I. Call to Order: by Travis Gibbs at 3:52 pm
II. Roll Call:

President Travis Gibbs (present)
Vice President Sal Soto (absent)
Senator-at-Large Nick Sinigaglia (present)
Business & Information Technology Systems Cheryl Honore (present)
Communications Edd Williams (present)
Health, Human & Public Services Bob Fontaine (present)
Humanities & Social Sciences Eric Thompson (present)
                  Don Foster (present)
                  LaTonya Parker (present)
                  Cindy Ovard (present)
                  Ellen Lipkin (present)
                  Nicolae Baciuna (present)
Math, Science & PE

Fire Tech/Fire Academy Program

Visitors: Tom Harris
President, Interim Lisa Conyers
VP, Academic Affairs Greg Sandoval
VP, Student Services Eugenia Vincent
Dean of Student Services Carlos Tovares
Dean of Instruction Cordell Briggs
Dean, PSET
Dean, Health Sciences
Assistant Professor, Library/Communications
IMC/CSEA VP
Student Body Senator
Student Body Senator

III. Approval of Agenda: Amended moving Jim Thomas’s presentation after approval of minutes. Unanimous approval of Agenda

IV. Approval of Minutes: Tabled 5/6/11 and 4/4/11. 6/9/11: Unanimous approval of amended Minutes

V. Standard I committee and program review: Jim Thomas. Thomas offered that the program review process has been worked on diligently. There is a two-tier level review: the college and the district. District program review is currently represented by: Riverside, Lewis Hall; Norco, Jim Thomas; Moreno Valley, Olga Duhmer and Bob Fontaine. Thomas suggested there is still need for ongoing district wide comprehensive program review because it fosters a continuous cycle of improvement. Mission of the disciplines needs to align to the college’s mission.

XII. k. Classified Staff Liaison: Angela Thomas. Thomas gave a report of the STU classrooms that are still closed due to the flood. STU 101 is safe for use. The audio has failed in HUM 129. The dental building is well on its way.
The Help Desk is currently understaffed – from two full time staffers to one. Hence, they are two-four weeks behind in answering calls and rendering service. The best way to reach them is via email. Thomas asks for us to please be patient with the staff in this time of adjustment. The purchasing department is taking approximately 2-3 weeks to approve purchase orders. President Harris asked Thomas to make sure to disseminate to the district all the aforementioned delays.

VI. Update on student service issues: Greg Sandoval and Eugenia Vincent. Sandoval reported that Dr Burnett is now retired and her position will not be replaced. EOPS, DSPS, and other programs previously reporting to Dr Burnett will now report to Sandoval. Also, he will be working on student discipline issues. He introduced Eugenia Vincent as the new Dean of Student Financial Services. Both Sandoval and Vincent addressed the recent concerns over financial aid, especially connected with the Sallie Mae disbursements. Students have been expressing great concern and frustration. Vincent suggested that they are working on improving communication with students. Students can get a debit card with their financial aid. The card was not mandatory. The goal was to deliver millions of dollars to thousands of students. The direct deposit option was not successful – 30% of students could not access their funds. The option of mailing students their financial aid checks is extremely costly – it cost $1.25 to cut a check and $20,000 on postage. They would like to use the debit card option as the most cost effective. Students were concerned about possible fees in using a debit card. Sallie Mae reps were on campus to answer student concerns.

VII. MVC Presidential search: The search is currently underway. The committee is public knowledge on the college website. If you have any input contact a committee member.

VIII. Text books on reserve in the library: Debbie Renfrow. Renfrow reminded the senate that the library does not purchase the textbooks for our classes. Instructors must provide a copy of their textbook to be put on reserve. Instructors are encourage to put their books on loan for two hours and not overnight. If an instructor is utilizing an e-book, please let the library staff know so they can make sure they will be compatible with the library’s computer resources.

IX. Old Business:

a. SPC as standing committee of the MVC Academic Senate. Meetings and discussions are ongoing. Need faculty input. Academic Senators invited to the meetings to foster ongoing discussion.

X. New Business:

a. AF 4000: Academic Rank. The November 15th deadline for Professor and Distinguished Professor has been moved to October 31st. The District AS gets involved in any denial of Professor of Distinguished Professor rank. There’s a majority vote involving three colleges (3 faculty) and Chancellor. There has been some reluctance in the new rank of Honorary Professor (which is not earned but serves for fundraising purposes). Will be adding rank of Honorary Professor Emeritus title. Will be changing from Professor Emeritus to just title of Emeritus. Emeritus rewarded at the rank last held before retired. **Motion to vote:** Honore motioned, Sinigaglia seconded. Approved.

b. DFL proposal: Proposal for the DFL presentation to be on the flex day prior to the spring semester. The attendance of the District Faculty lecture has been weaker and weaker. There’s been discussion to moving the talk to the February FLEX day. There has also been discussion in getting rid of the DFL altogether. This will be a ongoing discussion. Vote to entertain the idea of having the talk during the afternoon portion of Spring FLEX day (which is mandatory). Fontaine moved, Thompson seconded motion. During vote most approved, 1 opposed.

c. Associate Faculty Representative. Academic Senate is still in need of associate faculty representation. Asked departments to email their part-timers.

