compliance.

b. **Vice President: Sal Soto**
   - Past week APC- met with Dean of Instruction finalist. Next B.O.T. 4/16/2013 – David Vakil has accepted appointment, and with Board approval will start May 1, 2013.  
   - Early Alert Spring 2013: MVC impressive results  
   - 2nd Step is to research whether or not the Early Alert process is working

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<tr>
<td>MVC</td>
<td>72%</td>
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<tr>
<td>Norco</td>
<td>28.04%</td>
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<tr>
<td>RCC</td>
<td>19.68%</td>
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RCCD | See the MVC Academic Senate website for the complete document and power point attachment.
c. Secretary/Treasurer: LaTonya Parker
   No Report

d. Senator at Large: Nick Sinigaglia
   No Report

e. College president: Sandra Mayo
   - Mastering Planning Process Moving forward
   - Faculty Offices- Plan to move substandard faculty offices
   - Going to board to request additional funding for the SSS Buildings.
   - Builder Users- There is an upcoming meeting regarding rules.

Associate faculty (Part time) - Michael Schulz (Email report read by Travis Gibbs.)-

Upcoming Diversity Events:

1. Karla Krodel Workshop: Understanding and Engaging Under-Resourced College Students (Friday, April 5, 9-noon for faculty; 1-4pm for all staff, Room TBA).

Karla Krodel is a recognized leader in the area of working with under-resourced college students. She became involved in researching, writing, and implementing success strategies after having had a career in the health-care arena, where she could see the effects of generational poverty on her patients.

We are planning to have two separate sessions on April 5. The morning session (9:00 a.m. – 12:00 noon) will be for college faculty, and will focus more on classroom strategies and faculty-student interactions. The afternoon session (1:00 – 4:00 p.m.) will be planned for all college staff, and will be especially useful for those staff members who interact with our student population.

2. Ally Event Part II (Wednesday, April 17, 12:30-2pm, HUM 234)

This is a follow up to the Ally orientation sessions we’ve offered over the past three years (last week’s being the most recent); more information forthcoming via email.

3. Film viewing ("The Lunch Date") and discussion forum (Monday, April 18, HUM 234, 12:50-1:50pm)

This event is sponsored by our LGBTSA club; more information forthcoming via email.

f. Student Liaison- Student Liaison report

- Student Trustees elections will be Tuesday & Wednesday, April 2 and 3. There is one student trustee candidate from Norco College

- BOC will be hosting a Drug & Alcohol Awareness event this Thursday April 4,
during the college hour.

- The Student Diversity Climate Survey will go live this month and students are asked to complete the survey by Friday, May 3, 2013. Information and link will be e-mailed to all students this week.

- Student Government members will be assisting in the administration of the CCSSE Survey in classrooms this month.

- Will be rolling out a survey the week of April – 22 through May 3 regarding options for MVC bus riders. The survey will be done via computers and hard copy-to students at the bus stop.

- Budget Packets for clubs/organizations for 2013 -2014 will be available starting today (Monday, April 1, 2013) and are due Monday, April 29.

- Students interested in being involved in Student Government for next year in the form of a Student Senator and/or the position of President/Vice-President, Election Packets are available and are due this Thursday, April 4, 2013.

- MVC Student Senate voted in favor of increasing the Student Activities Fee to $5.00 per semester effective fall 2013. The fee increase will be for the fall & spring semesters only.

- Student of Distinction and Awards Banquet is scheduled, Thursday, May 9, 2013 at 6 pm @ the Moreno Valley Conference and Recreation Center. Request for “Students of Distinction” for the academic programs are being requested now. Information packets were placed in Department Chairpersons and full-time faculty members mail boxes on today. Senators were given a packet of information to share with departments and faculty members.

XI. Committee and Liaison Reports: Proposed for April 15, 2013
a. Classified Staff Liaison: Akia Marshall
b. Strategic Planning Committee (SPC): Debbi Renfrow/Robin Steinback
c. Comprehensive Instructional Program Review Coordinator: Carolyn Quin
d. District Program Review (DPR): Bob Fontaine
e. MVC Faculty Assessment Committee: Sheila Pisa & Cheryl Honore
f. Safety Committee: Cheryl Honore
g. Academic Planning Council (APC): Sal Soto
h. Curriculum Committee: Natalie Hannum
i. Program Review Task Force: Natalie Hannum
j. District Academic Standards (DAS): Nick Sinigaglia
k. Diversity Committee: Michael Schwartz
l. Basic Skills Committee: Anna Marie Amezquita
m. Faculty Development Committee: Dan Clark
n. District Profession Growth & Sabbatical Leave Committee (PG&SLC): Kathy Saxon
o. RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA

XII. Open Hearing: None

XIII. Adjournment: Travis Gibbs adjourned the meeting at 5:53pm
Motion: Nick Sinigaglia