I. Call to Order: by Travis Gibbs at 4:05 pm

II. Roll Call:

President Travis Gibbs (present)
Vice President Sal Soto (present)
Senator-at-Large Nick Sinigaglia (present)
Business & Information Technology Systems Cheryl Honore (present)
Communications Susan Ingham (absent)
Valarie Zapata (absent)
Health, Human & Public Services Lisa Hausladen (present)
Bob Fontaine (present)
Humanities & Social Sciences Eric Thompson (present)
Ann Pfeifle (present)
Math, Science & PE Ellen Lipkin (present)
Shara Marshall (present)
Fire Tech/Fire Academy Program Natalie Hannum (absent)
Part-Time Faculty Jean Bocharova (present)

Visitors:
Student Activities Coordinator Frankie Moore (absent)
MVC Dean of Instruction Patti Bufalino (present)
MVC Dean of Student Services Daria Burnett (absent)
MVC Dean, Health Sciences Wolde-Ab Isaac (absent)
VP, Educational Services Lisa Conyers (present)
VP, Business Services Reagan Romali (absent)
President, MVC Monte Perez (present)
Dean, PSET Cordell Briggs (present)
Outcomes Assessment Specialist George Zottos (present)
Librarian Debbi Renfrow (present)
BSI/DAC Sheila Pisa (present)
MCHS Director Julio Gonzalez (present)
ASMVC President Marilynn Zaragoza (absent)
HHHP Delores Middleton (present)

III. Approval of Agenda: M/S/C Soto/Hausladen/unanimous

IV. Approval of Minutes 3/1/10: M/S/C Lipkin/Pfeifle/unanimous, excepting abstentions from Lisa Hausladen and Bob Fontaine, with minor amendments

V. Student Equity Document: Delores Middleton, Carlos Tovares, and George Zottos have been working on a new draft of the document, which is likely to go forward in early April. Copies of the draft are available from Delores Middleton, and she encourages timely review and feedback. Travis Gibbs is planning to sign-off on the completed document, absent any serious reservations expressed to the senate by campus personnel.

VI. Library Update: Debbi Renfro reports that our college will need to have its own subscriptions to on-line databases starting July 1. (Due to the new three-college system, there will no longer be district-wide subscriptions to these databases.) Funding will be an issue, and faculty are requested to look through the list of databases currently funded and unfunded for the 2010-11 academic year, and to suggest possible cuts and additions. The list is available from Debbi Renfro and from senators.
VII. Officer and Liaison Reports

a. MVCAS President: (1) As senators represent their respective departments, the MVCAS President represents the senate itself. Senators are expected to peruse documents distributed in senate meetings or via email and report any reservations about their contents. This will be especially important over the summer, when no senate meetings are held but important documents relating to accreditation will be distributed. Travis Gibbs will look into posting such documents on the MVCAS website. (2) Faculty members proficient in on-line instruction are requested to consider volunteering to assist in the training of faculty members new to on-line instruction. Faculty members interested in volunteering may contact Sylvia Thomas for more information.

b. MVCAS Vice President: (1) Area D meeting will take place March 27 at Golden West College. Persons interested in attending may contact Richard Mahon for more information. (2) The state-wide Academic Senate Plenary Session will take place April 15 through 17 in San Francisco. (3) Sal Soto is continuing to seek responses to the email survey on faculty committee membership. Senators are asked to remind the members of their respective departments to respond to the survey as soon as possible. (4) 70 MVC students applied for scholarships this academic year. Sal Soto will look into the possible causes of this apparently low turnout, and senators are requested to solicit suggestions from faculty members for improved participation in the scholarship application process among students.

d. College President: (1) A celebration of our new status as a college will take place March 19. All MVC personnel are strongly encouraged to attend. (2) A progress report will be issued this summer as part of meeting accreditation guidelines. The report will include data from surveys of currently enrolled students and surveys of graduating students. (3) A half-day, college-wide retreat focusing on the development of a new five year plan is scheduled for April 30. (4) Reorganization efforts at the district and college-specific levels will be presented at the April Board meeting. (5) Administrators and faculty representatives are considering further section cuts for the next academic year, perhaps in the area of 100-200 sections across the district for the entire academic year.