d. Priority registration and students retaking courses: Institutional data so we know the numbers. We currently have no institutional data on those that have priority registration and then retaking classes. Need data. Sandoval will follow up on whom we need to contact to get necessary data.

e. Faculty chair appointment for the MVC Safety Committee and MVC District Academic Standards. Nick Sinigaglia is the MVC DAS representative. **Thompson moved to accept, Williams seconded.** All approved. Cheryl Honore is Safety Committee chair. Motioned to ratify: Sinigaglia moved, Baciuna seconded. All approved.
XI. Officer and Student Liaison Reports

a. **President**: Travis Gibbs. Gibbs apologized for not introducing senators on campus opening day. Gibbs met with Chancellor Harris to discuss potential budget cuts; there will currently be no additional cuts, but there was confusion over language used to express as much. Money was saved on the golden handshakes. However an additional $16.5 million in cuts is looming. A couple of the options include looking at FTES, class cuts, and caps. There will be ongoing discussions with administration on the matter.

b. **Vice President**: Sal Soto. No report.

c. **Secretary Treasurer**: Valarie Zapata. No report.

d. **Interim Senator At-Large**: Nick Sinigaglia. No report.

e. **Interim College President**: Tom Harris. There is going to be a rebid for the Gateway building following the 56%/15 million over budget figure. A million dollars have already been spent on this project. This will eventually be going back to Strategic Planning. There was discussion on opening day at Riverside campus that MVC was $9 million behind in budget. However, that money is accounted for in the dental building. MVC is not $9 million in arrears. Harris said that Chancellor suggested we are going to be a smaller institution in 2013/2104, especially in light of the $16.5 million cut. Three colleges need to look at their priorities. The president’s report, due on October 18th, will address these priorities. There will be a restructuring in administration, especially in how business is conducted with less staff. There were 56 golden handshakes throughout the district. Again, Harris is looking closely at restructuring our organizational chart. Harris reminded the Senate that the cuts going into effect this Winter and Spring were from last year’s mandates. He urged that we need stronger representation from faculty and administration to see how additional cuts are going to come down. This Friday the district will kick off its 100 year old celebration, along with the ribbon cutting for the dental building. Dr Conyers added that she wished to acknowledge all who participated in the enrollment discussions. Gibbs suggested the need for a college wide retreat to have wide spread discussion.

f. **Associate Faculty (Part-time Faculty)**: Vacant

g. **Student Liaison**: Katrina Garcia. Advisor’s luncheon just took place; there is currently a Sports’ club in the works. The student’s are in support of Proposition 1481. Club rush will be taking place tomorrow, where pocket constitutions will be handed out. Reported that discussions with Sallie Mae took place. The American Diabetes walk is schedule for October 15th. Students are trying to raise $6,500, they are matching up to $3250.

XII. Committee and Liaison Reports: **Due at the Sept 19th meeting**

a. **Academic Planning Council** (APC): Sal Soto/Carlos Tovares. The state is concerned over our TBA (To Be Announced) hours. There’s possibility of change for this Summer or Fall. Secondly, there will be a change in Winter. A different accounting method will be used to be in compliance. Therefore will have to make up the Monday holiday; some classes will be longer to add in the cut time (approximately 7 minutes per class.) Next, Tovares thanked the faculty for the first two weeks of the semester, everything went smoothly.

b. **Basic Skills Committee**: Sheila Pisa. First meeting was September 8th. There’s a new state chancellor coordinator. State wants a report of 3-5 major activities. The first activity is there will be continued funding of math and WRC tutors. Second, there will be ongoing support of JumpStart, which has been successful. This will be continuing possibly in the Winter and the second half of Spring. This program has saved the college $100,000. Third, accelerated mediation is in the works. A new course in math is being designed. Pisa shared on the board the way students currently move ahead in Math. They must take Math 63, 64, 52, and 35 before taking Math 12 (the transfer level course). The percentage of students making it from 63 to 12 is 2%. In the pipeline is a 6 unit course that does away with current prerequisite courses.

c. **MVC Faculty Assessment Committee**: Sheila Pisa. Pisa received list of classes that are offered this Fall that have not been assessed. There are FLEX workshops that will work with instructors on this.

d. **Curriculum Committee**: Natalie Hannum. No report.

e. **District Academic Standards** (DAS): Jeanne Howard. Gibbs covered this in email, Sinigaglia will now report.

g. **District Profession Growth & Sabbatical Leave Committee (PG&SLC):** James Banks/Kathy Saxon. Have until October 31st for professor assignment.

h. **Faculty Development Committee:** Dan Clark. Singaglia will email Clark about this. Singaglia reported at this meeting. They meet once a semester. If senators have any ideas for activities contact Clark. If one presents at a Faculty Developmental event they will receive 3 hours of FLEX. Associate Faculty and Student representation are needed.

i. **RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA.** No report.

j. **Strategic Planning Committee (SPC):** Don Foster/Lisa Conyers. There were 2 meetings on FLEX day. September was an unusual meeting. Will meet the last Thursday of the month. Will vote on part time representation. The by laws will be amended. Attend your SPC meeting.

k. **Classified Staff Liaison:** Angela Thomas. See above; report moved.

XIII. Open Hearing. Fontaine introduced Cindy Ovard as a new representative.

XIV. Adjournment. Foster moved, Fontaine seconded. Meeting adjourned at 5:50 p.m.