Call to Order:
T. Gibbs called the meeting to order at 3:53 pm.

I. Roll Call:
- President: Travis Gibbs (present)
- Vice President: Sal Soto (present)
- Senator-at-Large: Nick Sinigaglia (present)
- Business & Information Technology Systems Communications: Cheryl Honore (present)
- Health, Human & Public Services: Bob Fontaine (present)
- Humanities & Social Sciences: Eric Thompson (absent)
- Math, Science & PE: Ellen Lipkin (present)
- Public Safety, Education, & Training: Natalie Hannum (present)
- Associate Faculty: Donald Foster (present)

Visitors:
- Moreno Valley College President: Sandra Mayo
- Vice President, Student Services: Greg Sandoval
- Interim Vice President, Academic Affairs: Cordell Briggs
- Dean, Technology & Instructional Support Services: Cid Tenpas
- Library/Communications & Strategic Planning Council: Debbi Renfrow
- Classified Staff Liaison/IMC: Angela Thomas
- Director, PSET: Ann Yoshinaga

II. Approval of Agenda
Motion: B. Fontaine, Second: N. Sinigaglia. Discussion: Gibbs would like to move item X (President’s report) up in the agenda to accommodate Dr. Mayo’s schedule. Unanimous approval.

III. Approval of Minutes: 9/24/12
Motion: C. Honore, Second: M. Schulz. No discussion.
In Favor: 9, Opposed: 0, Abstention: 1

IV. Assessment cycles—catching up and planning ahead: Cheryl Honore and Travis Gibbs
We started behind in our assessment reporting, so in order to “get up to speed”, we tried to scramble to make every single course assess every single SLO. ACCJC is vague on what the timeline should be. Assessment cycle is still ongoing. Reporting will occur the year before your Comprehensive Program Review. Assessment Cycle should come in the form of a game plan. It merely lays out the plan of action for future assessments.

V. Ranking assessments: Resource allocation
Ranking assessments do not mean ranking need or quality, it merely ranks its completeness. Creating a method on “how to read program review.”

VI. Facilities Master Plan: Updates, thoughts, and faculty involvement
Want all constituents (faculty, staff, administration, students, and community members) involved in the selection process to select the team that will be working on developing our Facilities Master Plan.
VII. New Business:
   a. Equivalency: Review of BP & AP 7211
      Document available at:
      http://www.rccd.edu/administration/board/New Board Policies/7211AP.pdf
      Equivalency is made as an appointment by the discipline or the department chair (in conjunction
      with a discipline liaison), Senate President, and President’s office (now being handled by the
      Chancellor). Please take this information to your respective Departments. Go ask your
      departments: Should it be handled by a standing committee, or a committee on an “as needed”
      basis? The Senate will look at this issue at the next meeting.
   b. Accreditation Standards Committee members: Senate confirmation
      T. Gibbs thinks that “committee confirmation” will be a standing item on the agenda since it
      comes back so often. The Senate will confirm faculty membership as it is currently, but will
      actively work on making the committees smaller, more manageable, and implementing a rotation
      system. Motion to accept committees as reported, with the amendment of removing Cheryl
      Honore from Standard IV.
      Motion: N. Hannum, Second: S. Soto Discussion: going to SPC to decide what Standards’ needs
      are in terms of committee make-ups. (see VIII.c below).
      In favor: 10, opposed: 1, abstain: 1
   c. Effectiveness and efficiency: Committee members involvement
      How to serve in committees when committees meet while certain classes are in session (especially
      lab-type classes)? How is Ben Clark going to participate given the distance? The Senate wants to
      perhaps have committees like the four standards of the SPC to reevaluate the “everybody must
      serve on at least one of these committees” protocol—with an eye towards committee effectiveness
      and efficiency. Motion to have MVC’s present committees revisit the number of people on the
      committee as well as the number of times they meet. .
      Motion: N. Hannum, Second: E. Williams. No Discussion. Unanimous approval.
   d. Math, English, Reading, ESL: Need to decide cut scores for placement
      Informational: Are the cut scores in place for these disciplines? Take back to your appropriate
      departments because the Senate needs to know.
   e. Program Discontinuance: AP 4021 (Document available at:
      http://www.rccd.edu/administration/board/New Board Policies/4021AP.pdf
      Will be voting on this in the near future. Phlebotomy and Nurse’s Assistant are on hiatus, but not
      discontinued. Should have been re-instated on July 3, 2012. Dr. Briggs is taking measures to
      ensure that our eligibility is not compromised for this oversight. Dental Technology has been
      phased out, but we need to find out if it has been officially discontinued. Dr. Briggs commented
      that this might be the time to revisit what this College would like to look like. S. Soto mentioned
      that the Counseling department seems to be in the dark as to the statuses of these programs. Please
      keep the counseling department informed so that they can advise the students accurately.
   f. PG&SL: Review of BP & AP 7160 (Document available at:
      http://www.rccd.edu/administration/board/New Board Policies/7160BPAP.pdf
      T. Gibbs has been in touch with Kathy Saxon. If you see something in the proposal that should be
      addressed, now is the time to let PG&SL know.

