May 17, 2010
4:00-5:30 PM

I. Call to Order: by Travis Gibbs at 4:05 pm (quorum at 4:15)

II. Roll Call:

President                     Travis Gibbs (present)
Vice President                Sal Soto (present)
Senator-at-Large              Nick Sinigaglia (absent)
Business & Information Technology Systems Cheryl Honore (present)
Communications                Valarie Zapata (present)
Health, Human & Public Services Lisa Hausladen (present)
Bob Fontaine (absent)
Humanities & Social Sciences  Eric Thompson (absent)
Math, Science & PE            Ellen Lipkin (present)
Shara Marshall (absent)
Fire Tech/Fire Academy Program Natalie Hannum (absent)
Part-Time Faculty             Jean Bocharova (present)

Visitors:
Student Activities Coordinator Frankie Moore (absent)
MVC Dean of Instruction       Patti Bufalino (absent)
MVC Dean of Student Services  Daria Burnett (absent)
MVC Dean, Health Sciences     Wolde-Ab Isaac (present)
VP, Educational Services      Lisa Conyers (present)
VP, Business Services         Reagan Romali (absent)
President, MVC                Monte Perez (present)
Dean, PSET                    Cordell Briggs (present)
Outcomes Assessment Specialist George Zottos (absent)
Librarian                     Debbi Renfrow (present)
BSI/DAC                       Sheila Pisa (absent)
MCHS Director                 Julio Gonzalez (absent)
AS MVC President              Marilynn Zaragoza (absent)
AS MVC Member                 Angela De La Cruz (absent)
H&SS                          Carlos Tovares (present)

III. Approval of Agenda with amended order: M/S/C Pfeifle/Hausladen/unanimous

IV. Approval of Minutes 5/3/10: M/S/C Pfeifle/Zapata/unanimous

V. Officer and Liaison Reports

a. MVCAS President: (1) volunteers needed for Classified Employees Day, contact Liz (2) Joe Eckstein, associate professor geography (Norco College) will be the 50th RCCD faculty lecturer, Monday, May 24th, 1-2pm (3) departments should consider devoting part of their last department meeting to “teaching effectiveness”

b. MVCAS Vice President: (1) commencement ceremonies begin at 5pm. A faculty reception will start at 3:30 pm (LIB downstairs). (2) Sal Soto reminded senators to send him their bios with a digital photo.
c. Secretary Treasurer & At-Large Senator: none

d. College President: (1) commencement update, (2) accreditation progress report due by August 4th, MVCAS President will be updated over the summer) (3) 8 institutional goals were discussed at college retreat, (4) President Perez distributed copies of “the Case for SLOs at MVC: It’s Time for Completion” which summarizes the timeline for completion of assessments (in 2 cycles), that will be reported to the ACCJC in the Fall of 2012.

e. Part-time Faculty: no report
f. Student Liason: no report

VI. Committee Reports (reports due at the May 17th meeting)

a. Basic Skills Committee: funding approved for America’s Data Base and the development of a computerized district placement for ESL (would eliminate need for appointments). 2-3 Basic Skills tutors to be hired for Reading/Writing center.

b. District Assessment Committee (DAC): last meeting this Friday, thereafter will meet at a local college level.

c. Faculty Development Committee (FDC): faculty should check email regarding any FLEX credit that may need to be completed. Carlos Tovares will work on proposals for inviting guest speakers to MVC and is open to suggestions.

d. Strategic Planning Committee (SPC): last meeting, May 20th. Results of college survey to be distributed.

e. Academic Planning Council (APC): Sal Soto emailed the priority faculty positions recommended for 2010 & 1012 (two attachments), Budget limitations are an issue, but position requests are being documented.

f. PG&SLC: none

g. District Program Review (DPR): none.

h. District Academic Standards (DAS): A mission statement has been compiled with curriculum input

i. Curriculum: none

j. RCC District Faculty Association: none

k. Associate Faculty Affairs (AFA): (1) creation of an interactive electronic resource (blackboard shelf) for associate faculty would enhance communication. (2) attracting associate faculty attendance at workshops could be enhanced by providing a certificate of completion for workshop series.

VII. Old Business

a. Grading Symbols: “F” vs. “FW” and the impact on financial aid (and importance of records) was discussed. The “FW” was proposed to designate those students who earned an F and quit attending classes, from those students who fail and are attending class (“F”). If a student has a GPA of “0” for the semester, he/she would be required to repay financial aid money received. It is very important that faculty keep attendance records (financial aid and VA may request a student’s last day of attendance from faculty). Online courses should keep record of student access to chat rooms. A motion to create a “FW” (failed with failure to withdraw) grade option was passed, one abstention.

b. Distinguished Professor Rank: (Resolution 1015 from RCCAS), Motion to establish a distinguished professor rank passed unanimously at MVCAS

VIII. New Business

a. Senate Elections: VP: Sal Soto was voted unanimously to continue as the MVCAS VP (3 year term). Secretary Treasurer: Voting to take place at the September 13, 2010 MVCAS meeting. Simigaglia and Lipkin have served in the past. Other AS members are requested to volunteer. A. Pfeifle has offered to take minutes at the 9/13 meeting.

b. Fall 2010 MVC Senate Schedule: the MVCAS has previously agreed to change senate meeting times from 3:50 pm to 5:50 pm beginning Fall 2010. It was also agreed that the first MVCAS Fall meeting will be on 9/13/10 (the 2nd Monday of the month). Remainder meeting dates: 9/20, 10/4, 10/18, 11/1, 11/15, 12/6/10. M/S/C: Pfeifle/Honore/unanimous.

c. Discipline Coordinator and committee fulfillment: Motion that the MVCAS recommend to the CTA, that discipline coordinators and facilitators should count as committee fulfillment passed unanimously. It was noted these positions are time consuming with no monetary compensation.

d. Turnitin.com: Information item to discuss at department meetings; RCCD has an account with Turnitin.com, a data base that identifies papers as not original work. Papers may be submitted by student or faculty. A legal issue of submitting student papers to the data base (without their knowledge) was discussed, namely that original student papers
are intellectually copyright protected. It was recommended that students turn in their own papers to this website, not faculty. This would also circumvent its perceived use as a “gotcha” tool.

e. Proposed request for administration to increase allotted reassigned time (information item): In light of college reorganization and additional duties of each college, the equability of reassigned time needs to be addressed. An efficient, economical way to get college business done is through an increase in allotted reassigned time (as opposed to hiring new administrators). The MVCAS is in favor of this approach.

IX. Open Hearing
a. It was suggested that committee reports are lengthy and should be limited in time.
b. Correction of minutes requested, C. Honore did not motion to adjourn 5/3/10 meeting.
c. The annual after graduation party will be held at Cheryl Honore’s house. Bring your beverage of choice (juice and water is provided) & desert optional. An email announcement is forthcoming…

X. Adjournment at 6:00 pm M/S/C Honore/Soto/unanimous

Recorded by Ellen Lipkin, MVCAS Senator