I. Call to Order:
T. Gibbs, called the meeting to order at 3:58 pm

II. Roll Call:
President Travis Gibbs (present)
Vice President Sal Soto (present)
Senator-at-Large Nick Sinigaglia (absent)
Business & Information Technology Systems Cheryl Honore (present)
Communications Edd Williams (present)
Health, Human & Public Services Bob Fontaine (absent)
Cindy Ovard (present)
Humanities & Social Sciences Eric Thompson (present)
Donald Foster (present)
LaTonya Parker (present)
Math, Science & PE Ellen Lipkin (present)
Nicolae Baciuna (present)
Public Safety, Education, & Training (PSET) Natalie Hannum (present)
Associate Faculty (Part-Time Rep.) Michael Schulz (absent)

Visitors:
Dean, PSET Cordell Briggs
Associate Dean, Grants & College Support Programs Maureen Chavez
BSI/Assessment/Math, Science & PE Sheila Pisa
Curriculum/Humanities & Social Sciences Carolyn Quin
Library/Communications Debbi Renfrow
IMC/CSEA Angela Thomas
AS MVC Alexis Amor
Student Guests Michelle Christenson

III. Approval of Agenda
Moved: E. Thompson, Second: E. Lipkin, No discussion. Unanimous approval.

IV. Approval of Minutes
T. Gibbs requested a motion allowing the Secretary/Treasurer to make typographical/grammatical (non-substantive) corrections to minutes without requiring Senate approval.


V. Grant resource development process: Maureen Chavez, guest presenter
Has already gone to Resources Subcommittee and SPC as Information Only. Development of Grant Resource needs will now rely heavily on Program Review. It used to be just a general list. Since becoming independent college, MVC should be able to take more control over what to utilize. Many obligations exist in maintaining grant requirements and can impact future eligibility for grants. A “Grant Resource Development” box will be added to the Program Review template. Will become an Ad-hoc of SPC Subcommittee III and Faculty, Staff, and Students will all sit on committee. Questions can be clarified by talking to Ms. Chavez.
VI. Old Business
   a. Budget cuts—again: Impact on MVC classes
      Chancellor Gray will be at MVC on Tuesday, February 28th to address District Budget situation. T. Gibbs offered that he thought the RCCD would be covering the financial discrepancy between BCTC and FTEs from the State, but at the immediate moment it is unclear as to who is eating the cost. It is very likely that besides class cuts, other cuts will need to be explored. S. Soto reminded that class cuts were to be the last resort as resolved by the Senate. CTA and Union has remained out of the dialogue since they are totally opposed to reductions.
   b. Priority registration—continuing problems
      T. Gibbs: there is an “Order of Registration” District committee that has just been formed. We are legally bound by priority registration requirements (DSPS, Veterans, etc.) Definitions are being explored: example: What is the definition of a continuing student? Is it ever legal to eliminate a requirement based on loopholes (ie, Census dates, etc.)? S. Soto has requested a visit from Alex Ygloria of DSPS to share data on DSPS registration findings. Perhaps revisiting the entire priority registration processes might be the way to go so as not to “single out” one group. Student guest Shannon Coley shared personal accounts of her frustrations in trying to register to finish her schooling to become a hospice nurse. Ms. Coley noted that registration challenges are bad everywhere she researched, not just at RCCD. S. Soto reminded everyone that there simply aren’t enough sections being offered regardless of registration priorities. T. Gibbs suggested that Ms. Coley possibly join the district Ad-hoc (he will be in touch with Sylvia Thomas in an attempt to add her). T. Gibbs asked the Senate to look at the priority dates…are there any groups that could be revamped or changed (that doesn’t violate the law or Title V?) There was varied discussion on the “creative ways” it might be altered. None seemed to be “legal” at this time and will be further vetted at the District committee aforementioned.
   c. MVC Faculty Association Bank Account: Progress report.
      D. Foster and S. Soto met to proceed in opening the account. Since Senate wants to require two signatures, various complexities are being combated (most banks have done away with the two-signature practice unless large $$$ are involved). Another setback with a traditional bank is a monthly fee for having the account. Alternate ideas were presented: What about a Credit Union? What about the College Bank? S. Soto and D. Foster to follow up.
   d. Committee assignments
      Once again, we need to be tracking Faculty committee assignments since Senate is responsible for all Faculty assignments (except those related to CTA). T. Gibbs will send out a MV-FAC “request” for a list of committee participation. S. Soto will follow up.
      Need to identify “true” committees versus Ad-Hoc.

