Call to Order: Travis Gibbs called the meeting to order at 3:57pm. Quorum was achieved at that time with 8 Senators present. Lisa H is a first-time Senator, so she abstained the Approval of Minutes (next item).

I. Approval of Minutes: 2/24/13 – Approved with noted changes provided by Sheila Pisa and some changes to titles of visitors: 8 ayes of the 9 attending Senators (Parker, Williams, Gage, Sinigaglia, Honore, Tolunay, Baciuna, Soto); and 1 abstain (Lisa Hausladen)

Chris Nollette arrived 4:11pm after the minutes were approved.

II. Library Update: Debbi Renfrow – Renfrow expressed concerns about how the library logistically operates. Renfrow asked for Senate help in figuring out some of the answers and dealing with these concerns.
Secondly, we at the library are looking to create a viable ILS structure. We need to make a decision
about this during this semester. Funding for these changes will occur after June 30, so we will likely not have a Dean familiar with these systems – another concern as Library move forward. A new ILS may or may not occur, depending on budget.

Thirdly, we have shelf-ready materials finally! Very exciting. Further discussion dealt with specifics of logistics. Dean Vakil and VP Academic Affairs commented on what might be done to alleviate concerns.

The following email report was sent to the Secretary after today’s meeting:
The library would like to express its concerns regarding the elimination of the position of Dean, Technology & Instructional Support Services. The library is concerned about a lack of Subject Matter Expertise in the oversight of the library as well as the role of shared governance as it relates to management within the college. It is the library’s hope to work with the Academic Senate on this matter to ensure the library has subject matter expertise in order to continue operating smoothly and there is no interruption in services to the students.

As I reported last fall, because the server the library’s catalog is on is past it’s end of life, the Library is investigating new Integrated Library Systems. Last Thursday librarians from all three colleges visited San Bernardino Valley College to look at their system. Soon all three colleges will need to make a decision regarding how to resolve the server issue. This is of particular importance to the MVC library since at the time any decision that is made and implemented, the library will presumably be without a dean that has subject matter expertise in this area.

The library is extremely excited to have just received its first small shipment of shelf-ready materials. Shelf ready is the physical processing of the books with call numbers, barcodes, stamps, etc. Previously our books were physically processed at Riverside City College where it would take 6-8 months for the books to arrive at MVC. By ordering shelf ready directly from the vendor we will receive our books significantly quicker. This recent shipment was ordered on 2/19 and received in the library last week. This will allow the books to become available much sooner to the students as well as ensure that no books are lost in the shuffle between colleges.

Senator Zapata arrived 4:17pm

III. Curriculum: Carolyn Quin – One of first objectives was to produce a Curriculum Handbook (several copies were provided in 3-ring binders). The Handbook is posted on the Websites for all three colleges on Curriculum links. AP4020 was briefly mentioned and is being revised and subject to approval in the coming weeks. Previously, extensive revisions have occurred on AP4020.


V. Ongoing Business:

a. AP 7120c—full-time faculty hiring: Information Only. We have college considerations and discipline considerations to keep in mind during the process. Ruth Adams, District Legal Counsel, has been offering advice on this process. March 17, Gibbs would like more feedback on the process.

b. AP 4260: Limitation on Enrollment, Co-requisites, Prerequisites, & Advisories – Gibbs reports, Honore calls up the document on screen, about limitations on enrollments, such as in Music. Courses that are cohorts need to be listed in the course schedule as tied together, as in a cohort of students in an Honors course with a lab or other cohort that is established and listed in the Schedule of Classes. “Repeatability” was mentioned by Senator Soto and notes repeatability is not the same thing as limitations on enrollment.

Items of concern: Page 3, section c; Items VII, page 7; item VIIIb, section 3, which covers pages 7 and 8.

c. AP 4021: Program Viability and Discontinuance Information (previously MVC tabled it, NC approved, RCC denied) – we tabled it because RCC had not approved it. MVC is still struggling to decide what to do. Williams commented on the District Academic Standards Committee (DASC) having revised the RCC objections (“District Facilitator” needed to be revised away); table this item until Williams reports after meeting with DASC.

