Call to Order:
T. Gibbs, called the meeting to order at 4:00 pm.

I. Roll Call:
President Travis Gibbs (present)
Vice President Sal Soto (present)
Senator-at-Large Nick Sinigaglia (present)
Business & Information Technology Systems Cheryl Honore (present)
Communications Michael Schwartz (present)
Edd Williams (present)
Health, Human & Public Services Bob Fontaine (present)
Kim Metcalfe (absent)
Humanities & Social Sciences Eric Thompson (present)
Donald Foster (absent)
LaTonya Parker (present)
Math, Science & PE Ellen Lipkin (present)
Nicola Baciuna (present)
Public Safety, Education, & Training Natalie Hannum (absent)
Associate Faculty Michael Schulz, EMT (present)

II. Approval of Agenda
Motion: Soto, Second: Sinigaglia. Carried unanimously.

III. Approval of Minutes from 10/15/12
Tabled until 11/19/12 MVCAS meeting.

IV. New Business:
a. Motion: Sinigaglia, Second: Honore. LaTonya Parker elected MVCAS Interim Secretary/Treasurer for Spring 2012. Carried unanimously.
b. District senates voted 2 to 1 to allow students to select transcripts from previously attended colleges for inclusion/exclusion in GPA calculations for determining honors qualifications and fulfillment of graduation requirements.
c. MVC Accreditation Executive Committee recommends the creation of a steering committee dedicated to encouraging participation from a variety of campus personnel in the preparation of the Accreditation Self-Study. Following the model of other colleges with successful self-studies, the production of our self-study should be a community effort. Members in the new steering committee will be drawn from each of the accreditation subcommittees.
d. A draft Campaign for Respect document was generated by the RCC Diversity Committee. The MVC Diversity Committee will review the document and report to MVCAS with recommendations for possible revision.
e. Senators are requested to seek feedback from their respective departments on preferences for graduation ceremony scheduling in 2014. Specifically, senators should survey faculty on the possibility of holding graduation ceremonies over two days, to facilitate manageable scheduling of the District’s three separate ceremonies.
f. Draft of District policy regarding on-campus smoking (BP 3570/AP 3570) is currently being reviewed by ASMVC. MVC does not currently have designated smoking areas, though such areas are permitted by the policy under consideration. Senators are requested to seek feedback from their respective departments on the creation of designated smoking areas on campus.

V. Old Business
   a. Motion: Baciuna, Second: Honore. Carried unanimously. J. Duran, T. Gibbs, M. McQuead will serve on the committee to select and external advisor to our Five Year Strategic Plan. Current Accreditation Self-Study steering committee appointments are as follows. Subcommittee I: D. Clark, A. Tolunay; Subcommittee II: M. Pacheco; Subcommittee III: J. Werner-Fraczek; Subcommittee IV: E. Thompson.
   c. Faculty are encouraged to inform students of scholarship opportunities and the associated application process.
   d. In response to pressure from the state toward uniformity across community colleges in English and Math placement mechanisms, MVCAS requests District subject matter experts to formulate appropriate recommendations regarding validity and costs of various placement determination methodologies.
   e. District Academic Standards Committee will review Board Policy on program discontinuance (AP 4021).
   f. Update to BP 7160 & AP 7160 – issue tabled until 11/19/12 MVCAS meeting.

VI. Officer and Student Liaison Reports
   a. President: T. Gibbs
      -Curriculum Committee reports that a memo will be issued on the issue of repeatability and a list of courses whose repeatability will be removed because of the new title 5 rules. Disciplines must acknowledge electronically to N. Foley that they have read and understand that repeatability is being taken away per the new regulations.
      -APC reports that the “Review-a-Palooza” round 1 was very successful and will help chart a path for the future. Disciplines will be receiving feedback at the end of the month, following the completion of round 2 on 11/16/12. The committee is looking for additional faculty to participate in round 2. S. Soto may be contacted for further information.
      -District AS approved most recent update of constitution and bylaws unanimously.
      -District policy was followed in the selection of our new VP of Business Services, Norm Goodin.
   b. Vice President: S. Soto
      No report.
   c. Secretary/Treasurer: D. Foster
      No report (absent).
   d. Senator At-Large: N. Sinigaglia
      No report.
   e. College President: C. Briggs on behalf of S. Mayo
      -Dr. Mayo reiterates the need for the production of the Accreditation Self-Study to be a community effort.
   f. Associate Faculty: M. Schulz
      No report.
   g. Student Liaison: A. Malapitan
      -Recent student forum on GO-Pass was successful.
      -ASMVC representatives attended leadership conference October 18-21 and the recent General Assembly session.

VII. Committee and Liaison Reports: (no reports)

VIII. Open Hearing

-S. Soto will attend the State Academic Senate plenary session November 8.
- MVC Safety Committee is organizing 3 training sessions on the disposal of hazardous materials. C. Honore may be contacted for details.
- SCI 150A is now designated as faculty office space, including space usable by part-time faculty.

IX. Adjournment

Motion: Honore, Second: Fontaine. Carried unanimously. T. Gibbs adjourned the meeting at 5:53 pm.