VIII. Old Business
   a. Five to Thrive: MVC faculty presentation at the BOT meeting, Nov. 20th
      Nominations: Matthew Barboza with back-up as Travis Gibbs
      Motion: E. Williams, Second: B. Fontaine. Mr. Barboza will need to reply by Thursday, October
      4th. Unanimous approval.
   b. District Senate Constitution: Voting to accept revisions. Original document available at:
      http://academic.rcc.edu/academicsenate/District_Constitution.html
      T. Gibbs asked us to look at Article III, Section 2 and Section 3 for proposed revisions.
      Section 2. District decisions may only be made by the District Academic Senate, but shall be made
      after deliberation on such issues by the College Academic Senates. It is expected that a culture of
      collegiality will prevail and consensus will be reached (a majority vote of the District Senate
      Members). However, when consensus is not reached, a majority vote of the District Senate
      members may be used. When no agreement exists, a joint session of the College Senates may be
      called by two out of three College Academic Senate presidents.
      Section 3. If a joint session of the College Senates does not produce consensus, with each College
      Senate representing one overall vote, a College Academic Senate President may demand that a
      majority vote be taken. At the discretion of the dissenting College Academic Senate may present a
      minority report may be presented to the Board of Trustees.
      Article IV, Section 5 proposes a change in what constitutes a quorum.
XI. Committee and Liaison Reports:  Proposed for Oct 15, 2012

a. Classified Staff Liaison:  Angela Thomas
b. Basic Skills Committee:  Anna Marie Amezquita
c. MVC Faculty Assessment Committee:  Sheila Pisa & Cheryl Honore
d. Strategic Planning Committee (SPC):  Debbie Renfrow/Cordell Briggs
e. Academic Planning Council (APC):  Sal Soto
f. Curriculum Committee:  Natalie Hannum
g. District Program Review (DPR):  Bob Fontaine
h. Safety Committee:  Cheryl Honore.
i. District Academic Standards (DAS):  Kim Metcalfé
j. District Profession Growth & Sabbatical Leave Committee (PG&SLC):  Kathy Saxon

Motion to approve:  E. Williams, Second:  N. Hannum.  Discussion:  all three colleges are looking at the document and voting on it.  Once approved all three colleges will serve under the same constitution.  Unanimous approval.

c. Scholarship Committee
So far, only members from the Humanities & Social Sciences Department have volunteered. Anyone else wanting to serve contact Sal Soto directly.  Reminder:  Part-time faculty can also serve.

d. SPC, APC, & Senate relationship—continued
Getting some directive on this as was discussed in VIIIc.  Also Dr. Mayo seems to be interested in exploring the efficiency of this relationship, which will hopefully give us direction.

X. Officer and Student Liaison Reports
a. President:  Travis Gibbs
T. Gibbs will attend State Plenary meeting on November 8.  Dr. Gray has asked for budget ideas. T. Gibbs asked about differential funding.  It seems as though the issue has grown too complicated to spend the time and money.  T. Gibbs is letting it go.  District Accreditation priorities are being evaluated in trying to make it all a little less cumbersome.  (For example, having less SLOs in our COR so that there is less accountability from ACCJC to evaluate said SLOs.)

b. Vice President:  Sal Soto
Early alert:  follow the process, please.  Have compiled a list of names of Faculty who have submitted the Early Alert rosters.  Even if you have no students to recommend for the Early Alert process, it is still important to submit the form.  Soto asked N. Hannum to discuss Annual Program Review and Comprehensive Program Review.  APRs are supposed to be submitted to Dennis Anderson not Natalie Hannum.  Once reviewed, the committee will only be looking for red flags.  Eight (8) Comprehensive Program Reviews are set to come in.  Deadline (for CIPR) has been extended to November 5th.  There will be a “Review-a-palooza” where lunch will be provided. We need any and all interested faculty to come review the documents.

c. Secretary/Treasurer:  Donald Foster
Whenever feasible, Senate-approved documents (not DRAFTS) will be sent as attachments with minutes.  Links will be inserted to assist in finding referenced documents.

d. Senator At-Large:  Nick Sinigaglia
Nick has volunteered to serve as the District Academic Standards Committee Chair.  It is technically Norco’s turn to Chair, but there was a lack of staffing issues.  Kim Metcalfe will also serve on the DASC.

e. College President:  Sandra Mayo
Dr. Mayo is excited to be part of the College.  Among her major concerns are the science labs. Had a long conversation with Laurens Thurman.  Wants to make sure that short-term solutions are in place so that immediate needs are met, and define what the long-term solutions are that have a lasting impact.  Much is missing in several areas in this and that is why it is so critical.  A Task Force has been implemented to be looking at efficiency of committees.  Are the people that are on the committees actual people who are going to be doing the work?  Perhaps a rotation system could be put in place.  Transparency is key.  S. Soto reminded us that because we have such dedicated Faculty that do a lot of work, we find we can’t be in several places at one time.  Mayo:  If a small amount of people is doing all of the work, it ends up being exhausting.  Dr. Anderson via N. Hannum:  “Have a good time.”  It can be frustrating, but there’s no reason it can’t be enjoyable.  Also, change happens in small bits, not in large chunks.  Mayo concurs.

f. Associate Faculty (Part-time Faculty):  Michael Schulz
No report.  Part-time faculty are perhaps not getting email communications because they do not check their MVC/RCCD emails on a regular basis.

g. Student Liaison
No report.
k. Faculty Development Committee: Dan Clark
l. Program Review Task Force: Natalie Hannum
m. Comprehensive Instructional Program Review Coordinator: Carolyn Quin
n. RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA

XII. Open Hearing
   No report.

XIII. Adjournment
   Motion: C. Honore, Second: N. Hannum. No discussion. T. Gibbs dismissed the meeting at 5:53pm