d. AP 7211: Equivalency has been tabled heretofore — no College Senate has approved it, and District is working on this. Gibbs talked about the importance of Equivalency in that if someone receives equivalency, we are saying this person can teach ANY course in the discipline, ANYWHERE in the District. So we need specifications in the equivalency process that provide consistency, especially in terms of Work Experience.
e. AP 7160a: Professional Growth—Full-Time Faculty Salary Advancement Information
(previously MVC & RCC approved, NC denied—concern about item IIa) This item came up at the District Academic Senate meeting. Question: Does Equivalency allow a faculty member to advance in pay scale? Ruth Adams and Sylvia Thomas are working to amend the existing language to more fully rectify any concerns applicable to related teaching areas and how they might advance a faculty member in Professional Growth.

f. Distinguished Faculty Lecturer: Rhonda Taube – More specific decision will be discussed on March 17 for the coming year. Currently, Rhonda Taube from RCC is our 54th Distinguished Faculty Lecturer. She will be here on Thursday, May 15, during college hour. The District made the arrangements for when the Lecture would occur at each of the colleges. Encourage your students to attend.

g. Committee appointments: none to report

VI. New Business:

a. ACCJC Updates – A May 26, 2014, report from VP Student Services Dr. Greg Sandoval was sent to Dr. Marvin Martinez, Team Chair; Dr. Ryan Cornner, Team Assistant; and the Accreditation team, and the letter was projected for the Senate to review. The letter refers to the information/recommendations from Jaime Rodriguez’s report, which he shared with the MVC Academic Senate on Feb 24, 2014. The information, in large part, is included in the Senate minutes for Feb 24, which were approved today and will be

VII. Officer and Student Liaison Reports

a. Student Liaison – Regina Miller reported the following:
--Wednesday, March 5th and Thursday, March 6th 11:00am-2:00pm & 4:00pm-6:00pm is CLUB RUSH for students to check out all the clubs currently active.
--Wednesday will be the evening BBQ 5:30pm-7:30pm
--Women’s Herstory Month Celebration during the college hour 12:50-1:50 at which Dr. Marsh will be speaking.
--The college’s mobile planetarium will also be set up in SAS in Room 121 on Wednesday and Thursday.
--Tuesday, March 4th in the Student Activity Center Conference room at 4:30pm will be the SDCC (Student District Council Committee) before the board meeting.

b. President: Travis Gibbs – no specific report at this point except what has been reported thus far, plus refer to Open Hearing for one more item.

c. Vice President: LaTonya Parker – no report

d. Secretary/Treasurer: Edd Williams - no report

e. Senator At-Large: Nick Sinigaglia – no report

f. Administrator Reports – Dr. Sandoval talked about an enrollment management meeting on Friday. Also, Sandoval mentioned more funding (about 3%) to MVC. Dean Vakil talked about how 3% funded and 4% “unfunded” moneys might be distributed. At this time, the usual percentages of 54% for RCC and 23% each for Norco and MVC, would be approximately 420 FTES, which is about 100 classes over the academic year. This spring MVC may have an additional 40 sections added to the schedule. These 40 would be included in the 91 courses that will have been added.

g. Associate Faculty (Part-time Faculty): Unfilled

VIII. Committee and Liaison Reports: (Not Due until March 17th)

a. Classified Staff Liaison: Akia Marshall

b. Strategic Planning Council (SPC): Greg Sandoval/ Ree Amezquita

c. Comprehensive Instructional Program Review Coordinator: Carolyn Quin

d. District Program Review (DPR): Carolyn Quin

e. MVC Faculty Assessment Committee: Cheryl Honore & Sheila Pisa

f. Safety Committee: Joyce Kim

g. Academic Planning Council (APC): LaTonya Parker

h. District Academic Standards (DAS): Edd Williams/Kim Metcalfe

i. Diversity Committee: Adviye Tolunan

j. Basic Skills Committee: Sonya Nyrop
k. Faculty Development Committee: Dan Clark
l. District Profession Growth & Sabbatical Leave Committee (PG&SLC): Kathy Saxon
m. RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA
n. Student Equity Committee: Ann Yoshinaga/Cordell Briggs

IX. Open Hearing – Graduation speaker was discussed; this coming June, we need an Associate Faculty member to be our speaker (we have an Associate Faculty speaker every 3 years). Follow-up was added about the parking issue between faculty and students (Soto). Sinigaglia asked whether or not a class can be fully closed so that he will receive no more adders. It is a disservice to students if we do not notify them.

X. Adjournment at 5:47pm.