

MORENO VALLEY COLLEGE
Comprehensive Instructional Program Review
Screening Committee

APPROVED MINUTES

Chair: Carolyn Quin

Committee Members Present: Olga Dumer, Donna Lesser, Carolyn Quin

DATE: January 23, 2013

TIME: 1:00 p.m. - 3:30 p.m.

LOCATION: Dental Building, room C-116 (inside Room C-117)

Purpose: The purpose of this meeting is to review backlogged Comprehensive Instructional Program Review (CIPR) reports prepared by disciplines during previous years and to assess the current status of all reports.

Process: This review will result in one of the following actions:

1. The screening committee accepts the report with no changes.
2. The screening committee accepts the report with minor changes.
3. The screening committee requests that faculty make changes and submit a second draft for their review within an agreed upon timeframe.

Cautionary note: The District will not approve any CIPR reports if the Course Outlines of Record have not been updated to meet current regulations.

- I. Call to Order 1:00 p.m.
- II. Approval of the Minutes of the meeting of 11/09/2012. (e-vote)
- III. Report to the Academic Senate on 11.19.2012
- IV. Review of District Program Review Committee Draft Minutes of 12.04.2012 (e-mail)
- V. Review of MVC Academic Planning Council Draft Minutes and Actions of 12.12.2012 (e-mail)
- VI. **Consideration of CIPR reports:** (Reports are posted on mvc.edu and password protected until accepted by the District Program Review Committee.)
 - (1) English_RCCD-MVC_2011**
Reviewed and placed in Category 3, because the report contained too much old information from the previously combined RCCD report. Reports need to focus on MVC primarily as we prepare for the next four-year cycle. Carolyn will talk with faculty.
 - (2) Philosophy_MVC_2011**
Document on website seemed to be corrupted, so the committee used a print version of the document. Reviewed and placed in Category 3, because report contained too much old information from the previously combined (RCCD) report. Reports need to focus on MVC primarily as we prepare for the next four-year cycle. Carolyn will talk with faculty, and she will talk with Julio about the website version.
 - (3) Human Services_MVC_date not clear? (returned from district edit)**
Reviewed briefly and placed in Category 3 because there were many questions from the district and from the committee. Carolyn will talk with faculty.

VI. Review of List of MVC Disciplines for CIPR and Update on Status of each (see attached)

The committee reviewed the current List of MVC disciplines for CIPR and discussed the status of each. Carolyn has been maintaining this “master list,” and the discussion led to a much more accurate status of where we are. Carolyn will send the list with corrections made in this meeting to the district support staff for district verification as well.

VII. Report of Actions

English_RCCD_MVC_2011—Category 3

Philosophy_MVC_2011—Category 3

Human Services [date?]-Category 3

VIII. Next meeting date, time, and agenda

The next meeting will be on Tuesday, February 19, from 3:30 p.m. – 5:30 p.m. The agenda was discussed and the committee decided to review the remaining reports that have been submitted and are available for review.

VIII. Adjournment at 3:30 p.m.