VII. New Business
   a. Comprehensive Instructional Program Review Committee (CIPRC):
      As per District mandate, MVC will have to form a CIPRC that is Faculty driven. Dr. Carolyn Quin brought in information packets from a Comprehensive Program Review training session led by Jim Thomas. MVC is in danger of falling quite behind unless this committee is formed soon. C. Briggs remarked that Jim Thomas came to ask if APC would be the overriding body but it fell by the wayside because Administrators were too busy. All Senators and guests agreed that a committee that is Faculty driven seemed the way to go. To be added to the next agenda: CIPRC committee options.
   b. District Academic Standards: Appointment of Kim Metcalfe
   c. AP4235: Credit by examination
   d. Midterm accreditation report
      Report is still being worked on. Has been presented to the Board. Carolyn Quin remarked that the 3rd draft is in Mark Knight’s hands. She anticipates it will be posted on the Web within the week.
   e. Faculty authored texts/papers required as classroom material.
      To be discussed in future meetings.
f. Cost of text books
   Information: E-books and rentals are becoming the “wave of the future.” Discussions occurred as to Faculty still having overriding say on what is “required” of the student. Example: if a textbook is required in class, could that textbook be on an electronic device such as an iPad or laptop? Again, it is up to the instructor.

T. Gibbs requested a motion to extend the meeting for eight (8) minutes.

VIII. Officer and Student Liaison Reports
   a. President: Travis Gibbs
      Interim President Harris has asked the Senate to appoint a rep. for the President’s College Advisory Committee. Travis Gibbs has volunteered.
   b. Vice President: Sal Soto
      No report.
   c. Secretary Treasurer: Donald Foster
      No report
   d. Senator At-Large: Nick Sinigaglia
      No report
   e. Interim College President: Tom Harris
      No report
   f. Associate Faculty (Part-time Faculty): Michael Schwartz
      No report
   g. Student Liaison: Michelle Christenson
      Black History Month ceremonies were a big success and the closing ceremonies were to take place this week.

IX. Committee and Liaison Reports:
   a. Academic Planning Council (APC): Natalie Hannum
      N. Hannum ran meeting for S. Soto: at the last meeting there was an assessment presentation from Sheila Pisa. Also, discussion of FTES reductions and about strategies to deal with this.
   b. Basic Skills Committee: Sheila Pisa
      Have not yet had a meeting this semester. Scheduled for March 8th. Proposed for the agenda: Supplemental Instruction, recruiting students for English and Math Jump Start Program. English is putting together a team for accelerated program.
   c. MVC Faculty Assessment Committee: Sheila Pisa
      Data is in with faculty who have done Direct Assessment (45%) vs. Indirect Assessment (80%) and is being calculated. Courses who have not done a Direct Assessment will receive their Indirect Assessment results first.
   d. Curriculum Committee: Natalie Hannum
   e. District Academic Standards (DAS): Nick Sinigaglia
   f. District Program Review (DPR): Bob Fontaine
   g. District Profession Growth & Sabbatical Leave Committee (PG&SLC): Kathy Saxon
      Fall 2012-2013… deadline is March 1st.
   h. Faculty Development Committee: Dan Clark
   i. RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA
   j. Safety Committee: Cheryl Honore
   k. Strategic Planning Committee (SPC): Donald Foster/Lisa Conyers
   l. Classified Staff Liaison: Angela Thomas

X. Open Hearing
   N/A

XI. Adjournment
   Meeting adjourned by T. Gibbs at 6:02pm