VIII. Committee Reports

a. SPC: The two recommendations to be addressed in the Follow-Up Report to the ACCJC due mid-October 2010 have resulted in the following activities by the MVSPC Co-Chairs and others: to implement a survey to evaluate the MVSPC; and to ensure that institutional goals are integrated into the strategic planning process via an evaluation of the 2005 – 2010 Campus Strategic Initiatives, and the next MVC Integrated Strategic Plan. The Follow-Up Report also requires the implementation of student satisfaction and needs surveys, and the delivery of comprehensive services to all students regardless of location. Lisa Conyers and Don Foster are developing the draft document.

b. APC: The APC sees the need for a faculty committee addressing itself to any issues arising for the enrollment of underage/high school students at our college. Ann Pfeifle offered to take this the DAS committee, to see if the committee considers this under their purview.

c. DAC: Carlos Tovares is now representing MVC at DAC.

d. PG&SLC: (1) Approved Academic Rank and Tenure List for 2010-2011 moved forward to the Board March 4. (2) Any faculty members submitting a proposal for advancement to the rank of Distinguished Professor should forward it to the District Academic Senate for dissemination to the college-level Senate Presidents.

e. DAS: DAS is currently in the process of revising district policies concerning the composition of committees reviewing faculty requests for equivalencies. MVCAS senators expressed the need to include in the language of the revisions the stipulation that at least one member of the committee come from the college where the faculty member requesting the equivalency serves.

f. DPR: No report

10 minute extension: M/S/C Pfeifle/Lipkin/unanimous

g. BSI: (1) The BSI Jump-Start Program will take place over the summer, offering selected students the opportunity to develop basic skills in preparation for coursework over the coming academic year. (2) The BSI committee is interested in developing an on-line version of ESL testing, which will free instructors from the need to be present during such testing.

h. Curriculum: (1) A Biomedical Technology Certificate Program/Degree is in development. Faculty members interested in contributing to the development of the program are invited to contact Joanna Werner-Fraczek. (2) The Homeland Security Certificate/Degree Form A proposal has received campus-level approval and is now at the district level, where it has been passed by the DAPC and is awaiting review by the DSPC.

i. RCCDFA/CCA/CTA/NEA: The union will soon seek ratification of a proposal to roll-over the contract for an additional 2 years.
IX. Old Business

a. BP 7250: Educational Retreat Rights: A new version of this document is available from Travis Gibbs for review by faculty members and administrators.
b. Best Teaching Practices: Tabled until next MVCAS meeting
c. Faculty Development Committee as Standing Committee of the MVCAS: Tabled until next MVCAS meeting
d. Department vs. SME’s and Placement of Associate Faculty: Tabled until next MVCAS meeting

X. New Business

a. List of Committees and Membership: see item VII.b.3
b. New Calendar and Scheduling Grid: When making the change to a 16-week semester, mistakes may have been made in determining the correct amount of time to be scheduled per class meeting and for final exams. As part of rectifying such mistakes, senators are requested to survey constituent faculty on the question of whether 2 hours is a sufficient amount of time for scheduled final exams. (The current amount of time scheduled for a final exam is 2 ½ hours.) Senators are also requested to survey faculty on the question of when they would like the required changes to the time scheduled per class meeting to be implemented (as soon as Fall 2010, or perhaps as late as Fall 2011). Details on the required changes - which will likely be on the order of several minutes fewer per class meeting – are forthcoming.
c. Assessment Committee: Tabled until next MVCAS meeting

XI. Open Hearing (none)

XII. Adjournment at 5:45 pm M/S/C Hausladen/Fontaine/unanimous

Recorded by Nick Sinigaglia, MVCAS Secretary