

MORENO VALLEY COLLEGE
Comprehensive Instructional Program Review
Screening Committee

APPROVED MINUTES

Chair: Carolyn Quin

Committee Members Present: Olga Dumer, Donna Lesser, Carolyn Quin

DATE: November 9, 2012

TIME: 8:30 a.m. – 11:30 a.m.

LOCATION: Dental Building, room C-116

M: Olga Dumer, S: Donna Lesser/Unanimous approval with changes

Purpose: The purpose of this meeting is to review currently submitted Comprehensive Instructional Program Review (CIPR) reports prepared by disciplines during the 2012 cycle.

Process: This review will result in one of the following actions:

1. The screening committee accepts the report with no changes.
2. The screening committee accepts the report with minor changes.
3. The screening committee requests that faculty make changes and submit a second draft for their review within an agreed upon timeframe.

Action: 2012 Reports that are accepted in categories 1 and 2 above will be forwarded to the Moreno Valley College Academic Planning Council/Program Review Committee by **November 15, 2012**. The APC/Program Review Committee will review the documents and determine “acceptance” by the College. The APC/PRC will notify the chair of the screening committee when “accepted” reports are ready to be forwarded to the District Program Review Committee. **The District deadline is November 30, 2012.**

Cautionary note: The District will not approve any CIPR reports if the Course Outlines of Record have not been updated to meet current regulations.

- I. Call to Order at 8:30 a.m.
- II. Approval of the Minutes of the meeting of 11/01/2012.
- III. Brief Review of Scope and 2012 Process
- IV. Consideration of CIPR reports: (Reports are posted on mvc.edu and password protected until accepted by the District Program Review Committee.)
- V. Reports in bold type were available at the meeting on 11/09/2012. Other reports were reviewed and accepted by e-mail before November 15, 2012.
 - **8:40 a.m. – 8:55 a.m.--Kinesiology 2012 – James Namekata**
 - **9:00 a.m. – 9:15 a.m. --Speech Language Pathology 2012—MVC—Joyce Kim**
 - **9:20 a.m. – 9:35 a.m. --Political Science 2012—Fabian Biancardi**
 - 9:40 a.m. – 9:55 a.m. --Early Childhood Education 2012—RCCD—Kim Metcalfe
 - **10:00 a.m. – 10:15 a.m.—Guidance 2012—RCCD—LaTonya Parker**

- 10:20 a.m. - 10:35 a.m.—Honors 2012—RCCD (MVC)—Chris Rocco
- 10:40 a.m. - 10:55 a.m.--Humanities 2012-RCCD -Chris Rocco
- 11:00 a.m. - 11:15 a.m.—Life Sciences 2012—Filipe Galicia

V. Report of Actions

- Kinesiology 2012 - James Namekata - Category 2
- Speech Language Pathology 2012—MVC—Joyce Kim - Category 2
- Political Science 2012—Fabian Biancardi - Category 2
- Early Childhood Education 2012—RCCD with MVC data analysis—Category 2--**Kim Metcalfe- accepted by E-vote by 11.19.2012**
- Guidance 2012—RCCD—LaTonya Parker—Category 2 - **requested MVC only report; approved by E-vote on 11.19.2012**
- Honors 2012—RCCD (MVC)—Chris Rocco (deferred until Spring 2013)
- Humanities 2012-RCCD -Chris Rocco (deferred until Spring 2013)
- Life Sciences 2012—Felipe Garcia—**Category 2, accepted by E-vote on 11.19.2012**

Three CIPR reports were accepted at the meeting. Three additional reports were reviewed and accepted by email and e-vote prior to the report to the Academic Senate on 11/19/2012.

VI. Adjournment at 11:30 a.m.

Respectfully submitted,

Carolyn Quin, Chair and Recorder

MINUTES OF E-VOTES PRIOR TO 11/19/2012

Results of e-votes by email before 11.19.2012

The CIPR for Early Childhood Education (RCCD with MVC data analysis)—Category 2
 Guidance (RCCD)—faculty submitted MVC sections only—Category 1
 Life Sciences, MVC only, was revised and resubmitted—Category 2

All three reports were approved by the screening committee in time to be included in the report to the Academic Senate. All three reports were included as accepted in the CIPR Report to the Academic Senate on 11/19/2012.

Respectfully submitted,

Carolyn Quin, Chair and Recorder